

**PUBLIC WORKS COMMITTEE**  
**DPW AGENDA**  
**July 28, 2023**

Committee Members: CONOVER, Dickinson, Bruno, Thomas, Merlino, Braymer and Stec

- I. Committee meeting called to order by Chair**
- II. Approval of minutes of prior Committee Meeting**
- III. Privilege of the floor and public comment**
- IV. Action Agenda/New Business Items**
  1. Request: Amend Contract  
Rationale: Added task for consultant
  2. Request: New Contract – Tree Removal  
Rationale: Bid for the removal of trees in Bolton on several County Roads.  
Rationale: Close Capital H385 CR32 Bennie Brook Culvert Replacement
  3. Request: Amend Grant  
Rationale: Addition of construction phase funding for Palisades Road CR26 over Brant Lake Inlet Bridge H322.
  4. Request: Increase Capital Project  
Rationale: Addition of construction phase funding for Palisades Road CR26 over Brant Lake Inlet Bridge H322.
  5. Request: Amend Grant  
Rationale: Addition of construction phase funding for South Johnsbury Road Bridge over Mill Creek H381.
  6. Request: Increase Capital Project  
Rationale: Addition of construction phase funding for South Johnsbury Road Bridge over Mill Creek H381.
  7. Request: Apply for Grant  
Rationale: Fund a portion of the Warren County Culvert Assessment and Asset Management Plan.
  8. Request: Miscellaneous Resolution  
Rationale: To fund motor fuel farm repairs with the reserve funding.
- V. Discussion Items**
  1. Project Updates
- VI. Referrals/Pending Items**
- VII. Privilege of the floor and public comment**
- VIII. Motion to Adjourn**

Attachments:

  1. Resolution Request Form No. 4 – Amend Contract
  2. Resolution Request Form No. 3 – New Contract
  3. Resolution Request Form No. 6 – Amend Grant
  4. Resolution Request Form No. 9 – Increase Capital Project
  5. Resolution Request Form No. 6 – Amend Grant
  6. Resolution Request Form No. 9 – Increase Capital Project
  7. Resolution Request Form No. 5 – Apply for Grant
  8. Resolution Request Form No. 20 – Miscellaneous

## ***RESOLUTION REQUEST FORM NO. 4***

### ***Request for Extending, Rescinding or Amending Existing Contract***

**DEPARTMENT NAME: Public Works**

**DATE: 7/28/23**

- (a) Purpose of Contract Change: Additional Services provided by Consultant per DPW request.
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: 541 of 2022
- (c) Name of Contractor: GHD Consulting Services Inc.
- (d) Address of Contractor: 5788 Widewaters Parkway, 2nd Floor  
Syracuse, New York 13214
- (e) Contractor's Contact Person and Telephone Number: David Wright, P.E.  
Project Manager (315) 802-0350
- (f) Commencement Date of Extension: Upon Execution
- (g) Termination Date of Extension: Upon Completion
- (h) Payment Provisions:
  - i) lump sum amount \$3,900
  - ii) hourly rate amount
  - iii) total amount not to exceed \$
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (i) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: H412.9550 280

5788 Widewaters Parkway, 2nd Floor  
Syracuse, New York 13214  
USA  
www.ghd.com



Your ref: PO No. 2022-1515  
Our ref: 12592974-PRO-2

30 May 2023

Mr. Kevin Hajos, P.E.  
Superintendent of Public Works  
Warren County Department of Public Works  
1340 State Route 9  
Lake George, New York 12845

*Sent by email to khajos@warrencountypw.com*

**Proposal for Amendment No. 1 (Revision 1)  
Warren County Organics Management Plan, PO No. 2022-1515**

Dear Mr. Hajos,

As you are aware, GHD Consulting Services Inc. (GHD) has been supporting the Department of Public Works (DPW) with the development of a comprehensive and strategic Organics Management Plan (Plan) on behalf of Warren County. Engineering services for this study are under the County's Purchase Order No. 2022-1515.

GHD is privileged to be supporting the DPW in the development of this strategic Plan, including providing input to the DPW's preliminary recommendations. As the work has progressed, and in view of the departure of the DPW solid waste coordinator, Warren County and GHD have identified additional services, outlined herein, the scope and fee of which constitutes Amendment No. 1 to the Agreement between Warren County and GHD dated November 1, 2022. We appreciate the opportunity to extend this additional support to DPW.

***Need for Amendment No. 1***

As requested, GHD is proposing additional engineering support services during the final four weeks of the project (i.e., through June 30, 2023) to support the coordination and closeout of the Project as defined herein.

***Additional Services (Scope of Work for Amendment No. 1)***

The following additional services are proposed by GHD to support DPW with the Project's completion. Select tasks are referenced to the original tasks in GHD's proposal to Warren County dated September 8, 2023.

1. Additional engineering support related to Public Outreach (update to Task 2 in original proposal):
  - Prepare draft and final Meeting Highlights for each Advisory Committee meeting. GHD original scope of services assumed the DPW project manager would be preparing these Meeting Highlights. DPW will continue to distribute the Meeting Highlights to the committee, and submit to the NYSDEC, as required.
  - DPW project manager was providing additional support to coordinate with the County's public outreach specialist and communications team during the first community engagement event. GHD will be available to support the scheduling of the next Public Outreach Event #2 scheduled on June 6, 2023. A hybrid approach is anticipated, similar as the first event.
  - Prepare presentation slides, and present in-person, at DPW Committee meeting on May 24, 2023
2. Additional scope to Evaluate Pilot Program Feasibility (update to Task 4 in original proposal)
  - The original scope of work was written to evaluate household composting feasibility in the County as a framework / high-level (Task 4 memorandum). Through discussions with the Advisory Committee and DPW, three potential options emerged including backyard composting, curbside collection of source-

separated organic wastes, and drop-off locations. GHD was asked to provide additional services compare and evaluate these three options for the pilot. The additional evaluations were presented to the Advisory Committee and comments received during the 5<sup>th</sup> meeting of the committee. The comments are being addressed in the final Plan. For this Task, an additional budget of 10 hours is requested to prepare the final Plan based on the comments of the Advisory Committee.

3. As Needed Support to DPW in the Coordination of the Advisory Committee Final Meeting or Emailed Responses to Questions or Comments from the Committee
  - DPW may, from time to time, ask GHD to assist in the coordination of meetings with the Project’s Advisory Committee and/or providing input to the Committee’s questions/comments by email or telephone. GHD therefore proposes an “on-call” allowance an estimated 8 hours to provide this additional support to DPW throughout the duration of the project until its originally scheduled completion in June 2023.

