

**WARREN COUNTY BOARD OF ETHICS**  
**JANUARY 9, 2023**

**BOARD OF ETHICS MEMBERS PRESENT:**

Member - Robert Iusi, Warren County Probation  
Alternate Member - Diana Palmer, Glens Falls City Common Council  
Members of the Public - Ash Anand, George Armstrong, John W. Bishop, James McEnaney, Jr.  
Alternate Members - Peter Aust, Sean Dion

**GUESTS:**

Larry Elmen, Warren County Attorney  
Rachel E. Seeber, Town of Queensbury Supervisor at Large  
Amanda Allen, Clerk of the Board  
Leslie Lovelace, Secretary to the Clerk of the Board

*Please note, the following contains a summarization of the January 9, 2023 meeting of the Warren County Ethics Board; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://warrencountyny.gov>*

Copies of the meeting agenda were distributed; *a copy of the agenda is on file with the meeting minutes.*

Commencing the agenda review as follows:

- I. Call to Order - Meeting called to order by Amanda Allen, *Clerk of the Board of Supervisors*, at 11:03 a.m.
- II. Roll Call - Roll called; all members were present.
- III. Appointment of Chairperson and Vice Chairperson - Motion was made by Mr. Anand, seconded by Mr. McEnaney and carried unanimously to appoint Robert Iusi as Chair.  
  
Motion was made by Chairman Iusi, seconded by Mr. Bishop and carried unanimously to appoint Ash Anand Vice Chair.
- IV. Public Comment - There was no one present wishing to speak.
- V. Warren County Board of Ethics Standing Rules and Procedures (Proposed)
  - a. Presentation and Overview (County Attorney) - Larry Elmen, *County Attorney*, requested members view their County e-mail on a regular basis, complete the 2023 Ethics Training to be sent through County e-mail and complete the Financial Disclosure Statement and return to his Office.
  - b. Board Discussion on Standing Rules and Procedures - Mr. Elmen provided a review of the Standing Rules and Procedures and answered questions posed by members. Mr. Elmen suggested amending Section G(v) on page II to read: *"Upon the Board determining to take no action on a filed document the Board shall not disclose the existence or content of the document absent compulsion of process or the order of a Court of competent jurisdiction"*.
  - c. Vote on Standing Rules and Procedures - Motion was made by Chairman Iusi and seconded by Mr. Anand to approve the Standing Rules and Procedures as presented and including the amendment suggested by Mr. Elmen, as outlined above.

Privilege of the floor was extended to Supervisor Seeber, who expressed gratitude to the members for serving on the Board and addressed concerns she had regarding the verbiage in Section 1(I) on page 2 of the Standing Rules and Procedures along with issuing an advisory opinion within ninety days due to possible conflicts affecting decisions the Board of Supervisors would need to take action

on sooner than the ninety days. She stated she would provide all of the concerns she had in writing to the Board of Ethics.

There being no further discussion, Chairman Iusi called the question on the aforementioned motion to approve the Standing Rules and Procedures and the motion was carried unanimously.

- VI. Proposed Agenda for Next Meeting, the items were discussed in the following order:
  - b. Discussion of future 2023 Meeting Dates - Board determined the next meeting would be held on January 25, 2023 at 10:00 a.m.
  - a. Review of Documents received for Board consideration - It was the consensus of the Committee to receive filed documents with the County Attorney's Office by way of County e-mail one week prior to the meeting for review.

Ms. Palmer exited the meeting at 12:40 p.m.

- VII. Privilege of the floor and public comment - Discussion ensued with regard to the process for complaint form review and a determination would be made at the next meeting.
- VIII. Announcements:
  - a. Next Scheduled Meeting Date and Time - Meetings were scheduled by the Board on January 25, 2023 at 10:00 a.m. and February 9, 2023 at 2:00 p.m.
- VII. Adjournment of Public Meeting - As there was no further business to come before the Warren County Board of Ethics, on motion made by Mr. Anand, seconded by Mr. Bishop, and carried unanimously, Mr. Iusi adjourned the meeting at 12:55 p.m.

Respectfully submitted,  
Leslie Lovelace, Secretary to the Clerk of the Board