















SPEED
LIMIT
30













**PUBLIC WORKS COMMITTEE
DPW AGENDA
January 24, 2023**

Committee Members:

I. Committee meeting called to order by Chair

II. Approval of minutes of prior Committee Meeting

III. Privilege of the floor and public comment

IV. Action Agenda/New Business Items

1. Request: Notice of Intent to Fill Position
Rationale: To fill the position of the Sign Maintenance Supervisor due to a retirement
2. Request: Notice of Intent to Fill Position
Rationale: To fill the position of a Heavy Equipment Operator HEO #9
3. Request: Notice of Intent to Fill Position
Rationale: To fill the position of a Highway Construction Supervisor I #4
4. Request: Notice of Intent to Fill Position
Rationale: To fill the position of a MEO #4 Medium due to promotion
5. Request: Notice of Intent to Fill Position
Rationale: To fill the position of a MEO #7 Medium due to promotion
6. Request: Notice of Intent to Fill Position
Rationale: To fill the position of a MEO #6 Light due to promotion
7. Request: Notice of Intent to Fill Position
Rationale: To fill the position of a MEO #13 Light due to promotion
8. Request: Notice of Intent to Fill Position
Rationale: To fill the position of a MEO #33 Light due to promotion
9. Request: Transfer of Funds
Rationale: To cover increase cost of work associated with CR53 road project.
10. Request: Amend Grant
Rationale: To add construction phase funding for the CR47 &70 Quaker Road Project H404
11. Request: Amend Contract
Rationale: Amend Consultant contract associated with the CR47 &70 Quaker Road Project H404
12. Request: Increase Capital Project
Rationale: For the addition of construction funding for the CR47 &70 Quaker Road Project H404
13. Request: Amend Budget
Rationale: For an insurance recovery

V. Discussion Items

1. Bridge Projects – CR 7 & CR 2.
2. Old State Route 9 – Abandonment
3. Warrensburg School District connection to County Sewer Force Main.

VI. Referrals/Pending Items

VII. Privilege of the floor and public comment

VIII. Motion to Adjourn

Attachments:

1. Resolution Request Form No. 12 – Notice of Intent to Fill Position
2. Resolution Request Form No. 12 – Notice of Intent to Fill Position
3. Resolution Request Form No. 12 – Notice of Intent to Fill Position
4. Resolution Request Form No. 12 – Notice of Intent to Fill Position
5. Resolution Request Form No. 12 – Notice of Intent to Fill Position
6. Resolution Request Form No. 12 – Notice of Intent to Fill Position
7. Resolution Request Form No. 12 – Notice of Intent to Fill Position

8. Resolution Request Form No. 12 – Notice of Intent to Fill Position
9. Resolution Request Form No. 10a – Transfer of Funds
10. Resolution Request Form No. 6 – Amend Grant
11. Resolution Request Form No. 4 – Amend Contract
12. Resolution Request Form No. 9 – Increase Capital Project
13. Resolution Request Form No. 7 – Amend Budget

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an existing funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a new position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: Public Works Payroll Dept. No: 19.60
Title of Position: Sign Maintenance Supervisor Base Salary of Position: \$56356 Grade: 17
Filling at Step # (If Known):
Budget code and title: D.3310 Sign Maintenance Supervisor Union [checked] Non-Union []
This position is vacated due to: [checked] Retirement [] Resignation [] Termination [] Promotion [] Other []
Employee No./Last Name: 8429/Meade Date of Vacancy: 01/06/2023
Is this position mandated? [] Yes [checked] No Is the position reimbursable? [] Yes [checked] No
Source of reimbursement: [] Federal [] State [] Other []

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

[] Competitive-active eligible list [checked] Competitive-no list (hiring would be provisional) [] Non-Competitive [] Other
Actual Impact to Budget Report will be provided monthly by Human Resources Director.
Candidate's qualifications must be approved by Personnel Officer prior to hiring.
Human Resources Director has approved this form when initialed.

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

[checked] The Administrator has no objection to the filling of the vacancy.
[] The Administrator objects to the filling of the vacancy.

Administrator Signature [Signature] Date 1/16/2023

BUDGET OFFICER COMPLETES THIS SECTION

[checked] The Budget Officer has no objection to the filling of the vacancy.
[] The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature Frank E. Thomas Date 1/20/23

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Public Works

[checked] The committee has no objection to the filling of the vacancy.
[] The committee objects to the filling of the vacancy.
[] In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.
[] In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature [Signature] Date 1/24/2023

SIGN MAINTENANCE SUPERVISOR

DISTINGUISHING FEATURES OF THE CLASS: Performs and supervises the construction, lettering and installation of road signs and application of street markings. Is responsible for the efficient and economic use of workers, materials and equipment in the sign maintenance and highway marking activities of the highway division of the Department of Public Works. The work is carried out under general supervision, with wide leeway allowed in carrying out the details of the work. Direct supervision is exercised over a small number of sign maintenance workers, laborers or other subordinate employees. Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Supervises and participates in the laying out, lettering, and installation of traffic and other signs;
Supervises and participates in layout and application of pavement markings as well as code marking for road striping purposes;
Maintain current NY Dig Safely records, as well as mark out and manage all requests for County Purposes;
Operates various computer and plotter software for making signs;
Inspects installed signs for damage or vandalism and schedules repairs;
Supervises and participates in the set up of necessary signs, barricades and cones as needed for road work situations;
Communicates with management and County and Town Officials;
Computes bill statements for signs made for towns, village, etc.
Maintains a current inventory of signs and other materials and orders new supplies as needed;
Supervise and maintain safety for emergency situations, i.e. road closures and/or bridges;
May drive a snowplow or otherwise participate in county snow removal operations.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES:

Good knowledge of the common practices, tools, terminology and accident precautions of the sign marking trade;
Good knowledge of the sections of the National and State Traffic Manual pertaining to highway signs and street markings;
Ability to organize and supervise the work of others;
Knowledge of computer software as applicable to task;
Ability to deal with the public;
Ability to follow oral and written instructions;
Manual dexterity;
Physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

Graduation from high school and two (2) years of experience in sign marking and maintenance. Eligibility for an appropriate New York State Class A or B license with air brake endorsement. Possession at time of appointment.

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an *existing* funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a *new* position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: Public Works Payroll Dept. No: 19.63
Title of Position: HEO #9 Base Salary of Position: \$47667 Grade: 10
Filling at Step # (If Known): _____
Budget code and title: D.5110 DPW.Maintenance Roads Union Non-Union
This position is vacated due to: Retirement Resignation Termination Promotion Other
Employee No./Last Name: 10904/Hayes Date of Vacancy: 01/16/2023
Is this position mandated? Yes No Is the position reimbursable? Yes No
Source of reimbursement: Federal _____% State _____% Other _____%

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

Competitive-active eligible list Competitive-no list (*hiring would be provisional*) Non-Competitive Other _____
Actual Impact to Budget Report will be provided monthly by Human Resources Director.
Candidate's qualifications must be approved by Personnel Officer prior to hiring. Per 1/2/23
Human Resources Director has approved this form when initialed. AG 1/12/23

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

The Administrator has no objection to the filling of the vacancy.
 The Administrator objects to the filling of the vacancy.

Administrator Signature [Signature] Date 1/16/2023

BUDGET OFFICER COMPLETES THIS SECTION

The Budget Officer has no objection to the filling of the vacancy.
 The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature Frank E. Thomas Date 1/20/23

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Public Works
 The committee has no objection to the filling of the vacancy.
 The committee objects to the filling of the vacancy.
 In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.
 In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature [Signature] Date 1/24/2023

HEAVY EQUIPMENT OPERATOR

GENERAL STATEMENT OF DUTIES: Operates one or more types of specialized heavy automotive equipment and performs a variety of manual tasks in connection with such operations; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: These duties involve responsibility for the safe and efficient operation of specialized heavy automotive equipment used in highway maintenance or construction projects. Greater skill is required than in the operation of other types of equipment and there is greater responsibility for the safety of others. Additional responsibility is involved for making minor repairs to equipment and for ordinary servicing. Effectively works as an individual or as a member of a crew and coordinates efforts with other employees as appropriate. The work is performed under general supervision.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Operates a bulldozer, power grader, paver, crusher, hydro-crane, power shovel and other types of heavy equipment in the construction and maintenance of highways;
Operates heavy snow plow in the clearing of roads;
Operates heavy equipment in connection with cutting banks, cutting and filling ditches, removing stumps, stripping gravel pits and related highway department tasks;
Performs minor maintenance and repair work on assigned equipment;
Loads and unloads vehicles;
Responds after normal working hours to emergency situations and during snow and ice events;
Services a variety of simple manual tasks, such as cleaning culverts, shoveling snow, painting and road maintenance work.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES:

Good knowledge of the operation of and maintenance of heavy automotive equipment;
Ability to service and make minor repairs and adjustments to equipment;
Ability to understand and carry out simple oral and written instructions;
Mechanical aptitude;
Dependability;
Good physical condition.

