

Human Services Committee
Warren County Department of Social Services

COMMITTEE MEETING AGENDA

July 25, 2023

Committee Members: Supervisors DRISCOLL, Frasier, Bruno, McDevitt, Runyon, Geraci and Smith.

Chair of the Board shall serve as an Ex-Officio member when needed in accordance with the Section C(4) of the Rules of the Board.

- I. Committee meeting called to order by Chair
- II. Approval of minutes of prior Committee meeting
- III. Privilege of the floor and public comment
- IV. Action Agenda/New Business Items:

1. Commissioner to Introduce Guest Speakers:

Each guest will give a 5 to 10 minute informational summary outlining the services provided by their local agency, which works in conjunction with the Department of Social Services.

- Southern Adirondack Independent Living (SAIL) Center, Queensbury, NY
- Salvation Army, Queensbury NY

2. Request:

Request to Continue/Extend the position of Part-Time Assistant Social Services Attorney as follows: From 60 days to 100 days. As per Resolution No. 159 of 2023, the Part Time Assistant Social Services Attorney position will terminate 60 days after the Full Time Assistant Social Services Attorney is hired.

Rationale: The additional time will allow for the best possible transition. The part-time position has proven essential in carrying out the increasing demands of the unit, as it pertains to caseloads and Court schedules.

Attachment #2

3. Request: [2 part-time positions previously funded by donations/New Budget Code]

Request to Create the position of Part-Time Community Services Worker #1, in the Foster Care Unit (20 hours/week). New Budget Code A.6010 130 – DSS Salaries – Part-Time, effective November 1, 2023.

(NOTE: Former Budget Code TE 6010 130 Salaries Part Time (paid for from donations from the Warren County Children's Committee).

Rationale for Items 3 & 4: These positions assist foster care caseworkers and have proven valuable in meeting deadlines and reducing overtime. There has been an increased need/demand supervising weekly visitation for children placed in the custody of the Department of Social Services.

Attachment #3

4. Request:

Request to Create the position of Part-Time Community Services Worker #2, in the Foster Care Unit (20 hours/week). New Budget Code A.6010 130 – DSS Salaries – Part-Time, effective November 1, 2023.

(NOTE: Former Budget Code TE 6010 130 Salaries Part Time (paid for from donations from the Warren County Children's Committee).

Attachment #4

5. Request:

Request for a Transfer of Funds, from Salaries Regular, to Salaries Overtime (\$50,000); and from Unemployment Insurance, to Health Insurance Cost Reimbursement (\$1,500), to cover these expenses accordingly.

Rationale: Overtime has increased due to trainings for new staff and ever-increasing caseloads and investigations. The budgeted amount for Health Insurance was insufficient to cover increasing costs.

Attachment #5

6. Request:

Request to Amend the Social Services Burial Policy and related costs. The revised policy and a copy of the last change (Resolution 25 of 2005) are attached.

Rationale: Overall Burial expenses have increased since 2005; Reviewed requests from Adirondack Funeral Directors Association. Prices for Warren County have not been increased since 2005.

Attachment #6

V. Discussion Items:

1. Chris Hanchett, Commissioner

-Commissioner's Report of Activities & Updates; (Previously distributed by Committee Chairman Driscoll)

2. Julie Montero, Fiscal Manager, DSS

-Monthly Reports: Revenue, Expenditures and Overtime.

Attachment #7

VI. Referrals/Pending Items: NONE

Immediately following the Social Services Agenda:

Amy McByrne, Director, Countryside Adult Home – see separate Agenda

VII. Privilege of the Floor and public comment

VII. Motion to Adjourn

ATTACHMENTS:

1. Guest Speakers from SAIL and Salvation Army
2. Request to Extend - Part-Time Assistant Social Services Attorney
3. Request to Create (new Budget Code) -PT Time Community Service Worker #1
4. Request to Create (new Budget Code)-PT Community Service Worker #2
5. Request for a Transfer of Funds
6. Request to Amend Social Services Burial Policy
7. Monthly Fiscal Reports & Overtime

RESOLUTION REQUEST FORM NO. 20

ATTACHMENT #2

MISCELLANEOUS

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: SOCIAL SERVICES

DATE: 07/25/23

- (a) Purpose of Request: **Request to extend the termination date for the Part Time Assistant Social Services Attorney, from 60 days to 100 days: [As per Reso No 159 of 2023: The Part Time Assistant Soc Svc Attorney position expires 60 days after the full time Assistant Social Services Attorney position is filled].**
- (b) Details: **The additional time will ensure operational integrity in the Legal Unit and allow a smooth transition.**
- (c) Previous Resolution Number: **n/a**
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: **A.6010 130**

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

Warren County Board of Supervisors

RESOLUTION NO. 159 OF 2023

RESOLUTION INTRODUCED BY SUPERVISORS WILD, THOMAS, FRASIER, RUNYON, MCDEVITT, BEATY AND DRISCOLL

AMENDING TABLE OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2023 TO CREATE POSITIONS WITHIN THE PUBLIC DEFENDER'S OFFICE AND THE DEPARTMENT OF SOCIAL SERVICES

RESOLVED, that the Tables of Organization and the Warren County Salary and Compensation Plan for 2023 are hereby amended as follows:

PUBLIC DEFENDER

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.1171.4202 110		
<u>TITLE:</u> 10 th Assistant Public Defender	March 20, 2023	\$71,015

SOCIAL SERVICES

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.6010 130		
<u>TITLE:</u> Assistant Social Services Attorney - Temporary - Part Time	March 20, 2023 <i>(terminating 60 days after vacant full-time Assistant Social Services Attorney position is filled)</i>	\$77,708 (\$37.36 hourly)

