

**WARREN COUNTY BOARD OF SUPERVISORS**

**COMMITTEE: HUMAN SERVICES**

**DATE: APRIL 25, 2023**

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**COMMITTEE MEMBERS PRESENT:**

SUPERVISORS DRISCOLL  
FRASIER  
BRUNO  
MCDEVITT  
RUNYON  
GERACI

**OTHERS PRESENT:**

REPRESENTING THE DEPARTMENT OF SOCIAL SERVICES:

CHRISTIAN HANCHETT, COMMISSIONER

JULIE MONTERO, FISCAL MANAGER

REPRESENTING THE WARREN COUNTY YOUTH BUREAU

SUE MOWREY

LEAH BREEYEAR

KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD

JOHN TAFLAN, COUNTY ADMINISTRATOR

AMANDA ALLEN, CLERK OF THE BOARD

RYAN DICKEY, SECOND ASSISTANT COUNTY ATTORNEY

FRANK E. THOMAS, BUDGET OFFICER

SUPERVISORS MAGOWAN

STROUGH

WILD

TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR

DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS

MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

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**COMMITTEE MEMBER ABSENT:**

SUPERVISOR SMITH

*Please note, the following contains a summarization of the April 25, 2023 meeting of the Human Services Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:*

<https://warrencountyny.gov/mma>

Mr. Driscoll called the meeting of the Human Services Committee to order at 10:35 a.m.

Motion was made by Ms. Runyon, seconded by Mrs. Frasier and carried by a unanimous vote of those present (*Mr. Smith absent*) to approve the minutes of the previous Human Services Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the Floor and Public Comments were called for, but there was no one wishing to speak.

Copies of the and Department of Social Services (*DSS*) and Youth Bureau agendas were distributed to those in attendance. *Copies of the agendas are on file with the minutes.*

The meeting commenced with review of the DSS agenda with the following requests:

1. To fill the vacant position of Social Welfare Examiner #19, *Grade 8, Base Annual Salary \$44,729*, due to promotion.

Motion was made by Mrs. Frasier, seconded by Ms. Runyon and carried by a unanimous vote of those present (*Mr. Smith absent*) to approve the request as outlined above and refer same to the Personnel, Administration and Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

2. To fill the vacant position of Social Welfare Examiner #9, *Grade 8, Base Annual Salary \$44,729*, due to resignation.

Motion was made by Mr. Bruno, seconded by Mr. McDevitt and carried by a unanimous vote of those present (*Mr. Smith absent*) to approve the request as outlined above and refer same to the Personnel, Administration and Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

The Discussion Items portion of the agenda included the following items:

1. Commissioner's report of activities and updates was provided by email.
2. The Revenue, Expenditures and Overtime Reports were reviewed.

There being no further DSS business to discuss, review of the Youth Bureau agenda commenced with the following requests:

1. To continue the agreements with the Towns and Municipalities within Warren County, to reimburse a portion of the costs for recreational programs and associated community youth service providers of 2023.

Motion was made by Mrs. Frasier, seconded by Ms. Runyon and carried by a unanimous vote of those present (*Mr. Smith absent*) to approve the request as outlined above and the necessary resolution was authorized for the May 19<sup>th</sup> Board Meeting. *A copy of the resolution request form is on file with the minutes.*

2. For a new contract with Big Brothers Big Sisters to use youth sports and education opportunity funding to support sports programs for undeserved children and youth under the age of 18, in the lump sum of \$3,683, to commence January 1, 2023 and terminate September 30, 2023.
3. For a new contract with Glens Falls Recreation to use youth sports and education opportunity funding to support sports programs for undeserved children and youth under the age of 18, in the lump sum of \$4,000, to commence January 1, 2023 and terminate September 30, 2023.
4. For a new contract with Prospect School to use youth sports and education opportunity funding to support sports programs for undeserved children and youth under the age of 18, in the lump sum of \$5,033, to commence January 1, 2023 and terminate September 30, 2023.
5. For a new contract with the Town of Thurman to use youth sports and education opportunity funding to support sports programs for undeserved children and youth under the age of 18, in the lump sum of \$4,000, to commence January 1, 2023 and terminate September 30, 2023.

Motion was made by Mrs. Frasier, seconded by Mr. Geraci and carried by a unanimous vote of those present (*Mr. Smith absent*) to approve the requests as outlined above and the necessary resolutions were authorized for the May 19<sup>th</sup> Board Meeting. *Copies of the resolution request forms are on file with the minutes.*

6. For authorization to submit the New York State Office of Children and Family Services Resource Allocation Plan for 2023.

Motion was made by Mr. Bruno, seconded by Ms. Runyon and carried by a unanimous vote of those present (*Mr. Smith absent*) to approve the request as outlined above and the necessary resolution was authorized for the May 19<sup>th</sup> Board Meeting. *A copy of the resolution request form is on file with the minutes.*

7. To appoint Katelyn Hill to the Warren County Youth Board for a term commencing April 25, 2023 and terminating December 31, 2023.

Motion was made by Mrs. Frasier, seconded by Mr. Bruno and carried by a unanimous vote of those present (*Mr. Smith absent*) to approve the request as outlined above and the necessary resolution was authorized for the May 19<sup>th</sup> Board Meeting. *A copy of the resolution request form is on file with the minutes.*

The Discussion Item portion of the agenda included the following item:

1. Youth Bureau Update provided.

Privilege of the Floor and Public Comments were called for, but there was no one wishing to speak.

As there was no further business to come before the Human Services Committee, on motion made by Mr. Bruno, seconded by Ms. Runyon and carried by a unanimous vote of those present (*Mr. Smith absent*), Mr. Driscoll adjourned the meeting at 10:55 a.m.

Respectfully submitted,  
Molly Ganotes-Gleason, Legislative Office Specialist