

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: LEGISLATIVE, RULES & GOVERNMENTAL OPERATIONS

DATE: FEBRUARY 23, 2023

COMMITTEE MEMBERS PRESENT:

SUPERVISORS STROUGH
CONOVER
FRASIER
GERACI
THOMAS

OTHERS PRESENT:

REPRESENTING THE BOARD OF ELECTIONS:

ELIZABETH McLAUGHLIN, COMMISSIONER (D)
WILLIAM VANNESS, COMMISSIONER (R)
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
JOHN TAFLAN, COUNTY ADMINISTRATOR
AMANDA ALLEN, CLERK OF THE BOARD

COMMITTEE MEMBERS ABSENT:

SUPERVISORS DRISCOLL
WILD

RYAN DICKEY, SECOND ASSISTANT COUNTY ATTORNEY

SUPERVISORS LEGGETT

MAGOWAN

TAMMIE DeLORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR

DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS

LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

Please note, the following contains a summarization of the February 23, 2023 meeting of the Legislative, Rules & Governmental Operations Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://warrencountyny.gov/mma>

Mr. Strough called the meeting of the Legislative, Rules & Governmental Operations Committee to order at 2:01 p.m.

Motion was made by Mr. Conover, seconded by Mr. Thomas and carried by a unanimous vote of those present (*Messrs. Driscoll and Wild absent*) to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Copies of the Board of Elections and Legislative agendas were distributed to those in attendance; *copies of the agendas are on file with the meeting minutes.*

The Committee began with a review of the Board of Elections agenda which included the following requests:

- A. To appropriate funds in the amount of \$29,100 from Budget Code A.898.00, *Reserve, Election Equipment*, to the Board of Elections Budget for the purchase of on demand printers and related supplies.

Motion was made by Mr. Conover and seconded by Mrs. Frasier to approve the request as presented; following discussion, Mr. Strough called the question and the motion was carried by a unanimous vote of those present (*Messrs. Driscoll and Wild absent*) to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

- B. To appropriate funds in the amount of \$43,718 from Budget Code A.898.00, *Reserve, Election Equipment*, to the Board of Elections Budget to cover the cost of Dominion Voting Machine lease.

Motion was made by Mrs. Frasier, seconded by Mr. Geraci and carried by a majority vote of those present (*Messrs. Driscoll and Wild absent*) with Mr. Thomas voting in opposition, to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

- C. To amend the County Budget in the amount of \$22,620.96 to carryover grant funds from 2022 to 2023.

Motion was made by Mrs. Frasier, seconded by Mr. Conover and carried by a unanimous vote of those present

(Messrs. Driscoll and Wild absent) to approve the request as outlined above and refer same to the Finance Committee. A copy of the resolution request form is on file with the minutes.

- D. To authorize a transfer of funds in the amount of \$5,576.80 from Budget Code A.1450.424, *Board of Elections, Postage*, to Budget Code A.1450.130, *Board of Elections, Salaries - Part Time*, to cover part-time salaries.

Motion was made by Mr. Thomas, seconded by Mrs. Frasier and carried by a unanimous vote of those present (Messrs. Driscoll and Wild absent) to approve the request as outlined above and refer same to the Finance Committee. A copy of the resolution request form is on file with the minutes.

A review of the Discussion Items section of the agenda commenced with the following:

- A) Searching for new polling locations in Glens Falls
- B) Inspectors pay increase
- C) Dominion upgrades on ICP & EMS software
- D) Request for executive session to discuss pending legal item

Ryan Dickey, *Second Assistant County Attorney*, advised the reason for the executive session was to discuss proposed, pending or current litigation, pursuant to Public Officer's Law pursuant to Section 105(1)(d).

Motion was made by Mr. Conover, seconded by Mrs. Frasier and carried by a unanimous vote of those present (Messrs. Driscoll and Wild absent) to enter into executive session.

Executive session was held from 2:20 p.m. until 2:32 p.m.

Upon reconvening, Mr. Strough noted that no action had been taken in executive session.

There being no further Board of Elections business to discuss, the Committee commenced with a review of the Legislative Agenda which included the following items:

- 1) Review and approval of Warren County Computer Usage Policy and changes from January 24, 2023 meeting.

Motion was made by Mr. Conover, seconded by Mr. Thomas and carried by a unanimous vote of those present (Messrs. Driscoll and Wild absent) to approve the revised Warren County Computer Usage Policy as presented and the necessary resolution was authorized for the March 17th Board meeting.

- 2) Draft resolution authorizing and ratifying the actions of the Warren County Clerk in appointing members of the Supreme and County Clerk's Office as Special Court Clerks.

Motion was made by Mr. Conover, seconded by Mr. Thomas and carried by a unanimous vote of those present (Messrs. Driscoll and Wild absent) to approve the draft resolution as presented, and authorize same for the March 17th Board meeting. A copy of the resolution request form is on file with the minutes.

- 3) Amend Resolution No. 338 of 2020 "*Approving the Warren County Policy Against Discrimination and Harassment which Replaces the Warren County Plan and Program on Workplace Harassment*".

The Committee considered the matter and decided to take no action, leaving it for discussion at the next meeting.

A review of the Referrals/Pending Items portion of the agenda commenced as follows:

- 1) The matter of considering the creation a separate position, whose sole duty would be to address FOIL (*Freedom of Information Law*) requests would be worked on and brought back to Committee for discussion at a future meeting - no update was given.
- 2) Reimbursements to Supervisors for non-education related expenses. County Administrator and County Attorney to draft a listing of “official duties” for Supervisors to be presented for consideration at a future meeting - no update was given.
- 3) Consideration of adding Juneteenth as an official County holiday - no update was given.
- 4) County Attorney to make revisions to the proposed Warren County Computer Usage Policy and present the draft final version for review and approval at the next Committee meeting - item was discussed earlier in meeting and a resolution was authorized.

There being no further business to come before the Legislative, Rules & Governmental Operations Committee, on motion made by Mr. Conover, seconded by Mrs. Frasier and carried by a unanimous vote of those present (*Mr. Wild absent*), Mr. Strough adjourned the meeting at 2:45 p.m.

Respectfully submitted,
Leslie Lovelace, Secretary to the Clerk of the Board