RESOLUTION REQUEST FORM NO. 11

Request to Create New Position

DEPARTMENT NAME: SOCIAL SERVICES

DATE: 7/25/23

- (a) Title of Requested Position: **Part Time Community Services Worker #1**
- (b) Annual **Base** Salary (and Grade if Applicable): **44,729 - Grade 8**
- (c) Effective Date for New Position:* **11/1/23**
*Please do not backdate unless the purpose is to correct an error.
- (d) List Any Position in the Department's Table of Organization Being Deleted as a Result of this Request: (Include annual salary and grade if applicable):
- (e) Where are Funds in the Budget for this Position? List Budget Code, Object Code, Full Title and Amount:
A.6010 130 - Salaries - Part Time
- (f) Has Personnel Officer Reviewed and Approved of the New Position Title? (This is necessary **BEFORE** bringing the request to committees.)
yes
- (g) Is this a mandated position? If so, please explain:
Yes. Reimbursed 50% Fed / 25% State
- (h) Is there expected revenue from this position? If so, please explain:

RESOLUTION REQUEST FORM NO. 11

Request to Create New Position

DEPARTMENT NAME: SOCIAL SERVICES

DATE: 7/25/23

- (a) Title of Requested Position: **Part Time Community Services Worker #2**
- (b) Annual **Base** Salary (and Grade if Applicable): **44,729 - Grade 8**
- (c) Effective Date for New Position:* **11/1/23**
*Please do not backdate unless the purpose is to correct an error.
- (d) List Any Position in the Department's Table of Organization Being Deleted as a Result of this Request: (Include annual salary and grade if applicable):
- (e) Where are Funds in the Budget for this Position? List Budget Code, Object Code, Full Title and Amount:
A.6010 130 - Salaries - Part Time
- (f) Has Personnel Officer Reviewed and Approved of the New Position Title? (This is necessary **BEFORE** bringing the request to committees.)
yes
- (g) Is this a mandated position? If so, please explain:
Yes. Reimbursed 50% Fed / 25% State
- (h) Is there expected revenue from this position? If so, please explain:

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Social Services

SIGNED:

DATE: 7/10/2023

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A6010 110	Salaries - Regular	A6010 120	Salaries - Overtime	\$50,000
A6010 850	Unemployment Insurance	A6010 862	Health Insurance Cost Reimbursement	\$1,500

Please state reason for transfers requested:

To cover deficits that have occurred in the overtime & health insurance reimbursement budgets.

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

ATTACHMENT #6

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: SOCIAL SERVICES

DATE: 07/25/23

- (a) Purpose of Request: **Request to amend the Social Services Burial Policy to reflect an increase in costs.**
- (b) Details: **Careful review of data justify an increase in costs (from 2005 to 2023).**
- (c) Previous Resolution Number: **Res. No. 25 of 2005**
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

Warren County Department of Social Services

1340 State Route 9 Human Services Building
Lake George, New York 12845-3434
Telephone 518-761-6310
Fax 518-761-8812

ATTACHMENT #6

Christian A. Hanchett
Commissioner

Christina M. Mastrianni
Deputy Commissioner

BURIAL POLICY

Effective 9/1/2023

Indigent Burial/Cremation Allowances:

Adult and Children Direct Burial	\$3,000
Stillborn	\$450
Infant to One Year	\$450
Direct Cremation with no calling hours/services	\$1,250
Direct Cremation with calling hours and or services	\$3,000

Additional Allowances:

Oversize casket	\$225.00
Oversize vault	\$195.00

Plus, cost of grave opening/closing, winter storage, lot, and crematory fee.

If the person making the funeral arrangements believes the deceased is eligible for payment of County funds under this policy and allowance schedule, the funeral director must contact the Warren County Department of Social Services to receive advance approval (verbal) prior to services being performed. If death occurs on Saturday, Sunday, or a holiday, approval must be sought the next business day.

ADVANCE AUTHORIZATION MUST BE SECURED BY THE FUNERAL DIRECTOR PRIOR TO ARRANGEMENTS BEING PLANNED OR PUBLISHED.

Eligibility under this policy and allowance schedule is dependent upon the deceased qualifying for an indigent burial according to program eligibility criteria. An application must be submitted for these services by a relative, friend, or the funeral director within 24 hours of death or on the next business day.

1. Direct burial allowance includes all reasonable expenditures incidental to the proper burial of the deceased including, such items as the purchase of a plot, clothing, removal/transfer of remains, use of prep room, basic arrangements, basic casket and vault, (if required by cemetery), basic urn if cremation, mortician services, transportation (hearse).

2. The following items are not included in the basic Social Services burial allowance: Embalming, death notices, clergy honorarium, flowers, flower vehicle, limo, register book, prayer cards, musicians, weekend services, winter burial equipment expenses. If these items are provided or requested by the person making the arrangements, the cost of that item is the responsibility of the person arranging the service. Maximum contribution is \$500.00 total.
3. No mileage shall be paid within Warren County. In the case of removals, interments, or cremations out of County, Warren County will pay \$1.75 per loaded mile, measured from the Warren County line to the place of the removal or crematory.
4. The maximum allowances shall be paid only upon the funeral director submitting:
 - a. Completed Warren County voucher which must include:
 - i. funeral homes name and address entered in the section reserved for claimant.
 - ii. name of the deceased, their date of death, dates of services entered in section labeled "Description of Materials or Service"
 - iii. funeral assistance rate should be listed in the rate section. You may then sub-total these allowances and then deduct any resources or benefits that should be deducted from our payment.
 - b. Completed "Itemization of Funeral Services and Merchandise Selected. This form can show your usual and customary charges. When you total these charges, you should then show "less discount to Warren County DSS" so that the final total will correspond to the amount shown on your voucher. The form must also indicate what charges if any you billed directly to the family/friends.
5. In the event the deceased is a veteran, all charges for the funeral services received will be referred to Veteran's Services for payment. No payment for burial plot and associated burial expenses will be authorized for deceased veterans and eligible relatives not buried at the Gerald B. Solomon Saratoga National Cemetery.