**Fee Estimate (Amendment No. 1) and Revised Total Budget Authorization**

GHD will complete the additional services for an additional Lump Sum fee of \$3,900. The revised total Project budget with Amendment No. 1 is **\$79,934**. Table 1 below provides a detailed summary of the estimated cost by sub-task for Amendment No. 1. The amended budget excludes responding to public comments on the draft or final Plan.

*Table 1 Amendment No. 1 Budget and Revised Total Budget Authorization*

| Item | Brief Description (see Scope of Work)                             | Est. Hours | Total           |
|------|---|------------|-----------------|
| 1    | Additional engineering support related to Public Outreach Mtg. #2 | 8          | \$1,200         |
| 2    | Additional scope to evaluate the pilot program feasibility        | 10         | \$1,500         |
| 3    | As needed support to DPW for the Advisory Committee Mgmt.         | 8          | \$1,200         |
| 4    | <b>Amendment No. 1</b>  | <b>26</b>  | <b>\$3,900</b>  |
| 5    | Original Budget Authorization                                     | 494        | \$76,034        |
| 6    | <b>Revised Budget Authorization (TOTAL) Lump Sum Fee</b>          | <b>520</b> | <b>\$79,934</b> |

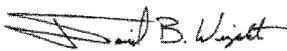
**Terms and Conditions**

The additional services will be conducted in accordance with the Terms and Conditions of the current Agreement between Warren County and GHD dated November 1, 2022. No change is proposed to the Project schedule.

**Closing**

We appreciate the opportunity to submit a proposal for this assignment and welcome the opportunity to discuss our proposal with you. Our focus remains on supporting the County with the finalization of the current plan. Following the completion of this study, we remain supportive of the County’s strategic next steps.

Regards



**David Wright, P.E.**  
Project Manager

+1 315 802 0350  
david.wright@ghd.com

Copy to: Bradford Smith, P.E., GHD Project Director

## ***RESOLUTION REQUEST FORM NO. 3***

### ***Request for New Contract***

**DEPARTMENT NAME: Public Works**

**DATE: 7/28/23**

- (a) Is this a Result of a Bid or Request for Proposal? Bid WC 44-23
- (b) Purpose of Contract: Tree removal on several county roads in Bolton.
- (c) Name of Contractor: TBD bids due on the 27<sup>th</sup> of July
- (d) Address of Contractor: TBD bids due on the 27th of July
- (e) Contractor's Contact Person and Telephone Number: TBD bids due on the 27th of July
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract: Upon Execution
- (h) Termination Date of Contract: Upon Completion
- (i) Payment Provisions:
  - i) lump sum amount
  - ii) hourly rate amount
  - iii) total amount not to exceed
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. Completion of Project
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: D.5110 470 Contracts

# ***RESOLUTION REQUEST FORM NO. 6***

## ***Request to Amend or Extend Existing Grant***

**DEPARTMENT NAME: Public Works**

**DATE: 7/28/23**

- (a) Purpose of Grant Amendment: To add construction phase funding for PIN 1759.28 Palisades Road (CR 26) over Brant Lake Inlet Bridge Replacment, Town of Horion (H322)
- (b) Resolution No. which Authorized Original Application and Grant: 242 of 2011
- (c) Name of Grantor: NYSDOT
- (d) Address of Grantor: 50 Wolf Road, Albany, NY 12232
- (e) Grantor's Contact Person and Telephone Number: Lorenzo Distefano (518) 485-1715
- (f) Has or Will the Grant Amendment or Grant Extension be provided, if so, Please Attach? Attached
- (g) Effective Date of Amendment or Extension: upon execution
- (h) Termination Date of Amendment or Extension: TBD
- (i) Total Dollar Amount Involved (not to exceed): increase of \$4,644.00
- (j) Is a Budget amendment required? If yes, please complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (l) Is a Local Share Required? If Yes, Where are the Funds? List Budget Code, Object Code, Full Title\* and Amount **OR** Capital Project **OR** Capital Reserve Project Number and Title and Amount: H322.9550 280 Palisades Road (CR 26) over Brant Lake Inlet

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx**

**Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

\*as listed in budget and LOGOS

Sponsor: **County of Warren**  
 PIN: **1759.28** BIN: **3305270**  
 Comptroller's Contract No. **D033375**  
 Supplemental Agreement No5  
 Date Prepared: **7/26/2023** By: **AP**  
 Initials

Press F1 for instructions in the blank fields:

**SUPPLEMENTAL AGREEMENT No. 5 to D033375** (Comptroller's Contract No.)

This Supplemental Agreement is by and between:

the New York State Department of Transportation ("NYSDOT"), having its principal office at 50 Wolf Road, Albany, NY 12232, on behalf of New York State ("State");

and

**County of Warren** (the Sponsor)  
 Acting by and through the **County Superintendent of Highways**  
 with its office at **4028 Main Street, Warrensburg, NY 12885.**

This amends the existing Agreement between the parties in the following respects only (check applicable categories):

Amends a previously adopted Schedule A by (check as applicable):

- amending a project description
- amending the contract end date
- amending the scheduled funding by:
  - adding additional funding (check and enter the # phase(s) as applicable):
    - adding phase \_\_\_\_\_ which covers eligible costs incurred on/after   /  /
    - adding phase \_\_\_\_\_ which covers eligible costs incurred on/after   /  /
  - increasing funding for a project phase(s) **Construction**
  - adding a pin extension
  - change from Non-Marchiselli to Marchiselli
  - deleting/reducing funding for a project phase(s)
  - other (\_\_\_\_\_)

Amends a previously adopted Schedule "B" (Phases, Sub-phase/Tasks, and Allocation of Responsibility)

Amends a previously adopted Agreement by replacing the Appendix A dated January 2014 with the Appendix A dated October 2019

Amends the text of the Agreement as follows (insert text below):

Sponsor: **County of Warren**  
PIN: **1759.28** BIN: **3305270**  
Comptroller's Contract No. **D033375**  
Supplemental Agreement No5  
Date Prepared: **7/26/2023** By: **AP**  
Initials

Press F1 for instructions in the blank fields:

**IN WITNESS WHEREOF**, the parties have caused this Agreement to be executed by their duly authorized officials as of the date first above written.

SPONSOR:

SPONSOR ATTORNEY:

By: \_\_\_\_\_

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

STATE OF NEW YORK

)ss.:

COUNTY OF **Warren**

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ before me personally came \_\_\_\_\_ to me known, who, being by me duly sworn did depose and say that he/she resides at \_\_\_\_\_; that he/she is the \_\_\_\_\_ of the Municipal/Sponsor Corporation described in and which executed the above instrument; (except New York City) that it was executed by order of the \_\_\_\_\_ of said Municipal/Sponsor Corporation pursuant to a resolution which was duly adopted on \_\_\_\_\_ and which a certified copy is attached and made a part hereof; and that he/she signed his/her name thereto by like order.

\_\_\_\_\_  
Notary Public

**APPROVED FOR NYSDOT:**

**APPROVED AS TO FORM:  
STATE OF NEW YORK ATTORNEY GENERAL**

BY: \_\_\_\_\_  
For Commissioner of Transportation

Agency Certification: In addition to the acceptance of this contract I also certify that original copies of this signature page will be attached to all other exact copies of this contract.

By: \_\_\_\_\_  
Assistant Attorney General

Date: \_\_\_\_\_

**COMPTROLLER'S APPROVAL:**

By: \_\_\_\_\_  
For the New York State Comptroller  
Pursuant to State Finance Law '112

**SCHEDULE A – Description of Project Phase, Funding and Deposit Requirements  
 NYSDOT/ State-Local Agreement - Schedule A for PIN 1759.28**

|  |  |  |
|--|--|--|
| <b>OSC Municipal Contract #:</b><br><u>D033375</u> | <b>Contract Start Date:</b> <u>5/20/2011</u> <small>(mm/dd/yyyy)</small> | <b>Contract End Date:</b> <u>2/13/2028</u> <small>(mm/dd/yyyy)</small><br><input type="checkbox"/> Check, if date changed from the last Schedule A |
|--|--|--|

**Purpose:**  Original Standard Agreement  Supplemental Schedule A No. 5

**Agreement Type:**  Locally Administered Municipality/Sponsor (Contract Payee): Warren County  
 Other Municipality/Sponsor (if applicable): \_\_\_\_\_

State Administered *List participating Municipality(ies) and the % of cost share for each and indicate by checkbox which Municipality this Schedule A applies.*

|  |                 |
|--|-----------------|
| <input type="checkbox"/> Municipality: | % of Cost share |
| <input type="checkbox"/> Municipality: | % of Cost share |
| <input type="checkbox"/> Municipality: | % of Cost share |

**Authorized Project Phase(s) to which this Schedule applies:**  PE/Design  ROW Incidentals  
 ROW Acquisition  Construction/CI/CS

**Work Type:** BR REPAIR **County (If different from Municipality):** \_\_\_\_\_

**Marchiselli Eligible**  Yes  No (Check, if Project Description has changed from last Schedule A):   
**Project Description:** Palisades Road (CR26) over Brant Lake Inlet, BIN 3305270

**Marchiselli Allocations Approved FOR ALL PHASES** *All totals will calculate automatically.*

| <small>Check box to indicate change from last Schedule A</small> | State Fiscal Year(s)                | Project Phase |               |                    | TOTAL        |
|--|-------------------------------------|---------------|---------------|--------------------|--------------|
|  |                                     | PE/Design     | ROW (RI & RA) | Construction/CI/CS |              |
| <input checked="" type="checkbox"/>                              | Cumulative total for all prior SFYs | \$47,049.00   | \$15,836.00   | \$216,000.00       | \$278,885.00 |
| <input type="checkbox"/>   | Current SFY                         | \$0.00        | \$0.00        | \$0.00             | \$ 0.00      |
| <b>Authorized Allocations to Date</b>                            |                                     | \$47,049.00   | \$15,836.00   | \$216,000.00       | \$278,885.00 |

**A. Summary of allocated MARCHISELLI Program Costs FOR ALL PHASES** *For each PIN Fiscal Share below, show current costs on the rows indicated as "Current.". Show the old costs from the previous Schedule A on the row indicated as "Old." All totals will calculate automatically.*

| PIN Fiscal Share            | "Current" or "Old" entry indicator | Federal Funding | Total Costs    | FEDERAL Participating Share | STATE MARCHISELLI Match | LOCAL Matching Share | LOCAL DEPOSIT AMOUNT (Required only if State Administered) |
|-----------------------------|------------------------------------|-----------------|----------------|-----------------------------|-------------------------|----------------------|--|
| 1759.28.121                 | Current                            | HRRP            | \$276,913.00   | \$221,530.00                | \$41,537.00             | \$13,846.00          | \$0.00   |
|                             | Old                                |                 | \$             | \$221,530.00                | \$41,537.00 *           | \$13,846.00          | \$0.00   |
| 1759.28.221                 | Current                            | STP             | \$114,505.00   | \$91,604.00                 | \$15,836.00             | \$7,065.00           | \$0.00   |
|                             | Old                                |                 | \$             | \$91,604.00                 | \$15,836.00             | \$7,065.00           | \$0.00   |
| 1759.28.321                 | Current                            | STP             | \$2,630,922.00 | \$2,104,737.00              | \$394,639.00            | \$131,546.00         | \$0.00   |
|                             | Old                                |                 | \$             | \$2,101,021.00              | \$393,942.00            | \$131,314.00         | \$0.00   |
|                             | Current                            |                 | \$ 0.00        | \$0.00                      | \$0.00                  | \$0.00               | \$0.00   |
|                             | Old                                |                 | \$             | \$0.00                      | \$0.00                  | \$0.00               | \$0.00   |
|                             | Current                            |                 | \$ 0.00        | \$0.00                      | \$0.00                  | \$0.00               | \$0.00   |
|                             | Old                                |                 | \$             | \$0.00                      | \$0.00                  | \$0.00               | \$0.00   |
|                             | Current                            |                 | \$ 0.00        | \$0.00                      | \$0.00                  | \$0.00               | \$0.00   |
|                             | Old                                |                 | \$             | \$                          | \$0.00                  | \$0.00               | \$0.00   |
| <b>TOTAL CURRENT COSTS:</b> |                                    |                 | \$3,022,340.00 | \$2,417,871.00              | \$452,012.00            | \$152,457.00         | \$ 0.00  |

## NYSDOT/State-Local Agreement – Schedule A

**B. Summary of Other (including Non-allocated MARCHISELLI) Participating Costs FOR ALL PHASES** For each PIN Fiscal Share, show current costs on the rows indicated as "Current.". Show the old costs from the previous Schedule A on the row indicated as "Old." All totals will calculate automatically.

