

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: PUBLIC WORKS

DATE: MAY 24, 2023

COMMITTEE MEMBERS PRESENT:

SUPERVISORS CONOVER
DICKINSON
BRUNO
THOMAS
MERLINO
BRAYMER

OTHERS PRESENT:

KEVIN HAJOS, SUPERINTENDENT OF PUBLIC WORKS
DEAN MOORE, DIRECTOR, PARKS, RECREATION & RAILROAD
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
JOHN TAFLAN, COUNTY ADMINISTRATOR
AMANDA ALLEN, CLERK OF THE BOARD
ROBERT TERWILLIGER, FIRST ASSISTANT COUNTY ATTORNEY
SUPERVISORS DRISCOLL
LEGGETT
MAGOWAN
MCDEVITT
WILD
CHRISTOPHER BRIGGS, THIRD ASSISTANT COUNTY ATTORNEY
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
LEXIE DELUREY, DIRECTOR, REAL PROPERTY TAX SERVICES
ETHAN GADDY, COUNTY PLANNER
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS
MICHAEL R. SWAN, COUNTY TREASURER
DIANE COLLINS, ZERO WASTE WARREN COUNTY COMMITTEE
BARBARA JOUDRY, ADIRONDACK CYCLING ADVOCATES
JIM LIEBERUM, DISTRICT MANAGER, WARREN COUNTY SOIL AND WATER
CONSERVATION DISTRICT
REPRESENTING GHD CONSULTING SERVICES INC.:
BRAD SMITH, PROJECT DIRECTOR
DAVID WRIGHT, PROJECT MANAGER
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

COMMITTEE MEMBER ABSENT:

SUPERVISOR STEC

Please note, the following contains a summarization of the May 24, 2023 meeting of the Public Works Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:
<https://warrencountyny.gov/mma>

Mr. Conover called the meeting of the Public Works Committee to order at 10:02 a.m.

Motion was made by Mr. Bruno, seconded by Mr. Thomas and carried by a unanimous vote of those present (*Ms. Braymer and Ms. Stec absent*) to approve the minutes of the last Committee meeting, subject to correction by the Clerk of the Board.

Copies of the Parks, Recreation and Railroad; DPW; and Solid Waste & Recycling agendas were distributed to those in attendance, copies of the agendas are on file with the meeting minutes.

Privilege of the Floor and Public Comment was called for, but there was no one wishing to speak.

The Committee commenced with a review of the Parks, Recreation and Railroad Information for Discussion/Review portion of the agenda which included the following items:

1. Stocking.

Ms. Braymer entered the meeting at 10:04 a.m.

2. Spring Zing turnout.
3. Meeting with new Trust Officer for Up Yonda Farm.

There being no further Parks, Recreation and Railroad business to discuss, Committee commenced with a review of the Department of Public Works Agenda/New Business Items portion of the agenda, which included the following requests:

1. To authorize a new construction contract with the lowest responsible bidder for reconstruction of Coolidge Hill Road (CR 49), pursuant to the terms and provisions of the specifications of (WC 23-23) and proposal for a term commencing upon execution and terminating upon completion.

Motion was made by Mr. Dickinson, seconded by Mr. Bruno and carried by a unanimous vote of those present (*Ms. Stec absent*) to approve the request as outlined above and the necessary resolution was authorized for the June 14th Board meeting. *A copy of the resolution request form is on file with the minutes.*

2. To amend the County Budget in the amount of \$112,871.90 to reflect a transfer of surplus matching funds from Capital Project No. H385, *Bennie Brook Culvert Replacement*.
3. To close Capital Project No. H385, *Bennie Brook Culvert Replacement*, and return estimated funds remaining in the amount of \$112,871.90 to Budget Code D.9950 910, *Transfers Capital Projects*.

Motion was made by Mr. Bruno, seconded by Mr. Dickinson and carried by a unanimous vote of those present (*Ms. Stec absent*) to approve the requests as outlined above and refer same to the Finance Committee. *Copies of the resolution request forms are on file with the minutes.*

4. To increase Capital Project No. H390, *County Bridge and Culvert Projects*, in the amount of \$1,172,809.42.

Motion was made by Mr. Merlino and seconded by Mr. Dickinson to approve the request as presented; following discussion, Mr. Conover called the question and the motion was carried by a unanimous vote of those present (*Ms. Stec absent*) to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

5. To authorize the Superintendent of Public Works to execute change order with Rifenburg Construction, Inc., relating to Capital Project No. H381, *South Johnsburg Road (CR 57) over Mill Creek Bridge Replacement*, in the Town of Johnsburg.

Motion was made by Mr. Dickinson and seconded by Mr. Bruno to approve the request as presented; following discussion, Mr. Conover called the question and the motion was carried by a unanimous vote of those present (*Ms. Stec absent*) to approve the request as outlined above and the necessary resolution was authorized for the June 14th Board meeting. *A copy of the resolution request form is on file with the minutes.*

6. To transfer funds amongst various budget codes totaling \$657,809.42 to cover capital project expenses.

Motion was made by Mr. Dickinson, seconded by Mr. Merlino and carried by a unanimous vote of those present (*Ms. Stec absent*) to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

7. To transfer of funds in the amount of \$5,000 from Budget Code A.1620 465, *Building, Road/Bridge Materials*, to Budget Code A.1490 130, *Public Works Admin - DPW, Salaries - Part-Time*, to cover training costs.

Motion was made by Mr. Dickinson and seconded by Mr. Thomas to approve the request as presented; following discussion, Mr. Conover called the question and the motion was carried by a unanimous vote of those present (*Ms. Stec absent*) to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request is on file with the minutes.*

8. To amend the Table of Organization and Salary Schedule to create the new position of Temporary Confidential Assistant to the Superintendent of Public Works, *Annual Salary \$5,000*, effective August 1, 2023.

Motion was made by Mr. Dickinson, seconded by Mr. Bruno and carried by a unanimous vote of those present (*Ms. Stec absent*) to approve the request as outlined above and refer same to the Personnel, Administration & Higher Education Committee. *A copy of the resolution request form is on file with the minutes.*

A review of the Discussion Items commenced with the following being addressed:

1. Project updates - photos were distributed, copies of which are on file with the meeting minutes.
2. Property to Lake Luzerne - Kevin Hajos, *Superintendent of Public Works*, advised after further review it was determined the item did not need to be addressed and was not discussed.

There being no further Parks, Recreation and Railroad business to discuss, Solid Waste & Recycling Discussion Items section of the agenda with the following:

1. Organics Management Plan/Survey update - Brad Smith, *Project Director, GHD Consulting Services Inc.*, provided a brief presentation with regard to the tentative draft for the Organics Management Plan.

Mr. Conover called for Public Comment:

Barbara Joudry, *representing Adirondack Cycling Advocates*, spoke with regard to the need for signs and road space for cyclists.

Diane Collins, *representing Zero Waste Warren County Committee*, read aloud a statement with regard to modernizing the County transfer stations, *a copy of which is on file with the meeting minutes*, and shared a copy of a pamphlet compiled by Zero Waste Warren County entitled "*A Guide to Reuse, Repair and Recycling of Household Items in Warren County*" to be distributed at farmers markets, transfer stations and town halls, *a copy of which is also on file with the meeting minutes*. Ms. Collins requested support from the County to produce the pamphlets.

There being no further business to come before the Public Works Committee, on motion made by Mr. Dickinson, seconded by Mr. Bruno and carried by a unanimous vote of those present (*Ms. Stec absent*), Mr. Conover adjourned the meeting at 11:14 a.m.

Respectfully submitted,
Leslie Lovelace, Secretary to the Clerk of the Board