MINIMUM QUALIFICATIONS:

One (1) year of experience in the operation of specialized or heavy motor equipment or two (2) years of experience in the operation of any type of automotive equipment; or equivalent combination of experience and training.

SPECIAL REQUIREMENTS FOR ACCEPTANCE OF APPLICATIONS:

Eligibility for an appropriate New York State Class A license with air brake endorsement. Possession at time of appointment.

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an *existing* funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a *new* position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: Public Works Payroll Dept. No: 19.63
Title of Position: Highway Construction Supervisor #4 Base Salary of Position: \$48983 Grade: 12
Filling at Step # (If Known): _____
Budget code and title: D.5110 Highway Const. Supervisor #4 Union Non-Union
This position is vacated due to: Retirement Resignation Termination Promotion Other
Employee No./Last Name: 11440/DALY Date of Vacancy: 10/29/2022
Is this position mandated? Yes No Is the position reimbursable? Yes No
Source of reimbursement: Federal _____% State _____% Other _____%

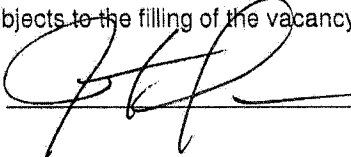
CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

Competitive-active eligible list Competitive-no list (*hiring would be provisional*) Non-Competitive Other _____
Actual Impact to Budget Report will be provided monthly by Human Resources Director.
Candidate's qualifications must be approved by Personnel Officer prior to hiring. PO's 1/12/23
Human Resources Director has approved this form when initialed. 1/12/23

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

- The Administrator has no objection to the filling of the vacancy.
 The Administrator objects to the filling of the vacancy.

Administrator Signature



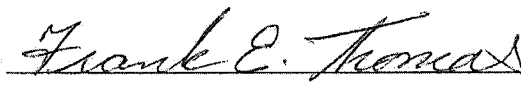
Date

1/16/2023

BUDGET OFFICER COMPLETES THIS SECTION

- The Budget Officer has no objection to the filling of the vacancy.
 The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature



Date

1/20/23

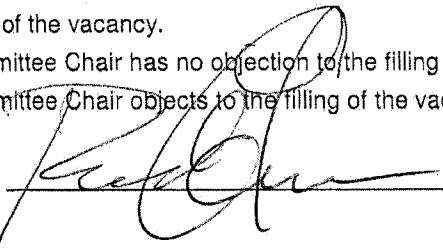
SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee

Public Works

- The committee has no objection to the filling of the vacancy.
 The committee objects to the filling of the vacancy.
 In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.
 In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature



Date

1/24/2023

HIGHWAY CONSTRUCTION SUPERVISOR

DISTINGUISHING FEATURES OF THE CLASS: Supervises the activities of a work crew or crews involved in highway construction and maintenance work. These duties involve responsibility for the efficient and economical use of staff, materials and equipment in a variety of highway construction and maintenance activities. The work is carried out in accordance with established policy and procedures under the supervision of a higher-level supervisor permitting some leeway in carrying out the details of the work. The work is reviewed by inspections and through reports. Supervision is exercised over the activities of subordinate equipment operators and laborers by a continuing check of the work in progress on the particular project assignment. Periodically supervises highway crew in absence of Highway Construction Supervisor II. Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Supervises the activities of a crew and the use of materials and equipment in the construction and maintenance of county highways;

Assists in planning maintenance schedules and workloads;

Reports to and confers with Supervisor regarding staff and equipment necessary for maintenance projects;

Supervises and participates in the preparation and maintenance of activities, costs and progress records and reports;

Operates various types of road construction and maintenance equipment including heavy trucks and earth moving equipment;

Responds after normal working hours to emergency situations and during snow and ice events;

Conducts various other highway maintenance activities as a member of a crew.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES:

Good knowledge of modern highway construction and maintenance methods and procedures;

Good knowledge of the equipment, materials, tools, terminology and safety precautions used in highway maintenance and in snow removal and ice control;

Good knowledge of the operation and maintenance of automotive equipment;

Ability to plan and supervise the work of others;

Ability to solve operating problems as they may occur in the field;

Ability to effectively work as an individual or a member of a crew and coordinates efforts with other employees as appropriate;

Ability to understand and carry out complex oral and written directions;

Ability to prepare and maintain records and reports;

Physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

Four (4) years of experience in the construction or maintenance of paved highways or bridges.

SPECIAL REQUIREMENTS:

Eligibility for an appropriate level New York State driver's license at the time of application. Possession of valid, appropriate class CDL Operator's license at time of appointment.

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an *existing* funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a *new* position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: DPW.Maintenance Payroll Dept. No: 19.63
Title of Position: MEO (M) #4 Base Salary of Position: \$46090 Grade: 9
Filling at Step # (If Known): _____
Budget code and title: D.5110 MEO (M) #4 Union Non-Union
This position is vacated due to: Retirement Resignation Termination Promotion Other
Employee No./Last Name: 13050/Toll Date of Vacancy: 11/21/2022
Is this position mandated? Yes No Is the position reimbursable? Yes No
Source of reimbursement: Federal _____% State _____% Other _____%

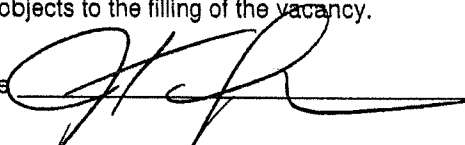
CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

Competitive-active eligible list Competitive-no list (*hiring would be provisional*) Non-Competitive Other _____
Actual Impact to Budget Report will be provided monthly by Human Resources Director.
Candidate's qualifications must be approved by Personnel Officer prior to hiring. PO 1/12/23
Human Resources Director has approved this form when initialed. AP 1/12/23

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

The Administrator has no objection to the filling of the vacancy.
 The Administrator objects to the filling of the vacancy.

Administrator Signature

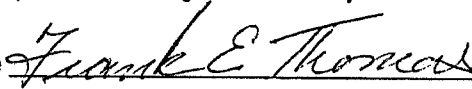


Date 1/16/2023

BUDGET OFFICER COMPLETES THIS SECTION

The Budget Officer has no objection to the filling of the vacancy.
 The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature



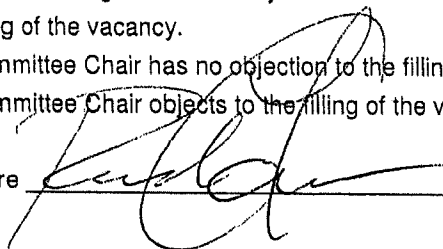
Date 1/20/23

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Public Works

The committee has no objection to the filling of the vacancy.
 The committee objects to the filling of the vacancy.
 In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.
 In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature



Date 1/24/2023

MOTOR EQUIPMENT OPERATOR (MEDIUM)

GENERAL STATEMENT OF DUTIES: Operates one or more types of medium size automotive equipment and performs a variety of manual tasks in connection with such operation; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: These duties involve responsibility for the safe and efficient operation and care of moderately complex motor equipment in the performance of assigned tasks. Effectively works as an individual or as a member of a crew and coordinates efforts with other employees as appropriate. An employee in this class is also required to perform recurring manual duties related to the operation of the equipment. The work is usually performed under general supervision.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Operates a ten-wheel truck in connection with the hauling of material for road construction and repair;
Operates front end loader, roller of similar road construction machinery on construction and maintenance projects;
Operates a snow plow or related snow removal equipment;
Performs minor mechanical repairs on automotive equipment;
On assignment operates bulldozer, grader, shovel or other heavy automotive equipment;
Services assigned vehicle and maintains it in clean condition;
Loads and unloads trucks;
May perform a variety of simple manual tasks, such as cleaning culverts, shoveling snow, painting and road maintenance work;
Responds after normal working hours to emergency situations and during snow and ice events.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES:

Good knowledge of the operation of trucks, tractors and other types of automotive equipment;
Ability to understand and carry out simple oral and written instructions;
Industry, dependability, good physical condition.

MINIMUM QUALIFICATIONS:

One (1) year of experience in the operation of motorized construction equipment.

SPECIAL REQUIREMENTS FOR ACCEPTANCE OF APPLICATIONS: Eligibility for an appropriate New York State Class A or B license with air brake endorsement. Possession at time of appointment.

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an existing funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a new position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: DPW.Maintenance Payroll Dept. No: 19.63
Title of Position: MEO (M) #7 Base Salary of Position: \$46090 Grade: 9
Filling at Step # (If Known):
Budget code and title: D.5110 MEO (M) #7 Union [checked] Non-Union []
This position is vacated due to: [] Retirement [checked] Resignation [] Termination [] Promotion [] Other []
Employee No./Last Name: 12906/Webb Date of Vacancy: 11/12/2022
Is this position mandated? [] Yes [checked] No Is the position reimbursable? [] Yes [checked] No
Source of reimbursement: [] Federal [] State [] Other []

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

[] Competitive-active eligible list [] Competitive-no list (hiring would be provisional) [checked] Non-Competitive [] Other []
Actual Impact to Budget Report will be provided monthly by Human Resources Director.
Candidate's qualifications must be approved by Personnel Officer prior to hiring.
Human Resources Director has approved this form when initialed.

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

[checked] The Administrator has no objection to the filling of the vacancy.
[] The Administrator objects to the filling of the vacancy.

Administrator Signature [Signature] Date 1/16/2023

BUDGET OFFICER COMPLETES THIS SECTION

[checked] The Budget Officer has no objection to the filling of the vacancy.
[] The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature Frank E. Thomas Date 1/20/23

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Public Works
[checked] The committee has no objection to the filling of the vacancy.
[] The committee objects to the filling of the vacancy.
[] In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.
[] In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature [Signature] Date 1/24/2023

MOTOR EQUIPMENT OPERATOR (MEDIUM)

GENERAL STATEMENT OF DUTIES: Operates one or more types of medium size automotive equipment and performs a variety of manual tasks in connection with such operation; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: These duties involve responsibility for the safe and efficient operation and care of moderately complex motor equipment in the performance of assigned tasks. Effectively works as an individual or as a member of a crew and coordinates efforts with other employees as appropriate. An employee in this class is also required to perform recurring manual duties related to the operation of the equipment. The work is usually performed under general supervision.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Operates a ten-wheel truck in connection with the hauling of material for road construction and repair;
Operates front end loader, roller of similar road construction machinery on construction and maintenance projects;
Operates a snow plow or related snow removal equipment;
Performs minor mechanical repairs on automotive equipment;
On assignment operates bulldozer, grader, shovel or other heavy automotive equipment;
Services assigned vehicle and maintains it in clean condition;
Loads and unloads trucks;
May perform a variety of simple manual tasks, such as cleaning culverts, shoveling snow, painting and road maintenance work;
Responds after normal working hours to emergency situations and during snow and ice events.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES:

Good knowledge of the operation of trucks, tractors and other types of automotive equipment;
Ability to understand and carry out simple oral and written instructions;
Industry, dependability, good physical condition.

MINIMUM QUALIFICATIONS:

One (1) year of experience in the operation of motorized construction equipment.

SPECIAL REQUIREMENTS FOR ACCEPTANCE OF APPLICATIONS: Eligibility for an appropriate New York State Class A or B license with air brake endorsement. Possession at time of appointment.

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an *existing* funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a *new* position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: DPW.Maintenance Payroll Dept. No: 19.63
Title of Position: MEO (L) #6 Base Salary of Position: 43187 Grade: 7
Filling at Step # (If Known): _____
Budget code and title: D.5110 MEO (L) #6 Union Non-Union
This position is vacated due to: Retirement Resignation Termination Promotion Other
Employee No./Last Name: 13527/Blydenburgh Date of Vacancy: 01/02/2023
Is this position mandated? Yes No Is the position reimbursable? Yes No
Source of reimbursement: Federal _____% State _____% Other _____%

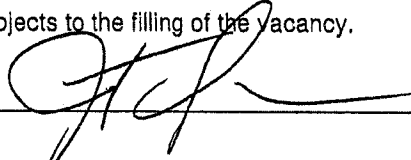
CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

Competitive-active eligible list Competitive-no list (*hiring would be provisional*) Non-Competitive Other _____
Actual Impact to Budget Report will be provided monthly by Human Resources Director.
Candidate's qualifications must be approved by Personnel Officer prior to hiring. PA 1/12/23
Human Resources Director has approved this form when initialed. AT 1/12/23

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

- The Administrator has no objection to the filling of the vacancy.
 The Administrator objects to the filling of the vacancy.

Administrator Signature



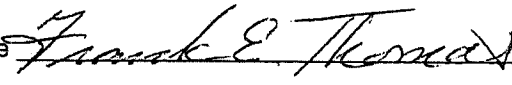
Date

1/16/2023

BUDGET OFFICER COMPLETES THIS SECTION

- The Budget Officer has no objection to the filling of the vacancy.
 The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature



Date

1/20/23

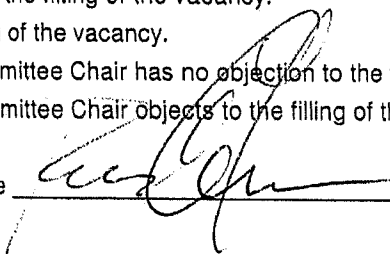
SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee

Public Works

- The committee has no objection to the filling of the vacancy.
 The committee objects to the filling of the vacancy.
 In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.
 In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature



Date

1/24/2023

MOTOR EQUIPMENT OPERATOR (LIGHT)

GENERAL STATEMENT OF DUTIES: Operates one or more types of light automotive equipment and performs a variety of manual tasks in connection with such operation; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: These duties involve responsibility for the safe and efficient operation of light motor equipment along with the performance of ordinary manual labor. The work is usually performed under close supervision.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Operates single axle truck in connection with hauling material for road maintenance or construction;
Operates a light truck to transport workmen, tools and other equipment;
Operates a tractor mower cutting grass and brush from road sides and other public areas;
Operates small snow plow or related snow removal equipment
Loads and unloads trucks;
Performs a variety of laboring tasks;
May be required to clean and oil the equipment;
On assignment, operates ten-wheel trucks, front end loaders, rollers or similar road construction and maintenance equipment.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES:

Good knowledge of the operation of tractors, mowers, automobiles, single axle trucks and other light automotive equipment;
Ability to understand and carry out simple oral and written instructions;
Industry, dependability, good physical condition.

MINIMUM QUALIFICATIONS:

One (1) year of experience in the operation of some type of light automotive equipment.

SPECIAL REQUIREMENTS:

FOR POSITIONS IN CIVIL DIVISIONS OTHER THAN WARREN COUNTY: Eligibility for an appropriate New York State Class A or B with license with airbrake endorsement. Possession at time of appointment.

FOR WARREN COUNTY POSITIONS: At the time of appointment, possession of a valid New York State Driver's license. Possession of an appropriate New York State Class A or B license with airbrake endorsement within six (6) months of appointment.

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an *existing* funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a *new* position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: DPW, Maintenance Payroll Dept. No: 19.63
Title of Position: MEO (L) #13 Base Salary of Position: 43187 Grade: 7
Filling at Step # (If Known): _____
Budget code and title: D.5110 MEO (L) #13 Union Non-Union
This position is vacated due to: Retirement Resignation Termination Promotion Other
Employee No./Last Name: 13535/RIFFLE Date of Vacancy: 06/02/2022
Is this position mandated? Yes No Is the position reimbursable? Yes No
Source of reimbursement: Federal _____% State _____% Other _____%

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

Competitive-active eligible list Competitive-no list (*hiring would be provisional*) Non-Competitive Other _____
Actual Impact to Budget Report will be provided monthly by Human Resources Director.
Candidate's qualifications must be approved by Personnel Officer prior to hiring. 11/12/23
Human Resources Director has approved this form when initialed. 11/12/23

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

- The Administrator has no objection to the filling of the vacancy.
 The Administrator objects to the filling of the vacancy.

Administrator Signature

Date

1/16/2023

BUDGET OFFICER COMPLETES THIS SECTION

- The Budget Officer has no objection to the filling of the vacancy.
 The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature

Date

1/20/23

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee

Public Works

- The committee has no objection to the filling of the vacancy.
 The committee objects to the filling of the vacancy.
 In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.
 In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature

Date

1/24/2023

MOTOR EQUIPMENT OPERATOR (LIGHT)

GENERAL STATEMENT OF DUTIES: Operates one or more types of light automotive equipment and performs a variety of manual tasks in connection with such operation; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: These duties involve responsibility for the safe and efficient operation of light motor equipment along with the performance of ordinary manual labor. The work is usually performed under close supervision.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Operates single axle truck in connection with hauling material for road maintenance or construction;
Operates a light truck to transport workmen, tools and other equipment;
Operates a tractor mower cutting grass and brush from road sides and other public areas;
Operates small snow plow or related snow removal equipment
Loads and unloads trucks;
Performs a variety of laboring tasks;
May be required to clean and oil the equipment;
On assignment, operates ten-wheel trucks, front end loaders, rollers or similar road construction and maintenance equipment.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES:

Good knowledge of the operation of tractors, mowers, automobiles, single axle trucks and other light automotive equipment;
Ability to understand and carry out simple oral and written instructions;
Industry, dependability, good physical condition.

MINIMUM QUALIFICATIONS:

One (1) year of experience in the operation of some type of light automotive equipment.

SPECIAL REQUIREMENTS:

FOR POSITIONS IN CIVIL DIVISIONS OTHER THAN WARREN COUNTY: Eligibility for an appropriate New York State Class A or B with license with airbrake endorsement. Possession at time of appointment.

FOR WARREN COUNTY POSITIONS: At the time of appointment, possession of a valid New York State Driver's license. Possession of an appropriate New York State Class A or B license with airbrake endorsement within six (6) months of appointment.

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an existing funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a new position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: DPW, Maintenance Payroll Dept. No: 19.63
Title of Position: MEO (L) #33 Base Salary of Position: 43187 Grade: 7
Filling at Step # (If Known):
Budget code and title: D.5110 MEO (L) #33 Union [checked] Non-Union []
This position is vacated due to: [] Retirement [] Resignation [] Termination [checked] Promotion [] Other
Employee No./Last Name: 13596/Binder Date of Vacancy: 01/02/2023
Is this position mandated? [] Yes [checked] No Is the position reimbursable? [] Yes [checked] No
Source of reimbursement: [] Federal [] State [] Other

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

[] Competitive-active eligible list [] Competitive-no list (hiring would be provisional) [checked] Non-Competitive [] Other
Actual Impact to Budget Report will be provided monthly by Human Resources Director.
Candidate's qualifications must be approved by Personnel Officer prior to hiring.
Human Resources Director has approved this form when initialed. [Signature] 1/12/23

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

[checked] The Administrator has no objection to the filling of the vacancy.
[] The Administrator objects to the filling of the vacancy.

Administrator Signature [Signature] Date 1/16/2023

BUDGET OFFICER COMPLETES THIS SECTION

[checked] The Budget Officer has no objection to the filling of the vacancy.
[] The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature Frank E Thomas Date 1/20/23

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Public Works
[checked] The committee has no objection to the filling of the vacancy.
[] The committee objects to the filling of the vacancy.
[] In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.
[] In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature [Signature] Date 1/24/2023

MOTOR EQUIPMENT OPERATOR (LIGHT)

GENERAL STATEMENT OF DUTIES: Operates one or more types of light automotive equipment and performs a variety of manual tasks in connection with such operation; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: These duties involve responsibility for the safe and efficient operation of light motor equipment along with the performance of ordinary manual labor. The work is usually performed under close supervision.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Operates single axle truck in connection with hauling material for road maintenance or construction;
Operates a light truck to transport workmen, tools and other equipment;
Operates a tractor mower cutting grass and brush from road sides and other public areas;
Operates small snow plow or related snow removal equipment
Loads and unloads trucks;
Performs a variety of laboring tasks;
May be required to clean and oil the equipment;
On assignment, operates ten-wheel trucks, front end loaders, rollers or similar road construction and maintenance equipment.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES:

Good knowledge of the operation of tractors, mowers, automobiles, single axle trucks and other light automotive equipment;
Ability to understand and carry out simple oral and written instructions;
Industry, dependability, good physical condition.

MINIMUM QUALIFICATIONS:

One (1) year of experience in the operation of some type of light automotive equipment.

SPECIAL REQUIREMENTS:

FOR POSITIONS IN CIVIL DIVISIONS OTHER THAN WARREN COUNTY: Eligibility for an appropriate New York State Class A or B with license with airbrake endorsement. Possession at time of appointment.

FOR WARREN COUNTY POSITIONS: At the time of appointment, possession of a valid New York State Driver's license. Possession of an appropriate New York State Class A or B license with airbrake endorsement within six (6) months of appointment.

REQUEST FOR TRANSFER OF FUNDS

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: DEPARTMENT OF PUBLIC WORKS

Name of Department

SIGNED: _____

DATE: _____

1/24/2023

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>	<u>TOWN</u>
D.5112.8346 280	Co Roads, 2022 CR#46 Atateka Drive	D.5112 8345 280	Co Roads, 2022 CR#53 Watering Tub Road	\$ 38,808.65	Horicon

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
------------------	--------------	----------------	--------------	---------------

A.1990 439	Contingent Fund			
------------	-----------------	--	--	--

Please state reason for transfer request:

Transfer surplus funds from CR 46 road project to cover requested increases to work for CR 53 road project

RESOLUTION REQUEST FORM NO. 6

Request to Amend or Extend Existing Grant

DEPARTMENT NAME: DPW

DATE: 1/24/23

- (a) Purpose of Grant Amendment: To add construction phase funding for PIN 1761.47 Quaker Road (CR 47 & 70) Pavement Preservation, Town of Queensbury (H404)
- (b) Resolution No. which Authorized Original Application and Grant: 479 of 2020
- (c) Name of Grantor: NYSDOT
- (d) Address of Grantor: 50 Wolf Road, Albany, NY 12232
- (e) Grantor's Contact Person and Telephone Number: Josephine Carrasquillo 518-242-5074
- (f) Has or Will the Grant Amendment or Grant Extension be provided, if so, Please Attach? Attached
- (g) Effective Date of Amendment or Extension: upon execution
- (h) Termination Date of Amendment or Extension: 8/28/2028
- (i) Total Dollar Amount Involved (not to exceed): increase of \$11,799,906
- (j) Is a Budget amendment required? If yes, please complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (l) Is a Local Share Required? If Yes, Where are the Funds? List Budget Code, Object Code, Full Title* and Amount **OR** Capital Project **OR** Capital Reserve Project Number and Title and Amount: H404.9550 280 Quaker Road (CR47/CR70) Pavement Preservation

Sample: A.1010 470 Legislative Board – Contract \$xx.xx

Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 4

Request for Extending, Rescinding or Amending Existing Contract

DEPARTMENT NAME: DPW

DATE: 1/24/23

- (a) Purpose of Contract Change: Supplemental Agreement No. 1 with Greenman-Pedersen, Inc. for construction support and construction inspection services for PIN 1761.47 Quaker Road (CR 47 & 70) Pavement Preservation, Town of Queensbury (H404)
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: 480 of 2020
- (c) Name of Contractor: Greenman-Pedersen, Inc.
- (d) Address of Contractor: 80 Wolf Road Suite 300, Albany, NY 12205
- (e) Contractor's Contact Person and Telephone Number: Edmund Snyder (518) 898-9545
- (f) Commencement Date of Extension: Upon Execution
- (g) Termination Date of Extension: Upon Completion
- (h) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed increase of \$1,439,184.00
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (i) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: H404.9550 280 Quaker Road (CR47/CR70) Pavement Preservation

RESOLUTION REQUEST FORM NO. 9

Request to Increase or Decrease or Amend Existing Capital Project or Capital Reserve Project*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

DATE: 1/24/23

(a) Exact Title and Number of Project*: Quaker Road (CR47/CR70) Pavement Preservation, Town of Queensbury (H404)

(b) Is this a Capital Project? Yes

(c) Is this a Capital Reserve Project? No

(d) Amount of Increase (if applicable): \$11,799,906.00

(e) Amount of Decrease (if applicable):

(f) Source of Funding (if Increase) (including name & title of codes, etc.):
\$9,439,924.80 Federal 80%
\$1,769,985.90 State Marchiselli 15% (Not currently available)
\$ 589,995.30 Local 5% (D.9950 910 Transfers Capital Projects)

(g) Changes in Funding (if Amendment):

(h) Purpose of Increase or Decrease or Amendment: To increase H404 to fund construction and construction inspection services for the project

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

****If this is the result of a grant award, also complete and submit Form No. 5 or 6***

DEPARTMENT NAME: Department of Public Works

DATE: January 24, 2023

- (a) Purpose of Amendment: To Amend 2023 budget \$267.55 dollars to reflect Insurance Recovery payment dated December 20, 2022 for Stop Sign Repair, DOL February 1, 2022.

- (b) Appropriation Code, Object Code, Full Title and Amount: D.3310 410 County Road, Traffic Control, Supplies \$267.55.

- (c) Revenue Code (with title), and Amount: D.3310 2680 County Road, Traffic Control, Insurance Recovery \$267.55.

PROGRESSIVE
PO BOX 2930
CLINTON, IA 52733-2930

PROGRESSIVE®

Insurance Recovery
10 3310 2680

WARREN COUNTY DEPT OF PUBLIC WORKS
4028 MAIN ST
WARRENSBURG, NY 12885-1100

DRAFT NUMBER: 2047426333

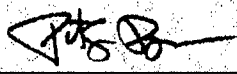
AMOUNT:

\$*****267.55

ISSUE DATE: December 20, 2022

Form 2721 (06/15)

KEEP THIS TOP PORTION FOR YOUR RECORDS

PROGRESSIVE®		VOID IF NOT PRESENTED WITHIN 90 DAYS		DRAFT NUMBER:	56-389
PAYABLE THROUGH PNC BANK, N.A. 070 ASHLAND, OH 1-877-448-9544		CLAIM NUMBER: 22-2958619 NAME: WARREN COUNTY PW DEP		2047426333	412
				December 20, 2022	
				PAY EXACTLY	\$*****267.55
TWO HUNDRED SIXTY-SEVEN AND 55/100 *****					
PAY TO THE ORDER OF:		WARREN COUNTY DEPT OF PUBLIC WORKS		Progressive Advanced Insurance Company	
				BY:	 AUTHORIZED SIGNATURE

Progressive
 PO Box 2930
 Clinton, IA 52733-2930



513804 18502 1 MB 0.515 CMBPIO10 062 018502

WARREN COUNTY DEPT OF PUBLIC WORKS
 4028 MAIN ST
 WARRENSBURG, NY 12885-1100



ADVICE FOR PAYMENT 2047426333		
Payee: WARREN COUNTY DEPT OF PUBLIC WORKS	Payment Date	12/20/2022
	Total Payment Amount	\$267.55
	Total Number of Invoices	1
If you have any questions regarding this payment, please call us at 1-800-274-4499.		

Details							
Claim Number: 222958619	Name: WARREN COUNTY PW DEP, T	Date of Loss: 02/01/2022	Invoice Number: 105390914	Company: Progressive Advanced Insurance Company			
Type	Description	*Coverage	Reference	Identifier	Service Dates	Deductible	Payment Amount
Repair	Subrogation	PD	N/A	STOP SIGN	N/A	\$0.00	\$267.55

Total Payment Amount	\$267.55
-----------------------------	-----------------

***Full Description of Coverage:**

PD - Property Damage Liability

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: DPW

DATE: January 24, 2023

- (a) Purpose of Request:
to authorize and approve Kevin Hajos' appointment as 2nd Vice President of the NYS County Highway Superintendents Association for 2023, as well as successive appointments that will be made in 2024 and 2025

- (b) Details:
Will be appointed as 1st Vice President in 2024 and President in 2025

- (c) Previous Resolution Number:

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

**PUBLIC WORKS COMMITTEE
PARKS, RECREATION AND RAILROAD AGENDA
January 24, 2023**

Committee Members:

I. Committee Meeting Call to Order by Chair

II. Approval of minutes of prior Committee Meeting

III. Action Agenda/New Business

1. Request: Amend the County Budget
Rationale: For the receipt of funds from Dan Lewis, Common Roots and Pearsall Foundation
2. Request: New Contract
Rationale: Glamp ADK Agreement for Fairground Use
3. Request: Apply for a Grant
Rationale: To supplement the natural heritage educational programming.

IV. Information for Discussion/Review

1. Spring Zing Returns to Warren County Fish Hatchery
2. Occ Tax - Town of Bolton

V. Referral/Pending Items

VI. Privilege of the floor and public comment

VII. Motion to Adjourn

Attachments:

1. Resolution Request Form No. 7 – Amend County Budget
2. Resolution Request Form No 3 – New Agreement
3. Resolution Request Form No 5 – Grant Application

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

****If this is the result of a grant award, also complete and submit Form No. 5 or 6***

DEPARTMENT NAME: Dept of Public Works, Parks Recreation and Railroad

DATE: 1/24/23

(a) Purpose of Amendment:

To amend the 2023 budget with awards currently in deferred revenue A.691 from the Pearsall Foundation for \$2,500, Common Roots Foundation for \$2,000 and the Lewis Global Village Charitable Trust for \$1,800

(b) Appropriation Code, Object Code, Full Title and Amount:

A7111 .410 Up Yonda Farm Supplies \$6,300

(c) Revenue Code (with title), and Amount:

A7111 .2706 General Up Yonda Farm Donation \$1,800 (Lewis)

A7111 .2714 Up Yonda grants from local businesses \$4,500 (Common Roots & Pearsall)

Wilde, Kristen

From: info@pearsallfoundation.org
Sent: Thursday, October 13, 2022 7:14 PM
To: Wilde, Kristen
Subject: Pearsall Foundation grant request

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

Dear Kristen Wilde,

Thank you for considering the Glenn and Carol Pearsall Adirondack Foundation as a source of funding for Up Yonda Farm during our year 2022-2023 grant cycle. We are pleased to inform you that our trustees have chosen to fund the grant you summarized as follows:

Grant funds will be used to help underwrite our 2023 homeschool program series. This includes personnel time for program delivery and materials and supplies for hands-on activities for the 27 individual programs in the series..

Please watch your mailbox for a check from UBS made payable to Up Yonda Farm for \$2500.00. Please note that these funds are restricted to what was requested in your original proposal.

In addition to sharing the information on our website and Facebook, we will be sending out a press release listing this year's grant recipients no later than mid-November to multiple news organizations; we encourage you to supplement our press release with your own. If appropriate we request you include "Underwritten by the Glenn and Carol Pearsall Adirondack Foundation, "Dedicated to improving the quality of life for year-round residents of the Adirondack Park" www.pearsallfoundation.org" in materials or publications.

Please note that as with this past year we are using an electronic follow up form for the grants. The link specific to Up Yonda Farm is:

<https://pearsallfoundation.org/grant-application/feedback/?501c3EIN=14-6002576>

Please submit your report by September 1st, 2023. As with your grant request you will receive a playback of your entry upon successful submission of your follow up report. Failure to send a follow up report may preclude your organization from consideration in future funding cycles.

We appreciate the opportunity you have given us to help enrich the quality of life for year-round residents of the Adirondack Park and look forward to hearing from you.

We wish you continued success in all you do towards your organization's mission.

Sincerely,

Adam

Glenn Pearsall
Executive-President
Glenn and Carol Pearsall Adirondack Foundation

THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND. THE REVERSE SIDE OF THIS DOCUMENT SHOWS A LIST OF SECURITY FEATURES.

ADIRONDACK FOUNDATION
ADIRONDACK FOUNDATION INC.
1187 GARNET LAKE RD N
JOHNSBURG NY 12843-2403

CHECK NO. 1302655

32-1/1110

10/14/22

For Credit to Account # PEARSALL FOUNDATION GRANT

TWO THOUSAND FIVE HUNDRED 00 DOLLARS AND 00 CENTS*****

\$*****2,500.00

Bank of America

VOID AFTER 180 DAYS
2708909556



Env 030051 34916 1 of 1 2708909556
UP YONDA FARM
5239 LAKE SHORE DRIVE
PO BOX 1453
BOLTON LANDING NY 12814-1453



PAY
TO THE
ORDER
OF

Andrew B. Bal...

WARREN COUNTY DEPARTMENT OF PUBLIC WORKS

MAIN OFFICES

4028 Main Street
Warrensburg, N.Y. 12885
Tel (518) 623-4141
(518) 761-6556
Fax (518) 623-2772



KEVIN J. HAJOS, P.E.
Superintendent of Public Works

DIVISIONS

Airport
Sewer Administration
Parks & Recreation
Recycling
Highway & Traffic
Engineering
Buildings & Grounds

MEMORANDUM

DATE: December 7, 2022
TO: Robert J. Lynch II, Deputy Treasurer
FROM: Dean L. Moore
RE: Deferred Revenue, A.691

Enclosed, please find a check from the Common Roots Foundation Inc for \$2000.00. Please put it in deferred revenues. See attached. The money will be used in 2023 to pay for snowshoes at Up Yonda Environmental Education Center.

SECURITY FEATURES: MICR LINE, WATERMARK PAPER, INK SENSITIVE COPY AND FOLIO PHOTOGRAPHY

KeyBank National Association
1-800-KEY4BIZ Key.com

1081

29-7/213
69586

COMMON ROOTS FOUNDATION INC.
58 SARATOGA AVENUE
S. GLENS FALLS, NY 12803

12/02/2022

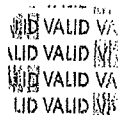
PAY TO THE ORDER OF Up Yonda Farm

\$**2,000.00

Two thousand and 00/100*****

DOLLARS

Up Yonda Farm
PO Box 1453
Bolton Landing, NY 12814



Robert C. Weber
AUTHORIZED SIGNATURE

MEMO



Kristen Wilde
Up Yonda Farm
PO Box 1453
Bolton Landing, NY 12814

December 1, 2022

Dear Kristen:

Congratulations! Your application for a grant to purchase snowshoes was approved for the full amount requested. Enclosed please find a check for \$2000.00 to be used for this worthwhile initiative.

Please plan on joining us and the other successful recipients for a celebratory toast at our taproom at Common Roots Brewing Company on **December 14th at 4:30 pm.**

The Common Roots Foundation, the not-for-profit arm of Common Roots Brewing Company, is proud to help sponsor programs that assist families in our community, support initiatives that promote environmental and social justice issues and encourage an active, healthy lifestyle.

We look forward to seeing you or a representative from your organization at CRBC!

Best wishes for continued success with this program!

Sincerely,

A handwritten signature in black ink, appearing to read "Bert Weber", with a long horizontal flourish extending to the right.

Bert Weber

The Common Roots Foundation

foundation@commonrootsbrewing.com

It is in the roots, not the branches, that a tree's greatest strength lies.

3 of 3

WARREN COUNTY DEPARTMENT OF PUBLIC WORKS

MAIN OFFICES

4028 Main Street
Warrensburg, N.Y. 12885
Tel (518) 623-4141
(518) 761-6556
Fax (518) 623-2772



KEVIN J. HAJOS, P.E.
Superintendent of Public Works

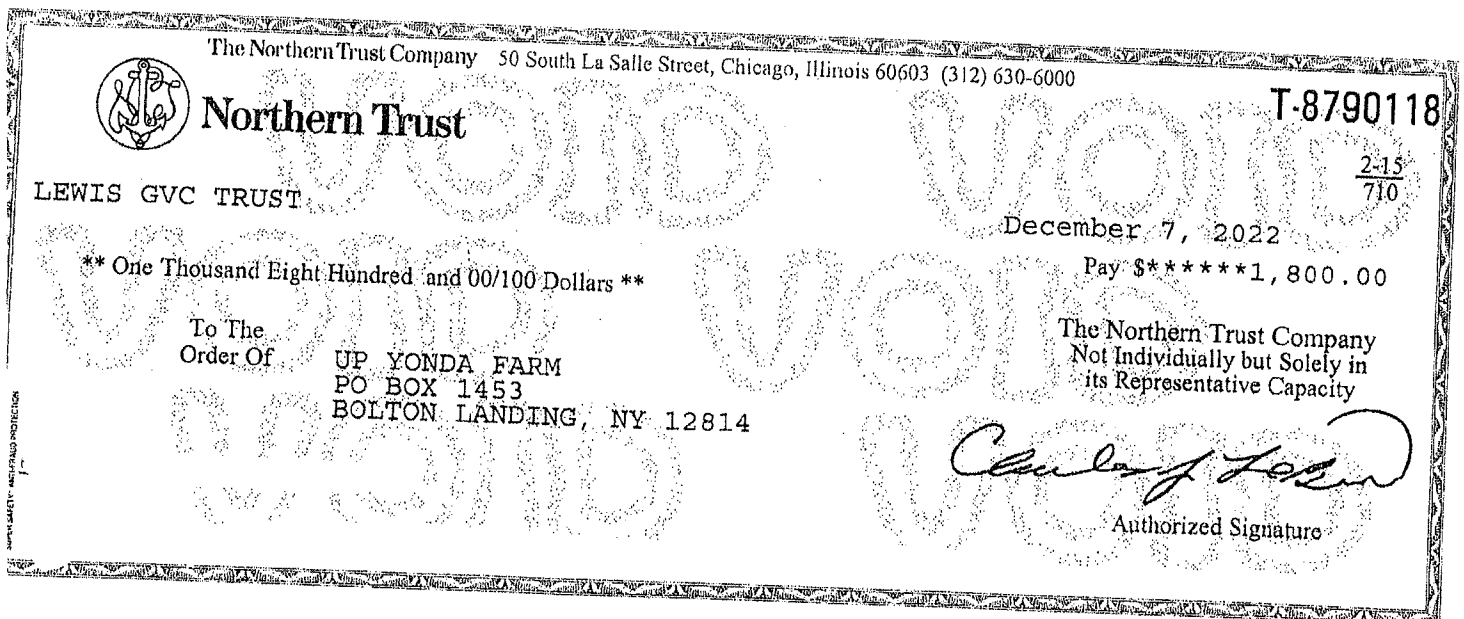
DIVISIONS

Airport
Sewer Administration
Parks & Recreation
Recycling
Highway & Traffic
Engineering
Buildings & Grounds

MEMORANDUM

DATE: December 28, 2022
TO: Robert J. Lynch II, Deputy Treasurer
FROM: Dean L. Moore
RE: Deferred Revenue, A.691

Enclosed, please find a check from the Lewis Global Village Charitable Trust for \$1800.00. Please put it in deferred revenues. The money will be used in 2023 for undetermined program related expenses.



The Northern Trust Company
600 Brickell Avenue, Suite 2400
Miami, Florida 33131



Leslie Garcia Flynn
Second Vice President
Wealth Management
(305) 789-1330
lgi2@ntrs.com

December 8, 2022

Up Yonda Farm
PO Box 1453
Bolton Landing, NY 12814

Re: Global Village Charitable Trust

Dear Sir/Madam:

The Global Village Charitable Trust is a perpetual trust established by Daniel Lewis for the benefit of worthy and charitable causes and institutions with capable, passionate, all-in lay and staff leadership, who regularly communicates its measurable community impact, and fiscal performance.

We are pleased to enclose a check in the amount of \$1,800.00 made payable to Up Yonda Farm. Should you have any questions or concerns, please feel free to contact me at your convenience.

Sincerely,

Donation Acknowledgement Mailing Address
Global Village Charitable Trust
c/o Daniel R. Lewis
4000 Ponce De Leon Blvd., Ste 510
Coral Gables, FL 33146-1431

NTAC:3NS-20

NTAC:3NS-20

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Parks Recreation and Railroad

DATE: 1/24/23

- (a) Is this a Result of a Bid or Request for Proposal? Yes, RFP for use of the Warren County Fairgrounds WC 70-22.
- (b) Purpose of Contract: Authorizing Agreements between Warren County and GlampADK LLC for the use of the Warren County Fairgrounds
- (c) Name of Contractor: Andrew Precetti
- (d) Address of Contractor: 42A Boulacard Queensbury NY 12804
- (e) Contractor's Contact Person and Telephone Number: 518-338-5639
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract: 6/7/2023
- (h) Termination Date of Contract: 9/17/2023
- (i) Payment Provisions:
 - i) lump sum amount \$25,750
 - ii) hourly rate amount
 - iii) total amount not to exceed same as above
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: Parks Recreation & Railroad, A7110 account 2001 Park and Recs Charges

WARREN COUNTY

BID TABULATION SHEET

BID NO.: WC 70-22 ITEM(S): REQUEST FOR PROPOSALS FOR USE OF THE WARREN COUNTY FAIRGROUNDS DATE: NOVEMBER 17, 2022 TIME: 3:00 P.M.	<p align="center">NAME & ADDRESS OF BIDDER</p> Glamp Adk, LLC Attn: Andrew Percetti 42A Boulevard Queensbury, NY 12804 Ph: 518-338-5639
<p align="center">DESCRIPTION OF ITEM</p>	<p align="center">BID PRICE</p>
DAILY OCCUPANCY PAYMENT:	\$250.00/day (\$27,000 total for 2023 - 108 days)
	Offering 3 year commitment with 3% increase on
	the daily rate for each additional year following 2023
BID AWARDED TO:	
JULIE A. BUTLER, PURCHASING AGENT	Resolution No.
	Term:

RESOLUTION REQUEST FORM NO. 5

Request to Apply for a Grant Application and Grant Agreement

DEPARTMENT NAME: Parks Recreation and Railroad - Up Yonda Farm

DATE: 1/24/23

- (a) Purpose of Grant: The goal of the Grant is elevating and expanding the quantity and quality of natural heritage learning opportunities available to the public. Up Yonda would like to apply for and if awarded execute a contract for the grant.
- (b) Name of Grantor: Funds are made available through an appropriation from the NYS Environmental Protection Fund and administered through the NYS Office of Parks, Recreation and Historic Preservation (OPRHP). Zoos, Botanical Gardens and Aquaria Grant Program
- (c) Address of Contractor: Saratoga Spa State Park, 19 Roosevelt Drive Saratoga Springs, NY 12866 danielle.dwyer@parks.ny.gov
- (d) Grantor's Contact Person and Telephone Number: Danielle Dwyer (518) 584-2000
- (e) Has or Will the Grant Application or Grant Agreement be provided, if so, Please Attach?
- (f) Effective Date of Grant: 2023 - 2027
- (g) Termination Date of Grant: 2027
- (h) Total Dollar Amount Involved (not to exceed): \$60,0000 (\$15,000/4years)
- (i) Deadline to Submit Grant Application and/or Grant Agreement: Fall 2022
- (j) Is a Budget amendment required? Not at this time. If yes, also complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? NO If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.

