

HUMAN SERVICES COMMITTEE MEETING
VETERANS' SERVICES ~ PEER –TO –PEER AGENDA
September 20, 2023

COMMITTEE MEMBERS: DRISCOLL, Frasier, Bruno, McDevitt, Runyon, Geraci and Smith – Chair of the Board shall serve as an Ex-Officio member when needed in accordance with Section C (4) of the Rules of the Board.

- I. Committee meeting called to order by Chair
- II. Approval of minutes of prior Committee Meeting
- III. Privilege of the floor and public comment
- IV. Action Agenda/New Business Items:
 1. Request:
Rationale:
 2. Request:
Rationale:
 3. Request:
Rationale:
- V. Discussion Items:
 1. Review of 2024 Budget
- VI. Referrals/Pending Items: None
- VII. Privilege of the floor and public comment
- VIII. Motion to adjourn

Attachments:

- Budget Summary Sheet (3 –pgs)
Budget Worksheet (4 –pgs)
2024 Salary Schedule (1 –pg)

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2024 APPROPRIATIONS

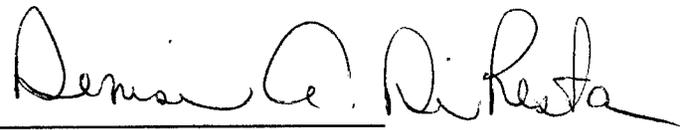
REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Veterans Services

BUDGET ACCOUNT CODE: A.6510

OBJECT CODES	2022 EXPENDITURES	2023 ADOPTED	2023 AMENDED	2024 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$152,038.36	\$196,172.00	\$196,903.50	\$198,765.00
200's EQUIPMENT	\$379.24	\$0.00	\$20.88	\$0.00
400's CONTRACTUAL	\$10,904.57	\$13,683.00	\$13,662.12	\$18,639.00
800's EMPLOYEE BENEFITS	\$60,725.81	\$70,612.00	\$70,776.22	\$74,910.00
TOTALS	\$224,047.98	\$280,467.00	\$281,362.72	\$292,314.00

2022 REVENUES	2023 ADOPTED REVENUES	2023 AMENDED REVENUES	2024 DEPARTMENT REQUESTS
\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00

SIGNED: 
DEPARTMENT HEAD
TITLE: Director
DATE: 8/30/23

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2024 APPROPRIATIONS

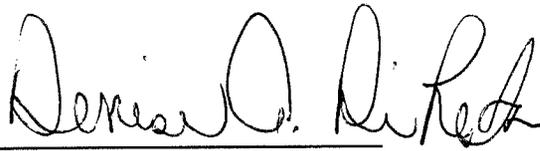
REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Veterans Services - Peer to Peer Support Svcs -Dwyer
BUDGET ACCOUNT CODE: A.6510 0125

OBJECT CODES	2022 EXPENDITURES	2023 ADOPTED	2023 AMENDED	2024 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$0.00			\$0.00
200's EQUIPMENT				\$0.00
400's CONTRACTUAL	\$20,084.48	\$50,000.00	\$50,000.00	\$50,000.00
800's EMPLOYEE BENEFITS	\$0.00			\$0.00
TOTALS	\$20,084.48	\$50,000.00	\$50,000.00	\$50,000.00

2022 REVENUES	2023 ADOPTED REVENUES	2023 AMENDED REVENUES	2024 DEPARTMENT REQUESTS
\$20,084.48	\$50,000.00	\$50,000.00	\$50,000.00

SIGNED:



DEPARTMENT HEAD

TITLE:

Director

DATE:

8/30/23

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2024 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Veterans Services - American Rescue Plan Act (ARPA)

BUDGET ACCOUNT CODE: A.6510 4999

OBJECT CODES	2022 EXPENDITURES	2023 ADOPTED	2023 AMENDED	2024 DEPARTMENT REQUESTS
200's EQUIPMENT	\$1,988.04			\$0.00
400's CONTRACTUAL	\$0.00			\$0.00
TOTALS	\$1,988.04			\$0.00

2022 REVENUES	2023 ADOPTED REVENUES	2023 AMENDED REVENUES	2024 DEPARTMENT REQUESTS
\$1,988.04			\$0.00

SIGNED:



DEPARTMENT HEAD

TITLE:

Director

DATE:

8/30/23

Account	Account Description	2022 Actual Amount	2023 Adopted Budget	2023 Amended Budget	2023 Actual Amount	2024 Departmental Request
Fund A - General						
REVENUE						
Department 6510 - Veterans Services						
State Aid						
3710	Veterans Service	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00
	<i>State Aid Totals</i>	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00
Sub Department 0125 - Peer to Peer Support Svcs -Dwyer						
State Aid						
3711	Peer to Peer Support Services	20,084.48	50,000.00	50,000.00	.00	50,000.00
	<i>State Aid Totals</i>	\$20,084.48	\$50,000.00	\$50,000.00	\$0.00	\$50,000.00
	Sub Department 0125 - Peer to Peer Support Svcs - Dwyer Totals	\$20,084.48	\$50,000.00	\$50,000.00	\$0.00	\$50,000.00
Sub Department 4999 - American Rescue Plan Act (ARPA)						
Federal Aid						
4090	Coronavirus Local Fiscal Recovery Fund (CLFRF)	1,988.04	.00	.00	.00	.00
	<i>Federal Aid Totals</i>	\$1,988.04	\$0.00	\$0.00	\$0.00	\$0.00
	Sub Department 4999 - American Rescue Plan Act (ARPA) Totals	\$1,988.04	\$0.00	\$0.00	\$0.00	\$0.00
	Department 6510 - Veterans Services Totals	\$47,072.52	\$75,000.00	\$75,000.00	\$25,000.00	\$75,000.00
	REVENUE TOTALS	\$47,072.52	\$75,000.00	\$75,000.00	\$25,000.00	\$75,000.00

Account	Account Description	2022 Actual Amount	2023 Adopted Budget	2023 Amended Budget	2023 Actual Amount	2024 Departmental Request																
Fund A - General																						
EXPENSE																						
Department 6510 - Veterans Services																						
<i>Personal Services</i>																						
110	Salaries - Regular	136,909.99	161,639.00	162,370.50	99,508.07	164,310.00																
130	Salaries - Part Time	15,128.37	34,533.00	34,533.00	8,598.28	34,455.00																
<i>Personal Services Totals</i>		\$152,038.36	\$196,172.00	\$196,903.50	\$108,106.35	\$198,765.00																
<i>Equipment</i>																						
220	Office Equipment	379.24	.00	20.88	20.88	.00																
<i>Equipment Totals</i>		\$379.24	\$0.00	\$20.88	\$20.88	\$0.00																
<i>Contractual Expense</i>																						
410	Supplies	819.49	900.00	879.12	451.85	900.00																
418	Ins-General Liability	611.10	703.00	782.00	781.17	883.00																
423	Telephone	147.00	400.00	400.00	109.64	1,000.00																
424	Postage	151.33	400.00	400.00	97.73	400.00																
426	Subscriptions	65.00	120.00	120.00	.00	130.00																
427	Memberships & Dues	90.00	280.00	280.00	220.00	260.00																
428	Data Processing & Internet Fees	201.00	210.00	210.00	210.00	246.00																
436	Advertising Fees	894.99	820.00	820.00	420.00	2,970.00																
441	Auto-Supplies & Repair	1,057.93	1,500.00	1,500.00	954.96	3,000.00																
442	Automotive - Gas & Oil	4,439.75	4,500.00	4,500.00	1,830.88	5,000.00																
444	Travel/Education/Conference	252.57	1,500.00	1,500.00	267.14	1,500.00																
469	Other Payments/Contributions	561.91	1,000.00	921.00	.00	1,000.00																
470	Contract	1,612.50	1,350.00	1,350.00	.00	1,350.00																
<i>Contractual Expense Totals</i>		\$10,904.57	\$13,683.00	\$13,662.12	\$5,343.37	\$18,639.00																
<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th>Comments</th> <th>Account</th> <th>Level</th> <th>Comment</th> </tr> </thead> <tbody> <tr> <td></td> <td>423</td> <td>Departmental Request</td> <td>Effective outreach will require MiFi service at \$50/month = \$600/year.</td> </tr> <tr> <td></td> <td>436</td> <td>Departmental Request</td> <td>Additional funds are needed to reach the elder population via newspaper/radio marketing.</td> </tr> <tr> <td></td> <td>470</td> <td>Departmental Request</td> <td>VetPro (electronic web-based data system) annual fee for 3 single users is \$450 each.</td> </tr> </tbody> </table>							Comments	Account	Level	Comment		423	Departmental Request	Effective outreach will require MiFi service at \$50/month = \$600/year.		436	Departmental Request	Additional funds are needed to reach the elder population via newspaper/radio marketing.		470	Departmental Request	VetPro (electronic web-based data system) annual fee for 3 single users is \$450 each.
Comments	Account	Level	Comment																			
	423	Departmental Request	Effective outreach will require MiFi service at \$50/month = \$600/year.																			
	436	Departmental Request	Additional funds are needed to reach the elder population via newspaper/radio marketing.																			
	470	Departmental Request	VetPro (electronic web-based data system) annual fee for 3 single users is \$450 each.																			
<i>Employee Benefits</i>																						
810	Retirement	11,791.47	18,120.00	18,228.26	10,958.02	26,534.00																
830	Social Security	8,791.94	11,491.00	11,536.35	6,328.67	11,992.00																
831	Medicare Contribution	2,056.18	2,687.00	2,697.61	1,480.09	2,805.00																

Account	Account Description	2022 Actual Amount	2023 Adopted Budget	2023 Amended Budget	2023 Actual Amount	2024 Departmental Request
Fund A - General						
EXPENSE						
Department 6510 - Veterans Services						
<i>Employee Benefits</i>						
860	Hospitalization	27,758.16	27,671.00	27,671.00	18,092.76	29,784.00
865	Dental Insurance	408.20	408.00	408.00	266.90	408.00
<i>Employee Benefits Totals</i>		\$50,805.95	\$60,377.00	\$60,541.22	\$37,126.44	\$71,523.00
<i>Other Benefits</i>						
840	Workmen's Compensation	5,533.00	5,043.00	5,043.00	5,043.00	791.00
861	Retirees Hospitalization	4,386.86	5,192.00	5,192.00	1,514.31	2,596.00
<i>Other Benefits Totals</i>		\$9,919.86	\$10,235.00	\$10,235.00	\$6,557.31	\$3,387.00
Sub Department 0125 - Peer to Peer Support Svcs -Dwyer						
<i>Contractual Expense</i>						
410	Supplies	1,863.96	.00	.00	.00	.00
423	Telephone	351.87	.00	.00	.00	.00
424	Postage	11.08	.00	.00	.00	.00
439	Misc Fees & Expenses	16,553.00	50,000.00	50,000.00	4,928.00	50,000.00
444	Travel/Education/Conference	1,304.57	.00	.00	.00	.00
<i>Contractual Expense Totals</i>		\$20,084.48	\$50,000.00	\$50,000.00	\$4,928.00	\$50,000.00
Sub Department 0125 - Peer to Peer Support Svcs - Dwyer Totals		\$20,084.48	\$50,000.00	\$50,000.00	\$4,928.00	\$50,000.00
Sub Department 4999 - American Rescue Plan Act (ARPA)						
<i>Equipment</i>						
220	Office Equipment	1,988.04	.00	.00	.00	.00
<i>Equipment Totals</i>		\$1,988.04	\$0.00	\$0.00	\$0.00	\$0.00
Sub Department 4999 - American Rescue Plan Act (ARPA) Totals		\$1,988.04	\$0.00	\$0.00	\$0.00	\$0.00
Department 6510 - Veterans Services Totals		\$246,120.50	\$330,467.00	\$331,362.72	\$162,082.35	\$342,314.00
EXPENSE TOTALS		\$246,120.50	\$330,467.00	\$331,362.72	\$162,082.35	\$342,314.00
Fund A - General Totals						
REVENUE TOTALS		\$47,072.52	\$75,000.00	\$75,000.00	\$25,000.00	\$75,000.00
EXPENSE TOTALS		\$246,120.50	\$330,467.00	\$331,362.72	\$162,082.35	\$342,314.00
Fund A - General Totals		(\$199,047.98)	(\$255,467.00)	(\$256,362.72)	(\$137,082.35)	(\$267,314.00)

Budget Worksheet Report

Budget Year 2024

Net Grand Totals					
REVENUE GRAND TOTALS	\$47,072.52	\$75,000.00	\$75,000.00	\$25,000.00	\$75,000.00
EXPENSE GRAND TOTALS	\$246,120.50	\$330,467.00	\$331,362.72	\$162,082.35	\$342,314.00
Net Grand Totals	(\$199,047.98)	(\$255,467.00)	(\$256,362.72)	(\$137,082.35)	(\$267,314.00)

2024 Salary Schedule (Position Budgeting)
Veterans Service

Empl. #	Name	Position	Annual Earnings	Empl. Type	Benefit Group	Hire Date
	Jan1 Grade & Rate	Ann. Grade & Rate				
13617	Cooke, Jeffrey	Veteran's Benefits Counselor	\$47,194.00	Full Time	CSEA/FT	4/25/2022
	09-01 / \$22.47	09-02 / \$22.81				
10928	DiResta, Denise	Director Veterans	\$67,223.00	Full Time	Appointed F/T	6/1/2005
	N/A / \$36.94	N/A / \$36.94				
1260	Donohue, Michael	Van Driver #3	\$10,076.00	Less than Half	Less than P/T	7/11/2011
	02-12 / \$21.53	02-13 / \$21.53				
13631	Gifford, Gary	Van Driver #2	\$8,177.00	Part Time	Less P/T12/21/12	6/6/2022
	02-00 / \$17.47	N/A / \$17.47				
12694	Harris, Cynthia	Office Specialist	\$49,893.00	Full Time	CSEA/FT	11/17/2014
	07-09 / \$23.82	07-10 / \$25.27				
13683	Taft, David	Van Driver #1	\$8,177.00	Temporary	Less P/T12/21/12	7/18/2022
	02-00 / \$17.47	N/A / \$17.47				
13607	Therio, Michael	Van Driver #4 - Per Diem	\$2,675.00	Per Diem	Per Diem	6/6/2022
	02-00 / \$17.47	N/A / \$17.47				
		Van Driver #5 - Per Diem	\$2,675.00			
	02-00 / \$17.47	N/A / \$17.47				
		Van Driver #6 - Per Diem	\$2,675.00			
	02-00 / \$17.47	N/A / \$17.47				
			9			
			\$198,765.00			