

Human Services Committee Meeting
Countryside Adult Home
February 22, 2023

COMMITTEE MEMBERS: Supervisors: DRISCOLL, Frasier, Bruno, McDevitt, Runyon, Geraci and Vacant
Chair of the Board shall serve as an Ex-Officio member when needed in accordance
with the Section C (4) of the Rules of the Board

- I. Committee meeting called to order by Chair
- II. Approval of minutes of prior Committee Meeting
- III. Privilege of the floor and public comment
- IV. Action Agenda/New Business Items:
 1. Request: Renew service agreement with Jennifer Linehan, Registered Dietician, at a rate of \$44.00 per hour with a do not exceed amount of \$4,224.00 annually.
Rationale: Dietician services are mandated by Department of Health.
Attachment
- V. Discussion Items:
 - Census (Attachment)
 - Overtime (Attachment)
- VI. Referrals/Pending Items:
- VII. Privilege of the floor and public comment
- VIII. Motion to adjourn

Attachments:

1. Renew Contract for Dietician Services
2. Census
3. Overtime Report

RESOLUTION REQUEST FORM NO. 4

Request for Extending, Rescinding or Amending Existing Contract

DEPARTMENT NAME: Countryside Adult Home

DATE: 2/21/2023

- (a) Purpose of Contract Change: **Extending due to current contract will terminate 3/1/2023**
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: **086 of 2021**
- (c) Name of Contractor: **Jennifer Linehan**
- (d) Address of Contractor: **196 Circular St.
Saratoga Springs, NY 12866**
- (e) Contractor's Contact Person and Telephone Number:
Jennifer Linehan 518-793-4949
- (f) Commencement Date of Extension: **3/1/2023**
- (g) Termination Date of Extension: **9/1/2024**
- (h) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount **\$44.00**
 - iii) total amount not to exceed **\$4224.00 Annually**
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. **After each provided service**
- (i) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, and Title, and Amount: **A.6030 470-Contracts**

Sample: A.1010 470 Legislative Board – Contract Sxx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations Sxx.xx

*as listed in budget and LOGOS

**COUNTRYSIDE ADULT HOME
CENSUS REPORT
2023**

MONTH	1ST DAY OF MONTH	ADMISSIONS	DISCHARGES	LAST DAY OF MONTH
JANUARY	28	0	1	27
FEBRUARY				
MARCH				
APRIL				
MAY				
JUNE				
JULY				
AUGUST				
SEPTEMBER				
OCTOBER				
NOVEMBER				
DECEMBER				

Countryside Adult Home - Overtime Report - Comparison 2022/2023

Week End	2022	2023	Reason
01/02/22	124.30	243.59	Holiday Staff Shortages
01/17/22	111.25	66.78	Snowstorms
01/30/22	143.73	102.86	Holiday
YTD	379.28	413.23	
02/14/21	76.63		
02/28/21	123.07		
03/14/21	45.13		
03/28/21	51.73		
04/11/21	99.29		
04/25/21	104.30		
05/09/21	99.36		
05/23/21	69.87		
06/06/21	69.92		
06/20/21	55.46		
07/04/21	65.29		
07/18/21	135.97		
08/01/21	39.52		
08/15/21	39.19		
08/29/21	31.71		
09/12/21	137.60		
09/26/21	56.53		
10/10/21	104.83		
10/24/21	164.00		
11/07/21	64.45		
11/21/21	215.50		
12/05/21	225.04		
12/19/21	142.78		
12/31/2	243.59		
YTD	3219.32		