

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: LEGISLATIVE, RULES & GOVERNMENTAL OPERATIONS

DATE: JUNE 30, 2023

COMMITTEE MEMBERS PRESENT:

SUPERVISORS STROUGH
CONOVER
FRASIER
GERACI
THOMAS
DRISCOLL

OTHERS PRESENT:

MICHAEL COLVIN, DIRECTOR, INFORMATION TECHNOLOGY
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
JOHN TAFLAN, COUNTY ADMINISTRATOR
AMANDA ALLEN, CLERK OF THE BOARD
ROBERT TERWILLIGER, FIRST ASSISTANT COUNTY ATTORNEY
SUPERVISOR MAGOWAN
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

COMMITTEE MEMBER ABSENT:

SUPERVISOR WILD

Please note, the following contains a summarization of the June 30, 2023 meeting of the Legislative, Rules & Governmental Operations Committee; the meeting in its entirety can be viewed using the following links:

Warren County website - <https://warrencountyny.gov/mma>

Warren County's YouTube Channel - https://www.youtube.com/watch?v=N_7XGVkf4dU

Mr. Strough called the meeting of the Legislative, Rules & Governmental Operations Committee to order at 9:00 a.m.

Motion was made by Mr. Driscoll, seconded by Mr. Conover and carried by a unanimous vote of those present (*Mrs. Frasier, Mr. Geraci and Mr. Wild absent*) to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Copies of the Information Technology and Board of Elections agendas were distributed to those in attendance; *copies of the agendas are on file with the meeting minutes.*

The Committee began with a review of the Information Technology agenda which included the following request:

1. To authorize a new contract with Charter Communications in an amount not to exceed \$1,199/monthly for internet service over a term commencing upon execution and terminating five years from commencement.

Mrs. Frasier entered the meeting at 9:02 a.m.

Motion was made by Mr. Conover and seconded by Mr. Thomas to approve the request as presented; following discussion, Mr. Strough called the question and the motion was carried by a unanimous vote of those present (*Messrs. Geraci and Wild absent*) to approve the request as outlined above and the necessary resolution was authorized for the July 21st Board meeting. *A copy of the resolution request form is on file with the minutes.*

A review of the Discussion Items section of the agenda commenced with the following:

1. Shared Services - Michael Colvin, *Director, Information Technology*, inquired if there was interest in a formal agreement for shared services between the County and Towns, as there would need to be minimum required services for cybersecurity purposes. It was determined there was interest and information on the matter would be provided in the future.

Mr. Geraci entered the meeting at 9:03 a.m.

There being no further Information Technology business to discuss, the Committee commenced with a review of the Board of Elections agenda, addressing the Discussion Items portion of the agenda, as follows:

1. Even-year Election Bill (S.3505-B/A.4282-B) - Committee was advised that the bills passed by both the New York State Assembly and Senate would require most County and Town elections to be held on even years (*all Town Supervisor elections for Warren County are currently held on odd years*). It was noted that both the Democratic and Republican Caucus of the New York State Election Commissioners Association (*NYSECA*), as well as the New York State Association of Counties (*NYSAC*), opposed the legislation; NYSAC suggested that letters be forwarded by municipalities who were not in favor of the bills to Governor Hochul asking her to veto this legislation. Following discussion, it was the consensus of the Committee to authorize the Chairman of the Board to forward the suggested letter to Governor Kathy Hochul advising of Warren County's opposition to the bills and asking that she veto same.

Next, Committee reviewed the Action Agenda/New Business Items portion of the agenda as follows:

1. To amend the grant agreement with New York State Board of Elections for Absentee Ballot Pre-Paid Postage to extend the term agreement from December 31, 2022 to December 31, 2023 for an additional \$22,620.96.
2. To amend the County Budget in the amount of \$22,620.96 to reflect receipt of additional Absentee Ballot Pre-Paid Postage Grant funding.

Motion was made by Mr. Driscoll, seconded by Mr. Geraci and carried by a unanimous vote of those present (*Mr. Wild absent*) to approve the requests as presented and the necessary resolution was authorized for the July 21st Board meeting for Item 1; Item 2 was referred to the Finance Committee and. *Copies of the resolution request forms are on file with the minutes.*

3. To rescind Resolution No. 162 of 2023 to return appropriated funds in the amount of \$29,100 to Budget Code A.898.00, *Reserve, Election Equipment*, due to equipment purchase delay.

Motion was made by Mr. Geraci and seconded by Mrs. Frasier to approve the request as presented; following discussion, Mr. Strough called the question and the motion was carried by a unanimous vote of those present (*Mr. Wild absent*) to approve the request as presented and the necessary resolution was authorized for the July 21st Board meeting. *A copy of the resolution request form is on file with the minutes.*

4. To amend the County Budget in the amount of \$67,496.53 to reflect receipt of additional funding from the New York State Board of Elections for the Technology Innovation and Election Resource (*TIER*) Grant.

Motion was made by Mr. Conover and seconded by Mr. Thomas to approve the request as presented; following discussion, Mr. Strough called the question and the motion was carried by a unanimous vote of those present (*Mr. Wild absent*) to approve the request as presented and refer same to the Finance Committee. *A copy of the resolution request is on file with the minutes.*

There being no further business to come before the Legislative, Rules & Governmental Operations Committee, on motion made by Mr. Geraci, seconded by Mr. Thomas and carried by a unanimous vote of those present (*Mr. Wild absent*), Mr. Strough adjourned the meeting at 9:20 a.m.

Respectfully submitted,
Leslie Lovelace, Secretary to the Clerk of the Board