

PUBLIC WORKS COMMITTEE
DPW AGENDA
March 23, 2023

Committee Members: CONOVER, Dickinson, Bruno, Thomas, Merlino, Braymer and Stec

I. Committee meeting called to order by Chair

II. Approval of minutes of prior Committee Meeting

III. Privilege of the floor and public comment

IV. Action Agenda/New Business Items

1. Request: Amend Contract
Rationale: Related to additional inspection services.
2. Request: New Contract(s)
Rationale: For the Multidiscipline Engineering Term Agreement Services (Proposals due April 4)
3. Request: New Contract
Rationale: For Application of Pavement Markings (Bids due April 6)
4. Request: Miscellaneous
Rationale: Establishment of 2023 Road Projects
5. Request: Transfer of Funds
Rationale: To fund newly established and existing road projects
6. Request: Notice of Intent to Fill – MEO (L)
Rationale: Due to Resignation
7. Request: Notice of Intent to Fill – Sign Maintenance Worker
Rationale: Due to Promotion
8. Notice of Intent to Fill – MEO (M)
Rationale: Due to Promotion
9. Request: Amend Budget
Rationale: Add in funding from NYS Dot for increase in CHIP’s PaveNY, EWR and the new POP program.

V. Discussion Items

1. Project Updates

VI. Referrals/Pending Items

VII. Privilege of the floor and public comment

VIII. Motion to Adjourn

Attachments:

1. Resolution Request Form No. 4 – Amend Contract
2. Resolution Request Form No. 3 – New Contract
3. Resolution Request Form No. 3 – New Contract
4. Resolution Request Form No. 20 – Miscellaneous
5. Resolution Request Form No. 10A – Transfer of Funds
6. Resolution Request Form No. 12 – Notice of Intent to Fill Position
7. Resolution Request Form No. 12 – Notice of Intent to Fill Position
8. Resolution Request Form No. 12 – Notice of Intent to Fill Position
9. Resolution Request Form No. 7 – Amend Budget

RESOLUTION REQUEST FORM NO. 4

Request for Extending, Rescinding or Amending Existing Contract

DEPARTMENT NAME: DPW

DATE: 3/23/23

- (a) Purpose of Contract Change: Amend contract for additional construction inspection services

- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: 225 of 2019

- (c) Name of Contractor: Barton and Loguidice

- (d) Address of Contractor: 10 Airline Drive, Suite 200 Albany, NY 12205

- (e) Contractor's Contact Person and Telephone Number: Byron Raych
(518) 218-1801

- (f) Commencement Date of Extension: Upon Execution

- (g) Termination Date of Extension: Upon Completion

- (h) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed increase of \$19,500.00
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.

- (i) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, and Title, and Amount: H384.9550 280 CR 11 over Finkle Brook Culvert

**Architectural/ Engineering
Consultant Agreement**

Supplemental Agreement No. 2

PIN (s) 1761.07 Municipal Contract No. 572-A-337a

Agreement made this _____ day of _____, _____ by and between

County of Warren
(the "**Municipality**")

having its principal office at 1340 State Route 9, Lake George, NY 12845 (the "Municipality")

and

BARTON & LOGUIDICE, D.P.C.

with its office at 10 Airline Drive, Suite 200, Albany, New York 12205
(the "**Consultant**")

WITNESSETH:

WHEREAS, in connection with a federal-aid project funded through the New York State Department of Transportation ("NYSDOT") identified for the purposes of this agreement as **Horicon Avenue over Finkle Brook Culvert Replacement** (as described in detail in Attachment A annexed hereto, the "Project") the Municipality has sought to engage the services of a Consultant Engineer) to perform the scope of services described in Attachment "B" of the original agreement as annexed hereto; and

WHEREAS, in accordance with required consultant selection procedures, including applicable requirements of NYSDOT and/or the Federal Highway Administration ("FHWA") the Municipality has selected the Consultant to perform such services in accordance with the requirements of this Agreement; and

WHEREAS, the _____, is authorized to enter this Agreement on behalf of the Municipality,

NOW, THEREFORE, the parties hereto agree as follows:

ARTICLE 1. DOCUMENTS FORMING THIS AGREEMENT

This agreement consists of the following:

■ Agreement Form - this document titled "Architectural/Engineering Consultant Agreement";

■ Attachment "B" – Supplemental Task List;

■ Attachment "A" - Project Description and Funding.

■ Attachment "C" - as applicable, Staffing Rates, Hours, Reimbursables and Fee.

IN WITNESS WHEREOF, the parties have duly executed this Agreement effective the day and year first above written.

Reference: Municipality Contract Supplemental Agreement # 2

Municipality COUNTY OF WARREN	Consultant BARTON & LOGUIDICE, D.P.C.
by: _____	by: <u>[Signature]</u>
Date: _____	Date: <u>2 21 2023</u>

STATE OF NEW YORK

ss:

COUNTY OF _____

On this _____ day of _____, 20____, before me, the subscriber, personally appeared to me known, who, being by me duly sworn, did depose and say; that he/she resides in the _____, New York; that he/she is the _____ of _____, New York, the **Municipality** described in and which executed the foregoing instrument; that he/she is authorized with the execution of the matter herein provided for, and that he/she signed and acknowledged the said instrument in his/her position as a duly authorized representative of Municipality.

Notary Public, _____ County, N.Y.

STATE OF NEW YORK

ss:

COUNTY OF Albany

On this 21st day of February, 2023 before me, the subscriber, personally appeared to me known, who, being by me duly sworn, did depose and say; that he resides in Voorheesville, New York; that he is the Associate of the corporation described in and which executed the foregoing instrument; that he is authorized with the execution of the matter herein provided for, and that he signed and acknowledged the said instrument in his position as a duly authorized representative of Corporation.

TAMMY M. SAVINO
Notary Public, State of New York
No. 01SA6228863
Qualified in Saratoga Co.
Commission Expires Sept. 27, 2026

Tammy M. Savino
Notary Public, Saratoga County, N.Y.

Attachment A
Architectural/ Engineering Consultant Agreement
Project Description and Funding

PIN: <u>1761.07</u> BIN: <u>N/A</u>	<i>Term of Agreement Ends: <u>12/31/23</u></i>
<input type="checkbox"/> Main Agreement <input type="checkbox"/> Amendment to Agreement [add identifying #] <input checked="" type="checkbox"/> Supplement to Agreement 2	
Phase of Project Consultant to work on:	
<input type="checkbox"/> P.E./Design <input type="checkbox"/> ROW Incidentals <input type="checkbox"/> ROW Acquisition <input checked="" type="checkbox"/> Construction, C/I, & C/S	
PROJECT DESCRIPTION: Construction Administration/Inspection for the Horicon Avenue over Finkle Brook Culvert Replacement	
<i>Project Location:</i> Town of Bolton Warren County, NY	
Consultant Work Type(s): See Attachment B for more detailed Task List.	

MAXIMUM AMOUNT OF FUNDS FOR ALL COMPENSATION PAYABLE UNDER THIS AGREEMENT FOR THE SCOPE OF WORK DESCRIBED IN ATTACHMENT B FOR THE PROJECT DESCRIBED IN THIS ATTACHMENT A, OTHERWISE IN ACCORDANCE WITH THE CHOSEN METHOD OF COMPENSATION AND OTHER TERMS OF THIS AGREEMENT:	
Original MAP:	\$ 167,384.00
Supplemental Agreement #1:	\$ 173,751.00
Supplemental Agreement #2:	\$ <u>19,500.00</u>
Revised Maximum Amount Payable:	\$ 360,635.00

Footnotes:

Exhibit C, Page 4
Supplemental Scope Summary

**HORICON AVENUE OVER FINKLE BROOK
 CULVERT REPLACEMENT
 Town of Bolton, Warren County, NY
 SUPPLEMENT #2**

	<u>CA/CI</u> <u>TOTAL</u>
Item IA, Direct Technical Salaries (estimated) subject to audit	\$ 4,584.75 office \$ 2,205.00 field
Item IB, Direct Technical Salaries Premium Portion of overtime subject to audit (estimate)	\$ -
Item II, Direct Non-Salary Cost (estimated) subject to audit	\$ -
Item II Direct Non-Salary Cost (estimated) subject to audit (Sub-Consultant Cost)	\$ -
Item II Direct Non-Salary Cost (estimated) subject to audit (Sub-Contractor Cost)	-
Item III, Overhead (estimated) subject to audit	
office rate 1.72 %	\$ 7,885.76
field rate 1.22 %	\$ 2,690.10
Item IV, Fixed Fee (negotiated)	\$ 2,100.00
TOTAL ESTIMATED PROJECT COST	<u>\$ 19,465.61</u>
MAXIMUM AMOUNT PAYABLE	\$ 19,500.00

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: DPW

DATE: 3/23/23

- (a) Is this a Result of a Bid or Request for Proposal? Request for Proposals
- (b) Purpose of Contract: WC 19 - 23 Multidiscipline Engineering Services (Proposals due April 4, 2023)
- (c) Name of Contractor: TBD
- (d) Address of Contractor: TBD
- (e) Contractor's Contact Person and Telephone Number: TBD
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract: Upon execution
- (h) Termination Date of Contract: One year from execution date with two (2) optional one-year extensions
- (i) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, and Title, and Amount: Various projects or budget codes

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: DPW

DATE: 3/23/23

- (a) Is this a Result of a Bid or Request for Proposal? Bid

- (b) Purpose of Contract: WC 18 - 23 Application of Pavement Markings (Bids due April 6, 2023)

- (c) Name of Contractor: TBD

- (d) Address of Contractor: TBD

- (e) Contractor's Contact Person and Telephone Number: TBD

- (f) Has or will the Contract be provided, if so, please attach:

- (g) Commencement Date of Contract: Upon Execution

- (h) Termination Date of Contract: April 30, 2024 with two (2) optional one-year extensions

- (i) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.

- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, and Title, and Amount: Various Projects

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: DPW

DATE: 3/23/23

- (a) Purpose of Request: To establish road projects for 2023
- (b) The following road projects shall be established by the Treasurer with funding to be transferred from D.5112.8349 280 - 2022 CR#69 West Brook Road.

D.5112.8350 280 - 2023 CR#7 Bay Road (T/O Queensbury)	\$462,605.22
D.5112.8351 280 -2023 CR#13 Glen Athol Road (T/O Johnsburg)	\$853,847.12
D.5112.8352 280 -2023 CR#26 Palisades Road (T/O Horicon)	\$651,391.51
D.5112.8353 280 -2023 CR#28 Corinth Road (T/O Queensbury)	\$454,249.59
D.5112.8354 280 -2023 CR#36 Valley Road (T/O Thurman)	\$636,766.05
D.5112.8355 280 -2023 CR#40 Golf Course Road (T/O Warrensburg)	\$743,988.77
D.5112.8356 280 -2023 CR#66 Country Club Road (T/O Queensbury)	\$197,151.74

- (c) Previous Resolution Number: NA

REQUEST FOR TRANSFER OF FUNDS

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: DEPARTMENT OF PUBLIC WORKS

Name of Department

SIGNED: _____ DATE: 3/23/2023

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
D.5112.8331 280	Co Roads, 2022 CR#8 Friends Lake Road	D.5112.8356 280	Co Roads, 2023 CR#66 Country Club Road	\$ 883.22 Queensbury
D.5112.8332 280	Co Roads, 2022 CR#12 Hadley Road	D.5112.8356 280	Co Roads, 2023 CR#66 Country Club Road	\$ 67,610.42 Queensbury
D.5112.8334 280	Co Roads, 2022 CR#41 Sawmill Road	D.5112.8356 280	Co Roads, 2023 CR#66 Country Club Road	\$ 12,530.18 Queensbury
D.5112.8334 280	Co Roads, 2022 CR#41 Sawmill Road	D.5112.8343 280	Co Roads, 2021 CR#22 Harrisburg Road	\$ 21,027.62 Stony Creek
D.5112.8335 280	Co Roads, 2022 CR#43 Church Street	D.5112.8343 280	Co Roads, 2021 CR#22 Harrisburg Road	\$ 35,797.09 Stony Creek
D.5112.8337 280	Co Roads, 2022 CR#50 New Hague Road	D.5112.8343 280	Co Roads, 2021 CR#22 Harrisburg Road	\$ 27,451.18 Stony Creek
D.5112.8338 280	Co Roads, 2022 CR#50 Summit Drive	D.5112.8343 280	Co Roads, 2021 CR#22 Harrisburg Road	\$ 45,160.07 Stony Creek
D.5112.8339 280	Co Roads, 2022 CR#57 South Johnsbury Road	D.5112.8343 280	Co Roads, 2021 CR#22 Harrisburg Road	\$ 69,044.94 Stony Creek
D.5112.8340 280	Co Roads, 2022 CR#60 Harrington Hill Road	D.5112.8343 280	Co Roads, 2021 CR#22 Harrisburg Road	\$ 14,882.22 Stony Creek
				\$ 294,386.94

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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A.1990 439 Contingent Fund

Please state reason for transfer request:

To fund newly established and existing road projects

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an *existing* funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a *new* position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: DPW.Maintenance Payroll Dept. No: 19.63
Title of Position: MEO (L) #16 Base Salary of Position: 43187 Grade: 7
Filling at Step # (If Known): _____
Budget code and title: D.5110 MEO (L) #16 Union Non-Union
This position is vacated due to: Retirement Resignation Termination Promotion Other
Employee No./Last Name: 13716/Schwindt Date of Vacancy: 01/18/2023
Is this position mandated? Yes No Is the position reimbursable? Yes No
Source of reimbursement: Federal _____ % State _____ % Other _____ %

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

Competitive-active eligible list Competitive-no list (*hiring would be provisional*) Non-Competitive Other _____
Actual Impact to Budget Report will be provided monthly by Human Resources Director.
Candidate's qualifications must be approved by Personnel Officer prior to hiring. 2/10/23
Human Resources Director has approved this form when initialed. 10 2/10/23

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

The Administrator has no objection to the filling of the vacancy.
 The Administrator objects to the filling of the vacancy.

Administrator Signature [Signature] Date 2/10/23

BUDGET OFFICER COMPLETES THIS SECTION

The Budget Officer has no objection to the filling of the vacancy.
 The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature Frank E Thomas Date 2/17/23

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Public Works
 The committee has no objection to the filling of the vacancy.
 The committee objects to the filling of the vacancy.
 In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.
 In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature [Signature] Date 3/23/2023

MOTOR EQUIPMENT OPERATOR (LIGHT)

GENERAL STATEMENT OF DUTIES: Operates one or more types of light automotive equipment and performs a variety of manual tasks in connection with such operation; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: These duties involve responsibility for the safe and efficient operation of light motor equipment along with the performance of ordinary manual labor. The work is usually performed under close supervision.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Operates single axle truck in connection with hauling material for road maintenance or construction;

Operates a light truck to transport workmen, tools and other equipment;

Operates a tractor mower cutting grass and brush from road sides and other public areas;

Operates small snow plow or related snow removal equipment

Loads and unloads trucks;

Performs a variety of laboring tasks;

May be required to clean and oil the equipment;

On assignment, operates ten-wheel trucks, front end loaders, rollers or similar road construction and maintenance equipment.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES:

Good knowledge of the operation of tractors, mowers, automobiles, single axle trucks and other light automotive equipment;

Ability to understand and carry out simple oral and written instructions;

Industry, dependability, good physical condition.

MINIMUM QUALIFICATIONS:

One (1) year of experience in the operation of some type of light automotive equipment.

SPECIAL REQUIREMENTS:

FOR POSITIONS IN CIVIL DIVISIONS OTHER THAN WARREN COUNTY: Eligibility for an appropriate New York State Class A or B with license with airbrake endorsement. Possession at time of appointment.

FOR WARREN COUNTY POSITIONS: At the time of appointment, possession of a valid New York State Driver's license. Possession of an appropriate New York State Class A or B license with airbrake endorsement within six (6) months of appointment.

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an *existing* funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a *new* position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: Public Works Payroll Dept. No: 19.60
Title of Position: Sign Maintenance Worker #2 Base Salary of Position: \$48324 Grade: 11
Filling at Step # (If Known): _____
Budget code and title: D.3310 Sign Maintenance Worker #2 Union Non-Union
This position is vacated due to: Retirement Resignation Termination Promotion Other
Employee No./Last Name: 10877/MONROE Date of Vacancy: 02/21/2023
Is this position mandated? Yes No Is the position reimbursable? Yes No
Source of reimbursement: Federal _____% State _____% Other _____%

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

Competitive-active eligible list Competitive-no list (*hiring would be provisional*) Non-Competitive Other _____

Actual Impact to Budget Report will be provided monthly by Human Resources Director.

Candidate's qualifications must be approved by Personnel Officer prior to hiring.

Human Resources Director has approved this form when initialed.

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

- The Administrator has no objection to the filling of the vacancy.
 The Administrator objects to the filling of the vacancy.

Administrator Signature _____

Date: 3/15/2023

BUDGET OFFICER COMPLETES THIS SECTION

- The Budget Officer has no objection to the filling of the vacancy.
 The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature _____

Date: 3/17/23

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Public Works

- The committee has no objection to the filling of the vacancy.
 The committee objects to the filling of the vacancy.
 In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.
 In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature _____

Date: 3/23/2023

Amended, Warren County Personnel, April 1, 2013

SIGN MAINTENANCE WORKER

DISTINGUISHING FEATURES OF THE CLASS: Performs a variety of semi-skilled tasks in the construction, lettering and installation of road signs and painting of street markings. The work is primarily of a semi-skilled nature, with oversight by a higher level supervisor. Effectively works as an individual or as a member of a crew and coordinates efforts with other employees as appropriate. Supervision may be exercised over a small number of laborers or others involved in performing the work.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Lays out, letters, paints and installs traffic and other signs;

Makes sign brackets;

Operates a paint marking machine in painting lines separating traffic lanes, crosswalk boundaries and other lines and marking used for traffic control;

Operates a sign applying machine;

Repairs damaged or vandalized signs and other materials;

Places county emblems and identifying letters and numbers on new equipment;

May drive a snowplow or otherwise participate in snow removal operations;

May perform minor maintenance on highway equipment during winter;

May do minor semi-skilled carpentry work in a sign shop or highway division compound;

May operate various computer and plotter software for making signs;

Responds after normal working hours to emergency situations and during snow and ice events.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL

CHARACTERISTICS: Working knowledge of the common practices, tools, terminology and accident precautions of the sign painting trade; working knowledge of the sections of the State Traffic manual pertaining to highway signs and street markings; ability to supervise the work of others; ability to follow oral and written instructions; manual dexterity; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Graduation from high school.

NOTE: Eligibility for an appropriate New York State Class A or B license with air brake endorsement. Possession at time of permanent appointment.

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an *existing* funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a *new* position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: DPW.Maintenance Payroll Dept. No: 19.63
Title of Position: MEO (M) #8 Base Salary of Position: \$46090 Grade: 9
Filling at Step # (If Known): _____
Budget code and title: D.5110 MEO (M) #8 Union Non-Union
This position is vacated due to: Retirement Resignation Termination Promotion Other
Employee No./Last Name: 13054/BUNTING Date of Vacancy: 02/21/23
Is this position mandated? Yes No Is the position reimbursable? Yes No
Source of reimbursement: Federal _____% State _____% Other _____%

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

Competitive-active eligible list Competitive-no list (*hiring would be provisional*) Non-Competitive Other _____

Actual Impact to Budget Report will be provided monthly by Human Resources Director.

Candidate's qualifications must be approved by Personnel Officer prior to hiring.

Human Resources Director has approved this form when initialed. AP 3/15/23

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

- The Administrator has no objection to the filling of the vacancy.
 The Administrator objects to the filling of the vacancy.

Administrator Signature [Signature] Date 3/15/2023

BUDGET OFFICER COMPLETES THIS SECTION

- The Budget Officer has no objection to the filling of the vacancy.
 The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature Frank E. Thomas Date 3/17/23

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Public Works

- The committee has no objection to the filling of the vacancy.
 The committee objects to the filling of the vacancy.
 In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.
 In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature [Signature] Date 3/23/2023

MOTOR EQUIPMENT OPERATOR (MEDIUM)

GENERAL STATEMENT OF DUTIES: Operates one or more types of medium size automotive equipment and performs a variety of manual tasks in connection with such operation; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: These duties involve responsibility for the safe and efficient operation and care of moderately complex motor equipment in the performance of assigned tasks. Effectively works as an individual or as a member of a crew and coordinates efforts with other employees as appropriate. An employee in this class is also required to perform recurring manual duties related to the operation of the equipment. The work is usually performed under general supervision.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Operates a ten-wheel truck in connection with the hauling of material for road construction and repair;
Operates front end loader, roller of similar road construction machinery on construction and maintenance projects;
Operates a snow plow or related snow removal equipment;
Performs minor mechanical repairs on automotive equipment;
On assignment operates bulldozer, grader, shovel or other heavy automotive equipment;
Services assigned vehicle and maintains it in clean condition;
Loads and unloads trucks;
May perform a variety of simple manual tasks, such as cleaning culverts, shoveling snow, painting and road maintenance work;
Responds after normal working hours to emergency situations and during snow and ice events.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES:

Good knowledge of the operation of trucks, tractors and other types of automotive equipment;
Ability to understand and carry out simple oral and written instructions;
Industry, dependability, good physical condition.

MINIMUM QUALIFICATIONS:

One (1) year of experience in the operation of motorized construction equipment.

SPECIAL REQUIREMENTS FOR ACCEPTANCE OF APPLICATIONS: Eligibility for an appropriate New York State Class A or B license with air brake endorsement. Possession at time of appointment.

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

****If this is the result of a grant award, also complete and submit Form No. 5 or 6***

DEPARTMENT NAME: Department of Public Works

DATE: March 23, 2023

(a) Purpose of Amendment: To Amend 2023 County budget for additional 2022/2023 CHIPS, PAVE NY, EWR and POP Funds from New York State.

(b) Appropriation Code, Object Code, Full Title and Amount:

D.5112.8334 280	2022 CR 41 Sawmill Road	\$375,280.77
D.5112.8347 280	2022 CR 38 Pilot Knob Road	\$124,249.00
D.5112.8340 280	2022 CR 60 Harrington Hill Rd	\$187,807.40
D.5112.8344 280	2021 CR 21 Bolton-Riverbank	\$260.95

(c) Revenue Code (with title), and Amount:

D5010 3501 County Road, Highway Administration, Consolidated Highway Aid
\$687,598.12.