If you have any questions regarding this policy, please contact Rebecca Hill, 518-761-6294.

Updated 7/11/2023 RH

Updated 5/5/21 RH

Warren County Board of Supervisors

RESOLUTION NO. 25 OF 2005

Resolution introduced by Supervisors Tessier, O'Connor, Sheehan, Bentley, Kenny, F. Thomas and Barody

INCREASING BURIAL ALLOWANCES REQUESTED BY THE ADIRONDACK FUNERAL DIRECTORS' ASSOCIATION - DEPARTMENT OF SOCIAL SERVICES

WHEREAS, the burial allowance rate has not been increased since the year 2003 as set forth in Resolution No. 763 of 2002, now, therefore, be it

RESOLVED, that effective January 1, 2005, the amounts authorized to be paid by the Warren County Department of Social Services for the burial expenses of indigent persons be, and the same hereby are, fixed as follows:

<u>REGULAR</u>	<u>AMOUNT</u>
Stillborn	\$ 300.00
Infant to one (1) year	300.00
All others	2,000.00
Allowance for oversize casket	150.00
Allowance for oversize burial vault	130.00

(plus cost of grave opening, vault rental and lot, if not free)

<u>CREMATION</u>	<u>AMOUNT</u>
Direct - no calling hours and no church services	\$1,000.00

(plus cost of crematory fee plus cost of interment),

and be it further

RESOLVED, that the sum of Five Hundred Dollars (\$500.00) shall be the maximum amount permitted to be paid by a family in supplementing the burial expenses in excess of Two Thousand Dollars (\$2,000.00) in all cases, except stillborn infants and infants up to one (1) year.

BUDGET ANALYSIS
REVENUE AND EXPENDITURES FOR JUNE 2023

FUND(S): A

CODE(S): 6010, 6030, 6050, 6055, 6070, 6100, 6109, 6119, 6140, 6141, 6142, 7311, 7312, 7313

	2023 BUDGETED		JUN 2023 EXP		JUN 22 EXP		2023 YTD ACTUAL		2022 Prior Year Totals	
110 Salaries - Regular	\$9,117,811.00	\$639,003.71	\$542,084.57	\$4,048,092.10	\$7,534,865.59					
120 Salaries - Overtime	\$75,222.00	\$21,049.06	\$15,149.55	\$95,300.70	\$217,988.58					
130 Salaries - Part Time	\$289,852.00	\$17,910.87	\$14,867.90	\$116,502.11	\$234,266.89					
100's PERSONAL SERVICES Total	\$9,482,885.00	\$677,963.64	\$572,102.02	\$4,259,894.91	\$7,987,121.06					
200's EQUIPMENT	\$145,500.00	\$492.89	\$893.69	\$33,348.99	\$75,366.60					
400's CONTRACTUAL	\$24,488,663.85	\$2,033,771.80	\$1,401,613.59	\$11,442,501.66	\$23,852,391.17					
800's EMPLOYEE BENEFITS	\$3,827,655.00	\$230,237.29	\$213,267.74	\$1,599,791.03	\$3,269,048.66					
TOTALS	\$37,944,703.85	\$2,942,465.62	\$2,187,877.04	\$17,335,536.59	\$35,183,927.49					

	2023 BUDGETED	JUN 2023 REVENUE	JUN 2022 REVENUE	2023 YTD ACTUAL	2022 Prior Year Totals
REVENUE	\$18,968,199.00	\$1,493,444.98	\$1,233,143.55	\$9,153,822.00	\$16,409,413.40

