

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: LEGISLATIVE, RULES & GOVERNMENTAL OPERATIONS

DATE: MARCH 23, 2023

COMMITTEE MEMBERS PRESENT:

SUPERVISORS STROUGH
CONOVER
FRASIER
GERACI
THOMAS
DRISCOLL
WILD

OTHERS PRESENT:

AMY CLUTE, ADMINISTRATOR, SELF-INSURANCE
REPRESENTING THE BOARD OF ELECTIONS:
ELIZABETH McLAUGHLIN, COMMISSIONER (D)
WILLIAM VANNESS, COMMISSIONER (R)
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
JOHN TAFLAN, COUNTY ADMINISTRATOR
LARRY ELMEN, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
SUPERVISORS LEGGETT
MERLINO
TAMMIE DeLORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

Please note, the following contains a summarization of the March 23, 2023 meeting of the Legislative, Rules & Governmental Operations Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://warrencountyny.gov/mma>

Mr. Strough called the meeting of the Legislative, Rules & Governmental Operations Committee to order at 1:22 p.m.

Motion was made by Mrs. Frasier, seconded by Mr. Wild and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Copies of the Self-Insurance; Board of Elections; and Legislative agendas were distributed to those in attendance; *copies of the agendas are on file with the meeting minutes.*

The Committee began with a review of the Self-Insurance agenda which included the following requests:

1. To authorize a new contract with Bill Lindloff of Pro CUTS to provide up to six days of Chainsaw Safety Training at a rate of \$1,200 per day, plus mileage, for a term commencing April 21, 2023 and terminating December 31, 2023.

Motion was made by Mr. Conover, seconded by Mr. Wild and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the April 21st Board meeting. *A copy of the resolution request form is on file with the minutes.*

2. To approve revisions to the Warren County Human Services Building Emergency Action and Response Plan and the Warren County Municipal Center Emergency Action Plan and Response Plan, as provided.

Motion was made by Mr. Driscoll, seconded by Mr. Wild and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the April 21st Board meeting. *A copy of the resolution request form is on file with the minutes.*

There being no further Self-Insurance business to discuss, the Committee commenced with a review of the Board of Elections Action Agenda/New Business Items which included the following:

1. To amend the Salary Schedule to increase the salary of the two Bi-Partisan Election Management

Technicians Base Annual Salary from \$0 to \$44,760.26 and authorize a transfer of funds in the amount of \$89,520.52 from a source of funding to be determined to cover the cost of two Bi-Partisan Election Management Technician positions created in the 2023 Budget but not funded.

Motion was made by Mr. Wild and seconded by Mr. Geraci to approve the request as presented; following discussion, Mr. Strough called the question and the motion was carried by a majority vote, with Mr. Thomas voting in opposition, to approve the request as outlined above and refer same to the Personnel, Administration & Higher Education and Finance Committees. *Copies of the resolution request forms are on file with the minutes.*

There being no further Board of Elections business to discuss, the Committee commenced with a review of the Legislative Agenda which included the following requests:

- 1) To amend Resolution No. 338 of 2020 entitled "Approving the Warren County Policy against Discrimination and Harassment which replaces the Warren County Plan and Program on Workplace Harassment" to approve revisions.

Mr. Wild exited the meeting at 1:52 p.m. and re-entered the meeting at 1:53 p.m.

Mr. Driscoll exited the meeting at 2:02 p.m. and re-entered the meeting at 2:03 p.m.

Following a lengthy discussion, motion was made by Mr. Driscoll, seconded by Mr. Wild and carried unanimously to approve the revisions, as presented, and the necessary resolution was authorized for the April 21st Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 2) To amend the standing Rules of the Board of Supervisors to delete section E(7) relating to the filling of vacancies and the creation of new positions.

Motion was made by Mr. Wild and seconded by Mrs. Frasier to approve the request as presented; following discussion, Mr. Strough called the question and the motion carried unanimously to approve the request and authorize the necessary resolution for the April 21st Board meeting.

A review of the Referrals/Pending Items portion of the agenda commenced as follows:

- 1) The matter of considering the creation a separate position, whose sole duty would be to address FOIL (Freedom of Information Law) requests would be worked on and brought back to Committee for discussion at a future meeting. County Attorney advised his Office was in the process of preparing an updated FOIL policy that was in accordance with the Warren County Computer Usage Policy which would be presented at a future meeting.
- 2) Reimbursements to Supervisors for non-education related expenses. County Administrator and County Attorney to draft a listing of "official duties" for Supervisors to be presented for consideration at a future meeting. It was the consensus of the Committee to take no action and remove the item.
- 3) Consideration of adding Juneteenth as an official County holiday. It was the consensus of the Committee to remove the item as it was a matter of negotiation with the labor unions.

There being no further business to come before the Legislative, Rules & Governmental Operations Committee, on motion made by Mr. Driscoll, seconded by Mr. Conover and carried unanimously, Mr. Strough adjourned the meeting at 2:35 p.m.

Respectfully submitted,
Leslie Lovelace, Secretary to the Clerk of the Board