

**WARREN COUNTY BOARD OF SUPERVISORS**

**COMMITTEE: LEGISLATIVE, RULES & GOVERNMENTAL OPERATIONS**

**DATE: JANUARY 24, 2023**

**COMMITTEE MEMBERS PRESENT:**

SUPERVISORS STROUGH  
CONOVER  
FRASIER  
THOMAS  
DRISCOLL  
WILD

**OTHERS PRESENT:**

STAN CIANFARANO, WARREN COUNTY HISTORIAN  
MICHAEL COLVIN, DIRECTOR, INFORMATION TECHNOLOGY  
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD  
JOHN TAFLAN, COUNTY ADMINISTRATOR  
LARRY ELMEN, COUNTY ATTORNEY  
AMANDA ALLEN, CLERK OF THE BOARD  
SUPERVISORS LEGGETT

**COMMITTEE MEMBER ABSENT:**

SUPERVISOR GERACI

MAGOWAN  
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR  
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS  
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST  
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

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*Please note, the following contains a summarization of the January 24, 2023 meeting of the Legislative, Rules & Governmental Operations Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://warrencountyny.gov/mma>*

Mr. Strough called the meeting of the Legislative, Rules & Governmental Operations Committee to order at 12:48 p.m.

Motion was made by Mr. Thomas, seconded by Mr. Driscoll and carried by a unanimous vote of those present (*Mr. Geraci absent*) to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Copies of the Warren County Historian; Information Technology; and Legislative agendas were distributed to those in attendance; *copies of the agendas are on file with the meeting minutes.*

The Committee began with a review of the Warren County Historian Agenda which included the following request:

1. To amend the County Budget in the amount of \$23,000 to reflect receipt of funds awarded by the Occupancy Tax Committee for the American Revolution 250<sup>th</sup> Anniversary event.

Motion was made by Mrs. Frasier, seconded by Mr. Thomas and carried by a unanimous vote of those present (*Mr. Geraci absent*) to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

There being no further Warren County Historian business to discuss, the Committee commenced with a review of the Legislative Action Agenda/New Business Items, as follows:

1. To review and approve Warren County Computer Usage Policy and redline changes from November 22, 2022 Committee meeting.

A lengthy discussion ensued during which additional revisions were suggested. Larry Elmen, *County Attorney*, apprised he would update the proposed Policy to include the changes and provide a final draft for review at the next Committee meeting.

The Discussion Items portion of the agenda was not discussed.

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Mr. Strough briefly mentioned the December 2022 Self-Insurance report the Committee members had received from Amy Clute, *Self-Insurance Administrator*, which included activity for the year.

Mr. Wild exited the meeting at 2:06 p.m.

A review of the Information Technology agenda commenced which included the following request:

1. To appropriate funds in the amount of \$205,000 from Budget Code A.895.00, *Computer Reserve Fund*, to various budget codes to purchase computers and related equipment and software.

Motion was made by Mr. Thomas, seconded by Mrs. Frasier and carried by a unanimous vote of those present (*Messrs. Geraci and Wild absent*) to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

There being no further business to come before the Legislative, Rules & Governmental Operations Committee, on motion made by Mr. Conover, seconded by Mrs. Frasier and carried by a unanimous vote of those present (*Messrs. Geraci and Wild absent*), Mr. Strough adjourned the meeting at 2:07 p.m.

Respectfully submitted,  
Leslie Lovelace, Secretary to the Clerk of the Board