ATTACHMENT #7

Expense Budget Performance Report

Fiscal Year to Date 06/30/23
 Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund A - General											
Department 6010 - Social Services											
EXPENSE											
<i>Personal Services</i>											
110	Salaries - Regular	7,949,319.00	.00	7,949,319.00	552,292.09	.00	3,369,652.45	4,579,666.55	42	6,606,459.80	
120	Salaries - Overtime	49,222.00	.00	49,222.00	14,038.96	.00	60,232.06	(11,010.06)	122	129,896.32	
130	Salaries - Part Time	131,127.00	.00	131,127.00	10,573.39	.00	66,873.84	64,253.16	51	111,217.46	
	<i>Personal Services Totals</i>	\$8,129,668.00	\$0.00	\$8,129,668.00	\$576,904.44	\$0.00	\$3,496,758.35	\$4,632,909.65	43%	\$6,847,573.58	
<i>Equipment</i>											
210	Furniture/Furnishings	20,000.00	.00	20,000.00	.00	14,594.39	1,884.88	3,520.73	82	2,612.24	
220	Office Equipment	15,000.00	.00	15,000.00	63.98	2,462.43	1,151.15	11,386.42	24	20,476.84	
230	Automotive Equipment	.00	29,563.00	29,563.00	.00	29,563.00	.00	.00	100	.00	
230.1	Automotive Equipment - Reserve	.00	11,497.00	11,497.00	.00	11,497.00	.00	.00	100	.00	
260	Other Equipment	\$0.00	\$41,060.00	\$41,060.00	\$0.00	\$41,060.00	\$0.00	\$0.00	100%	\$0.00	
	230 - Totals	\$0.00	\$41,060.00	\$41,060.00	\$0.00	\$41,060.00	\$0.00	\$0.00	100%	\$0.00	
	<i>Equipment Totals</i>	\$35,000.00	\$41,060.00	\$76,060.00	\$63.98	\$58,116.82	\$3,036.03	\$14,907.15	80%	\$23,419.32	
<i>Contractual Expense</i>											
410	Supplies	75,000.00	.00	75,000.00	322.16	10,274.91	21,560.89	43,164.20	42	53,536.43	
411	Rent-Building/Property	1,196,701.00	.00	1,196,701.00	.00	.00	598,350.18	598,350.82	50	1,043,145.40	
418	Ins-General Liability	56,444.00	(29,000.00)	27,444.00	.00	.00	27,764.17	(320.17)	101	49,182.56	
423	Telephone	25,000.00	.00	25,000.00	717.96	.00	8,307.83	16,692.17	33	15,130.90	
424	Postage	30,000.00	.00	30,000.00	.00	.00	10,668.44	19,331.56	36	31,184.07	
427	Memberships & Dues	6,000.00	.00	6,000.00	.00	.00	5,424.00	576.00	90	5,266.00	
428	Data Processing & Internet Fees	5,000.00	.00	5,000.00	105.00	.00	1,898.90	3,101.10	38	4,061.76	
432	Special Project Supply	100,000.00	.00	100,000.00	.00	.00	.00	100,000.00	0	200,494.00	
435	Medical Fees	1,000.00	2,500.00	3,500.00	652.50	.00	3,226.77	273.23	92	5,999.83	
436	Advertising Fees	250.00	.00	250.00	.00	.00	.00	250.00	0	.00	
439	Misc Fees & Expenses	30,000.00	.00	30,000.00	783.97	1,000.00	5,350.45	23,649.55	21	16,910.46	
440	Legal/Transcript Fees	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	4,869.00	
441	Auto-Supplies & Repair	6,000.00	.00	6,000.00	459.91	.00	2,549.80	3,450.20	42	5,628.80	
442	Automotive - Gas & Oil	8,000.00	.00	8,000.00	.00	.00	4,773.73	3,226.27	60	14,358.48	
444	Travel/Education/Conference	12,000.00	.00	12,000.00	584.70	3,034.56	7,197.40	1,768.04	85	7,082.44	
469	Other Payments/Contributions	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	1,000.00	
470	Contract	456,000.00	48,107.00	504,107.00	10,110.39	97,600.90	207,976.47	198,529.63	61	504,239.66	
471	Administration	.00	123,174.00	123,174.00	6,060.00	.00	17,205.00	105,969.00	14	11,815.32	
	<i>Contractual Expense Totals</i>	\$2,020,395.00	\$144,781.00	\$2,165,176.00	\$19,796.59	\$111,910.37	\$922,254.03	\$1,131,011.60	48%	\$1,973,905.11	
<i>Employee Benefits</i>											
810	Retirement	901,793.00	.00	901,793.00	63,661.36	.00	341,452.00	560,341.00	38	674,001.14	
830	Social Security	504,041.00	.00	504,041.00	33,619.41	.00	204,262.48	299,778.52	41	397,138.86	
831	Medicare Contribution	117,879.00	.00	117,879.00	7,862.57	.00	47,771.04	70,107.96	41	92,879.26	

