

**PUBLIC WORKS COMMITTEE
PARKS, RECREATION AND RAILROAD AGENDA
September 21, 2023**

Committee Members: CONOVER, Dickinson, Bruno, Thomas, Merlino, Braymer and Etu

- I. Committee Meeting Call to Order by Chair**
- II. Approval of minutes of prior Committee Meeting**
- III. Privilege of the floor and public comment**
- IV. Action Agenda/New Business**
 - 1. Request: Amend Contract - Lyme Adirondack
Rationale: Renew contract at a new rate
 - 2. Request: Transfer of Funds
Rationale: To cover funds for hospitalization for Up Yonda Staff
- V. Information for Discussion/Review**
 - 1. Trunk or Treat at Up Yonda Farm
 - 2. RFP Railroad - Update
 - 3. ACA – Bike Station at County Club
 - 4. Bikeway Paving – Coopers Cave
 - 5. Air Stocking from the Hatchery Scheduled 9/27
 - 6. Opening of the Warren County Disc Golf Course Friday September 15th
 - 7. Budget Presentation
- VI. Referral/Pending Items**
- VII. Privilege of the floor and public comment**
- VIII. Motion to Adjourn**

Attachments:

- 1. Resolution Request No. 4 – Amend Contract
- 2. Resolution Request No. 10 – Transfer of Funds

RESOLUTION REQUEST FORM NO. 4

Request for Extending, Rescinding or Amending Existing Contract

DEPARTMENT NAME: Warren County Parks Recreation & Railroad

DATE: 9/21/23

- (a) Purpose of Contract Change: Renew and amend the existinnq contract with Lyme Adirondack Forest Company LLC
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: 392 of 219
- (c) Name of Contractor: Lyme Adirondack Forest Company LLC
- (d) Address of Contractor: 123 Quaker Road, Suite 107, Queensbury NY 12804
- (e) Contractor's Contact Person and Telephone Number: Ed Konwinski 518-793-4481
- (f) Commencement Date of Extension: November 1, 2023
- (g) Termination Date of Extension: October 31st, 2024
- (h) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed \$ 2,625
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (i) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, and Title, and Amount: A.6417.0002 480.03 Tourism/Occupancy, Occupancy Tax, Tourism-Special Events Discretionary Fund. \$2,650

REQUEST FOR TRANSFER OF FUNDS

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: DEPARTMENT OF PUBLIC WORKS
Name of Department

SIGNED: _____ DATE: 9/21/2023

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 439	Contingent Fund	A.7111 860	Up Yonda Farm, Hospitalization	\$13,500.00

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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Please state reason for transfer request:

To Fund Up Yonda Farm Hospitalization

Free Event!



TRUNK —OR— TREAT



Saturday, October 28 from 3 - 6 pm

**Up Yonda Farm, Environmental Education Center
5239 Lake Shore Drive, Bolton Landing, NY**

Dress up in your Halloween best and come Trick-or-Treat from decorated vehicles!

Also enjoy pumpkin decorating, live raptors, and more!



For more information about the event or registering a trunk, visit upyondafarm.com

Summary of 2024 Budget

County Facilities – Building and Grounds

A.1610 Fleet Management – Minimal increase due to Auto-repair, gas & oil

A.1620 Buildings – Minimal increase – Repair & Maint- Bldg/prop – Heat Pump Maintenance \$56,000, New HVAC Contract \$30,000

A.1621 Building #11 – Increase – Contracts - \$150,000 – Joseph Warren Bldg

A.1624 HHS – Increase – Salaries, Benefits, Contracts – New Apogee HVAC Contract

County Facilities – Airport

A.5610 Airport – Increase – Tech Equipment -2 RW Lights - \$50,000, Supplies -\$13,000 for Flourine Free Foam

DPW - Solid Waste & Recycling

A.1628 Waste Management – Increase in equipment, 2 – 30 cu yd compactor \$7,907.50/ea; Roll-off Container- \$280,000; Skid Steer -\$80,000; Industrial Site Baler - \$280,000; Local Site Baler - \$8,000

DPW – Parks, Recreation and Railroad

A.7110 Parks and Recreation – minimal increase in equipment for Pumps, Aerators; Supplies for Fish Food increase

A.7111 Up Yonda – Flat; ZBGA Grant (\$60,000) \$15,000 budgeted for 2024 year

A.7111.0198 Up Yonda Bed Tax – Flat

A.7112 Snowmobile Grant – Flat

A .7113 Railroad – Flat, will draw from RR Reserve for RR Line wash out repair. A.899.00 Reserve contains \$256,348.23.

DPW - Public Works

A.1490 DPW Administration –Minimal increase- primarily Salaries & Benefits

A.1626 West Brook Parking Lot – Flat

A.1627 Beach Road Parking Lot – Flat; Village keep 75% of Parking Lot sales plus up to \$75,000 of County's 25%

D.3310 Traffic – Increase in Sign Material and Guiderail Supplies, Striping Contracts for 190 miles increase – to \$1,550/mi; Latex Printer Maintenance coverage - \$2,000.00

D.5010 Highway Admin – Flat,

D.5020 Engineering – Minimal increase due to Salaries & Benefits

D.5110 Maintenance of Roads – Flat; minimal increase Road & Bridge Material, decrease Equipment Rental and decrease in Contracts

D.5112 County Roads – Increase in County Roads, from \$4,000,000 to \$5,345,000

D.5142 County Snow Removal – Reduced – Supplies, Salt cost; Contract - \$50,000 – to Salt Reduction Program. DPW may be able to provide inhouse savings.

D.5148 Services to Other Govt. –Salaries not budgeted, will need to be Transferred from Maintenance as needed

D.9950 – Transfers to Capital Projects – Local match increase of Co Bridge, Culvert and Federal Aid Projects from \$1,257,750 to \$2,237,000

DM.5130 Machinery – Minimal increase due to Salaries, Benefits, Insurance Liability, Automotive Repair, and Oil & Gas Heat; Contracts contain - GPS Tracking - \$15,000

DM.5140 Motor Fuel Farm – Slight increase in Contracts, Dalrymple took over Northeast Petroleum for Inspections and Repairs.

Joint Park O&M

A.1625 Gaslight Village Property – Flat -Increase in both Revenue & Expenditures due to Ice Castles –23/24 - \$60,000 to \$65,000