

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: LEGISLATIVE, RULES & GOVERNMENTAL OPERATIONS

DATE: NOVEMBER 29, 2023

COMMITTEE MEMBERS PRESENT:

SUPERVISORS STROUGH
GERACI
THOMAS
DRISCOLL
WILD

OTHERS PRESENT:

KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
JOHN TAFLAN, COUNTY ADMINISTRATOR
LARRY ELMEN, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
SUPERVISOR MAGOWAN
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

COMMITTEE MEMBERS ABSENT:

SUPERVISORS CONOVER
FRASIER

Please note, the following contains a summarization of the November 29, 2023 meeting of the Legislative, Rules & Governmental Operations Committee; the meeting in its entirety can be viewed using the following links:

Warren County website - <https://warrencountyny.gov/mma>

Warren County's YouTube Channel - <https://www.youtube.com/live/q3XCGz9pmaY?si=decyPruE-hmBiQI>

Mr. Strough called the meeting of the Legislative, Rules & Governmental Operations Committee to order at 9:04 a.m.

Motion was made by Mr. Driscoll, seconded by Mr. Wild and carried by a unanimous vote of those present (*Mr. Conover and Mrs. Frasier absent*) to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Copies of the Information Technology agenda were distributed to those in attendance; *a copy of same is on file with the meeting minutes.*

The Committee began with a review of the Information Technology Action portion of the agenda which included a request to adopt the updated Warren County Computer Breach Notification Policy.

Motion was made by Mr. Driscoll and seconded by Mr. Thomas to approve the request as presented. Following discussion, Messrs. Driscoll and Thomas amended their motions to include a revision to Section III(g) on page 5 to read as follows "...shall notify the **Warren County Administrator**, Warren County Attorney...". Mr. Strough called the question and the motion was carried by a unanimous vote of those present (*Mr. Conover and Mrs. Frasier absent*) to approve the request as outlined above and the necessary resolution was authorized for the December 15th Board meeting. *A copy of the resolution request form is on file with the minutes.*

A review of the Discussion portion of the agenda included the following item:

1. Shared Services - Item was not discussed.

Privilege of the floor and public comment was called for, but there was no one wishing to speak.

There being no further Information Technology business to discuss, Mr. Strough informed he had removed the Legislative Agenda which had consisted of review of proposed changes to the Warren County FOIL Policy, with the intention to bring the item to next month's meeting; however, unless a special meeting was scheduled the Policy would not be brought back until next year. Due to the item not being urgent, the consensus of the Committee was to hold off on review of the policy until January.

There being no further business to come before the Legislative, Rules & Governmental Operations Committee, on motion made by Mr. Wild and seconded by Mr. Driscoll, Mr. Strough declared the meeting adjourned at 9:24 a.m.

Respectfully submitted,
Leslie Lovelace, Secretary to the Clerk of the Board