Expense Budget Performance Report

Fiscal Year to Date 06/30/23
 Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund A - General										
Department 6010 - Social Services										
EXPENSE										
<i>Employee Benefits</i>										
860	Hospitalization	1,386,420.00	.00	1,386,420.00	92,382.93	.00	631,182.60	755,237.40	46	1,300,836.84
865	Dental Insurance	23,088.00	.00	23,088.00	1,557.08	.00	10,632.42	12,455.58	46	21,640.34
<i>Employee Benefits Totals</i>		\$2,933,221.00	\$0.00	\$2,933,221.00	\$199,083.35	\$0.00	\$1,235,300.54	\$1,697,920.46	42%	\$2,486,496.44
<i>Other Benefits</i>										
840	Workmen's Compensation	34,533.00	.00	34,533.00	.00	.00	34,533.00	.00	100	30,332.00
850	Unemployment Insurance	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	.00
855	Disability	5,000.00	.00	5,000.00	.00	.00	(206.87)	5,206.87	-4	1,696.54
861	Retirees Hospitalization	264,560.00	.00	264,560.00	.00	.00	111,940.83	152,619.17	42	262,676.24
862	Health Insurance Cost Reimbursement	3,000.00	.00	3,000.00	350.17	.00	3,402.09	(402.09)	113	2,338.20
<i>Other Benefits Totals</i>		\$317,093.00	\$0.00	\$317,093.00	\$350.17	\$0.00	\$149,669.05	\$167,423.95	47%	\$297,042.98
EXPENSE TOTALS		\$13,435,377.00	\$185,841.00	\$13,621,218.00	\$796,198.53	\$170,027.19	\$5,807,018.00	\$7,644,172.81	44%	\$11,628,437.43
<i>Department 6010 - Social Services Totals</i>		(\$13,435,377.00)	(\$185,841.00)	(\$13,621,218.00)	(\$796,198.53)	(\$170,027.19)	(\$5,807,018.00)	(\$7,644,172.81)	44%	(\$11,628,437.43)
Department 6030 - Countryside Adult Home										
EXPENSE										
<i>Personal Services</i>										
110	Salaries - Regular	1,168,492.00	.00	1,168,492.00	86,711.62	.00	505,596.77	662,895.23	43	932,956.62
120	Salaries - Overtime	26,000.00	.00	26,000.00	7,010.10	.00	35,068.64	(9,068.64)	135	88,092.26
130	Salaries - Part Time	158,725.00	.00	158,725.00	7,337.48	.00	49,628.27	109,096.73	31	123,049.43
<i>Personal Services Totals</i>		\$1,353,217.00	\$0.00	\$1,353,217.00	\$101,059.20	\$0.00	\$590,293.68	\$762,923.32	44%	\$1,144,098.31
<i>Equipment</i>										
210	Furniture/Furnishings	100,000.00	10,368.52	110,368.52	428.91	17,272.98	30,476.87	62,618.67	43	11,795.68
220	Office Equipment	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	681.03
260	Other Equipment	7,500.00	4,958.96	12,458.96	.00	8,958.96	202.94	3,297.06	74	39,470.57
270	Lawn & Landscaping	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
<i>Equipment Totals</i>		\$110,500.00	\$15,327.48	\$125,827.48	\$428.91	\$26,231.94	\$30,679.81	\$68,915.73	45%	\$51,947.28
<i>Contractual Expense</i>										
410	Supplies	43,000.00	4,074.57	47,074.57	1,161.20	9,167.86	18,009.89	19,896.82	58	38,883.11
413	Repair & Maint.- Bldg/Property	20,000.00	7,128.00	27,128.00	3,475.77	18,102.70	8,527.90	497.40	98	15,042.02
415	Electricity	31,000.00	.00	31,000.00	2,127.33	.00	11,375.99	19,624.01	37	26,468.17
416	Oil & Gas-Heating	45,000.00	.00	45,000.00	78.38	.00	17,701.91	27,298.09	39	32,034.74
417	Water/Sewer/Taxes	10,000.00	.00	10,000.00	.00	.00	5,846.59	4,153.41	58	11,475.34
418	Ins-General Liability	11,000.00	.00	11,000.00	.00	.00	10,860.77	139.23	99	9,829.42
422	Repair/Maint-Equipment	5,000.00	.00	5,000.00	33.20	642.74	33.20	4,324.06	14	1,801.09
423	Telephone	2,000.00	.00	2,000.00	73.34	.00	688.14	1,311.86	34	688.25
424	Postage	250.00	.00	250.00	.00	.00	51.03	198.97	20	195.67
426	Subscriptions	650.00	.00	650.00	.00	.00	.00	650.00	0	474.00
427	Memberships & Dues	1,500.00	(156.00)	1,344.00	.00	.00	1,344.00	.00	100	1,344.00

Expense Budget Performance Report

Fiscal Year to Date 06/30/23

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund A - General										
Department 6030 - Countryside Adult Home										
EXPENSE										
<i>Contractual Expense</i>										
428	Data Processing & Internet Fees	3,000.00	.00	3,000.00	.00	.00	1,554.65	1,445.35	52	3,638.44
434	Allowances	22,800.00	.00	22,800.00	2,150.00	.00	7,650.00	15,150.00	34	14,750.00
435	Medical Fees	500.00	.00	500.00	.00	.00	.00	500.00	0	195.00
436	Advertising Fees	500.00	.00	500.00	.00	.00	.00	500.00	0	460.00
437	Consulting Fees	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	.00
439	Misc Fees & Expenses	1,500.00	179.99	1,679.99	.00	179.99	305.25	1,194.75	29	1,032.25
441	Auto-Supplies & Repair	3,000.00	3,313.81	6,313.81	727.01	.00	5,506.41	807.40	87	7,602.41
442	Automotive - Gas & Oil	2,500.00	.00	2,500.00	.00	.00	1,215.44	1,284.56	49	3,991.89
444	Travel/Education/Conference	1,500.00	656.00	2,156.00	.00	899.00	903.00	354.00	84	1,666.27
445	Foods	225,000.00	.00	225,000.00	5,668.32	29,300.65	75,933.56	119,765.79	47	168,454.98
451	Medical Supply Expense	5,500.00	.00	5,500.00	274.22	1,669.76	836.17	2,994.07	46	2,678.73
453	Uniforms & Clothing	200.00	.00	200.00	.00	.00	.00	200.00	0	7,136.15
470	Contract	45,000.00	(500.00)	44,500.00	925.27	7,266.30	6,161.82	31,071.88	30	30,289.16
<i>Contractual Expense Totals</i>		\$482,400.00	\$14,696.37	\$497,096.37	\$16,694.04	\$67,229.00	\$174,505.72	\$255,361.65	49%	\$380,131.09
<i>Employee Benefits</i>										
810	Retirement	139,150.00	.00	139,150.00	11,041.46	.00	54,861.89	84,288.11	39	107,804.45
830	Social Security	83,904.00	.00	83,904.00	5,993.29	.00	35,099.09	48,804.91	42	67,724.62
831	Medicare Contribution	19,619.00	.00	19,619.00	1,401.60	.00	8,208.60	11,410.40	42	15,838.83
860	Hospitalization	184,198.00	.00	184,198.00	12,130.08	.00	78,845.52	105,352.48	43	163,445.23
865	Dental Insurance	3,504.00	.00	3,504.00	237.34	.00	1,517.30	1,986.70	43	3,133.42
<i>Employee Benefits Totals</i>		\$430,375.00	\$0.00	\$430,375.00	\$30,803.77	\$0.00	\$178,532.40	\$251,842.60	41%	\$357,946.55
<i>Other Benefits</i>										
840	Workmen's Compensation	23,688.00	.00	23,688.00	.00	.00	23,688.00	.00	100	19,254.00
850	Unemployment Insurance	9,000.00	.00	9,000.00	.00	.00	.00	9,000.00	0	.00
855	Disability	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	(269.33)
861	Retires Hospitalization	102,740.00	.00	102,740.00	.00	.00	41,831.40	60,908.60	41	100,615.08
862	Health Insurance Cost Reimbursement	2,250.00	.00	2,250.00	.00	.00	.00	2,250.00	0	750.00
<i>Other Benefits Totals</i>		\$139,178.00	\$0.00	\$139,178.00	\$0.00	\$0.00	\$65,519.40	\$73,658.60	47%	\$120,349.75
EXPENSE TOTALS		\$2,515,670.00	\$30,023.85	\$2,545,693.85	\$148,985.92	\$93,460.94	\$1,039,531.01	\$1,412,701.90	45%	\$2,054,472.98
Department: 6030 - Countryside Adult Home Totals		(\$2,515,670.00)	(\$30,023.85)	(\$2,545,693.85)	(\$148,985.92)	(\$93,460.94)	(\$1,039,531.01)	(\$1,412,701.90)	45%	(\$2,054,472.98)
Department 6050 - Public Facil. For Children										
EXPENSE										
<i>Contractual Expense</i>										
469	Other Payments/Contributions	43,556.00	25,000.00	68,556.00	737.10	.00	27,683.59	40,872.41	40	126,856.58
<i>Contractual Expense Totals</i>		\$43,556.00	\$25,000.00	\$68,556.00	\$737.10	\$0.00	\$27,683.59	\$40,872.41	40%	\$126,856.58
EXPENSE TOTALS		\$43,556.00	\$25,000.00	\$68,556.00	\$737.10	\$0.00	\$27,683.59	\$40,872.41	40%	\$126,856.58
Department: 6050 - Public Facil. For Children Totals		(\$43,556.00)	(\$25,000.00)	(\$68,556.00)	(\$737.10)	\$0.00	(\$27,683.59)	(\$40,872.41)	40%	(\$126,856.58)

Expense Budget Performance Report

Fiscal Year to Date 06/30/23

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund A - General										
Department 6055 - Daycare										
EXPENSE										
Contractual Expense										
470	Contract	1,082,811.00	.00	1,082,811.00	91,535.56	.00	451,085.84	631,725.16	42%	782,775.96
		<i>Contractual Expense Totals</i>			\$91,535.56	\$0.00	\$451,085.84	\$631,725.16	42%	\$782,775.96
		EXPENSE TOTALS	\$0.00	\$1,082,811.00	\$91,535.56	\$0.00	\$451,085.84	\$631,725.16	42%	\$782,775.96
Department 6055 - Daycare										
EXPENSE										
Contractual Expense										
470	Contract	250,000.00	.00	250,000.00	14,807.90	.00	119,461.79	130,538.21	48%	321,017.69
		<i>Contractual Expense Totals</i>			\$14,807.90	\$0.00	\$119,461.79	\$130,538.21	48%	\$321,017.69
		EXPENSE TOTALS	\$0.00	\$250,000.00	\$14,807.90	\$0.00	\$119,461.79	\$130,538.21	48%	\$321,017.69
Department 6070 - Services for Recipients										
EXPENSE										
Contractual Expense										
470	Contract	11,245,936.00	(25,000.00)	11,220,936.00	988,343.00	.00	5,242,901.00	5,978,035.00	47%	10,199,189.00
		<i>Contractual Expense Totals</i>			\$988,343.00	\$0.00	\$5,242,901.00	\$5,978,035.00	47%	\$10,199,189.00
		EXPENSE TOTALS	(\$25,000.00)	\$11,220,936.00	\$988,343.00	\$0.00	\$5,242,901.00	\$5,978,035.00	47%	\$10,199,189.00
Department 6100 - Medicaid										
EXPENSE										
Contractual Expense										
470	Contract	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0%	163.08
		<i>Contractual Expense Totals</i>			\$0.00	\$0.00	\$0.00	\$1,000.00	0%	\$163.08
		EXPENSE TOTALS	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0%	\$163.08
Department 6101 - Medical Assistance										
EXPENSE										
Contractual Expense										
470	Contract	1,925,000.00	.00	1,925,000.00	180,479.54	.00	1,164,144.51	760,855.49	60%	2,872,972.48
		<i>Contractual Expense Totals</i>			\$180,479.54	\$0.00	\$1,164,144.51	\$760,855.49	60%	\$2,872,972.48
		EXPENSE TOTALS	\$0.00	\$1,925,000.00	\$180,479.54	\$0.00	\$1,164,144.51	\$760,855.49	60%	\$2,872,972.48
Department 6109 - Aid To Dependent Children										
EXPENSE										
Contractual Expense										
470	Contract	5,150,000.00	.00	5,150,000.00	536,203.63	.00	2,718,312.13	2,431,687.87	53%	5,746,733.43
		<i>Contractual Expense Totals</i>			\$536,203.63	\$0.00	\$2,718,312.13	\$2,431,687.87	53%	\$5,746,733.43
		EXPENSE TOTALS	\$0.00	\$5,150,000.00	\$536,203.63	\$0.00	\$2,718,312.13	\$2,431,687.87	53%	\$5,746,733.43

