

PERSONNEL, ADMINISTRATION & HIGHER EDUCATION COMMITTEE  
AGENDA  
NOVEMBER 2, 2023

**Committee Members:** *Wild, Thomas, Frasier, Runyon, McDevitt, Beaty and Etu- Chair of the Board shall serve as an Ex-Officio member when needed in accordance with Section C(4) of the Rules of the Board*

- I. Committee meeting called to order by Chair.
- II. Motion to approve minutes of prior Committee meetings.
- III. Privilege of the Floor/Public Comment
- IV. Action Agenda
  - 1) **SUNY Adirondack representatives to provide and update on the College.**
  - 2) **Requests/Items to be Discussed by the Human Resources Director (Jackie Figueroa, Director):**
    - A) Review of report on tracking of vacancies filled.
    - B) Request to extend the contract for service with Ascentis (formerly Novatime Technology Inc.) from January 1, 2024 until December 31, 2024.
  - 3) **Requests/Items to be Discussed by the County Attorney (Larry Elmen, County Attorney):**
    - A) Request to approve settlement agreement for debt collection lawsuit related to services rendered by Westmount Health Facility in the gross settlement amount of \$160,000.00
    - B) Request to provide the County Attorney with authority to tender County's insurance deductible of \$50,000 as partial payment towards the full settlement of all claims in the lawsuit of *Barton & Frank v. County of Warren*, a federal lawsuit filed in 2019.
    - C) Request to appropriate \$50,000 from Budget Code A.909.00, *General Fund Unappropriated Surplus*, to the County Attorney's Budget to cover the cost of the County's \$50,000 insurance deductible in the matter of *Julia Barton (aka Julia Benson) and McKenna S. Frank (aka McKenna S. Brodie) v. County of Warren*, NDNY, Case No. 1:19-cv-1061.
    - D) Request for an executive session under Section 105(1)(d) of the Public Officer's Law to discuss the following proposed, pending current litigation: *Warren County v. Estate of Garry et al*; Warren County Supreme Court, filed April 8, 2010 (Action #1) & filed September 9, 2016 (Action #2); *Julia Barton & McKenna Frank v. Warren County*, Federal District Court for the NDNY, filed August 28, 2019, Case No. 1:19-cv-1061; Notices of Claim: Timothy McIntyre & Brenna Michalak; *Daniel Murray v. Russell Fricke & Warren County*, Federal District Court, filed November 14, 2022, Case No. 9:22-cv-1189; *Michael Easterbrooks v. Schenectady County, Schenectady County, Schenectady County Department of Social Services, Cayuga County, Cayuga County Department of Social Services, Albany County, Albany County Department of Social Services, Cayuga Centers, Cayuga Home for Children, Albany Home for Children, Parsons Child and Family Center, and Northern Rivers Family Services, Inc.*, Albany County Supreme Court, filed August 10, 2021, Index No. 907013-21; *John David Smith v. County of Warren and Warren County DSS*, Warren County Supreme Court, filed August 17, 2020, Index No. EF2020-266800; *County of Warren v. The Continental Insurance Company*, Federal District Court NDNY (@ lawsuits: Easterbrooks/Smith); and *Brian Andrew Clark v. Zachary Tanner, Nicholas Rysedorph, Huntington, and Fieldesen*, Federal District Court NDNY, Case No. 1:22-cv-1264.
- V. **Pending Items:**  
No item this month.
- VI. Privilege of the Floor/Public Comment
- VII. Motion to adjourn

