

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: PUBLIC WORKS

DATE: MARCH 23, 2023

COMMITTEE MEMBERS PRESENT:

SUPERVISORS CONOVER
BRUNO
THOMAS
MERLINO

OTHERS PRESENT:

KEVIN HAJOS, SUPERINTENDENT OF PUBLIC WORKS
THOMAS SZABO, SOLID WASTE & RECYCLING COMPLIANCE OFFICER
DEAN MOORE, DIRECTOR, PARKS, RECREATION & RAILROAD
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
JOHN TAFLAN, COUNTY ADMINISTRATOR
LARRY ELMEN, COUNTY ATTORNEY

COMMITTEE MEMBERS ABSENT:

SUPERVISORS DICKINSON
BRAYMER
STEC

AMANDA ALLEN, CLERK OF THE BOARD

SUPERVISORS FRASIER
GERACI
LEGGETT
MAGOWAN
MCDEVITT
SMITH
STROUGH
WILD

CHRISTOPHER BRIGGS, THIRD ASSISTANT COUNTY ATTORNEY
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
LEXIE DELUREY, DIRECTOR, REAL PROPERTY TAX SERVICES
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS
DIANE COLLINS, ZERO WASTE WARREN COUNTY COMMITTEE

REPRESENTING REVOLUTION RAIL CO:

ROBERT HARTE
MOLLY MCCARTHY
HAL RAVEN, SARATOGA, CORINTH & HUDSON RAILWAY
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

Please note, the following contains a summarization of the March 23, 2023 meeting of the Public Works Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:
<https://warrencountyny.gov/mma>

Mr. Conover called the meeting of the Public Works Committee to order at 10:00 a.m.

Motion was made by Mr. Bruno, seconded by Mr. Merlino and carried by a unanimous vote of those present (*Mr. Dickinson, Ms. Braymer and Ms. Stec absent*) to approve the minutes of the last Committee meeting, subject to correction by the Clerk of the Board.

Copies of the Parks, Recreation and Railroad; Solid Waste & Recycling; and DPW agendas were distributed to those in attendance, copies of the agendas are on file with the meeting minutes.

The Committee commenced with a review of the Discussion Items portion of the Solid Waste & Recycling agenda which included the following items:

1. Town Transfer Station Data Collection update.
2. Permit/Hauler update.
3. Organics Management Plan/Survey update - A copy of the flyer included on file with the minutes.
4. Household Hazardous Waste Days - A copy of the flyer included on file with the minutes.

Privilege of the floor was extended to Diane Collins, *Zero Waste Warren County Committee*, who read aloud a statement with regard to modernizing the County transfer stations.

There being no further Solid Waste & Recycling business to discuss, privilege of the floor was extended to Robert Harte and Molly McCarthy, *representing Revolution Rail Co.*, who provided an update on upcoming events.

Privilege of the floor was extended to Hal Raven, *representing Saratoga, Corinth & Hudson Railway*, who requested

authorization to provide shuttle trains from Corinth to Hadley for the weekend of the Maple in April Festival in partnership with Revolution Rail Co. Discussion ensued with consensus of the Committee being to allow Kevin Hajos, *Superintendent of Public Works*, to issue a facilities use permit subject to County Attorney review.

Mr. Merlino exited the meeting at 10:45 a.m. and re-entered the meeting at 10:47 a.m.

The Committee commenced with a review of the Parks, Recreation and Railroad Action Agenda/New Business Items portion of the agenda which included the following requests:

1. To authorize submission of an application to Forest Fire Lookout Association (FFLA) for grant funds in an amount not to exceed \$500 for materials for Swede Fire Tower.

Motion was made by Mr. Bruno, seconded by Mr. Thomas and carried by a unanimous vote of those present (*Mr. Dickinson, Ms. Braymer and Ms. Stec absent*) to approve the request as outlined above and the necessary resolution was authorized for the April 21st Board meeting. *A copy of the resolution request form is on file with the minutes.*

2. To authorize submission of an application to WSCWCD Community Conservation Program for grant funds in an amount not to exceed \$1,000 to support Warren County Fish Hatchery Spring Zing event and programs.

Motion was made by Mr. Thomas, seconded by Mr. Bruno and carried by a unanimous vote of those present (*Mr. Dickinson, Ms. Braymer and Ms. Stec absent*) to approve the request as outlined above and the necessary resolution was authorized for the April 21st Board meeting. *A copy of the resolution request form is on file with the minutes.*

A review of the Discussion Items section of the agenda commenced with the following:

1. Maple Fest Event at Up Yonda Farm update.
2. Trout in the Class room Hatchery update.

There being no further Parks, Recreation and Railroad business to discuss, Committee commenced with a review of the Action Agenda/New Business Items portion of the Department of Public Works agenda, which included the following requests:

1. To amend the contract with Barton and Loguidice in an amount not to exceed \$19,500 for additional construction funding for PIN 1761.07, *Horicon Avenue over Finkle Brook Culvert Replacement*, in the Town of Bolton (H384).

Motion was made by Mr. Bruno, seconded by Mr. Merlino and carried by a unanimous vote of those present (*Mr. Dickinson, Ms. Braymer and Ms. Stec absent*) to approve the request as outlined above and the necessary resolution was authorized for the April 21st Board meeting. *A copy of the resolution request form is on file with the minutes.*

2. To authorize a new construction contract with the lowest responsive bidder for multidiscipline engineering services pursuant to the terms and provisions of the specifications (WC 19-23) and proposal for a term commencing upon execution and terminating upon completion.

Motion was made by Mr. Thomas, seconded by Mr. Bruno and carried by a unanimous vote of those present (*Mr. Dickinson, Ms. Braymer and Ms. Stec absent*) to approve the request as outlined above and the necessary resolution was authorized for the April 21st Board meeting. *A copy of the resolution request form is on file with the minutes.*

3. To authorize a new contract with the lowest responsive bidder for application of pavement markings pursuant to the terms and provisions of the specifications of (WC 18-23) and proposal for a term commencing upon execution and terminating April 30, 2024 with two optional one-year extensions.

Motion was made by Mr. Merlino, seconded by Mr. Bruno and carried by a unanimous vote of those present (*Mr. Dickinson, Ms. Braymer and Ms. Stec absent*) to approve the request as presented and the necessary resolution was authorized for the April 21st Board Meeting. *A copy of the resolution request form is on file with the minutes.*

4. To establish various Road Projects for 2023 in accordance with budget transfers included under Agenda Item 5.

Motion was made by Mr. Bruno and seconded by Mr. Thomas to approve the request as presented; following discussion, Mr. Conover called the question and the motion was carried by a unanimous vote of those present (*Mr. Dickinson, Ms. Braymer and Ms. Stec absent*) to approve the request as outlined above and refer same to the Finance

Committee. *A copy of the resolution request form is on file with the minutes.*

5. To authorize a transfer of funds amongst various budget codes totaling \$294,386.94 to fund newly established and existing road projects.

Motion was made by Mr. Bruno, seconded by Mr. Thomas and carried by a unanimous vote of those present (*Mr. Dickinson, Ms. Braymer and Ms. Stec absent*) to approve the request as presented and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

6. To fill the vacant position of MEO (L) #16, *Grade 7, Base Annual Salary \$43,187*, due to resignation.
7. To fill the vacant position of Sign Maintenance Worker #2, *Grade 11, Base Annual Salary \$48,324*, due to promotion.

Motion was made by Mr. Merlino, seconded by Mr. Bruno and carried by a unanimous vote of those present (*Mr. Dickinson, Ms. Braymer and Ms. Stec absent*) to approve the requests as presented and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *Copies of the Notice of Intent to Fill Vacant Position forms are on file with the minutes.*

8. To fill the vacant position of MEO (M) #8, *Grade 9, Base Annual Salary \$46,090*, due to promotion.

Motion was made by Mr. Bruno, seconded by Mr. Thomas and carried by a unanimous vote of those present (*Mr. Dickinson, Ms. Braymer and Ms. Stec absent*) to approve the request as outlined above and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

9. To amend the County Budget in the amount of \$687,598.12 to reflect receipt of 2022/2023 CHIPS/Pave NY, EWR and POP funds from New York State.

Motion was made by Mr. Thomas, seconded by Mr. Bruno and carried by a unanimous vote of those present (*Mr. Dickinson, Ms. Braymer and Ms. Stec absent*) to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

A review of the Discussion Items commenced with the following being addressed:

1. Project Updates.

There being no further business to come before the Public Works Committee, on motion made by Mr. Merlino, seconded by Mr. Bruno and carried by a unanimous vote of those present (*Mr. Dickinson, Ms. Braymer and Ms. Stec absent*), Mr. Conover adjourned the meeting at 11:20 a.m.

Respectfully submitted,
Leslie Lovelace, Secretary to the Clerk of the Board