- (i) Is a Local Share Required? NO If Yes, Where are the Funds? List Budget Code (with title), Object Code (with title), and Amount **OR** Capital Project **OR** Capital Reserve Project Number and Title and Amount:

FREE



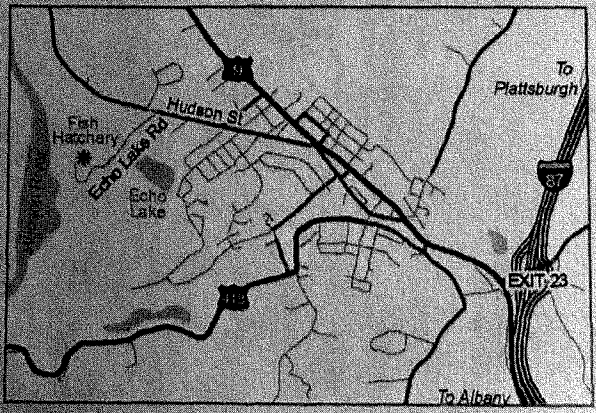
RAIN OR SHINE!

LEARN THE BASICS OF TROUT FISHING!

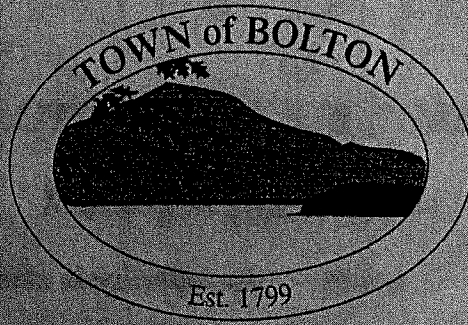
Come tour the hatchery, learn fishing techniques, fly tying, stream entomology and health, with demonstrations and more!

Open to the public - kids / adults / any age
Free Admission & Lunch 11:30 - 1:00 (hotdogs, chips & drink)
*** FREE Raffles for fishing gear! ***

For more information, contact:
 Warren County Parks, Recreation & Railroad Dept.: (518) 623-2877 or (518) 623-5576



Assessor
644-2894
Justice Court
644-2202
Planning
644-2893



Supervisor
644-2461
Town Clerk
644-2444
Fax
518-644-2476

January 6, 2023

Up Yonda Farm
Kristen Wilde
PO Box 1453
Bolton Landing, NY 12814

Dear Ms. Wilde,

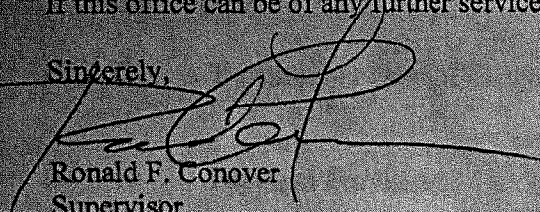
At the January 3, 2023 Town Board meeting the distribution of 2023 Occupancy Tax funds was approved.

I am pleased to inform you that the Town of Bolton has approved your request in the amount of \$2,500 for the 2023 Hobby & Special Interest Series. Please include a W-9 with your invoice, when submitting for payment.

Please also be advised that moving forward, the Occupancy Tax Application will be available at the Bolton Town Hall and on the Town of Bolton website at www.boltonnewyork.com on the Committees tab under Government. Applications will not be forwarded directly from the town.

If this office can be of any further service, please feel free to contact us at your convenience.

Sincerely,


Ronald F. Conover
Supervisor

**PUBLIC WORKS COMMITTEE – SOLID WASTE & RECYCLING
DPW AGENDA
January 24, 2023**

Committee Members:

- I. Committee meeting called to order by Chair**
- II. Approval of minutes of prior Committee Meeting**
- III. Privilege of the floor and public comment**
- IV. Action Agenda/New Business Items**
 - 1. Request: Apply for grant
Rationale: To receive a 50% reimbursement from NYSDEC for the HHW program.
 - 2. Request: Apply for Grant
Rationale: To apply for a grant with EPA, for the Solid Waste Infrastructure for Recycling Grant Program
- V. Discussion Items:**
 - 1. Organics Management Plan - Update
- VI. Referrals/Pending Items**
- VII. Privilege of the floor and public comment**
- VIII. Motion to Adjourn**

Attachments:

- 1. Resolution Request Form #5 – Apply for Grant
- 2. Resolution Request Form #5 – Apply for Grant

RESOLUTION REQUEST FORM NO. 5

Request to Apply for a Grant Application and Grant Agreement

DEPARTMENT NAME: DPW - Solid Waste and Recycling

DATE: 1/24/2023

- (a) Purpose of Grant: Apply to NYS DEC Household Hazardous Waste program for up to 50% reimbursement of costs and if received execute a contract.
- (b) Name of Grantor: New York State Department of Environmental Conservation
- (c) Address of Contractor: 625 Broadway Albany, NY 12233-7250
- (d) Grantor's Contact Person and Telephone Number: Laura Stevens
- (e) Has or Will the Grant Application or Grant Agreement be provided, if so, Please Attach?
- (f) Effective Date of Grant: Upon Execution
- (g) Termination Date of Grant: Upon Completion
- (h) Total Dollar Amount Involved (not to exceed): Total amount (not to exceed) \$10,544.25 (50% total 2022 reimbursable costs)
- (i) Deadline to Submit Grant Application and/or Grant Agreement: 02/28/2023
- (j) Is a Budget amendment required? If yes, also complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? NO If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (i) Is a Local Share Required? No If Yes, Where are the Funds? List Budget Code (with title), Object Code (with title), and Amount **OR** Capital Project **OR** Capital Reserve Project Number and Title and Amount:

RESOLUTION REQUEST FORM NO. 5

Request to Apply for a Grant Application and Grant Agreement

DEPARTMENT NAME: DPW - Solid Waste and Recycling

DATE: 1/24/2023

- (a) Purpose of Grant: Apply for and if received, execute a contract for the EPA's Solid Waste Infrastructure For Recycling Grant Program
- (b) Name of Grantor: Environmental Protection Agency
- (c) Address of Contractor: 1200 Pennsylvania Avenue, NW, Washington, DC 20460
- (d) Grantor's Contact Person and Telephone Number: Dan Halpert, SWIFR@epa.gov
- (e) Has or Will the Grant Application or Grant Agreement be provided, if so, Please Attach?
- (f) Effective Date of Grant: Upon Execution
- (g) Termination Date of Grant: Upon Completion
- (h) Total Dollar Amount Involved (not to exceed): \$1,700,000.00 (100% EPA Funding)
- (i) Deadline to Submit Grant Application and/or Grant Agreement: 02/15/2023
- (j) Is a Budget amendment required? If yes, also complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? Yes If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (i) Is a Local Share Required? No If Yes, Where are the Funds? List Budget Code (with title), Object Code (with title), and Amount **OR** Capital Project **OR** Capital Reserve Project Number and Title and Amount:

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: PUBLIC WORKS

DATE: JANUARY 24, 2023

COMMITTEE MEMBERS PRESENT:

SUPERVISORS CONOVER
DICKINSON
BRUNO
THOMAS
MERLINO
WILD

OTHERS PRESENT:

KEVIN HAJOS, SUPERINTENDENT OF PUBLIC WORKS
DEAN MOORE, DIRECTOR, PARKS, RECREATION & RAILROAD
KRISTEN WILDE, ENVIRONMENTAL EDUCATION ADMINISTRATOR, UP YONDA FARM
THOMAS SZABO, SOLID WASTE & RECYCLING COMPLIANCE OFFICER
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
JOHN TAFLAN, COUNTY ADMINISTRATOR
LARRY ELMEN, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
SUPERVISORS LEGGETT
MAGOWAN
STROUGH
WILD
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

COMMITTEE MEMBER ABSENT:

SUPERVISOR BRAYMER

Please note, the following contains a summarization of the January 24, 2023 meeting of the Public Works Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://warrencountyny.gov/mma>

Mr. Conover called the meeting of the Public Works Committee to order at 9:30 a.m.

Motion was made by Mr. Bruno, seconded by Mr. Merlino and carried by a unanimous vote of those present (*Mr. Dickinson and Ms. Braymer absent*) to approve the minutes of the last Committee meeting, subject to correction by the Clerk of the Board.

Copies of the Parks, Recreation & Railroad; Solid Waste & Recycling; and DPW agendas were distributed to those in attendance, copies of the agendas are on file with the meeting minutes.

The Committee commenced with a review of the Parks, Recreation & Railroad agenda, which included the following requests:

1. To amend the County Budget in the amount of \$6,300 to reflect receipt of donations from the Pearsall Foundation, Common Roots Foundation and the Lewis Global Village Charitable Trust.

Motion was made by Mr. Bruno, seconded by Mr. Merlino and carried by a unanimous vote of those present (*Mr. Dickinson and Ms. Braymer absent*) to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

2. To authorize a new contract with Andrew Precetti (*Glamp ADK, LLC*) in the lump sum amount of \$27,750 for use of the Warren County Fairgrounds over the term commencing June 7, 2023 and terminating September 17, 2023.

Motion was made by Mr. Bruno and seconded by Mr. Thomas to approve the request as presented; following discussion, Mr. Conover called the question and the motion was carried by a unanimous vote of those present (*Mr. Dickinson and Ms. Braymer absent*) to approve the request as outlined above and the necessary resolution was authorized for the February 17th Board meeting. *A copy of the resolution request form is on file with the minutes.*

3. To ratify the actions taken in submission of a grant application, and authorizing agreement with the NY State Office of Parks, Recreation and Historic Preservation for the Zoos, Botanical Gardens and Aquaria grant program for funding in an amount not to exceed \$60,000 (\$15,000/4 years) to supplement the natural heritage educational programming.

Motion was made by Mr. Bruno and seconded by Mr. Merlino to approve the request as presented; following discussion, Mr. Conover called the question and the motion was carried by a unanimous vote of those present (*Mr.*

Dickinson and Ms. Braymer absent) to approve the request as outlined above and the necessary resolution was authorized for the February 17th Board meeting. *A copy of the resolution request form is on file with the minutes.*

Mr. Dickinson entered the meeting at 9:36 a.m.

A review of the Discussion Items section of the agenda commenced with the following:

1. Spring Zing returns to Warren County Fish Hatchery: Review of agenda attachment.
2. Occ Tax - Town of Bolton: Appreciation to Town of Bolton for the Occupancy Tax donation made to Up Yonda Farm for Summer Series programs.

There being no further Parks, Recreation & Railroad business to discuss, Committee commenced with a review of the Action Agenda/New Business Items portion of the Solid Waste & Recycling agenda, which included the following requests:

1. To authorize submission of a grant application, and any subsequent agreement, to NYS DEC Household Hazardous Waste program in an amount not to exceed \$10,544.25 (50% total 2022 reimbursable costs) for a term commencing upon execution and terminating upon completion.

Motion was made by Mr. Thomas and seconded by Mr. Merlino to approve the request as presented; following discussion and upon suggestion from Larry Elmen, *County Attorney*, Messrs. Thomas and Merlino amended their motions to provide the same authority for the next five years. Mr. Conover called the question and the motion was carried by a unanimous vote of those present (*Ms. Braymer absent*) to approve the request as outlined above and the necessary resolution was authorized for the February 17th Board meeting. *A copy of the resolution request form is on file with the minutes.*

2. Ratifying submission of a grant application, and authorizing any subsequent grant agreement, to the Environmental Protection Agency for a total amount not to exceed \$1,700,000 (100% EPA funding) to support the recycling program for a term commencing upon execution and terminating upon completion.

Motion was made by Mr. Bruno and seconded by Mr. Dickinson to approve the request as presented; following discussion, Mr. Conover called the question and the motion was carried by a unanimous vote of those present (*Ms. Braymer absent*) to approve the request as outlined above and the necessary resolution was authorized for the February 17th Board meeting. *A copy of the resolution request form is on file with the minutes.*

A review of the Discussion Items commenced with the following:

1. Organics Management Plan - Update.

There being no further Solid Waste & Recycling business to discuss, Committee commenced with a review of the Action Agenda/New Business Items portion of the Department of Public Works agenda, which included the following requests:

1. To fill the position of Sign Maintenance Supervisor, *Grade 17, Base Annual Salary \$56,356*, due to retirement.

Motion was made by Mr. Dickinson and seconded by Mr. Bruno to approve the request as presented; following discussion, Mr. Conover called the question and the motion was carried by a unanimous vote of those present (*Ms. Braymer absent*) to approve the request as outlined above and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

2. To fill the position of HEO #9, *Grade 10, Base Annual Salary \$47,667*.

Motion was made by Mr. Dickinson and seconded by Mr. Bruno to approve the request as presented; following discussion, Mr. Conover called the question and the motion was carried by a unanimous vote of those present (*Ms. Braymer absent*) to approve the request as outlined above and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

3. To fill the position of Highway Construction Supervisor I #4, *Grade 12, Base Annual Salary \$48,983*.

Motion was made by Mr. Dickinson, seconded by Mr. Merlino and carried by a unanimous vote of those present (*Ms. Braymer absent*) to approve the request as outlined above and refer same to the Personnel, Administration & Higher

Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

4. To fill the position of MEO (M) #4, *Grade 9, Base Annual Salary \$46,090*, due to promotion.
5. To fill the position of MEO (M) #7, *Grade 9, Base Annual Salary \$46,090*, due to resignation.

Motion was made by Mr. Dickinson, seconded by Mr. Thomas and carried by a unanimous vote of those present (*Ms. Braymer absent*) to approve the requests as outlined above and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *Copies of the Notice of Intent to Fill Vacant Position forms are on file with the minutes.*

6. To fill the position of MEO (L) #6, *Grade 7, Base Annual Salary \$43,187*, due to promotion.
7. To fill the position of MEO (L) #13, *Grade 7, Base Annual Salary \$43,187*, due to resignation.
8. To fill the position of MEO (L) #33, *Grade 7, Base Annual Salary \$43,187*, due to promotion.

Motion was made by Mr. Merlino and seconded by Mr. Dickinson to approve the requests as presented; following discussion, Mr. Conover called the question and the motion was carried by a unanimous vote of those present (*Ms. Braymer absent*) to approve the requests as outlined above and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *Copies of the Notice of Intent to Fill Vacant Position forms are on file with the minutes.*

9. To transfer of funds in the amount of \$38,808.65 from Budget Code D.5112.8346 280, *Co Roads, 2022 CR#46 Atateka Drive*, to Budget Code D.5112 8345 280, *Co Roads, 2022 CR#53 Watering Tub Road*, to cover requested increases in CR 53 Road Project.

Motion was made by Mr. Dickinson, seconded by Mr. Bruno and carried by a unanimous vote of those present (*Ms. Braymer absent*) to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

10. To amend the existing grant with NYSDOT in an amount not to exceed \$11,799,906 to add construction funding for PIN 1761.47, *Quaker Road (CR 47 & 70) Pavement Preservation*, in the Town of Queensbury (H404).
11. To amend the contract with Greenman-Pedersen, Inc. in an amount not to exceed an increase of \$1,439,184 to include Supplemental Agreement No. 1 for PIN 1761.47, *Quaker Road (CR 47 & CR 70) Pavement Preservation*, in the Town of Queensbury (H404).
12. To increase Capital Project No. H404, *Quaker Road (CR47/CR70) Pavement Preservation*, in the Town of Queensbury, in the amount of \$11,799,906.

Motion was made by Mr. Dickinson and seconded by Mr. Bruno to approve the requests as presented; following discussion, Mr. Conover called the question and the motion was carried by a unanimous vote of those present (*Ms. Braymer absent*) to approve the requests as outlined above and the necessary resolutions were authorized for the February 17th Board meeting for Items 10 and 11; Item 12 was referred to the Finance Committee. *Copies of the resolution request forms are on file with the minutes.*

13. To amend the County Budget in the amount of \$267.55 to reflect insurance recovery payment for stop sign repair.

Motion was made by Mr. Dickinson, seconded by Mr. Bruno and carried by a unanimous vote of those present (*Ms. Braymer absent*) to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

A review of the Discussion Items commenced with the following being addressed:

1. Bridge Projects.
2. Old State Route 9.
3. Warrensburg School District connection to County Sewer Force Main.

Kevin Hajos, *Superintendent of Public Works*, apprised the Committee of his nomination to serve as Second Vice President of the New York State County Highway Superintendents Association, adding this would lead to successive annual appointments as First Vice President and President. He advised this appointment would require him to attend five major events which would have no impact on his duties as Superintendent of Public Works.

Discussion ensued with regard to the New York State CDL drivers salary and the impact that had on the County and Towns shortage of CDL drivers.

Privilege of the floor was extended to Mr. Magowan who commended Mr. Hajos on his nomination.

Mr. Conover informed a resolution was necessary authorizing Mr. Hajos to serve as Second Vice President of the New York State County Highway Superintendents Association, as well as any subsequent appointment which may occur as a result of this position.

Motion was made by Mr. Dickinson, seconded by Mr. Bruno and carried by a unanimous vote of those present (*Ms. Braymer absent*) and the necessary resolution was authorized for the February 17th Board meeting.

Privilege of the floor was extended to Mr. Leggett who inquired about the snow and ice removal reimbursement to Towns.

Mr. Dickinson exited the meeting at 10:31 a.m. and re-entered the meeting at 10:37 a.m.

A lengthy discussion ensued with regard to the shortage of CDL drivers.

There being no further business to come before the Public Works Committee, on motion made by Mr. Dickinson, seconded by Mr. Merlino and carried by a unanimous vote of those present (*Ms. Braymer absent*), Mr. Conover adjourned the meeting at 10:39 a.m.

Respectfully submitted,
Leslie Lovelace, Secretary to the Clerk of the Board