| Other PIN Fiscal Shares     | 'Current' or 'Old' entry indicator | Funding Source | TOTAL   | Other FEDERAL | Other STATE | Other LOCAL |
|-----------------------------|------------------------------------|----------------|---------|---------------|-------------|-------------|
|                             | Current                            |                | \$ 0.00 | \$0.00        | \$0.00      | \$0.00      |
|                             | Old                                |                | \$      | \$0.00        | \$0.00      | \$0.00      |
|                             | Current                            |                | \$ 0.00 | \$0.00        | \$0.00      | \$0.00      |
|                             | Old                                |                | \$      | \$0.00        | \$0.00      | \$0.00      |
|                             | Current                            |                | \$ 0.00 | \$0.00        | \$0.00      | \$0.00      |
|                             | Old                                |                | \$      | \$0.00        | \$0.00      | \$0.00      |
|                             | Current                            |                | \$ 0.00 | \$0.00        | \$0.00      | \$0.00      |
|                             | Old                                |                | \$      | \$0.00        | \$0.00      | \$0.00      |
|                             | Current                            |                | \$ 0.00 | \$0.00        | \$0.00      | \$0.00      |
|                             | Old                                |                | \$      | \$0.00        | \$0.00      | \$0.00      |
|                             | Current                            |                | \$ 0.00 | \$0.00        | \$0.00      | \$0.00      |
|                             | Old                                |                | \$      | \$0.00        | \$0.00      | \$0.00      |
| <b>TOTAL CURRENT COSTS:</b> |                                    |                | \$ 0.00 | \$ 0.00       | \$ 0.00     | \$ 0.00     |

|  |         |
|--|---------|
| <b>C. Local Deposit(s) from Section A:</b> | \$ 0.00 |
| <b>Additional Local Deposit(s)</b>         | \$      |
| <b>Total Local Deposit(s)</b>              | \$ 0.00 |

**D. Total Project Costs** All totals will calculate automatically.

| Total FEDERAL Cost | Total STATE MARCHISELLI Cost | Total OTHER STATE Cost | Total LOCAL Cost | Total ALL SOURCES Cost |
|--------------------|------------------------------|------------------------|------------------|------------------------|
| \$2,417,871.00     | \$452,012.00                 | \$ 0.00                | \$152,457.00     | \$3,022,340.00         |

**E. Point of Contact for Questions Regarding this Schedule A (Must be completed)**

Name: Alex Poland  
Phone No: 518-485-0655

See Agreement (or Supplemental Agreement Cover) for required contract signatures.

## NYSDOT/State-Local Agreement – Schedule A

**Footnotes:** (See [LPB's website](#) for link to sample footnotes)

- This Supplemental Agreement #5 reflects the added amount for construction by adding additional funds of \$4,644.00 (all Construction) to the construction phase of the project.
- Supplemental Agreement #4 added to the low bid award amount for construction by adding additional funds of \$646,442.00 (Construction \$428,080.00 and CI \$ 218,362.00) to the construction phase of the project.
- Supplemental Agreement #3 added the Construction phase to the project and represents Engineer's Estimate. Construction = \$1,536,003.00, CI = \$280,134.00 and added additional funds to the ROW phase
- Supplemental Agreement #3 added approved ROW Marchiselli funds. All Design and ROW Marchiselli funds are in place.
- Supplemental Agreement #2 added the ROW Acquisition phase and additional Preliminary Engineering funds. ROW Acquisition = \$57,172.00. Additional Design funds = \$15,528.00
- Supplemental Agreement #1 added the ROW Incidentals phase to the project and added additional funding to the Design phase of the project. ROW Incidentals = \$41,900.00
- Marchiselli funding hereunder is limited by the amount authorized on the Comprehensive List. Additional Marchiselli funding is contingent on appropriate increase(s) to the Comprehensive List and the execution of a Supplemental Schedule A providing such additional funds. Additional Construction Marchiselli funds will be requested in the 21/22 annual submission.
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- 
-

SAMPLE RESOLUTION BY MUNICIPALITY  
(Locally Administered Project)  
RESOLUTION NUMBER:

**A Resolution authorizing the implementation, and funding in the first instance 100% of the federal-aid and State "Marchiselli" Program-aid eligible costs, of a transportation federal-aid project, and appropriating funds therefore**

WHEREAS, a Project BIN\_3305270, Palisades Road (CR26) over Brandt Lake Inlet, P.I.N. 1759.28 (the Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 80 % Federal funds and 20 % non-federal funds; and

WHEREAS, the County of Warren desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of Design and ROW Acquisition & Incidentals, Construction/CI

NOW, THEREFORE, the County of Warren duly convened does hereby

RESOLVE, that the Warren County Board of Supervisors hereby approves the above-subject project; and it is hereby further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the County of Warren to pay in the first instance 100% of the federal and non-federal share of the cost of Design and ROW Acquisition & Incidentals, Construction/CI work for the Project or portions thereof; and it is further

RESOLVED, that the sum of \$2,630,921.00 has been appropriated from the \_\_\_\_\_ and made available to cover the cost of participation in the above phase(s) of the Project; and it is further

RESOLVED, that the additional sum of \$4,644.00 is hereby appropriated from the \_\_\_\_\_ and made available to cover the cost of participation in the above phase(s) of the Project; and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Warren County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, and it is further

RESOLVED, that the Chairman of the Board of Supervisors of Warren County be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Warren with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project and it is further

RESOLVED, this Resolution shall take effect immediately

STATE OF NEW YORK            }  
  } ss.:  
COUNTY OF WARREN         }

I, the undersigned,

DO HEREBY CERTIFY that I have compared the above copy of a resolution adopted \_\_\_\_\_, 20\_\_\_\_ with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the official seal of said \_\_\_\_\_

This \_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Clerk

## ***RESOLUTION REQUEST FORM NO. 9***

### ***Request to Increase or Decrease or Amend Existing Capital Project or Capital Reserve Project\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME: Public Works**

**DATE: 7/28/23**

- (a) Exact Title and Number of Project\*: H322 Palisades Road (CR 26) over Brant Lake Inlet (T/O Horicon)
- (b) Is this a Capital Project? Yes
- (c) Is this a Capital Reserve Project? No
- (d) Amount of Increase (if applicable): \$4,644.00
- (e) Amount of Decrease (if applicable): N/A
- (f) Source of Funding (if Increase) (including name & title of codes, etc.):
  - \$3,715.00 Federal Share (80%)
  - \$ 697.00 State Marchiselli Share (15%)
  - \$ 232.00 Local Match (Transfer from D.9950 910)
- (g) Changes in Funding (if Amendment):
- (h) Purpose of Increase or Decrease or Amendment: To fund project construction phase

# ***RESOLUTION REQUEST FORM NO. 6***

## ***Request to Amend or Extend Existing Grant***

**DEPARTMENT NAME: Public Works**

**DATE: 7/28/23**

- (a) Purpose of Grant Amendment: To add construction phase funding for PIN 1757.27 South Johnsbury Road (CR 57) over Mill Creek (H381) bridge replacement project in the Town of Johnsbury
- (b) Resolution No. which Authorized Original Application and Grant: 505 of 2018
- (c) Name of Grantor: NYSDOT
- (d) Address of Grantor: 50 Wolf Road, Albany, NY 12232
- (e) Grantor's Contact Person and Telephone Number: Lorenzo Distefano (518) 485-1715
- (f) Has or Will the Grant Amendment or Grant Extension be provided, if so, Please Attach? attached
- (g) Effective Date of Amendment or Extension: upon execution
- (h) Termination Date of Amendment or Extension: TBD
- (i) Total Dollar Amount Involved (not to exceed): increase of \$436,422.00
- (j) Is a Budget amendment required? If yes, please complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (l) Is a Local Share Required? If Yes, Where are the Funds? List Budget Code, Object Code, Full Title\* and Amount **OR** Capital Project **OR** Capital Reserve Project Number and Title and Amount: H381.9550 280 CR 57 over Mill Creek Bridge Replacement

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx**

**Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

\*as listed in budget and LOGOS

Sponsor: County of Warren

PIN: 1757.27 BIN: \_\_\_\_\_

Comptroller's Contract No. D036053

Supplemental Agreement No. 2

Date Prepared: 7/26/2023 By: AP  
Initials

Press F1 for instructions in the blank fields:

**SUPPLEMENTAL AGREEMENT No. 4 to D036053** (Comptroller's Contract No.)

This Supplemental Agreement is by and between:

the New York State Department of Transportation ("NYSDOT"), having its principal office at 50 Wolf Road, Albany, NY 12232, on behalf of New York State ("State");

and

**County of Warren** (the Sponsor)

Acting by and through the **Chairman of the Board of Supervisors**  
with its office at **4028 Main Street, Warrensburg, NY 12885.**

This amends the existing Agreement between the parties in the following respects only (check applicable categories):

Amends a previously adopted Schedule A by (check as applicable):

amending a project description

amending the contract end date

amending the scheduled funding by:

adding additional funding (check and enter the # phase(s) as applicable):

adding phase \_\_\_\_\_ which covers eligible costs incurred on/after   /  /  

adding phase \_\_\_\_\_ which covers eligible costs incurred on/after   /  /  

increasing funding for a project phase(s)

adding a pin extension

change from Non-Marchiselli to Marchiselli

deleting/reducing funding for a project phase(s)

other (\_\_\_\_\_)

Amends a previously adopted Schedule "B" (Phases, Sub-phase/Tasks, and Allocation of Responsibility)

Amends a previously adopted Agreement by replacing the Appendix A dated January 2014 with the Appendix A dated October 2019

Amends the text of the Agreement as follows (insert text below):

Sponsor: **County of Warren**

PIN: **1757.27** BIN: \_\_\_\_\_

Comptroller's Contract No. **D036053**

Supplemental Agreement No. **2**

Date Prepared: **7/26/2023** By: **AP**

Initials

Press F1 for instructions in the blank fields:

**IN WITNESS WHEREOF**, the parties have caused this Agreement to be executed by their duly authorized officials as of the date first above written.

SPONSOR:

SPONSOR ATTORNEY:

By: \_\_\_\_\_

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

STATE OF NEW YORK

)ss.:

COUNTY OF **Warren**

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ before me personally came \_\_\_\_\_ to me known, who, being by me duly sworn did depose and say that he/she resides at \_\_\_\_\_; that he/she is the \_\_\_\_\_ of the Municipal/Sponsor Corporation described in and which executed the above instrument; (except New York City) that it was executed by order of the \_\_\_\_\_ of said Municipal/Sponsor Corporation pursuant to a resolution which was duly adopted on \_\_\_\_\_ and which a certified copy is attached and made a part hereof; and that he/she signed his/her name thereto by like order.

\_\_\_\_\_  
Notary Public

**APPROVED FOR NYSDOT:**

**APPROVED AS TO FORM:  
STATE OF NEW YORK ATTORNEY GENERAL**

BY: \_\_\_\_\_  
For Commissioner of Transportation

Agency Certification: In addition to the acceptance of this contract I also certify that original copies of this signature page will be attached to all other exact copies of this contract.

By: \_\_\_\_\_  
Assistant Attorney General

Date: \_\_\_\_\_

**COMPTROLLER'S APPROVAL:**

By: \_\_\_\_\_  
For the New York State Comptroller  
Pursuant to State Finance Law '112

**SCHEDULE A – Description of Project Phase, Funding and Deposit Requirements  
 NYSDOT/ State-Local Agreement - Schedule A for PIN 1757.27**

|  |  |   |
|--|--|---|
| <b>OSC Municipal Contract #:</b><br><b>D036053</b> | <b>Contract Start Date:</b> <u>2/28/2019</u> <small>(mm/dd/yyyy)</small> | <b>Contract End Date:</b> <u>12/30/2027</u> <small>(mm/dd/yyyy)</small><br><input type="checkbox"/> Check, if date changed from the last Schedule A |
|--|--|---|

**Purpose:**  Original Standard Agreement  Supplemental Schedule A No. 4

**Agreement Type:**  Locally Administered Municipality/Sponsor (Contract Payee): County of Warren  
 Other Municipality/Sponsor (if applicable): \_\_\_\_\_

State Administered *List participating Municipality(ies) and the % of cost share for each and indicate by checkbox which Municipality this Schedule A applies.*

|  |                 |
|--|-----------------|
| <input type="checkbox"/> Municipality: | % of Cost share |
| <input type="checkbox"/> Municipality: | % of Cost share |
| <input type="checkbox"/> Municipality: | % of Cost share |

**Authorized Project Phase(s) to which this Schedule applies:**  PE/Design  ROW Incidentals  
 ROW Acquisition  Construction/CI/CS

**Work Type:** BR REPAIR **County** (If different from Municipality): \_\_\_\_\_

**Marchiselli Eligible**  Yes  No (Check, if Project Description has changed from last Schedule A):

**Project Description:** BIN 3305370, Bridge Replacement, CR 57 South Johnsburg Road over Mill Creek, Town of Johnsburg

**Marchiselli Allocations Approved FOR ALL PHASES** *All totals will calculate automatically.*

| <i>Check box to indicate change from last Schedule A</i> | State Fiscal Year(s)                | Project Phase |               |                    | TOTAL       |
|--|-------------------------------------|---------------|---------------|--------------------|-------------|
|  |                                     | PE/Design     | ROW (RI & RA) | Construction/CI/CS |             |
| <input checked="" type="checkbox"/>                      | Cumulative total for all prior SFYs | \$43,000.00   | \$0.00        | \$0.00             | \$43,000.00 |
| <input checked="" type="checkbox"/>                      | Current SFY                         | \$0.00        | \$1,800.00    | \$0.00             | \$1,800.00  |
| <b>Authorized Allocations to Date</b>                    |                                     | \$43,000.00   | \$1,800.00    | \$ 0.00            | \$44,800.00 |

**A. Summary of allocated MARCHISELLI Program Costs FOR ALL PHASES** *For each PIN Fiscal Share below, show current costs on the rows indicated as "Current.". Show the old costs from the previous Schedule A on the row indicated as "Old." All totals will calculate automatically.*

| PIN Fiscal Share            | "Current" or "Old" entry indicator | Federal Funding | Total Costs  | FEDERAL Participating Share | STATE MARCHISELLI Match | LOCAL Matching Share | LOCAL DEPOSIT AMOUNT (Required only if State Administered) |
|-----------------------------|------------------------------------|-----------------|--------------|-----------------------------|-------------------------|----------------------|--|
| 1757.27.121                 | Current                            | STP             | \$249,151.00 | \$199,321.00                | \$37,373.00             | \$12,457.00          | \$0.00   |
|                             | Old                                |                 | \$           | \$199,321.00                | \$37,373.00 *           | \$12,457.00          | \$0.00   |
| 1757.27.221                 | Current                            | STP             | \$9,631.00   | \$7,705.00                  | \$1,445.00              | \$481.00             | \$0.00   |
|                             | Old                                |                 | \$           | \$7,705.00                  | \$1,445.00              | \$481.00             | \$0.00   |
| .                           | Current                            |                 | \$ 0.00      | \$0.00                      | \$0.00                  | \$0.00               | \$0.00   |
|                             | Old                                |                 | \$           | \$0.00                      | \$0.00                  | \$0.00               | \$0.00   |
| .                           | Current                            |                 | \$ 0.00      | \$0.00                      | \$0.00                  | \$0.00               | \$0.00   |
|                             | Old                                |                 | \$           | \$0.00                      | \$0.00                  | \$0.00               | \$0.00   |
| .                           | Current                            |                 | \$ 0.00      | \$0.00                      | \$0.00                  | \$0.00               | \$0.00   |
|                             | Old                                |                 | \$           | \$0.00                      | \$0.00                  | \$0.00               | \$0.00   |
| .                           | Current                            |                 | \$ 0.00      | \$0.00                      | \$0.00                  | \$0.00               | \$0.00   |
|                             | Old                                |                 | \$           | \$                          | \$0.00                  | \$0.00               | \$0.00   |
| <b>TOTAL CURRENT COSTS:</b> |                                    |                 | \$258,782.00 | \$207,026.00                | \$38,818.00             | \$12,938.00          | \$ 0.00  |

## NYSDOT/State-Local Agreement – Schedule A

**B. Summary of Other (including Non-allocated MARCHISELLI) Participating Costs FOR ALL PHASES** For each PIN Fiscal Share, show current costs on the rows indicated as "Current.". Show the old costs from the previous Schedule A on the row indicated as "Old." All totals will calculate automatically.

| Other PIN Fiscal Shares     | 'Current' or 'Old' entry indicator | Funding Source | TOTAL          | Other FEDERAL  | Other STATE | Other LOCAL  |
|-----------------------------|------------------------------------|----------------|----------------|----------------|-------------|--------------|
| 1757.27.321                 | Current                            | STP            | \$3,187,538.00 | \$2,550,030    | \$0.00      | \$637,508.00 |
|                             | Old                                | STP            | \$             | \$2,200,892.00 | \$0.00      | \$550,223.00 |
|                             | Current                            |                | \$ 0.00        | \$0.00         | \$0.00      | \$0.00       |
|                             | Old                                |                | \$             | \$0.00         | \$0.00      | \$0.00       |
|                             | Current                            |                | \$ 0.00        | \$0.00         | \$0.00      | \$0.00       |
|                             | Old                                |                | \$             | \$0.00         | \$0.00      | \$0.00       |
|                             | Current                            |                | \$ 0.00        | \$0.00         | \$0.00      | \$0.00       |
|                             | Old                                |                | \$             | \$0.00         | \$0.00      | \$0.00       |
|                             | Current                            |                | \$ 0.00        | \$0.00         | \$0.00      | \$0.00       |
|                             | Old                                |                | \$             | \$0.00         | \$0.00      | \$0.00       |
|                             | Current                            |                | \$ 0.00        | \$0.00         | \$0.00      | \$0.00       |
|                             | Old                                |                | \$             | \$0.00         | \$0.00      | \$0.00       |
|                             | Current                            |                | \$ 0.00        | \$0.00         | \$0.00      | \$0.00       |
|                             | Old                                |                | \$             | \$0.00         | \$0.00      | \$0.00       |
| <b>TOTAL CURRENT COSTS:</b> |                                    |                | \$3,187,538.00 | \$2,550,030.00 | \$ 0.00     | \$637,508.00 |

|  |         |
|--|---------|
| <b>C. Local Deposit(s) from Section A:</b> | \$ 0.00 |
| <b>Additional Local Deposit(s)</b>         | \$      |
| <b>Total Local Deposit(s)</b>              | \$ 0.00 |

| <b>D. Total Project Costs</b> All totals will calculate automatically. |                              |                        |                  |                        |
|--|------------------------------|------------------------|------------------|------------------------|
| Total FEDERAL Cost   | Total STATE MARCHISELLI Cost | Total OTHER STATE Cost | Total LOCAL Cost | Total ALL SOURCES Cost |
| \$2,757,056.00   | \$38,818.00                  | \$ 0.00                | \$650,446.00     | \$3,446,320.00         |

|  |   |
|--|---|
| <b>E. Point of Contact for Questions Regarding this Schedule A (Must be completed)</b> | Name: <b>Alex Poland</b><br>Phone No: <b>518-485-0655</b> |
|--|---|

See Agreement (or Supplemental Agreement Cover) for required contract signatures.

**NYS DOT/State-Local Agreement – Schedule A**

**Footnotes:** (See [LPB's website](#) for link to sample footnotes)

- This Supplemental Agreement #4 adds to the Construction phase of the project.  $\$2,751,115.00 + \$436,422.00 = \$3,187,537.00$
- This Supplemental Agreement #3 adds to the Construction phase of the project.  $\$1,916,064.00 + \$835,051.00 = \$2,751,115.00$
  
- This Supplemental Agreement #2 adds the construction phase to the project. Construction =  $\$1,659,063.50$ , CI =  $\$257,000.00$ . It also adds approved SFY 21/22 Marchiselli funds for the ROW phase.
  
- 
  
- Supplemental #1 added the ROW Incidentals and Acquisition phases to the project. ROW Incidentals =  $\$5,831.00$ , ROW Acquisition =  $\$3,800.00$ . It also added approved SFY 19/20 Marchiselli funds to the design phase
  
- The master agreement added the Design phase to the project. Preliminary Design =  $\$179,938.00$ , Detailed Design =  $\$69,213.00$ .
  
- Construction Marchiselli funding is hereunder limited by the amount authorized on the comprehensive list. Additional Marchiselli funding is contingent on appropriate increases to the comprehensive list and the execution of a supplemental Schedule A providing such additional funds.
  
- 
  
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-

SAMPLE RESOLUTION BY MUNICIPALITY  
(Locally Administered Project)  
RESOLUTION NUMBER:

**A Resolution authorizing the implementation, and funding in the first instance 100% of the federal-aid and State "Marchiselli" Program-aid eligible costs, of a transportation federal-aid project, and appropriating funds therefore**

WHEREAS, a Project : BIN 3305370, Bridge repair or replacement, CR 57 South Johnsburg Road over Mill Creek, Town of Johnsburg, P.I.N. 1757.27 (the Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 80 % Federal funds and 20 % non-federal funds; and

WHEREAS, the County of Warren desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of Design, Right of Way Incidentals and Acquisition, and Construction phases

NOW, THEREFORE, the County of Warren duly convened does hereby

RESOLVE, that the Warren County Board of Supervisors hereby approves the above-subject project; and it is hereby further

RESOLVED, that the Warren County Board of Supervisors had previously authorized the County of Warren to pay in the first instance 100% of the federal and non-federal share of the cost of Design, ROW, and Construction work for the Project or portions thereof; and it is further

RESOLVED, that the sum of \$3,187,537 (Three million One hundred eighty-seven thousand Five hundred thirty-seven Dollars and no cents) has been appropriated from the \_\_\_\_\_ and made available to cover the cost of participation in the above phase of the Project; and it is further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the County of Warren to pay in the first instance 100% of the federal and non-federal share of the cost of Design, ROW, and Construction work for the Project or portions thereof; and it is further

RESOLVED, that the additional sum of \$436,422.00 (Four hundred thirty-six thousand Four hundred Twenty-two Dollars and no cents) is hereby appropriated from the \_\_\_\_\_ and made available to cover the cost of participation in the above phases of the Project; and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Warren County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, and it is further

RESOLVED, that the Chairman of the Board of Supervisors of Warren County be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Warren with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project and it is further

RESOLVED, this Resolution shall take effect immediately

STATE OF NEW YORK            }  
  } ss.:  
COUNTY OF WARREN         }

I, the undersigned,

DO HEREBY CERTIFY that I have compared the above copy of a resolution adopted \_\_\_\_\_, 20\_\_ with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the official seal of said \_\_\_\_\_

This \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Clerk

## ***RESOLUTION REQUEST FORM NO. 9***

### ***Request to Increase or Decrease or Amend Existing Capital Project or Capital Reserve Project\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME: Public Works**

**DATE: 7/28/23**

- (a) Exact Title and Number of Project\*: South Johnsbury Road (CR 57) over Mill Creek bridge replacement project in the Town of Johnsbury (H381.9550 280)
- (b) Is this a Capital Project? Yes
- (c) Is this a Capital Reserve Project? No
- (d) Amount of Increase (if applicable): \$436,422.00
- (e) Amount of Decrease (if applicable): NA
- (f) Source of Funding (if Increase) (including name & title of codes, etc.):
  - \$ 349,137.00 (80% Federal Share)
  - \$ 65,463.00 (15% State "Marchiselli" Share)
  - \$ 21,822.00 (5% Local Match Share - Transfer from D.9950 910)
- (g) Changes in Funding (if Amendment):
- (h) Purpose of Increase or Decrease or Amendment: To fund project construction phase

## ***RESOLUTION REQUEST FORM NO. 5***

### ***Request to Apply for a Grant Application and Grant Agreement***

**DEPARTMENT NAME: Public Works**

**DATE: 7/28/23**

- (a) Purpose of Grant: Fund portion of the Warren County Culvert Assessments and Asset Management Plan Project (H409)
- (b) Name of Grantor: New England Interstate Water Pollution Control Commission (NEIWPCC)
- (c) Address of Contractor: Wannalancit Mills, 650 Suffolk Street, Suite 410, Lowell, MA 01854
- (d) Grantor's Contact Person and Telephone Number: Sarita Croce (978) 349-2505
- (e) Has or Will the Grant Application or Grant Agreement be provided, if so, Please Attach?
- (f) Effective Date of Grant: Upon Execution
- (g) Termination Date of Grant: September 30, 2024
- (h) Total Dollar Amount Involved (not to exceed): \$75,000.00
- (i) Deadline to Submit Grant Application and/or Grant Agreement:
- (j) Is a Budget amendment required? If yes, also complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (i) Is a Local Share Required? If Yes, Where are the Funds? List Budget Code (with title), Object Code (with title), and Amount **OR** Capital Project **OR** Capital Reserve Project Number and Title and Amount: H409.9550 280

LC 00A00981-0  
Technical Coordination  
NEIWPCC Job Code: 0364-002-001  
Project Code: **LS-2023-041**

Federal Award Identification.

Subrecipient Name: **Warren County**  
Subrecipient's UEI number: Y9MNG1LPZ7B9  
Federal Award Identification Number (FAIN): **00A009810**  
CFDA: **66.481**  
Federal Award Date: **08/31/2022**  
Subaward Period of Performance Start and End Date: **Agreement Execution Date to September 30, 2024**  
Amount of Federal Funds: **\$75,000**  
Total Amount of the Federal Award to NEIWPCC: **\$11,693,189**

Federal award project description: **Lake Champlain Basin Program**

Funding this award is to help the New England Interstate Water Pollution Control Commission's (NEIWPCC's) Lake Champlain Basin Program (LCBP) staff to accomplish the following activities and deliverables as authorized by Section 120 of the Clean Water Act: 1) coordinate the continued exchange of State, Federal and local perspectives and concerns on LCBP programs and activities; 2) advise the Steering Committee, States of Vermont and New York, and the Environmental Protection Agency of progress toward achieving objectives of LCBP's Work Plans and other activities; 3) reduce phosphorus inputs to Lake Champlain to promote a healthy and diverse ecosystem and provide for sustainable human use and enjoyment of the Lake; 4) reduce toxic contamination to protect public health and the Lake Champlain ecosystem; 5) promote a basin-wide perspective on water quality issues of regional and national importance; 6) coordinate efforts of water pollution control experts to assist in evaluating the spread of invasive species in the lake and to develop an appropriate management plan to minimize their impact; 7) minimize the risks to humans from water-related health hazards in the Lake Champlain Basin; 8) protect, conserve and restore Lake Champlain basin wetlands, streams and riparian habitats and the functions and values they provide; 9) inform citizens of activities and progress related to program implementation and towards achieving water quality goals. The outcomes from these projects will help improve and/or evaluate the water quality and ecological health of the Lake Champlain Basin, and benefit all residents of the Lake Champlain Basin. Subrecipient deliverables, which will also benefit all residents of the Lake Champlain Basin, will support program outcomes of Clean Water, Healthy Ecosystems, and an Informed and Involved Public. The activities to be performed by the funding of this award include coordination of all Lake Champlain Steering and Executive Committees and the Lake Champlain Federal Partners Workgroup; ensuring diversity, equity, and inclusion in the Lake Champlain Basin Program; interagency coordination and reporting; review and track progress towards goals in the Lake Champlain management plan; maintain water quality partnerships and coordinate the technical advisory committee; conducting cyanobacteria monitoring; implementing the long-term water quality and biological monitoring program; collaboration with the New York State Lake Champlain Coordinator; providing agronomy support to farmers in New York; creation of the Binational Missisquoi Bay Phosphorus model; lake assessments and action plans; phosphorus reduction and tracking; invasive species management and response; and outreach and education coordination to the communities, residents, and visitors of the Lake Champlain basin. Anticipated deliverables and expected outcomes will support implementation of the Lake Champlain management plan, Opportunities for Action. This management plan was most recently updated and approved in June 2022.

Authorized Official Contact Information:

Federal awarding agency: **Environmental Protection Agency**  
Bryan Dore, [Dore.Byran@epa.gov](mailto:Dore.Byran@epa.gov), 617-918-1211  
Recipient: **NEIWPCC**  
Sarita Croce, [scroce@neiwpc.org](mailto:scroce@neiwpc.org), (978) 349-2505  
Subrecipient: **Warren County**  
Kevin Hajos, [khajos@warrencountydpw.com](mailto:khajos@warrencountydpw.com), (518) 761-6556

**AGREEMENT**  
between  
**NEW ENGLAND INTERSTATE WATER POLLUTION CONTROL COMMISSION**  
and  
**WARREN COUNTY**

This Contract is made and entered into by and between the New England Interstate Water Pollution Control Commission (“NEIWPCC”), represented by NEIWPCC’s Executive Director as the Contracting Officer, and having its usual place of business at Wannalancit Mills, 650 Suffolk Street, Suite 410, Lowell, MA 01854 (Tel: 978-323-7929; Fax: 978-323-7919), and Warren County (the “Subrecipient”), 4028 Main Street, Warrensburg, NY 12885; (Tel: (518) 761-6556; Email: khajos@warrencountydpw.com); Contact: Kevin Hajos.

**WHEREAS**, the **Warren County Culvert Assessments and Asset Management Plan Project** (the “Project”) is a project approved by the United States Environmental Protection Agency (U.S. EPA), and

**WHEREAS**, the accomplishment of the following described work and services is authorized by an agreement between NEIWPCC and U.S. EPA, and

**WHEREAS**, it is in the best interest of NEIWPCC to obtain the assistance of the Subrecipient in connection with said work and services, and

**WHEREAS**, the Subrecipient represents that it is qualified to perform said work and services and possesses the ability to perform successfully under the terms and conditions of this Contract,

**NOW THEREFORE**, the parties mutually agree as follows:

**ARTICLE I. SERVICES BY AND RESPONSIBILITIES OF THE SUBRECIPIENT**

**A. Work Products**

- (1) **Work**. The Subrecipient is responsible for conducting all the Work for the Project. The Work and services to be performed are more fully described in the Scope of Work, reporting schedule, and budget entitled, “*Warren County Culvert Assessments and Asset Management Plan*,” and dated **March 20, 2023**, attached hereto and made a part hereof (hereafter, the “Work”).

The Work shall meet and comply with all standards heretofore or hereafter promulgated by the Federal or State’s Environmental Protection Agencies or such other State or Federal agency or agencies as shall have jurisdiction over the Project. Subrecipient assumes full responsibility for having familiarized himself or herself with the nature and extent of the Contract Documents (as hereafter defined), work, locality, and local conditions that may in any manner affect the Work to be done.

Subrecipient will provide competent, suitably qualified personnel to survey and lay out and perform the Work as required by this Contract and the Scope of Work attached hereto (the “Contract Documents”). Subrecipient will furnish all materials, equipment, labor, transportation, machinery, tools, appliances, fuel, power, light, heat, telephone,

**IN WITNESS WHEREOF**, the parties hereto have executed this Contract as of date last written below.

NEW ENGLAND INTERSTATE WATER  
POLLUTION CONTROL COMMISSION

WARREN COUNTY

\_\_\_\_\_  
Susan J. Sullivan  
Executive Director      Date \_\_\_\_\_

\_\_\_\_\_  
Kevin Geraghty  
Chairman - Warren County Board of Supervisors  
Date \_\_\_\_\_

# ***RESOLUTION REQUEST FORM NO. 20***

## ***MISCELLANEOUS***

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME: Public Works**

**DATE: 7/28/2023**

- (a) Purpose of Request: To Fund Motor Fuel Farms, Repair/Maint. Equipment DM.5140 422 With the DM 894.00, Reserve, Motor Fuel Systems.
  
- (b) Details: Appropriation Code DM 5140 422 Motor Fuel Farm, Repair/Maint. Equipment, \$14,346.75 to cover repair costs to five Fuel Sites.
  
- (c) Previous Resolution Number:
  
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount: Reserve, Motor Fuel Farm, DM 894.00, \$14,346.75

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS