

Legislative, Rules & Governmental Operations Committee Meeting
Board of Elections Agenda
February 23, 2023

Committee Members: Supervisor Strough, Conover, Frasier, Geraci, Thomas, Driscoll, Wild

- I. Committee Meeting Called to Order by Chair
- II. Approval of minutes of prior Committee Meeting
- III. Privilege of the floor and public comment
- IV. Action Agenda/New Business Items:
 - A) REQUEST TO APPROPRIATE FUNDS FROM RESERVE FOR THE PURCHASE OF 25 NEW LEXMARK ON DEMAND PRINTERS, REDPARK BUNDLES AND CARTS \$29,100.00 FROM CAPITAL RESERVE A 898.00
 - B) REQUEST TO APPROPRIATE \$43,718 FROM CAPITAL RESERVE A.898.00 TO CODES A.9788.610 - LEASES \$35,829.37 AND A.9788.710 – INTEREST \$7,888.63.
 - C) REQUEST TO AMEND COUNTY BUDGET TO MOVE 2022 POSTAGE GRANT FUNDS TO 2023 BUDGET. ABSENTEE POSTAGE GRANT \$22,620.96
 - D) REQUEST FOR A TRANSFER OF FUNDS TO COVER PART-TIME SALARIES
- V: Discussion Items:
 - A) SEARCHING FOR NEW POLLING LOCATIONS IN GLENS FALLS
 - B) INSPECTORS PAY INCREASE
 - C) DOMINION UPGRADES ON ICP & EMS SOFTWARE
 - D) REQUEST FOR EXECUTIVE SESSION TO DISCUSS PENDING LEGAL ITEM
- VI.: Referrals/Pending Items:
- VII.: Privilege of the Floor and public comment
- VIII.: Motion to Adjourn

Attachments:

- A) REQUEST TO APPROPRIATE MISC, FORM #20
ON DEMAND PRINTER QUOTE
ON DEMAND CART QUOTE
- B) REQUEST TO APPROPRIATE MISC #20 TO TRANSFER FUNDS
- C) REQUEST TO AMEND COUNTY BUDGET ABSENTEE POSTAGE GRANT AGREEMENT \$22,620.96
RESO #7 – REQUEST TO AMEND COUNTY BUDGET \$22,620.96
- D) REQUEST FOR TRANSFER OF FUNDS
TRANSFER #10 – REQUEST TO MOVE FUNDS FROM A.1450.424 TO A.1450.130 P/T SALARIES

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: WARREN COUNTY BOARD OF ELECTIONS

DATE: 02/20/2023

- (a) Purpose of Request: **APPROPRIATE FUNDS FROM RESERVE FOR THE PURCHASE OF 25 LEXMARK ON DEMAND PRINTERS, 25 REDPARK WIRING BUNDLES AND 25 STARAGE/MOVING CARTS (QUOTES ATTACHED)**
- (b) Details: **\$29,100**
- (c) Previous Resolution Number:
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:
- | | | | |
|--------------|------------------|---------------------------|----------------------|
| FROM: | A.898.000 | CAPITAL | RESERVE |
| TO: | A1450.220 | - OFFICE EQUIPMENT | - \$22,875.00 |
| TO: | A1450.260 | - OTHER EQUIPMENT | - \$ 6,225.00 |

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS



5021 W. Laurel Street, Tampa, FL 33607
(813) 618-3639 |
info@tenexsolutions.com

Warren County NY Ballot On-Demand Printers Quote

Date: **January 27, 2023**

To: Warren County, NY

From: Tenex Software Solutions, Inc

Item #	Product Description	Quantity	Unit Price	Total
1	Lexmark MS521 Black & White On-Demand Printer	25	\$ 680.00	\$ 17,000.00
2	Redpark Bundle (1 Redpark Gigabit+Power Adapter Cord & 1 Redpark Micro USB Cable)	25	\$ 160.00	\$ 4,000.00
3	Shipping and Configuration per BOD printer	25	\$ 75.00	\$ 1,875.00

Total Purchase Price: \$ 22,875.00

Terms:

This quote is valid for 30 days and subject to change based upon contract terms and conditions or any change in configuration.

Signature

Date

PO# (if applicable)



1-800-295-5510
 uline.com
 customer.service@uline.com

**PRICING
 REQUEST**

REQUEST # 85641712

Thank you for your interest in Uline!

PROVIDED TO: WARREN COUNTY BOARD ELECTIONS
 HSB BLDG
 1340 STATE ROUTE 9
 QUEENSBURY NY 12804

SHIP TO: WARREN COUNTY BOARD ELECTIONS
 HSB BLDG
 1340 STATE ROUTE 9
 QUEENSBURY NY 12804

CUSTOMER NUMBER			SHIP VIA	REQUEST DATE	
23695611			A DUIE PYLE	01/27/23	
QUANTITY	U/M	ITEM NUMBER	DESCRIPTION	UNIT PRICE	EXT. PRICE
25	EA	H-7549	MOBILE AV CABINET - 23 X 25 X 35"	249.00	6,225.00

SUB-TOTAL 6,225.00	SALES TAX .00	SHIPPING/HANDLING 458.98	TOTAL 6,683.98
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NOTE:

ATTENTION: WILLIAM VANNESS

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: WARREN COUNTY BOARD OF ELECTIONS

DATE: 02/20/2023

(a) Purpose of Request:

**APPROPRIATE FUNDS FROM RESERVE FOR DOMINION VOTING
MACHINE LEASE**

(b) Details:

SEE APPROPRIATION CODES BELOW

(c) Previous Resolution Number:

RESOLUTION #405-2022

(d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

TRANSFER \$43,718.00 FROM CAPITAL RESERVE 898.00 TO:

LEASE PRINCIPAL - INDEBTEDNESS - \$35,829.37 APPRO. CODE A.9788.610

LEASE INTEREST - INDEBTEDNESS - \$7,888.63 APPRO. CODE A.9788.710

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

****If this is the result of a grant award, also complete and submit Form No. 5 or 6***

DEPARTMENT NAME: WARREN COUNTY BOARD OF ELECTIONS

DATE: 02/20/2023

- (a) Purpose of Amendment: **TRANSFER GRANT FUNDS \$22,620.96 TO 2023 BUDGET**

- (b) Appropriation Code, Object Code, Full Title and Amount: **A.1450.424 - POSTAGE - \$22,620.96**

- (c) Revenue Code (with title), and Amount: **A.1450.3056 - ABSENTEE BALLOT PROGRAM - \$22,620.96**

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: WARREN COUNTY BOARD OF ELECTIONS

SIGNED:

DATE: 02/20/2023

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1450.424	POSTAGE	A.1450.130	SALARIES - PART TIME	\$5,576.80

Please state reason for transfers requested:

TO COVER PART-TIME SALARIES WITH ABSENTEE POSTAGE GRANT

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.