

**PUBLIC WORKS COMMITTEE
PARKS, RECREATION AND RAILROAD AGENDA
January 24, 2023**

Committee Members:

I. Committee Meeting Call to Order by Chair

II. Approval of minutes of prior Committee Meeting

III. Action Agenda/New Business

1. Request: Amend the County Budget
Rationale: For the receipt of funds from Dan Lewis, Common Roots and Pearsall Foundation
2. Request: New Contract
Rationale: Glamp ADK Agreement for Fairground Use
3. Request: Apply for a Grant
Rationale: To supplement the natural heritage educational programming.

IV. Information for Discussion/Review

1. Spring Zing Returns to Warren County Fish Hatchery
2. Occ Tax - Town of Bolton

V. Referral/Pending Items

VI. Privilege of the floor and public comment

VII. Motion to Adjourn

Attachments:

1. Resolution Request Form No. 7 – Amend County Budget
2. Resolution Request Form No 3 – New Agreement
3. Resolution Request Form No 5 – Grant Application

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

****If this is the result of a grant award, also complete and submit Form No. 5 or 6***

DEPARTMENT NAME: Dept of Public Works, Parks Recreation and Railroad

DATE: 1/24/23

(a) Purpose of Amendment:

To amend the 2023 budget with awards currently in deferred revenue A.691 from the Pearsall Foundation for \$2,500, Common Roots Foundation for \$2,000 and the Lewis Global Village Charitable Trust for \$1,800

(b) Appropriation Code, Object Code, Full Title and Amount:

A7111 .410 Up Yonda Farm Supplies \$6,300

(c) Revenue Code (with title), and Amount:

A7111 .2706 General Up Yonda Farm Donation \$1,800 (Lewis)

A7111 .2714 Up Yonda grants from local businesses \$4,500 (Common Roots & Pearsall)

Wilde, Kristen

From: info@pearsallfoundation.org
Sent: Thursday, October 13, 2022 7:14 PM
To: Wilde, Kristen
Subject: Pearsall Foundation grant request

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

Dear Kristen Wilde,

Thank you for considering the Glenn and Carol Pearsall Adirondack Foundation as a source of funding for Up Yonda Farm during our year 2022-2023 grant cycle. We are pleased to inform you that our trustees have chosen to fund the grant you summarized as follows:

Grant funds will be used to help underwrite our 2023 homeschool program series. This includes personnel time for program delivery and materials and supplies for hands-on activities for the 27 individual programs in the series..

Please watch your mailbox for a check from UBS made payable to Up Yonda Farm for \$2500.00. Please note that these funds are restricted to what was requested in your original proposal.

In addition to sharing the information on our website and Facebook, we will be sending out a press release listing this year's grant recipients no later than mid-November to multiple news organizations; we encourage you to supplement our press release with your own. If appropriate we request you include "Underwritten by the Glenn and Carol Pearsall Adirondack Foundation, "Dedicated to improving the quality of life for year-round residents of the Adirondack Park" www.pearsallfoundation.org" in materials or publications.

Please note that as with this past year we are using an electronic follow up form for the grants. The link specific to Up Yonda Farm is:

<https://pearsallfoundation.org/grant-application/feedback/?501c3EIN=14-6002576>

Please submit your report by September 1st, 2023. As with your grant request you will receive a playback of your entry upon successful submission of your follow up report. Failure to send a follow up report may preclude your organization from consideration in future funding cycles.

We appreciate the opportunity you have given us to help enrich the quality of life for year-round residents of the Adirondack Park and look forward to hearing from you.

We wish you continued success in all you do towards your organization's mission.

Sincerely,

Adam

Glenn Pearsall
Executive-President
Glenn and Carol Pearsall Adirondack Foundation

THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND. THE REVERSE SIDE OF THIS DOCUMENT SHOWS A LIST OF SECURITY FEATURES.

ADIRONDACK FOUNDATION
ADIRONDACK FOUNDATION INC.
1187 GARNET LAKE RD N
JOHNSBURG NY 12843-2403

CHECK NO. 1302655

32-1/1110

10/14/22

For Credit to Account # PEARSALL FOUNDATION GRANT

TWO THOUSAND FIVE HUNDRED 00 DOLLARS AND 00 CENTS*****

\$*****2,500.00

Bank of America

VOID AFTER 180 DAYS
2708909556



Env 030051 34916 1 of 1 2708909556
UP YONDA FARM
5239 LAKE SHORE DRIVE
PO BOX 1453
BOLTON LANDING NY 12814-1453



PAY
TO THE
ORDER
OF

Andrew B. Balmain

WARREN COUNTY DEPARTMENT OF PUBLIC WORKS

MAIN OFFICES

4028 Main Street
Warrensburg, N.Y. 12885
Tel (518) 623-4141
(518) 761-6556
Fax (518) 623-2772



KEVIN J. HAJOS, P.E.
Superintendent of Public Works

DIVISIONS

Airport
Sewer Administration
Parks & Recreation
Recycling
Highway & Traffic
Engineering
Buildings & Grounds

MEMORANDUM

DATE: December 7, 2022
TO: Robert J. Lynch II, Deputy Treasurer
FROM: Dean L. Moore
RE: Deferred Revenue, A.691

Enclosed, please find a check from the Common Roots Foundation Inc for \$2000.00. Please put it in deferred revenues. See attached. The money will be used in 2023 to pay for snowshoes at Up Yonda Environmental Education Center.

SECURITY FEATURES: MICROPRINTED WATERMARK PAPER WITH SENSITIVE COPPER AND GOLD HOLOGRAM

KeyBank National Association
1-800-KEY4BIZ Key.com

1081

29-7/213
69586

COMMON ROOTS FOUNDATION INC.
58 SARATOGA AVENUE
S. GLENS FALLS, NY 12803

12/02/2022

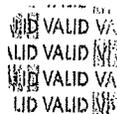
PAY TO THE ORDER OF Up Yonda Farm

\$**2,000.00

Two thousand and 00/100*****

DOLLARS

Up Yonda Farm
PO Box 1453
Bolton Landing, NY 12814



Robert C. Weber
AUTHORIZED SIGNATURE

MEMO



Kristen Wilde
Up Yonda Farm
PO Box 1453
Bolton Landing, NY 12814

December 1, 2022

Dear Kristen:

Congratulations! Your application for a grant to purchase snowshoes was approved for the full amount requested. Enclosed please find a check for \$2000.00 to be used for this worthwhile initiative.

Please plan on joining us and the other successful recipients for a celebratory toast at our taproom at Common Roots Brewing Company on **December 14th at 4:30 pm.**

The Common Roots Foundation, the not-for-profit arm of Common Roots Brewing Company, is proud to help sponsor programs that assist families in our community, support initiatives that promote environmental and social justice issues and encourage an active, healthy lifestyle.

We look forward to seeing you or a representative from your organization at CRBC!

Best wishes for continued success with this program!

Sincerely,

A handwritten signature in black ink, appearing to read "Bert Weber", with a long horizontal flourish extending to the right.

Bert Weber

The Common Roots Foundation

foundation@commonrootsbrewing.com

It is in the roots, not the branches, that a tree's greatest strength lies.

3 of 3

WARREN COUNTY DEPARTMENT OF PUBLIC WORKS

MAIN OFFICES

4028 Main Street
Warrensburg, N.Y. 12885
Tel (518) 623-4141
(518) 761-6556
Fax (518) 623-2772



KEVIN J. HAJOS, P.E.
Superintendent of Public Works

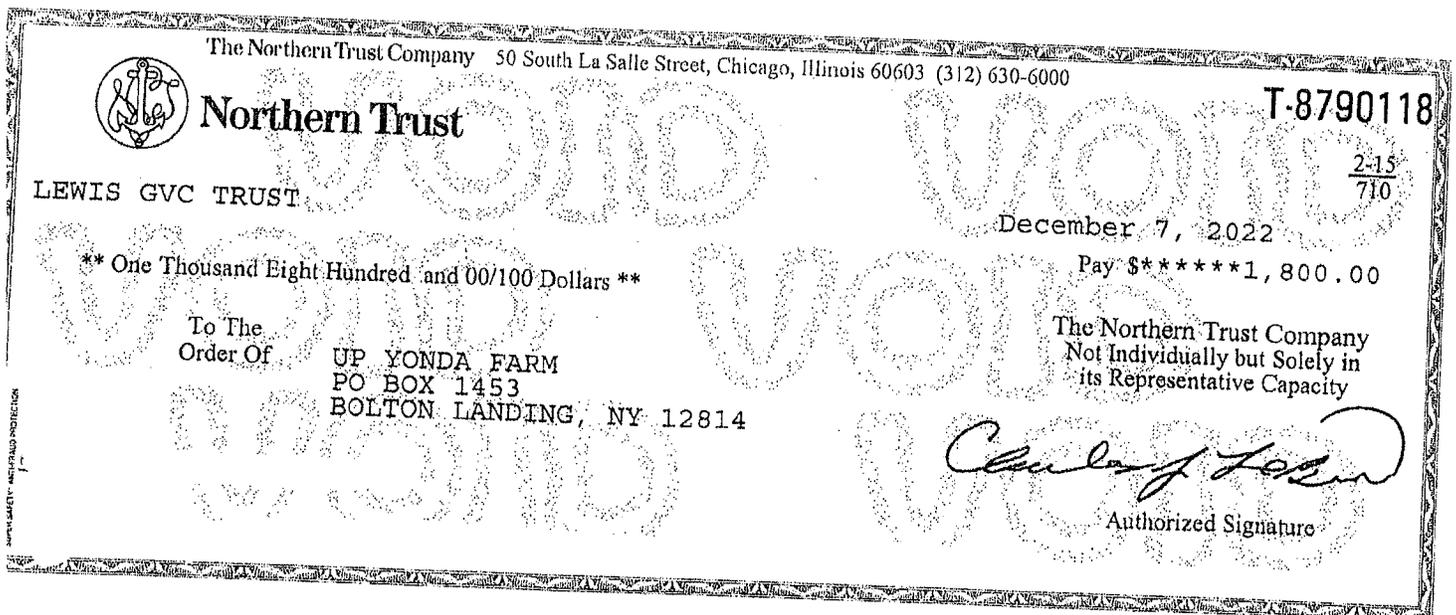
DIVISIONS

Airport
Sewer Administration
Parks & Recreation
Recycling
Highway & Traffic
Engineering
Buildings & Grounds

MEMORANDUM

DATE: December 28, 2022
TO: Robert J. Lynch II, Deputy Treasurer
FROM: Dean L. Moore
RE: Deferred Revenue, A.691

Enclosed, please find a check from the Lewis Global Village Charitable Trust for \$1800.00. Please put it in deferred revenues. The money will be used in 2023 for undetermined program related expenses.



The Northern Trust Company
600 Brickell Avenue, Suite 2400
Miami, Florida 33131



Leslie Garcia Flynn
Second Vice President
Wealth Management
(305) 789-1330
lgi2@ntrs.com

December 8, 2022

Up Yonda Farm
PO Box 1453
Bolton Landing, NY 12814

Re: Global Village Charitable Trust

Dear Sir/Madam:

The Global Village Charitable Trust is a perpetual trust established by Daniel Lewis for the benefit of worthy and charitable causes and institutions with capable, passionate, all-in lay and staff leadership, who regularly communicates its measurable community impact, and fiscal performance.

We are pleased to enclose a check in the amount of \$1,800.00 made payable to Up Yonda Farm. Should you have any questions or concerns, please feel free to contact me at your convenience.

Sincerely,

Donation Acknowledgement Mailing Address
Global Village Charitable Trust
c/o Daniel R. Lewis
4000 Ponce De Leon Blvd., Ste 510
Coral Gables, FL 33146-1431

NTAC:3NS-20

NTAC:3NS-20

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Parks Recreation and Railroad

DATE: 1/24/23

- (a) Is this a Result of a Bid or Request for Proposal? Yes, RFP for use of the Warren County Fairgrounds WC 70-22.
- (b) Purpose of Contract: Authorizing Agreements between Warren County and GlampADK LLC for the use of the Warren County Fairgrounds
- (c) Name of Contractor: Andrew Precetti
- (d) Address of Contractor: 42A Boulacard Queensbury NY 12804
- (e) Contractor's Contact Person and Telephone Number: 518-338-5639
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract: 6/7/2023
- (h) Termination Date of Contract: 9/17/2023
- (i) Payment Provisions:
 - i) lump sum amount \$25,750
 - ii) hourly rate amount
 - iii) total amount not to exceed same as above
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: Parks Recreation & Railroad, A7110 account 2001 Park and Recs Charges

WARREN COUNTY

BID TABULATION SHEET

BID NO.: WC 70-22 ITEM(S): REQUEST FOR PROPOSALS FOR USE OF THE WARREN COUNTY FAIRGROUNDS DATE: NOVEMBER 17, 2022 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER
	Glamp Adk, LLC Attn: Andrew Percetti 42A Boulevard Queensbury, NY 12804 Ph: 518-338-5639
DESCRIPTION OF ITEM	BID PRICE
DAILY OCCUPANCY PAYMENT:	\$250.00/day (\$27,000 total for 2023 - 108 days)
	Offering 3 year commitment with 3% increase on
	the daily rate for each additional year following 2023
BID AWARDED TO:	
JULIE A. BUTLER, PURCHASING AGENT	Resolution No.
	Term:

RESOLUTION REQUEST FORM NO. 5

Request to Apply for a Grant Application and Grant Agreement

DEPARTMENT NAME: Parks Recreation and Railroad - Up Yonda Farm

DATE: 1/24/23

- (a) Purpose of Grant: The goal of the Grant is elevating and expanding the quantity and quality of natural heritage learning opportunities available to the public. Up Yonda would like to apply for and if awarded execute a contract for the grant.
- (b) Name of Grantor: Funds are made available through an appropriation from the NYS Environmental Protection Fund and administered through the NYS Office of Parks, Recreation and Historic Preservation (OPRHP). Zoos, Botanical Gardens and Aquaria Grant Program
- (c) Address of Contractor: Saratoga Spa State Park, 19 Roosevelt Drive Saratoga Springs, NY 12866 danielle.dwyer@parks.ny.gov
- (d) Grantor's Contact Person and Telephone Number: Danielle Dwyer (518) 584-2000
- (e) Has or Will the Grant Application or Grant Agreement be provided, if so, Please Attach?
- (f) Effective Date of Grant: 2023 - 2027
- (g) Termination Date of Grant: 2027
- (h) Total Dollar Amount Involved (not to exceed): \$60,0000 (\$15,000/4years)
- (i) Deadline to Submit Grant Application and/or Grant Agreement: Fall 2022
- (j) Is a Budget amendment required? Not at this time. If yes, also complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? NO If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.

- (i) Is a Local Share Required? NO If Yes, Where are the Funds? List Budget Code (with title), Object Code (with title), and Amount **OR** Capital Project **OR** Capital Reserve Project Number and Title and Amount:

FREE



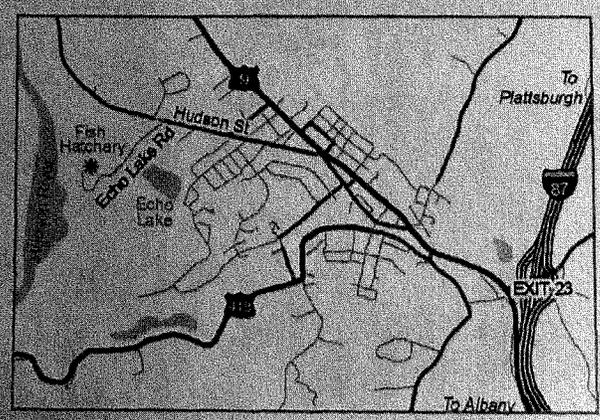
RAIN OR SHINE!

LEARN THE BASICS OF TROUT FISHING!

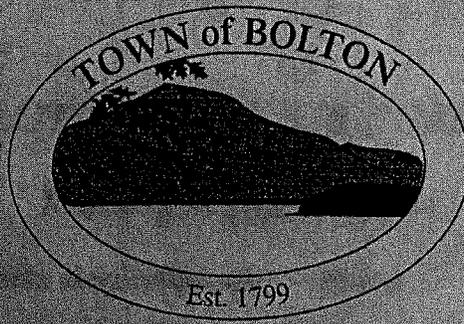
Come tour the hatchery, learn fishing techniques, fly tying, stream entomology and health, with demonstrations and more!

Open to the public - kids / adults / any age
Free Admission & Lunch 11:30 - 1:00 (hotdogs, chips & drink)
*** FREE Raffles for fishing gear! ***

For more information, contact:
 Warren County Parks, Recreation & Railroad Dept.: (518) 623-2877 or (518) 623-5576



Assessor
644-2894
Justice Court
644-2202
Planning
644-2893



Supervisor
644-2461
Town Clerk
644-2444
Fax
518-644-2476

January 6, 2023

Up Yonda Farm
Kristen Wilde
PO Box 1453
Bolton Landing, NY 12814

Dear Ms. Wilde,

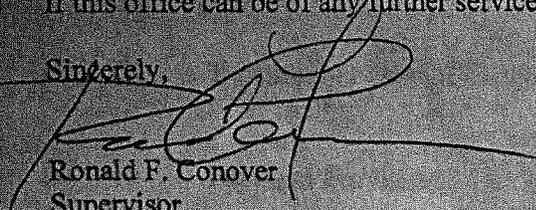
At the January 3, 2023 Town Board meeting the distribution of 2023 Occupancy Tax funds was approved.

I am pleased to inform you that the Town of Bolton has approved your request in the amount of \$2,500 for the 2023 Hobby & Special Interest Series. Please include a W-9 with your invoice, when submitting for payment.

Please also be advised that moving forward, the Occupancy Tax Application will be available at the Bolton Town Hall and on the Town of Bolton website at www.boltonnewyork.com on the Committees tab under Government. Applications will not be forwarded directly from the town.

If this office can be of any further service, please feel free to contact us at your convenience.

Sincerely,


Ronald F. Conover
Supervisor