

**PUBLIC WORKS COMMITTEE
PARKS, RECREATION AND RAILROAD AGENDA
November 21, 2023**

Committee Members: CONOVER, Dickinson, Bruno, Thomas, Merlino, Braymer and Etu

I. Committee Meeting Call to Order by Chair

II. Approval of minutes of prior Committee Meeting

III. Privilege of the floor and public comment

IV. Action Agenda/New Business

1. Request New Contract with South Warren Snowmobile Club
Rationale: Maintain Snowmobile trails
2. Request New Contract with Hague Sno-Goers Snowmobile Club
Rationale: Maintain Snowmobile trails
3. Request New Contract with Northern Warren Trailblazers Snowmobile Club
Rationale: Maintain Snowmobile trails
4. Request New Contract with Northern Warren Trailblazers Snowmobile Club
Rationale: Authorize use of County Parcels
5. Request New Contract with Thurman Connection Snowmobile Club
Rationale: Maintain Snowmobile trails
6. Request New Contract with Saratoga Snowmobile Association
Rationale: Use railroad right-of-way for snowmobiles
7. Request to Amend County Budget
Rationale: Receive funds from WCSWCD Community Conservation Program
8. Request: Request to Apply for a grant application – Pearsall Foundation
Rationale: Funding for Homeschool and Public Programs at Up Yonda Farm
9. Request: Request to Apply for a grant application – Bolton OC Tax
Rationale: Funding for Hobby and Special Interest program series

V. Information for Discussion/Review

1. Trunk or Treat at Up Yonda Farm
2. Revolution Rail – Ridership Report
3. RFP Railroad

VI. Referral/Pending Items

VII. Privilege of the floor and public comment

VIII. Motion to Adjourn

Attachments:

1. Resolution Request #3 – New contract
2. Resolution Request #3 – New contract
3. Resolution Request #3 – New contract
4. Resolution Request #3 – New contract
5. Resolution Request #3 – New contract
6. Resolution Request #3 – New contract
7. Resolution Request #7 – Amend the budget
8. Resolution Request #5 – Apply for a grant
9. Resolution Request #5 – Apply for a grant

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Warren County Parks Recreation & Railroad

DATE: 11/21/23

- (a) Is this a Result of a Bid or Request for Proposal?
No
- (b) Purpose of Contract:
Authorizing agreements between Warren County and the South Warren Snowmobile club for snowmobile trail maintenance and equipment. (Reso. 561 of 2021)
- (c) Name of Contractor:
South Warren Snowmobile Club c/o Mike Zilm President
- (d) Address of Contractor:
PO Box 258 Lake Luzerne, NY 12846
- (e) Contractor's Contact Person and Telephone Number:
518-312-6644
- (f) Has or will the Contract be provided, if so, please attach:
No
- (g) Commencement Date of Contract:
1/1/24
- (h) Termination Date of Contract:
12/31/24
- (i) Payment Provisions: i) lump sum amount **\$27,000**
ii) hourly rate amount
iii) total amount not to exceed **Same as above**
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.)
Quarterly
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, Title, and Amount:
Parks Recreation & Railroad A7110 .470 Contract \$27,000

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Warren County Parks Recreation & RailRoad

DATE: 11/21/23

- (a) Is this a Result of a Bid or Request for Proposal?
No
- (b) Purpose of Contract:
Authorizing agreements between Warren County and Hague Sno-Goers for snowmobile trail maintenance and equipment. (reso. 559 of 2021)
- (c) Name of Contractor:
Tom Haskell
- (d) Address of Contractor: **448 New Hague Rd. Hague NY 12836**
- (e) Contractor's Contact Person and Telephone Number:
518-538-5958
- (f) Has or will the Contract be provided, if so, please attach:
No
- (g) Commencement Date of Contract:
1/1/24
- (h) Termination Date of Contract:
12/31/24
- (i) Payment Provisions: i) lump sum amount **\$9,000.00**
ii) hourly rate amount
iii) total amount not to exceed **Same as above**
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
Quarterly
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, Title, and Amount:

Parks Recreation and Railroad, A7110 .470 Contract \$9,000

Sample: A.1010 470 Legislative Board – Contract \$xx.xx

Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Warren County Parks Recreation & RailRoad

DATE: 11/21/23

- (a) Is this a Result of a Bid or Request for Proposal?
No
- (b) Purpose of Contract: Reauthorizing and agreement between the County of Warren and the Northern Warren Trailblazers Snowmobile Club to continue use a trail that crosses county property in Warrensburg (198-1-9, 198-1-14) and town of Bolton (198.04-1-9). Distance is ~.443mi or 2340ft. Map attached. Reso109/2017
- (c) Name of Contractor:
Adam Riley
- (d) Address of Contractor: **PO Box 613 Chestertown, NY 12617**
- (e) Contractor's Contact Person and Telephone Number:
518-257-2476
- (f) Has or will the Contract be provided, if so, please attach:
NO
- (g) Commencement Date of Contract:
upon execution
- (h) Termination Date of Contract:
4/31/26
- (i) Payment Provisions: i) lump sum amount **\$27,000.00**
ii) hourly rate amount
iii) total amount not to exceed **Same as above**
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
Quarterly
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, Title, and Amount:

Parks Recreation and Railroad, A7110 .470 Contract \$27,000

Sample: A.1010 470 Legislative Board – Contract \$xx.xx

Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

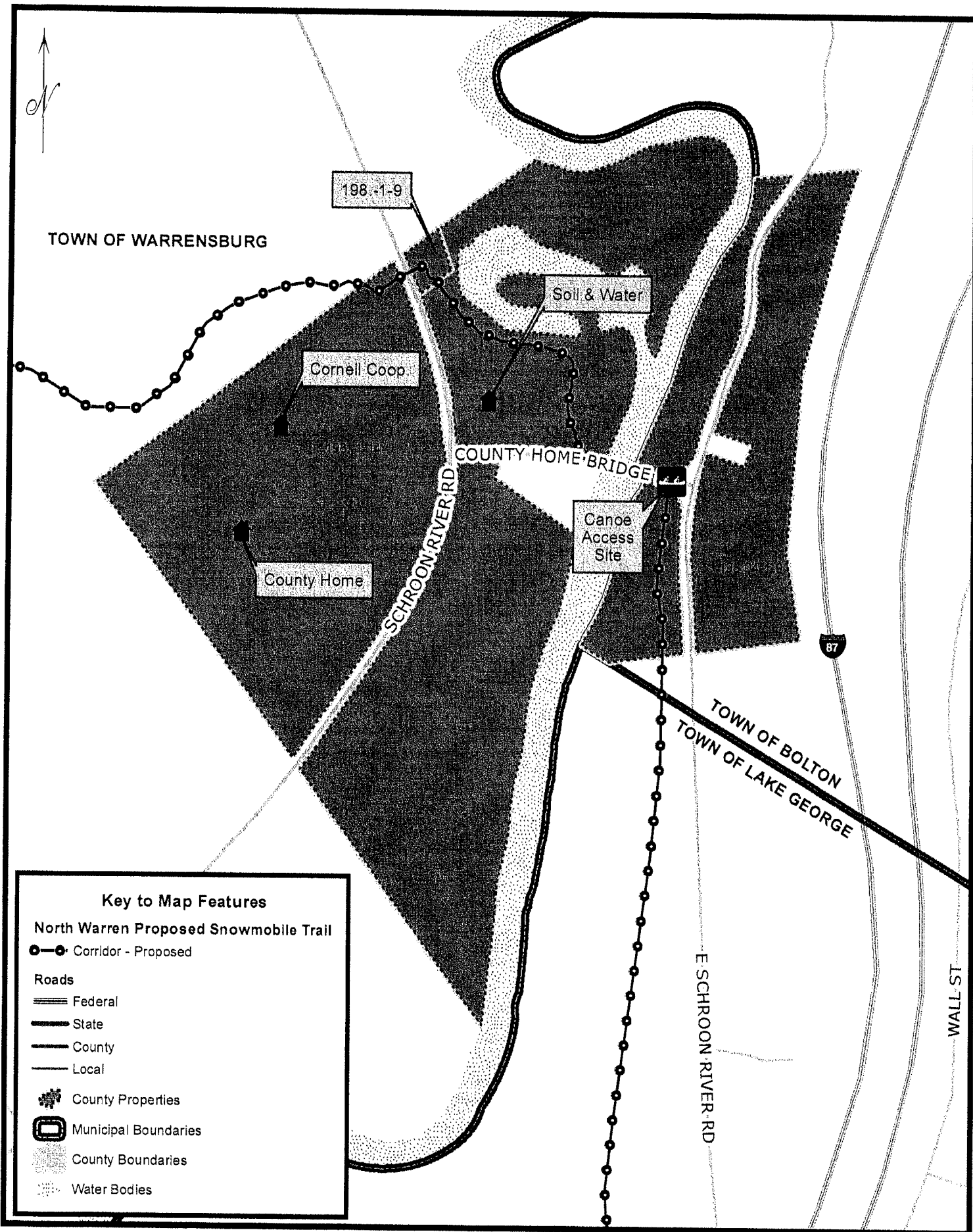
DEPARTMENT NAME: Warren County Parks Recreation & RailRoad

DATE: 11/21/23

- (a) Is this a Result of a Bid or Request for Proposal?
No
- (b) Purpose of Contract: Reauthorizing and agreement between the County of Warren **and the Northern Warren Trailblazers Snowmobile Club to continue use a trail that crosses county property in Warrensburg (198-1-9, 198-1-14) and town of Bolton (198.04-1-9). Distance is ~.443mi or 2340ft. Map attached. Reso 123/2020**
- (c) Name of Contractor:
Adam Riley
- (d) Address of Contractor: **PO Box 613 Chestertown, NY 12617**
- (e) Contractor's Contact Person and Telephone Number:
518-257-2476
- (f) Has or will the Contract be provided, if so, please attach:
NO
- (g) Commencement Date of Contract:
upon execution
- (h) Termination Date of Contract:
4/31/26
- (i) Payment Provisions: i) lump sum amount
ii) hourly rate amount
iii) total amount not to exceed
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount:**

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS



TOWN OF WARRENSBURG

198-1-9

Soil & Water

Cornell Coop

COUNTY HOME BRIDGE

County Home

Canoe Access Site

SCHROOM RIVER RD

87

TOWN OF BOLTON
TOWN OF LAKE GEORGE

E SCHROOM RIVER RD

WALL ST

Key to Map Features

North Warren Proposed Snowmobile Trail

- Corridor - Proposed

Roads

- ▬▬▬ Federal
- ▬▬▬ State
- ▬▬▬ County
- ▬▬▬ Local

County Properties

- County Properties

Municipal Boundaries

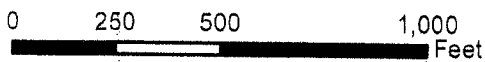
- ▭ Municipal Boundaries

County Boundaries

- ▭ County Boundaries

Water Bodies

- ▭ Water Bodies



NORTH WARREN SNOWMOBILE CLUB
PROPOSED TRAIL - COUNTY HOME VICINITY

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Warren County Parks Recreation & RailRoad

DATE: 11/21/23

- (a) Is this a Result of a Bid or Request for Proposal?
No
- (b) Purpose of Contract:
Authorizing agreements between Warren County and Thurman Connection for snowmobile trail maintenance and equipment. (reso 562 of 2021, 474 of 2022)
- (c) Name of Contractor:
Sue Brooks
- (d) Address of Contractor: **133 Bear Pond Road, Athol NY 12810**
- (e) Contractor's Contact Person and Telephone Number:
518-696-5193
- (f) Has or will the Contract be provided, if so, please attach:
NO
- (g) Commencement Date of Contract:
1/1/24
- (h) Termination Date of Contract:
12/31/24
- (i) Payment Provisions: i) lump sum amount **\$27,000.00**
ii) hourly rate amount
iii) total amount not to exceed **Same as above**
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.)
Quarterly
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, Title, and Amount:

Parks Recreation and Railroad, A7110 .470 Contract \$27,000

Sample: A.1010 470 Legislative Board – Contract \$xx.xx

Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

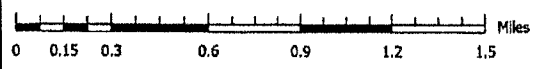
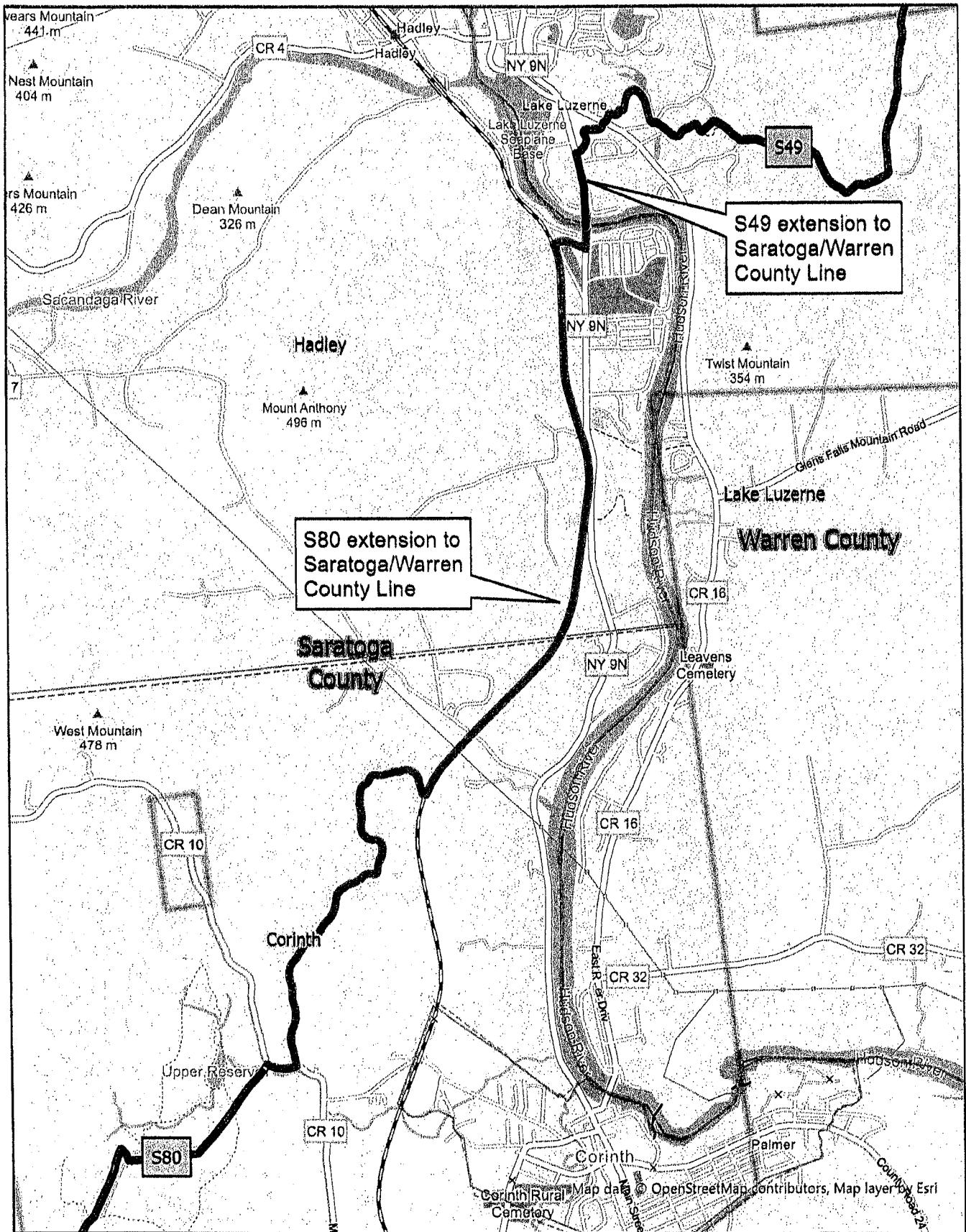
DEPARTMENT NAME: Parks Recreation & Railroad

DATE: 11/21/23

- (a) Is this a Result of a Bid or Request for Proposal?
No
- (b) Purpose of Contract:
Authorizing an Agreement between for snowmobiles to use the railroad ROW between MP 55.89 to MP 58.65 (reso 565 of 2021)
- (c) Name of Contractor:
Charles Albertson
- (d) Address of Contractor:
366 Plank Road, Porters Corners, NY 12859
- (e) Contractor's Contact Person and Telephone Number:
518-275-7687
- (f) Has or will the Contract be provided, if so, please attach:
NO
- (g) Commencement Date of Contract:
Upon Execution
- (h) Termination Date of Contract:
4/15/24
- (i) Payment Provisions: i) lump sum amount
ii) hourly rate amount
iii) total amount not to exceed
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount:**

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

*as listed in budget and LOGOS



- NYS Snowmobile Trail
- S80 extension

2021-2022 Saratoga County
Phase 1
Saratoga Snowmobile Association
S80 extension



Map data © OpenStreetMap contributors, Map layer by Esri

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Dept of Public Works, Parks Recreation and Railroad

DATE: 11/21/23

- (a) Purpose of Amendment:
To amend the budget with funds received from the WCSWCD Community Conservation Fund for Spring Zing 2023 in the amount of \$358.42
- (b) Appropriation Code, Object Code, Full Title and Amount:
A7110.436 Advertising Fees \$298.50
A7110.410 Supplies \$59.92
- (c) Revenue Code (with title), and Amount:
A7110 .2716 Grants from Other Sources \$358.42

RESOLUTION REQUEST FORM NO. 5

Request to Apply for a Grant Application and Grant Agreement

DEPARTMENT NAME: Warren County Parks Recreation and Railroad/

DATE: 11/21/23

- (a) Purpose of Grant: Funding to support Homeschool, School and Public Programs at Up Yonda Farm
- (b) Name of Grantor: The Glen and Carol Pearsall Adirondack Foundation
- (c) Address of Contractor: P.O. Box 105. Johnsburg, NY 12843.
- (d) Grantor's Contact Person and Telephone Number:
Adam Pearsall; info@pearsallfoundation.org
- (e) Has or Will the Grant Application or Grant Agreement be provided, if so, Please Attach?
Grant Award Letter attached
- (f) Effective Date of Grant: 1/1/24
- (g) Termination Date of Grant: 12/31/24
- (h) Total Dollar Amount Involved (not to exceed): \$2,500
- (i) Deadline to Submit Grant Application and/or Grant Agreement:
- (j) Is a Budget amendment required? If yes, also complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? No
If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (i) Is a Local Share Required? NO If Yes, Where are the Funds? List Budget Code (with title), Object Code (with title), and Amount **OR** Capital Project **OR** Capital Reserve Project Number and Title and Amount:

RESOLUTION REQUEST FORM NO. 5

Request to Apply for a Grant Application and Grant Agreement

DEPARTMENT NAME: Warren County Parks Recreation & Railroad

DATE: 11/21/23

- (a) Purpose of Grant: Funding For Hobby and Special Interest Programs at Up Yonda Farm
- (b) Name of Grantor: Town of Bolton
- (c) Address of Contractor: PO BOx 698, Bolton Landing, NY 12814
- (d) Grantor's Contact Person and Telephone Number: Bolton Supervisors Office 518-644-2815
- (e) Has or Will the Grant Application or Grant Agreement be provided, if so, Please Attach?
- (f) Effective Date of Grant: 1/1/24
- (g) Termination Date of Grant: 12/31/24
- (h) Total Dollar Amount Involved (not to exceed): \$2,500
- (i) Deadline to Submit Grant Application and/or Grant Agreement: 11/15/2023
- (j) Is a Budget amendment required? If yes, also complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (i) Is a Local Share Required? If Yes, Where are the Funds? List Budget Code (with title), Object Code (with title), and Amount **OR** Capital Project **OR** Capital Reserve Project Number and Title and Amount:

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: DPW

DATE: 11/21/23

- (a) Is this a Result of a Bid or Request for Proposal? Yes, WC 62-23
- (b) Purpose of Contract: Recreational use of the short line railroad tracks and buildings (stations and out-buildings) owned by Warren County for a 5 year period at a fee of \$100,000/year. Contract will follow all other existing terms in current contract.
- (c) Name of Contractor: Revolution Rail Co Adirondack, LLC
- (d) Address of Contractor: PO Box 202, North Creek, NY 12853
- (e) Contractor's Contact Person and Telephone Number: Robert Harte (917) 334-1288
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract: January 1, 2024
- (h) Termination Date of Contract: December 31, 2028
- (i) Payment Provisions: i) lump sum amount
ii) hourly rate amount
iii) total amount not to exceed
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, and Title, and Amount:

WC 62-23 - Request for Proposals for Recreational Use of the Short Line Railroad Track Owned by the County of Warren, NY from MP 55.89 (Antone Road, Corinth, NY) to MP 95 (North Creek Station)

DATE: November 16, 2023

TIME: 3:00 PM

PLACE: Human Services Building

PROPOSAL

PROPOSAL OF REVOLUTION RAIL CO ADIRONDACK LLC
COMPANY NAME

TO: Julie Butler, Purchasing Agent
Warren County Human Services Building, 3rd Floor
1340 State Route 9
Lake George, New York 12845

Having carefully examined the Specifications and Requirements, the undersigned hereby, and herein, submits this fee proposal, together with all other requirements set forth above.

	Base Proposal	Alternate 5-yr Proposal*
Use of the approximate forty (40) miles of railroad track	\$ <u>60,000</u>	\$ <u>75,000</u>
Use of Hadley Train Station	\$ <u>4,000</u>	\$ <u>5,000</u>
Use of Thurman Train Station	\$ <u>4,000</u>	\$ <u>5,000</u>
Use of Riverside Train Station	\$ <u>2,000</u>	\$ <u>2,500</u>
Use of North Creek Train Station and out buildings (Station, engine house, out buildings/storage barns)	\$ <u>10,000</u>	\$ <u>12,500</u>
Total ANNUAL Fee to be paid to County	\$ <u>80,000</u>	\$ <u>100,000</u>

Signature: 

Name (Printed): ROBERT HARTE

Name of Firm: REVOLUTION RAIL CO ADIRONDACK LLC

Business Address: PO BOX 202, NORTH CREEK, NY 12853

Date: 11/15/2023 Federal ID# 81-3314387

Phone # 917-334-1288 Fax# N/A

E-mail: robert@revrail.com

NOTE: The following Non-Collusion Certification, Corporate Resolution and Iran Divestment Act Certification must accompany proposal.

*Please see Section 3 - ANNUAL FEE TO BE PAID TO THE COUNTY FOR RECREATIONAL USE

2