Expense Budget Performance Report

Fiscal Year to Date 06/30/23
 Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month		YTD	YTD		Prior Year Total	
					Transactions	Encumbrances		Transactions	Transactions		
Fund A - General											
Department 6119 - Child Care	EXPENSE										
		<i>Contractual Expense Totals</i>		\$5,150,000.00	\$5,150,000.00	\$536,203.63	\$0.00	\$2,718,312.13	\$2,431,687.87	53%	\$5,746,733.43
		EXPENSE TOTALS		\$5,150,000.00	\$5,150,000.00	\$536,203.63	\$0.00	\$2,718,312.13	\$2,431,687.87	53%	\$5,746,733.43
Department 6119 - Child Care Totals											
		<i>Contractual Expense Totals</i>		(\$5,150,000.00)	(\$5,150,000.00)	(\$536,203.63)	\$0.00	(\$2,718,312.13)	(\$2,431,687.87)	53%	(\$5,746,733.43)
		EXPENSE TOTALS		(\$5,150,000.00)	(\$5,150,000.00)	(\$536,203.63)	\$0.00	(\$2,718,312.13)	(\$2,431,687.87)	53%	(\$5,746,733.43)
Department 6123 - Juvenile Delinquent Care											
		<i>Contractual Expense Totals</i>		5,000.00	5,000.00	.00	.00	277.02	4,722.98	6%	971.28
		EXPENSE TOTALS		5,000.00	5,000.00	.00	.00	277.02	4,722.98	6%	971.28
Department 6123 - Juvenile Delinquent Care Totals											
		<i>Contractual Expense Totals</i>		350,000.00	350,000.00	.00	.00	.00	350,000.00	0%	.00
		EXPENSE TOTALS		350,000.00	350,000.00	.00	.00	.00	350,000.00	0%	.00
Department 6129 - State Training School											
		<i>Contractual Expense Totals</i>		350,000.00	350,000.00	0.00	0.00	0.00	350,000.00	0%	0.00
		EXPENSE TOTALS		350,000.00	350,000.00	0.00	0.00	0.00	350,000.00	0%	0.00
Department 6140 - Home Relief											
		<i>Contractual Expense Totals</i>		1,500,000.00	1,500,000.00	184,077.44	.00	706,162.96	793,837.04	47%	1,325,044.68
		EXPENSE TOTALS		1,500,000.00	1,500,000.00	184,077.44	.00	706,162.96	793,837.04	47%	1,325,044.68
Department 6140 - Home Relief Totals											
		<i>Contractual Expense Totals</i>		(\$1,500,000.00)	(\$1,500,000.00)	(\$184,077.44)	\$0.00	(\$706,162.96)	(\$793,837.04)	47%	(\$1,325,044.68)
		EXPENSE TOTALS		(\$1,500,000.00)	(\$1,500,000.00)	(\$184,077.44)	\$0.00	(\$706,162.96)	(\$793,837.04)	47%	(\$1,325,044.68)
Department 6141 - Fuel Crisis Assistance											
		<i>Contractual Expense Totals</i>		30,000.00	30,000.00	21.00	.00	25,012.79	4,987.21	83%	.00
		EXPENSE TOTALS		30,000.00	30,000.00	21.00	.00	25,012.79	4,987.21	83%	.00
Department 6141 - Fuel Crisis Assistance Totals											
		<i>Contractual Expense Totals</i>		(\$30,000.00)	(\$30,000.00)	(\$21.00)	\$0.00	(\$25,012.79)	(\$4,987.21)	83%	\$0.00
		EXPENSE TOTALS		(\$30,000.00)	(\$30,000.00)	(\$21.00)	\$0.00	(\$25,012.79)	(\$4,987.21)	83%	\$0.00
Department 6142 - Emergency Aid For Adults											
		<i>Contractual Expense Totals</i>		20,000.00	20,000.00	1,076.00	.00	3,201.00	16,799.00	16%	9,494.94
		EXPENSE TOTALS		20,000.00	20,000.00	1,076.00	.00	3,201.00	16,799.00	16%	9,494.94
Department 6142 - Emergency Aid For Adults Totals											
		<i>Contractual Expense Totals</i>		\$20,000.00	\$20,000.00	\$1,076.00	\$0.00	\$3,201.00	\$16,799.00	16%	\$9,494.94
		EXPENSE TOTALS		\$20,000.00	\$20,000.00	\$1,076.00	\$0.00	\$3,201.00	\$16,799.00	16%	\$9,494.94

Expense Budget Performance Report

Fiscal Year to Date 06/30/23
 Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year Total
Fund A - General										
Department 6142 - Emergency Aid For Adults	Totals	(\$20,000.00)	\$0.00	(\$20,000.00)	(\$1,076.00)	\$0.00	(\$3,201.00)	(\$16,799.00)	16%	(\$9,494.94)
Department 7311 - Youth Bureau	EXPENSE									
Other Benefits										
861	Retirees Hospitalization	7,788.00	.00	7,788.00	.00	.00	3,244.95	4,543.05	42%	7,561.08
	Other Benefits Totals	\$7,788.00	\$0.00	\$7,788.00	\$0.00	\$0.00	\$3,244.95	\$4,543.05	42%	\$7,561.08
	EXPENSE TOTALS	\$7,788.00	\$0.00	\$7,788.00	\$0.00	\$0.00	\$3,244.95	\$4,543.05	42%	\$7,561.08
Department 7311 - Youth Bureau	Totals	(\$7,788.00)	\$0.00	(\$7,788.00)	\$0.00	\$0.00	(\$3,244.95)	(\$4,543.05)	42%	(\$7,561.08)
Department 7312 - Special Delinquency Prev.	EXPENSE									
Contractual Expense										
470	Contract	166,701.00	.00	166,701.00	.00	82,500.00	27,500.00	56,701.00	66%	166,701.00
	Contractual Expense Totals	\$166,701.00	\$0.00	\$166,701.00	\$0.00	\$82,500.00	\$27,500.00	\$56,701.00	66%	\$166,701.00
	EXPENSE TOTALS	\$166,701.00	\$0.00	\$166,701.00	\$0.00	\$82,500.00	\$27,500.00	\$56,701.00	66%	\$166,701.00
Department 7312 - Special Delinquency Prev.	Totals	(\$166,701.00)	\$0.00	(\$166,701.00)	\$0.00	(\$82,500.00)	(\$27,500.00)	(\$56,701.00)	66%	(\$166,701.00)
Fund A - General	Totals	\$37,728,839.00	\$215,864.85	\$37,944,703.85	\$2,942,465.62	\$345,988.13	\$17,335,536.59	\$20,263,179.13		\$35,242,391.61
Grand Totals		\$37,728,839.00	\$215,864.85	\$37,944,703.85	\$2,942,465.62	\$345,988.13	\$17,335,536.59	\$20,263,179.13		\$35,242,391.61

WARREN COUNTY Receipts by G/L Distribution Report - Summary

From Date: 06/01/2023 - To Date: 06/30/2023

G/L Account Number	G/L Date	Due To/From Fund Project	Transactions	Debit Amount	Credit Amount
Fund: A - General					
Account: 400.00 - State&Federal,Social Services					
	06/02/2023		2	\$0.00	\$611,367.00
	06/05/2023		1	\$0.00	\$673.00
	06/15/2023		1	\$0.00	\$5,011.00
	06/23/2023		1	\$0.00	\$7,765.00
	06/26/2023		1	\$0.00	\$16,769.00
	06/30/2023		2	\$0.00	\$558,509.00
Account Total: State&Federal,Social Services			8	\$0.00	\$1,200,094.00
Fund Total: General				\$0.00	\$1,200,094.00
Grand Total:			8	\$0.00	\$1,200,094.00 ✓

FED & State

Local

293,350.98

*TOTAL JUNE
REVENUE*

1,493,444.98

WARREN COUNTY
Receipts by G/L Distribution Report - Summary

From Date: 06/01/2023 - To Date: 06/30/2023

G/L Account Number	G/L Date	Due To/From Fund Project	Transactions	Debit Amount	Credit Amount
Fund: A - General					
Department: 6010 - Social Services					
Account: 1810 - Administration					
	06/01/2023		1	\$0.00	\$3,833.34
	06/02/2023		1	\$0.00	\$844.54
	06/14/2023		1	\$0.00	\$614.73
Account Total: Administration			3	\$0.00	\$5,292.61
Account: 1811 - Medical Incentive Earning					
	06/02/2023		1	\$0.00	\$3,788.00
	06/14/2023		1	\$0.00	\$3,788.00
	06/15/2023		1	\$0.00	\$40.93
Account Total: Medical Incentive Earning			3	\$0.00	\$7,616.93
Account: 435 - Medical Fees					
	06/14/2023		1	\$0.00	\$22.50
Account Total: Medical Fees			1	\$0.00	\$22.50
Department Total: Social Services				\$0.00	\$12,932.04
Department: 6030 - Countryside Adult Home					
Account: 1830 - Repay - Adult Care, Pub Inst					
	06/01/2023		1	\$0.00	\$48,810.03
Account Total: Repay - Adult Care, Pub Inst			1	\$0.00	\$48,810.03
Account: 3630 - Adult Care Priv. Inst.					
	06/23/2023		1	\$0.00	\$712.25
Account Total: Adult Care Priv. Inst.			1	\$0.00	\$712.25
Department Total: Countryside Adult Home				\$0.00	\$49,522.28
Department: 6050 - Public Facil. For Children					
Account: 3650 - Detention Home					
	06/14/2023		1	\$0.00	\$6,823.98
Account Total: Detention Home			1	\$0.00	\$6,823.98
Department Total: Public Facil. For Children				\$0.00	\$6,823.98
Department: 6055 - Daycare					
Account: 1855 - Repayments of Day Care					
	06/01/2023		1	\$0.00	\$63.92
Account Total: Repayments of Day Care			1	\$0.00	\$63.92
Department Total: Daycare				\$0.00	\$63.92
Department: 6101 - Medical Assistance					
Account: 1801 - Repay of Medical Assist					

	06/01/2023	1	\$0.00	\$175.00
	06/02/2023	1	\$0.00	\$2,563.94
	06/14/2023	1	\$0.00	\$3,010.47
Account Total: Repay of Medical Assist		3	\$0.00	\$5,749.41
Department Total: Medical Assistance			\$0.00	\$5,749.41
Department: 6109 - Aid To Dependent Children				
Account: 1809 - Repay of Aid to A.D.C.				
	06/01/2023	1	\$0.00	\$3,565.63
	06/02/2023	2	\$0.00	\$29,468.22
	06/14/2023	2	\$0.00	\$20,415.31
Account Total: Repay of Aid to A.D.C.		5	\$0.00	\$53,449.16
Department Total: Aid To Dependent Children			\$0.00	\$53,449.16
Department: 6119 - Child Care				
Account: 1819 - Repay of Child Care				
	06/01/2023	1	\$0.00	\$154,608.62
	06/02/2023	1	\$0.00	\$3,987.27
	06/14/2023	1	\$0.00	\$1,268.35
Account Total: Repay of Child Care		3	\$0.00	\$159,864.24
Department Total: Child Care			\$0.00	\$159,864.24
Department: 6140 - Home Relief				
Account: 1840 - Repay of Home Relief				
	06/01/2023	1	\$0.00	\$2,495.35
	06/02/2023	1	\$0.00	\$1,122.55
	06/14/2023	1	\$0.00	\$1,328.05
Account Total: Repay of Home Relief		3	\$0.00	\$4,945.95
Department Total: Home Relief			\$0.00	\$4,945.95
Fund Total: General			\$0.00	\$293,350.98
Grand Total:		25	\$0.00	\$293,350.98

