

**PUBLIC WORKS COMMITTEE
PARKS, RECREATION AND RAILROAD AGENDA
August 24, 2023**

Committee Members: CONOVER, Dickinson, Bruno, Thomas, Merlino, Braymer and *Vacant*

- 1. Committee Meeting Call to Order by Chair**
- 2. Approval of minutes of prior Committee Meeting**
- 3. Privilege of the floor and public comment**
- 4. Action Agenda/New Business**
 1. Request: Request for Transfer of Funds
Rationale: Transfer funds in Parks & Rec from building maintenance to overtime salaries
 2. Request: New Contract – Thurman Connection Snowmobile Club
Rationale: For use of Railroad Right – of -Way for snowmobiles
 3. Request: Request to amend budget
Rationale: To appropriate funding from the Bolton Occupancy Tax Donation
- 5. Information for Discussion/Review**
 1. Swede Tower Roof Improvements
- 6. Referral/Pending Items**
- 7. Privilege of the floor and public comment**
- 8. Motion to Adjourn**

Attachments:

1. Resolution Request No. 10 – Transfer of Funds
2. Resolution Request No. 3 – Request New Contract
3. Resolution Request No. 7 – Amend County Budget

REQUEST FOR TRANSFER OF FUNDS

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: Department of Public Works - Parks, Recreation and Railroad

Name of Department

SIGNED: _____

DATE: _____

August 24, 2023

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.7110 413	Parks & Recreation, Repair & Maint-Bldg/Property	A.7110 120	Parks & Recreation, Salaries - Overtime	\$ 3,000.00

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 439	Contingent Fund			

Please state reason for transfer request:

To cover Storm/Winter Issues Beyond September

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Parks Recreation and Railroad

DATE: 8/24/23

- (a) Is this a Result of a Bid or Request for Proposal? N/A

- (b) Purpose of Contract: Authorizing Snowmobiles to use the right of way between MP 68.30 (Town of Stony Creek) and MP 95.00 (Town of North Creek)

- (c) Name of Contractor: Thurman Connection Snowmobile club

- (d) Address of Contractor: 133 Bear Pond Road, Athol NY 12810

- (e) Contractor's Contact Person and Telephone Number: Susan Brooks, President
(518) 321-6717

- (f) Has or will the Contract be provided, if so, please attach:

- (g) Commencement Date of Contract: Upon Execution

- (h) Termination Date of Contract: 4/15/2024

- (i) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed same as above
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.

- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: Parks Recreation & Railroad, A7110 account 2001 Park and Recs Charges

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

****If this is the result of a grant award, also complete and submit Form No. 5 or 6***

DEPARTMENT NAME:

DATE:

(a) Purpose of Amendment:

(b) Appropriation Code, Object Code, Full Title and Amount:

(c) Revenue Code (with title), and Amount: