

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: PUBLIC WORKS

DATE: JULY 28, 2023

COMMITTEE MEMBERS PRESENT:

SUPERVISORS CONOVER
BRUNO
THOMAS
BRAYMER

OTHERS PRESENT:

KEVIN HAJOS, SUPERINTENDENT OF PUBLIC WORKS
DEAN MOORE, DIRECTOR, PARKS, RECREATION & RAILROAD
JOHN TAFLAN, COUNTY ADMINISTRATOR
LARRY ELMEN, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
ROBERT TERWILLIGER, FIRST ASSISTANT COUNTY ATTORNEY
SUPERVISORS MAGOWAN
STROUGH
WILD
CHRISTOPHER BRIGGS, THIRD ASSISTANT COUNTY ATTORNEY
JULIE BUTLER, PURCHASING AGENT
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
LEXIE DELUREY, DIRECTOR, REAL PROPERTY TAX SERVICES
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS
DIANE COLLINS, ZERO WASTE WARREN COUNTY COMMITTEE
TONY HALL, LAKE GEORGE MIRROR
DAVID STRAINER, TOWN OF QUEENSBURY RESIDENT
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

COMMITTEE MEMBERS ABSENT:

SUPERVISORS DICKINSON
MERLINO
STEC

Please note, the following contains a summarization of the July 28, 2023 meeting of the Public Works Committee; the meeting in its entirety can be viewed using the following links:

Warren County website - <https://warrencountyny.gov/mma>

Warren County's YouTube Channel - https://www.youtube.com/watch?v=qLhghAT_8oQ

Mr. Conover called the meeting of the Public Works Committee to order at 10:00 a.m.

Motion was made by Mr. Bruno, seconded by Mr. Thomas and carried by a unanimous vote of those present (*Messrs. Dickinson, Merlino and Ms. Stec absent*) to approve the minutes of the last Committee meeting, subject to correction by the Clerk of the Board.

Copies of the Solid Waste & Recycling; Parks, Recreation and Railroad; and DPW agendas were distributed to those in attendance, copies of the agendas are on file with the meeting minutes.

Privilege of the Floor and Public Comment was called for, but there was no one wishing to speak.

Prior to commencing review of the Solid Waste & Recycling agenda, Kevin Hajos, *Superintendent of Public Works*, provided a brief update on filling the vacant position of Solid Waste Coordinator.

The Committee commenced with a review of the Solid Waste Discussion Items section of the agenda with the following:

1. Organics Management Plan Final - Plan expected to be received Monday July 31, 2023.
2. EPA Recycling Facility Grant - Selection announcement had not yet been made.

Privilege of the floor was extended to Diane Collins, *representing Zero Waste Warren County Committee*, who apprised she did not have any recycling updates, but informed they had started collecting food scraps at the Glens Falls Farmer's Market last week for composting.

There being no further Solid Waste & Recycling business to discuss, Committee commenced with a review of the Parks, Recreation and Railroad Information for Discussion/Review portion of the agenda which included the following items:

1. Shriners Circus - To be held on Wednesday August 2, 2023 at 6:00 p.m. at the Warren County Fairgrounds.
2. RFP for use of entire railroad - Following discussion which included input from Mr. Hajos; Julie Butler, *Purchasing Agent*; Larry Elmen, *County Attorney*; and Committee members, it was determined that a status update on rail banking would be necessary prior to issuing a Request for Proposal for use of the railroad.

There being no further Parks, Recreation and Railroad business to discuss, Committee commenced with a review of the Department of Public Works Agenda/New Business Items portion of the agenda, which included the following requests:

1. To amend the contract with GHD Consulting Services Inc., in an additional lump sum of \$3,900 for additional engineering support services for the Warren County Organics Management Plan for a term commencing upon execution and terminating upon completion.

Motion was made by Mr. Bruno and seconded by Mr. Thomas to approve the request as presented; following discussion, Mr. Conover called the question and the motion was carried by a unanimous vote of those present (*Messrs. Dickinson, Merlino and Ms. Stec absent*) to approve the request as outlined above and the necessary resolution was authorized for the August 18th Board meeting. *A copy of the resolution request form is on file with the minutes.*

2. To authorize a new contract with the lowest responsible bidder for tree removal on County Roads in the Town of Bolton pursuant to the terms and provisions of the specifications (WC 44-23) and proposal for a term commencing upon execution and terminating upon completion.

Motion was made by Mr. Bruno, seconded by Mr. Thomas and carried by a unanimous vote of those present (*Messrs. Dickinson, Merlino and Ms. Stec absent*) to approve the request as outlined above and the necessary resolution was authorized for the August 18th Board meeting. *A copy of the resolution request form is on file with the minutes.*

3. To amend the existing grant with NYSDOT in an amount not to exceed an increase of \$4,644 to add construction funding for PIN 1759.28, *Palisades Road (CR26) over Brant Lake Inlet Bridge Replacement*, in the Town of Horicon (H322).

Motion was made by Mr. Thomas, seconded by Mr. Bruno and carried by a unanimous vote of those present (*Messrs. Dickinson, Merlino and Ms. Stec absent*) to approve the request as outlined above and the necessary resolution was authorized for the August 18th Board meeting. *A copy of the resolution request form is on file with the minutes.*

4. To increase Capital Project No. H322, *Palisades Road (CR 26) over Brant Lake Inlet*, in the Town of Horicon, in the amount of \$4,644.

Motion was made by Ms. Braymer, seconded by Mr. Bruno and carried by a unanimous vote of those present (*Messrs. Dickinson, Merlino and Ms. Stec absent*) to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

5. To amend the existing grant with NYSDOT in an amount not to exceed increase of \$436,422 to add construction funding for PIN 1757.27, *South Johnsbury Road (CR 57) over Mill Creek Bridge Replacement*, in the Town of Johnsbury (H381).
6. To increase Capital Project No. H381, *South Johnsbury Road (CR 57) over Mill Creek Bridge Replacement*, in the Town of Johnsbury in the amount of \$436,422.

Motion was made by Mr. Bruno, seconded by Ms. Braymer and carried by a unanimous vote of those present (*Messrs. Dickinson, Merlino and Ms. Stec absent*) to approve the requests as outlined above and the necessary resolution was authorized for the August 18th Board meeting for Item #5; Item #6 was referred to the Finance Committee. *Copies of the resolution request forms are on file with the minutes.*

7. To authorize submission of an application to New England Interstate Water Pollution Control Commission for grant funds in an amount not to exceed \$75,000 to support Warren County Culvert Assessments and Asset Management Plan.

Motion was made by Mr. Bruno, seconded by Mr. Thomas and carried by a unanimous vote of those present (*Messrs. Dickinson, Merlino and Ms. Stec absent*) to approve the request as outlined above and the necessary resolution was authorized for the August 18th Board meeting. *A copy of the resolution request is on file with the minutes.*

8. To appropriate funds in the amount of \$14,346.75 from Budget Code DM. 894.00, *Reserve, Motor Fuel Farm*, to Budget Code DM. 5140 422, *Motor Fuel Farm, Repair/Maint. Equipment*, to cover the cost of repairs to five fuel sites.

Motion was made by Mr. Thomas, seconded by Mr. Bruno and carried by a unanimous vote of those present (*Messrs. Dickinson, Merlino and Ms. Stec absent*) to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

A review of the Discussion Items commenced with the following being addressed:

1. Project updates - photos were distributed, copies of which are on file with the meeting minutes.

Mr. Conover called for Public Comment:

Ms. Collins voiced her concern on the climate crisis and the impact on the County.

There being no further business to come before the Public Works Committee, on motion made by Messrs. Bruno, seconded by Mr. Thomas and carried by a unanimous vote of those present (*Messrs. Dickinson, Merlino and Ms. Stec absent*), Mr. Conover adjourned the meeting at 10:51 a.m.

Respectfully submitted,
Leslie Lovelace, Secretary to the Clerk of the Board