2023 - NOTICE OF INTENT TO FILL TRACKING

Personnel Cmt./ Approval Date	Department	Position	Incumbent	Reason for Vacancy *	Incumbent Salary	Salary Approved	Date Filled	Hire	Salary Hired	Approved vs. Hired	Incumbent vs. Hired
12/1/2022	Information Technology	Computer Help Desk Tech II # 3 (2731)	N/A	N	N/A	\$ 64,188.00	1/17/2023	Povie	\$64,188.00	\$ -	\$ -
12/1/2022	Office of Emergency Services	2nd Deputy EMS Coordinator PT (1613)	Howe	RS	Quarterly	\$ 8,223.00	1/17/2023	Stone	\$8,223.00	\$ -	\$ -
12/1/2022	Office of Emergency Services	3rd Deputy EMS Coordinator PT (1612)	Tims	PR	Quarterly	\$ 8,223.00	1/17/2023	DeSimone	\$8,223.00	\$ -	\$ -
12/1/2022	Planning	County Planner (1958)	LaMothe	RS	\$ 107,637.00	\$ 81,600.00	2/27/2023	Gaddy	\$81,600.00	\$ -	\$ (26,037.00)
12/1/2022	Public Defender	9th Assistant Public Defender (2608)	Duhaney	RS	\$ 77,808.00	\$ 77,708.00	vacant			\$ -	\$ -
12/1/2022	Social Services	Assistant SS Attorney # 2 (2370)	Gifford	RS	\$ 79,809.00	\$ 71,988.00	7/24/2023	Genchi	\$79,651.00	\$ 7,663.00	\$ (158.00)
12/1/2022	Social Services	Community Services Worker-LTPT (20 hours) (2718)	Scott	RS	\$ 22,365.00	\$ 43,638.00	1/3/2023	Smith	\$22,365.00	\$ (21,273.00)	\$ -
12/1/2022	Social Services	Senior Support Investigator # 1 (1742)	Diamond	RT	\$ 58,890.00	\$ 48,324.00	2/20/2023	Hargraves	\$59,389.00	\$ 11,065.00	\$ 499.00
12/1/2022	Social Services	Social Welfare Examiner PT (2745)	N/A	N	N/A	\$ 41,213.00	2/6/2023	Meade	\$33,547.00	\$ (7,666.00)	\$ -
12/1/2022	Social Services	Sr Social Welfare Examiner # 12 (2269)	Kill	PR	\$ 59,890.00	\$ 48,324.00	2/6/2023	Record	\$55,468.00	\$ 7,144.00	\$ (4,422.00)
12/1/2022	Social Services	Sr. Social Services Investigator # 1 (2744)	N/A	O	N/A	\$ 50,300.00	3/13/2023	Morgan	\$57,748.00	\$ 7,448.00	\$ -
1/27/2023	DPW	Building Maint. Worker # 2 (2142)	Spring	RS	\$ 43,187.00	\$ 43,187.00	2/27/2023	Curtis	\$43,187.00	\$ -	\$ -
1/27/2023	DPW	Sign Main. Supervisor (1203)	Meade	RT	\$ 69,507.00	\$ 56,356.00	2/20/2023	Monroe	\$68,007.00	\$ 11,651.00	\$ (1,500.00)
1/27/2023	DPW	HEO # 9 (1247)	Hayes	O	\$ 58,144.00	\$ 47,667.00	vacant				
1/27/2023	DPW	Highway Construction Supervisor # 4 (2393)	Daly	O	\$ 59,137.00	\$ 48,983.00	2/21/2023	Bunting Jr	\$56,229.00	\$ 7,246.00	\$ (2,908.00)
1/27/2023	DPW	MEO (M) # 4 (1254)	Toll	PR	\$ 51,600.00	\$ 46,090.00	vacant				
1/27/2023	DPW	MEO (M) # 7 (1256)	Webb	RS	\$ 48,882.00	\$ 46,090.00	vacant				
1/27/2023	DPW	MEO (L) # 6 (1259)	Bydenburgh	PR	\$ 43,830.00	\$ 43,187.00	1/30/2023	Barrett	\$43,187.00	\$ -	\$ (643.00)
1/27/2023	DPW	MEO (L) # 13 (1263)	Riffle	RS	\$ 43,187.00	\$ 43,187.00	2/13/2023	Krick	\$43,187.00	\$ -	\$ -
1/27/2023	DPW	MEO (L) # 33 (2563)	Binder	PR	\$ 43,830.00	\$ 43,187.00	2/22/2023	Smith	\$43,187.00	\$ -	\$ (643.00)
1/27/2023	Office for the Aging	Meal Site Manager # 2 (1935)	Hill	RS	\$ 31,237.00	\$ 27,256.00	2/6/2023	Kostolni	\$27,256.00	\$ -	\$ (3,981.00)
1/27/2023	Office of Emergency Services	Assistant Emergency Services Coord. (2735)	N/A	N	N/A	\$ 47,667.00	1/1/2023	Pouliot	\$57,644.00	\$ 9,977.00	\$ -
1/27/2023	Office of Emergency Services	Deputy Director of Emergency Services ( 2734)	N/A	N	N/A	\$ 62,195.00	1/1/2023	Rivers	\$62,195.00	\$ -	\$ -
1/27/2023	Social Services	Medicaid Clerk # 2 (2094)	Lorne	RT	\$ 45,596.00	\$ 39,766.00	3/13/2023	Kazlo	\$40,408.00	\$ 642.00	\$ (5,188.00)
1/27/2023	Social Services	Supervising Support Investigator #2 (2305)	Mosher	RT	\$ 65,330.00	\$ 52,674.00	3/31/2023	Hargraves	\$64,330.00	\$ 11,656.00	\$ (1,000.00)
1/27/2023	Social Services	Social Welfare Examiner #TBD		PR							
1/27/2023	Social Services	Sr. Social Services Investigator # 1 (2744)	N/A	N	N/A	\$ 50,300.00	3/13/2023	Morgan	\$57,748.00	\$ 7,448.00	\$ -
1/27/2023	Social Services	Principal Social Welfare Examiner #4 (2741)	N/A	N	N/A	\$ 52,674.00	1/3/2023	Kill	\$64,830.00	\$ 12,156.00	\$ -
1/27/2023	Social Services	Caseworker #41 (2742)	N/A	N	N/A	\$ 54,061.00	1/24/2023	Gregory	\$54,061.00	\$ -	\$ -
1/27/2023	Social Services	Caseworker #42 (2743)	N/A	N	N/A	\$ 54,061.00	3/13/2023	Leonard	\$54,061.00	\$ -	\$ -
1/27/2023	Tourism	Principal Account Clerk (2747)	N/A	N	N/A	\$ 47,667.00	1/1/2023	Grant	\$58,644.00	\$ 10,977.00	\$ -
1/27/2023	Employment & Training	Employment & Training Coordinator (2614)	Galeno	PR	\$ 44,928.00	\$ 44,729.00	3/9/2023	Yannaci	\$44,729.00	\$ -	\$ (199.00)
3/2/2023	Public Defender	Assistant Public Defender # 10 (2755)	N/A	N	N/A	\$71,015.00	vacant			\$ -	\$ -
3/2/2023	Social Services	Assistant SS Attorney PT-Temp (2535)	N/A	N	N/A	\$77,708.00	3/27/2023	Destefano	\$37.36/hr	\$ -	\$ -
3/2/2023	Fire Prevention	Code Enforcement Officer # 1 (1968)	Neville	RT	\$64,730.00	\$56,356.00	7/24/2023	Rainville	\$67,507.00	\$ 11,151.00	\$ 2,777.00
3/2/2023	Planning	County Planner (1958)	LaMothe	PR	\$107,637.00	\$81,600.00	2/27/2023	Gaddy	\$81,600.00	\$ -	\$ (26,037.00)
3/2/2023	Planning	Assistant County Planner (2521)	Gaddy	PR	\$ 74,328.00	\$ 69,431.00	vacant				
3/2/2023	Planning	Principal Planner (2748)	N/A	O	N/A	\$ 69,431.00	vacant				
3/2/2023	Public Defender	Assistant Public Defender # 3 (1076)	Kelly-Barnes	RS	\$ 73,116.00	\$ 71,015.00	vacant				
3/2/2023	Social Services	Principal Social Welfare Examiner # 2 (2599)	Klaiber	RT	\$ 64,330.00	\$ 52,674.00	4/24/2023	Groff	\$63,330.00	\$ 10,656.00	\$ (1,000.00)
3/2/2023	Social Services	Senior Social Welfare Examiner # 6 (1728)	Groff	PR	\$ 58,389.00	\$ 48,324.00	5/1/2023	Connell	\$55,468.00	\$ 7,144.00	\$ (2,921.00)
3/2/2023	Social Services	Senior Account Clerk # 6 (1748)	Stoller	RS	\$ 49,545.00	\$ 43,187.00	4/17/2023	Phinney	\$53,558.00	\$ 10,371.00	\$ 4,013.00
3/2/2023	Social Services	Senior Caseworker # 8 (2511)	Spinosa	RS	\$ 68,814.00	\$ 57,507.00	3/27/2023	McMurry	\$60,909.00	\$ 3,402.00	\$ (7,905.00)
3/2/2023	Social Services	Caseworker # TBD	N/A	PR	N/A	\$ 54,061.00	vacant				
3/2/2023	Social Services	Caseworker # 4 (1650)	Hargraves	O	\$ 65,900.00	\$ 54,061.00	3/27/2023	Maziejka	\$54,061.00	\$ -	\$ (11,839.00)
3/2/2023	Employment & Training	Job Coach - Temp (summer) (2719)	Tucker	O	\$ 41,213.00	\$ 41,213.00	6/27/2023	Tucker	\$41,213.00	\$ -	\$ -
3/30/2023	Office of Emergency Services	Office Specialist-PT (2756)	N/A	N	N/A	\$ 25,280.40	8/14/2023	Rosati	\$25,912.00	\$ 631.60	\$ -
3/30/2023	Health Services	Health Educator # 2 (1586)	Crawford	RS	\$ 51,999.00	\$ 51,356.00	6/12/2023	Duck	\$51,356.00	\$ -	\$ (643.00)
3/30/2023	DPW	MEO (L) # 16 (1260)	Schwindt	RS	\$ 43,187.00	\$ 43,187.00	5/15/2023	Walker	\$43,187.00	\$ -	\$ -
3/30/2023	DPW	Sign Maint. Worker # 2 (1204)	Monroe	PR	\$ 58,890.00	\$ 48,324.00	vacant				
3/30/2023	DPW	MEO (M) # 8 (1251)	Bunting	PR	\$ 52,890.00	\$ 46,090.00	vacant				
3/30/2023	Social Services	Intake Clerk # 4 (1736)	Kazlo	PR	\$ 39,089.00	\$ 38,447.00	5/22/2023	Dong	\$38,447.00	\$ -	\$ (642.00)
3/30/2023	Social Services	Intake Clerk # 7 (2406)	Hamelin	PR	\$ 38,447.00	\$ 38,447.00	5/22/2023	Kocsis	\$38,447.00	\$ -	\$ -
3/30/2023	Social Services	SS Investigator # 3 (2073)	Morgan	PR	\$ 55,468.00	\$ 48,324.00	6/19/2023	Jandzinski	\$55,468.00	\$ 7,144.00	\$ -
3/30/2023	Social Services	Caseworker # 36 (2557)	Casey	RS	\$ 54,061.00	\$ 54,061.00	6/19/2023	Jandzinski	\$55,468.00	\$ 1,407.00	\$ 1,407.00
3/30/2023	Social Services	Caseworker # 38 (2615)	Arbuco	RS	\$ 55,547.00	\$ 54,061.00	4/17/2023	Bodie	\$54,061.00	\$ -	\$ (1,486.00)

\* (RT= Retired, RS= resigned, PR= promotion, O= Other, N- New)

2023 - NOTICE OF INTENT TO FILL TRACKING

Personnel Cmt./ Approval Date	Department	Position	Incumbent	Reason for Vacancy *	Incumbent Salary	Salary Approved	Date Filled	Hire	Salary Hired	Approved vs. Hired	Incumbent vs. Hired
3/30/2023	Social Services	Support Investigator # 5 (1739)	Aldrich	PR	\$ 54,807.00	\$ 44,729.00	7/3/2023	Johnson	\$44,729.00	\$ -	\$ (10,078.00)
3/30/2023	Tourism	Principal Account Clerk (1909)	N/A	N	N/A	\$ 47,667.00	vacant				
5/4/2023	Buildings and Grounds	Cleaner # 11 (2264)	Steves	O	\$36,342.00	\$ 36,342.00	4/25/2023	Fidd	\$46,783.00	\$ 10,441.00	\$ 10,441.00
5/4/2023	Health Services	Senior Account Clerk (1614)	Phinney	RS	\$ 53,558.00	\$ 43,187.00	vacant				
5/4/2023	DPW	MEO (L) #5 (1264)	Bentley	PR	\$ 43,830.00	\$ 43,187.00	6/5/2023	Stockman	\$43,187.00	\$ -	\$ (643.00)
5/4/2023	DPW	MEO (L) # 12 (1248)	Necatera	PR	\$ 43,187.00	\$ 43,187.00	7/24/2023	Mundell JR	\$43,187.00	\$ -	\$ -
5/4/2023	DPW	MEO (L) # 28 (2320)	Hitchcock	O	\$ 43,187.00	\$ 43,187.00	vacant				
5/4/2023	Social Services	Social Welfare Examiner # 9 (1634)	Sexton-Waldmann	RS	\$ 44,729.00	\$ 44,729.00	6/12/2023	Hyrny	\$44,729.00	\$ -	\$ -
5/4/2023	Social Services	Social Welfare Examiner # 19 (1721)	Biele	PR	\$ 50,068.00	\$ 44,729.00	5/1/2023	Conde	\$51,320.00	\$ 6,591.00	\$ 1,252.00
5/4/2023	Solid Waste	Solid Waste/Recycle Comp. Coord (2650)	Szabo	RS	\$ 50,633.00	\$ 62,422.00	vacant			\$ -	\$ -
5/8/2023	Health Services	Senior Account Clerk # 2 (2399)	Baker	RS	\$ 53,058.00	\$ 43,187.00	vacant			\$ -	\$ -
5/8/2023	Health Services	Public Health Nurse # 35 (2250)	Swan	RS	\$ 54,286.00	\$ 63,868.00	vacant			\$ -	\$ -
5/8/2023	Health Services	Public Health Nurse # 8 (1546)	McAvey	RS	\$ 73,035.00	\$ 63,868.00	vacant			\$ -	\$ -
5/8/2023	Health Services	Public Health Nurse # 10 (1607)	Arnold	RS	\$ 71,535.00	\$ 63,868.00	9/11/2023	Joseph	\$73,324.00	\$ 9,456.00	\$ 1,789.00
5/8/2023	Health Services	RPN # 11 (2548)	Allocco	RS	\$ 67,376.00	\$ 60,912.00	vacant				
5/8/2023	Health Services	RPN # 43 PT (2738)	N/A	N	N/A	\$ 36,547.00	vacant				
5/8/2023	Health Services	Public Health Program Coordinator (2737)	N/A	N	N/A	\$ 57,507.00	vacant				
5/9/2023	Countryside	Cook # 2 (1889)	Lashway	RS	\$ 38,447.00	\$ 38,447.00	5/22/2023	Bland	\$38,447.00	\$ -	\$ -
5/12/2023	Social Services	SWE # 44 (2531)	Connell	PR	\$ 51,320.00	\$ 44,729.00	7/10/2023	St. John	\$51,320.00	\$ 6,591.00	\$ -
5/12/2023	Social Services	SWE # 28 (1733)	Conde	O	\$ 51,320.00	\$ 44,729.00	7/10/2023	Langford	\$44,729.00	\$ -	\$ (6,591.00)
5/12/2023	Social Services	Caseworker # 2 (1646)	Barlow	RT	\$ 65,400.00	\$ 54,061.00	7/10/2023	Regner	\$54,704.00	\$ 643.00	\$ (10,696.00)
5/12/2023	Social Services	Caseworker # 25 (1656)	Lord	RS	\$ 64,900.00	\$ 54,061.00	6/12/2023	Green	\$54,061.00	\$ -	\$ (10,839.00)
5/18/2023	Countryside	Cook # 5 (2600)	Pagan	O	\$ 38,447.00	\$ 38,447.00	6/26/2023	McGrath	\$38,447.00	\$ -	\$ -
5/18/2023	DPW	Temp. Confidential Secretary to Superintendent of PW (2761)	N/A	O	N/A	\$ 5,000.00	vacant			\$ -	\$ -
5/25/2023	Social Services	Caseworker # 24 (1666)	Huestis	RS	\$ 54,704.00	\$ 54,061.00	7/10/2023	Hill	\$54,061.00	\$ -	\$ (643.00)
5/30/2023	Countryside	Institutional Aide# 2 PT (1894)	Morgan	RS	\$ 29,596.00	\$ 29,596.00	10/10/2023	Yetto	\$29,596.00	\$ (30,000.00)	\$ -
6/5/2023	Social Services	Caseworker # 15 (1665)	Regner	RS	\$ 54,704.00	\$ 54,061.00	8/7/2023	Austin-Avon	\$54,061.00	\$ -	\$ (643.00)
6/5/2023	Social Services	Sr Resource Clerk (1637)	Cameron	RS	\$ 49,171.00	\$ 39,766.00	10/2/2023	Kelly	\$42,221.00	\$ 2,455.00	\$ (6,950.00)
6/5/2023	Social Services	Intake Clerk # 9 (2661)	McLaughlin	RS	\$ 39,089.00	\$ 38,447.00	7/3/2023	Dashnaw	\$39,089.00	\$ 642.00	\$ -
6/5/2023	Social Services	Intake Clerk # 1 (1723)	Hyrny	PR	\$ 38,447.00	\$ 38,447.00	6/20/2023	Harvey	\$38,447.00	\$ -	\$ -
6/6/2023	Board of Elections	Sr. Clerk/Election Technician # 1 (2751)	N/A	N	N/A	\$ 48,091.00	7/19/2023	Clesceri	\$48,091.00	\$ -	\$ -
6/6/2023	Board of Elections	Sr. Clerk/Election Technician # 2 (2752)	N/A	N	N/A	\$ 48,091.00	7/17/2023	Baird	\$48,091.00	\$ -	\$ -
6/6/2023	Board of Elections	Deputy Commissioner of Elections # 1 (1138)	Hall	RS	\$ 56,185.00	\$ 56,185.00	6/19/2023	Hubbard	\$56,185.00	\$ -	\$ -
6/6/2023	DPW	MEO (L) # 33 (2563)	Smith	RS	\$ 43,187.00	\$ 43,187.00	vacant			\$ -	\$ -
6/6/2023	DPW	Sr Building Maint Mechanic # 4 (1149)	Ross	RT	\$ 70,814.00	\$ 57,507.00	7/17/2023	Inglee	\$59,054.00	\$ 1,547.00	\$ (11,760.00)
6/6/2023	DPW	MEO (M) # 3 (1253)	Smith	RS	\$ 52,890.00	\$ 46,090.00	vacant			\$ -	\$ -
6/13/2023	Civil Service	Civil Service Specialist (2567)	Graham	RS	\$ 54,756.00	\$ 53,328.00	6/19/2023	Plumley	\$54,756.00	\$ 1,428.00	\$ -
6/15/2023	Mental Health	Children and Youth SPOA Coord (2383)	Wright	PR	\$ 71,415.00	\$ 65,824.00	10/10/2023	Terry	\$73,200.00	\$ 7,376.00	\$ 1,785.00
6/21/2023	Social Services	Sr. Account Clerk # 4 (1686)	Dashnaw	O	\$ 43,830.00	\$ 43,187.00	9/11/2023	Monahan	\$43,187.00	\$ -	\$ (643.00)
6/21/2023	Social Services	Assistant SS Attorney # 2 (2370)	Gifford	RS	\$ 79,809.00	\$ 77,708.00	7/24/2023	Genchi	\$79,651.00	\$ 1,943.00	\$ (158.00)
6/21/2023	Social Services	Social Welfare Examiner # 8 (1712)	Jandzinski	PR	\$ 51,320.00	\$ 44,729.00	vacant				
6/26/2023	DPW	Highway Construction Supervisor # 4 (2393)	Bunting	RS	\$ 56,229.00	\$ 48,983.00	6/28/2023	Moffitt	\$56,229.00	\$ 7,246.00	\$ -
6/26/2023	DPW	Highway Construction Supervisor # 1 (2390)	Bederian	RT	\$ 59,137.00	\$ 48,983.00	6/26/2023	Barlow	\$56,229.00	\$ 7,246.00	\$ (2,908.00)
6/26/2023	DPW	Solid Waste/Recycle Comp. Coord (2650)	Szabo	RS	\$ 50,633.00	\$ 69,556.00	vacant			\$ -	\$ -
6/29/2023	Social Services	Social Welfare Examiner # 5 (1737)	St. John	O	\$ 51,320.00	\$ 44,729.00	7/31/2023	Smith	\$45,372.00	\$ 643.00	\$ (5,948.00)
6/29/2023	Social Services	Intake Clerk # 10 (2689)	Johnson	PR	\$ 38,447.00	\$ 38,447.00	9/5/2023	Dockum	\$38,447.00	\$ -	\$ -
6/29/2023	DPW	MEO (M) #26 (2420)	Kennedy	PR	\$ 48,154.00	\$ 46,090.00	8/28/2023	Kennedy	\$48,154.00	\$ 2,064.00	\$ -
6/29/2023	Legal Defense-Indigents	Administrative Secretary (2762)	N/A	N	N/A	\$ 50,633.00	7/24/2023	Redmond	\$50,633.00	\$ -	\$ -
7/8/2023	Social Services	Asst. Social Services Attorney Temp (2535)	Destefano		\$ 77,708.00		Still in position			\$ -	\$ -
7/18/2023	DPW	Maint. Mechanic # 1 (2194)	Inglee	PR	\$ 47,438.00	\$ 46,090.00	10/10/2023	Barrett	\$46,090.00	\$ -	\$ (1,348.00)
7/19/2023	Social Services	PT Community Services Worker # 1 (2764)	N/A	N	N/A	\$ 44,729.00	vacant			\$ -	\$ -
7/19/2023	Social Services	PT Community Services Worker # 2 (2765)	N/A	N	N/A	\$ 44,729.00	vacant			\$ -	\$ -
7/20/2023	Social Services	Medicaid Clerk # 3 (2071)	Smith	PR	\$ 40,408.00	\$ 39,766.00	vacant			\$ -	\$ -
7/28/2023	DPW	MEO (M) # 23 (2193)	Barlow	PR	\$ 52,890.00	\$ 46,090.00	vacant			\$ -	\$ -
7/28/2023	Public Defender	Assistant Public Defender Per Diem (2763)	N/A	N	N/A	\$59.28/ HR	8/8/2023	Bruen	\$9.28/HR	\$ -	\$ -
8/2/2023	DPW	Naturalist Up Yonda (1199)	Moreau	RS	\$ 51,899.00	\$ 51,899.00	8/15/2023	Smith	\$51,899.00	\$ -	\$ -

\* (RT= Retired, RS= resigned, PR= promotion, O= Other, N- New)



## ***RESOLUTION REQUEST FORM NO. 4***

### ***Request for Extending, Rescinding or Amending Existing Contract***

**DEPARTMENT NAME: Human Resources**

**DATE: September 19, 2023**

- (a) Purpose of Contract Change:  
**To authorize an extension of a contract for service with Ascentis (formerly Novatime Technology, Inc.)**
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract:  
**R. 756 of 2022**
- (c) Name of Contractor:  
**Ascentis**
- (d) Address of Contractor: **11995 Singletree Ln, Ste 400, Eden Prairie, MN 55344**
- (e) Contractor's Contact Person and Telephone Number:  
**Tim Domaas, Office: (407) 501-6709 x4022**
- (f) Commencement Date of Extension: **January 1, 2024**
- (g) Termination Date of Extension: **December 31, 2024**
- (h) Payment Provisions: i) lump sum amount  
 ii) hourly rate amount  
 iii) total amount not to exceed  
 iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.)  
**\$2.35 PEPM (per employee/ month), billed monthly**
- (i) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title\* and Amount: **OR Capital Project OR Capital Reserve Project Number, and Title, and Amount:**  
**A.1435.470 Human Resources- Contract**

Sample: A.1010 470 Legislative Board – Contract \$xx.xx  
 Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

\*as listed in budget and LOGOS

**RESOLUTION REQUEST FORM NO. 20****MISCELLANEOUS**

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME: County Attorney**

**DATE: 11/2/23**

(a) Purpose of Request: **Authorizing acceptance of a settlement agreement for debt collection lawsuit against the estate of a former resident at Westmount Health Facility and Authorizing County Treasurer to write-off remaining debt**

(b) Details: **In 2010, the County commenced a debt collection lawsuit against the estate of a deceased resident and decedent's son for private payment of services rendered by Westmount Health Facility during 2009-2010. At the time of decedent's death the amount due was approximately \$94,880.**

**A settlement of the collection action has been reached in the amount of \$160,000, which recovers the entire principal debt, along with some interest and penalties, and pays attorneys fees and disbursements under a contingency fee agreement (28% fee). The Settlement recovers the entire principal debt, some accrued interest and pays the contingency fee and disbursements incurred by the law firm which represented Warren County. The remaining portion of accrued and unpaid interest on the debt would be written-off by the Treasurer.**

(c) Previous Resolution Number:

(d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount:

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS

# Warren County Board of Supervisors

RESOLUTION NO. \_\_\_ OF 2023

**Resolution introduced by Supervisors Wild, Thomas, Frasier, Runyon, McDevitt, Beaty and Etu**

**AUTHORIZING COUNTY ATTORNEY TO TENDER AN AMOUNT UP TO THE COUNTY INSURANCE POLICY DEDUCTIBLE TO SETTLE ALL CLAIMS IN THE MATTER OF JULIA BARTON (AKA JULIA BENSON) AND MCKENNA S. FRANK (AKA MCKENNA S. BRODIE) V. WARREN COUNTY, ET AL.**

WHEREAS, Plaintiffs, Julia Barton and McKenna S. Frank, filed a Federal lawsuit against the County of Warren, and other County employees, on August 28, 2019, Case No. 1:19-cv-1061, in the United States District Court for the Northern District of New York, alleging in part, violations of Plaintiffs' rights under Title VII of the Civil Rights Act of 1978 and the New York Human Rights Law, along with other claims, and

WHEREAS, the County Attorney is requesting authority from the Warren County Board of Supervisors to tender, by and through the County's insurance carrier, New York Municipal Insurance Reciprocal (NYMIR), the deductible amount of Fifty Thousand Dollars (\$50,000.00), as part of the settlement payment due to settle all claims in the matter of *Julia Barton (aka Julia Benson) and McKenna S. Frank (aka McKenna S. Brodie) v. County of Warren, et al.*, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Attorney to tender, by and through the insurance carrier, NYMIR, for settlement of all claims in this legal action, the County's full deductible of Fifty Thousand Dollars (\$50,000.00), along with all other amounts to be paid by NYMIR to settle all pending claims against the County, and be it further

RESOLVED, that the Chairman of the Board of Supervisors may execute any future settlement documents on behalf of the County, in a form approved by the County Attorney, and issue payment up to the amount of the County's insurance deductible, which is not to exceed Fifty Thousand Dollars (\$50,000.00).

**RESOLUTION REQUEST FORM NO. 20****MISCELLANEOUS**

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME: County Attorney**

**DATE: 11/2/23**

- (a) Purpose of Request: **Appropriation of funds to pay the County's \$50,000 insurance deductible in the matter of *Julia Barton (aka Julia Benson) and McKenna S. Frank (aka McKenna S. Brodie) v. County of Warren, NDNY, Case No. 1:19-cv-1061.***
- (b) Details: **A court-ordered mediation conference with a Federal Court magistrate resulted in a proposed settlement agreement between both plaintiffs and the County of Warren. NYMIR has agreed to settle all claims by each plaintiff for a gross award of \$200,000.00. The \$50,000 appropriation is required to reimburse NYMIR under the insurance policy and the County's self-insured retention amount (i.e.-deductible).**
- (c) Previous Resolution Number: **N/A**
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount:

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS