

HEALTH SERVICES Committee
November 19, 2024

COMMITTEE MEMBERS:

David Strainer, Chair, and Debra Runyon, Vice Chair, Haley Gilligan, Daniel Bruno, Joshua Patchett, Michael Wild, Frank Thomas, and the Chair of the Board shall serve as the Ex-Officio member when needed in accordance with Section C (4) of the Rules of the Board.

- I. Committee meeting called to order by Chair
- II. Approval of minutes of prior Committee Meeting: October 22, 2024
- III. Privilege of the floor and public comment
- IV. Action Agenda/New Business Items:

Request Resolution: 1	To Award WC 69-24 RFP for Certified Coding and OASIS Services and authorize contract with the lowest responsible proposer for the terms outlined in the RFP, effective January 2025. (Attachment #1)
Rationale:	Health Services utilizes a vendor for coding and chart review to ensure compliance with regulations and optimization of eligible revenue. Our current contract is expiring in January 2025 and Health Services is in process of reviewing proposals that were received. We are hopeful to provide recommendation at the meeting.

Request Resolution: 2	To amend Health Services Homecare Therapist contract to reflect the attached updated rate schedule. (Attachment #2)
Rationale:	Warren County is fortunate to have a small, yet mighty therapy team, that is dedicated to their profession, our agency, and most importantly, our patients. These therapists are second to none and provide excellent in-home care. With the implementation of the electronic medical record, additional tasks and time have necessitated us to update our rate schedule. The expenses related to these adjustments will increase our expenses by \$5,500. These additional expenses will be slightly offset by an anticipated increase in revenues. Retention of our therapists is vitally important and this is a small step in the right direction.

Request Resolution: 3	To amend the 2024 Budget to adjust the NYSDOH Public Health Infrastructure Grant to reflect third year funding in the amount of \$110, 565, that will become available December 1, 2024. (Attachment #3)
Rationale:	Tawn Driscoll, Fiscal Manager, will be at the meeting to discuss.

Request Resolution: 4	To transfer funds in the 2024 Budget related to the Public Health Infrastructure Grant (Attachment #4)
Rationale:	Tawn Driscoll, Fiscal Manager, will be at the meeting to discuss.

V. Discussion Items:

Report of Revenues and Expenditures for 2024

Please see Attachment #5.

Revenue and Expense Comparison Report for 2023 vs 2024

Please see Attachment #6.

VI. Informational Items/Reports

Status of Referrals

Please see **Attachment # 7 A/B** for the report.

Emergency Response and Preparedness

Please see **Attachment #8** for the report.

Rabies Report

Please see **Attachment #9** for the report.

VII. Referrals/Pending Items: None at this time.

VIII. Privilege of the floor and public comment

IX. Motion to adjourn

Attachments:

1. Resolution Request: To Award and Authorize Contract for Certified Coding and OASIS Services / RFP WC 69-24
2. To Amend Home Care Therapist Contract to Reflect New Rates, Effective 1/1/2025
3. Resolution Request: To Amend the 2024 Budget to Reflect Receipt of 3rd Year Public Health Infrastructure Grant Funding
4. Resolution Request: To Transfer Funds in 2024 Budget Related to the Public Health Infrastructure Grant
5. Report of Revenues and Expenditures for 2024
6. Revenue and Expense Comparison Report for 2023 vs 2024
7. Report of Referrals Status A/B
8. Emergency Response and Preparedness Activities Report
9. Rabies Report

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Health Services

DATE: November 19, 2024

- (a) Is this a Result of a Bid or Request for Proposal? **WC 69-24**
- (b) Purpose of Contract: **Certified Coding and OASIS Services for use by Homecare Agency (CHHA); Award WC 69-24 RFP to Lowest Responsible Proposer**
- (c) Name of Contractor: **TBA: Lowest Responsible Proposer**
- (d) Address of Contractor: **TBA**
- (e) Contractor's Contact Person and Telephone Number: **TBA**
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract: **January 2025**
- (h) Termination Date of Contract: **Per Proposal**
- (i) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount: **A.4010. 470 Health Services Contract****

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

*as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 4

Request for Extending, Rescinding or Amending Existing Contract

DEPARTMENT NAME: Health Services

DATE: November 19, 2024

- (a) Purpose of Contract Change: **To amend Health Services Homecare Therapist contract to reflect the attached updated rate schedule, effective January 1, 2025.**
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: **503 of 2023**
- (c) Name of Contractor: **Health Services Homecare Therapists**
- (d) Address of Contractor: **Various**
- (e) Contractor's Contact Person and Telephone Number: **TBA**
- (f) Commencement Date of Extension: **1/1/2025**
- (g) Termination Date of Extension: **Automatic renewal unless 30 day written termination notice is rendered by either party**
- (h) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. **Voucher**)
- (i) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: A.4020.470 Health Services- Contract Expenses**

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

*as listed in budget and LOGOS

Health Services Therapy Rates
Effective January 1st, 2025

Certified Home Health Agency

Services	Current Rates- Region One	Proposed Rates- Region One	Current Rates- Region Two	Proposed Rates- Region Two
Evaluation Visit	\$70.00	No Change	\$80.00	No Change
Revisit	\$58.00	No Change	\$77.00	No Change
Meetings	\$40.00 for 1 st hour. \$15.00 per each additional 30 minutes	No Change	\$40.00 for 1 st hour. \$15.00 per each additional 30 minutes	No Change
Oasis Discharge	\$15.00/ discharge	No Change	\$15.00/ discharge	No Change

Physical Therapist

Services	Current Rates- Region One	Proposed Rates- Region One	Current Rates- Region Two	Proposed Rates- Region Two
SOC	\$100.00	\$105.00	\$100.00	\$105.00
ROC	No Rate	\$95.00	No Rate	\$95.00
Recertification	No Rate	\$90.00	No Rate	\$90.00
30-Day Functional Assessment	No Rate	\$80.00	No Rate	\$80.00

* Physical Therapists are the only Therapists that do SOC's which include first visit and evaluation.

Early Intervention Services Only

Services	Current Rates- Region One	Proposed Rates- Region One	Current Rates- Region Two	Proposed Rates- Region Two
Evaluation	\$50.00	No Change	\$57.00	No Change
Revisit	\$50.00	No Change	\$57.00	No Change
Extended Visit (With IFSP Approval)	\$70.00	No Change	\$70.00	No Change
Meetings *Applies all contractors for mandatory and approved meetings	\$40.00 for 1 st hour \$15.00 per each additional 30 minutes	No Change	\$40.00 for 1 st hour \$15.00 per each additional 30 minutes	No Change
Supplemental Evaluation	\$117.00	No Change	\$117.00	No Change

Preschool CPSE/Approved IEP

Services	Current Rates- Region One	Proposed Rates- Region One	Current Rates- Region Two	Proposed Rates- Region Two
Basic Visit	\$55.00	No Change	\$60.00	No Change
Group Visit (per child)	\$44.00	No Change	\$44.00	No Change
Meetings *Applied all contractors for mandatory and approved meetings	\$40.00 for 1 st hour \$15.00 per each additional 30 minutes	No Change	\$40.00 for 1 st hour \$15.00 per each additional 30 minutes	No Change

Region One: Towns of Lake George, Queensbury, Warrensburg and City of Glens Falls

Region Two: Towns of Bolton, Chester, Hague, Horicon, Johnsburg, Lake Luzerne, Stony Creek, Thurman.

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

***If this is the result of a grant award, also complete and submit
Form No. 5 or 6**

DEPARTMENT NAME: Warren County Health Services-Health Education
DATE: November 19, 2024

- (a) **Purpose of Amendment:** To amend the 2024 budget to adjust the Infrastructure Grant to reflect the third year of the grant from the funds to be given by the State in the amount of \$110,565.00.

- (b) **Appropriation Code (with title), Object Code (with title) and Amount:**
A.4197.210 PH Infrastructure Workforce & Data Systems-Furniture & Fixtures-\$110,565.00

Revenue Code (with title), and Amount:
A.4197.4416 Infrastructure Workforce Data Systems Revenue
\$110,565.00

***Note: To record Effective December 1, 2024 the third year of funding for the Infrastructure Workforce Data Systems Grant. At this time, a major project has been quoted to upgrade our offices with furniture needed for the Agency. This is a five year grant.**

Request for Transfer of Funds FOR 2024

TO: Amanda Allen, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

TRANSFERS FOR 2024 BUDGET

DATE: November 2024

SIGNED: _____

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
1. A.4018.0058..220	Infrastructure Grant-Office Equipment	A4018.0058.110	Infrastructure Grant-Full Time Salaries	\$66,000.00

Total Transfers \$66,000.00

1 To transfer funds from Expenses in Infrastructure Grant to cover Salaries for three Employees 7-11/2024

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Fund			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records

Total

**Revenue and Expense Comparison 2024 vs 2023
as of 11/6/24**

EXPENSES	2024 YTD Actual as of 11/6/24 G/L	2023 YTD as of 11/4/23 G/L	Variance
Salaries - Regular	\$1,964,599.97	\$1,789,514.05	\$175,085.92
Salaries - Overtime	\$53,400.00	\$44,827.91	\$8,572.09
Salaries - Part Time	\$127,337.40	\$199,497.75	(\$72,160.35)
100's PERSONAL SERVICES	\$2,145,337.37	\$2,033,839.71	\$111,497.66
200's EQUIPMENT	\$37,159.95	\$252,455.73	(\$215,295.78)
400's CONTRACTUAL	\$3,472,337.15	\$3,752,967.10	(\$280,629.95)
800's EMPLOYEE BENEFITS	\$886,059.59	\$867,141.65	\$18,917.94
TOTALS	\$6,540,894.06	\$6,906,404.19	(\$365,510.13)

REVENUES	2024 YTD ACTUAL	2023	Variance
	\$3,285,675.45	\$3,564,178.22	(\$278,502.77)

Comments:

Salaries: (please see previous page) overall are \$111,497.66 or 5.48% above 2023 as of the 10/20/24 payroll. Salaries for 2024 are 62.55% of the budget while were 71.41% of total 2023 Salaries. However to note, Union Negotiations had not been finalized yet for 2024, Full time and Overtime salaries are above 2023 due to a few positions that were filled and promotions for 2024.

Also to note, The Homecare division has two additional nurse on staff since April.

Part time /Per Diem Salaries were below 2023 due to less staff needed for Clinics and Covid Covid Contract Tracing. Few staff are being utilized now even though COVID still remains in the community. Our staff in Public Health still need to be utilized for issues that need to continually be addressed and followed up by our staff and staffing for Clinics are used as needed throughout the year.

Equipment: Year to date for 2024 includes Tablets /keyboards utilized by the HomeCare Staff, which were paid in full by previous DSRIP funds received. 2023 Reflects Equipment purchased for the School Grants.

Contractual Expenses: At this time, Contractual Expenses are below 2023 expenses. This is primarily due to the fact that many COVID related purchases were made in 2023.

Employee Benefits/Fringe: Employee benefits are slightly over 2023 by \$18,917.94 due to additional staffing.

Revenues: Revenues are below YTD for 2024 vs 2023 this time. We are in the process of closing the Homecare for October. We continue to hold Vaccination Clinics while November we just held the last Rabies clinic til 2025.

Warren County Health Services
Patient Referrals/SOC (May or May not have become Patients)
CHHA Division

CATEGORY	01/2023	02/2023	03/2023	04/2023	05/2023	06/2023	07/2023	08/2023	09/2023	10/2023	11/2023	12/2023
SN Referral/SOC	30	34	35	26	38	29	33	21	29	21	21	19
PRI	2	0	0	0	3	2	1	2	1	2	1	0
SN Referral/SOC per month	32	34	35	26	41	31	34	23	30	23	22	19
PT Referral/SOC	29	20	26	22	28	33	28	13	14	13	12	10
SN and PT Referral/SOC per month	61	54	61	48	69	64	62	36	44	36	34	29

598

CATEGORY	01/2024	02/2024	03/2024	04/2024	05/2024	06/2024	07/2024	08/2024	09/2024	10/2024	11/2024	12/2024
SN Referral/SOC	33	25	32	24	26	37	32	27	29	33		
PRI	0	0	0	0	0	0	0	0	0	0		
SN Referral/SOC per month	33	25	32	24	26	37	32	27	29	33	0	0
PT Referral/SOC	9	12	8	13	9	17	10	16	11	14		
SN and PT Referral/SOC per month	42	37	40	37	35	54	42	43	40	47	0	0

417

23 vs 24 (%) -31% -34% -31% -23% -49% -16% -32% 19% -9% 31%

VISITS	01/2023	02/2023	03/2023	04/2023	05/2023	06/2023	07/2023	08/2023	09/2023	10/2023	11/2023	12/2023
SN visits	284	266	329	256	326	316	286	278	241	323	246	223
LPN visits	5	0	0	0	0	0	0	0	0	0	0	0
PT visits	211	136	175	155	161	206	213	189	190	240	239	192
OT visits	20	19	16	12	13	19	14	16	14	20	15	17
Speech visits	1	1	1	4	1	1	0	4	2	0	0	0
Total visits per month	521	422	521	427	501	542	513	487	447	583	500	432

VISITS	01/2024	02/2024	03/2024	04/2024	05/2024	06/2024	07/2024	08/2024	09/2024	10/2024	11/2024	12/2024
SN visits	253	262	282	279	263	318	371	347	311	367		
LPN visits	0	0	0	0	0	0	0	0	0	0		
PT visits	212	239	242	258	234	237	275	217	204	240		
OT visits	12	18	20	15	18	14	22	22	9	16		
Speech visits	2	0	0	4	10	34	36	23	34	24		
Total visits per month	479	519	544	556	525	603	704	609	558	647	0	0

23 VS 24 (%) -8% 23% 4% 30% 5% 11% 37% 25% 25% 11%

Numbers current as of 11/7/2024

Warren County Health Services
Patient Served by Town
CHHA Division

Town	01/2023	02/2023	03/2023	04/2023	05/2023	06/2023	07/2023	08/2023	09/2023	10/2023	11/2023	12/2023
Adirondack	3	1	0	0	0	0	0	0	0	0	0	1
Athol	2	2	1	1	0	0	1	0	0	0	0	0
Bakers Mills	1	1	1	1	1	1	1	1	1	0	0	0
Bolton Landing	1	2	3	2	3	3	3	4	4	4	4	2
Brant Lake	0	2	3	2	4	5	5	2	2	0	1	4
Chesterdown	4	2	4	4	4	2	2	3	6	10	13	9
Cleverdale	0	0	0	0	0	0	0	0	0	0	0	0
Diamond Point	0	0	0	1	1	2	2	2	2	0	1	0
Glens Falls	17	12	13	14	18	20	21	17	12	16	12	16
Hague	0	1	1	1	1	1	1	2	3	2	4	3
Johnsburg	3	3	4	3	4	4	3	2	1	0	0	1
Kattskill Bay	0	0	0	0	1	1	1	0	0	1	1	0
Lake George	5	4	7	10	11	11	4	5	6	5	3	4
Lake Luzerne	4	3	3	3	1	2	6	6	5	8	5	7
North Creek	1	3	3	3	4	5	5	2	1	0	3	3
North River	0	0	0	0	0	0	0	0	0	0	0	0
Olmstedville	0	0	0	0	0	0	0	0	0	0	0	0
Pottersville	3	3	4	2	3	3	3	2	2	2	2	2
Queensbury	35	34	43	37	34	34	36	27	22	34	36	32
Riparius	0	0	0	0	1	0	0	0	0	0	0	0
Silver Bay	0	0	0	0	0	0	0	1	2	2	0	0
Stony Creek	3	2	1	2	2	2	2	1	1	2	2	1
Warrensburg	11	9	8	6	7	6	6	7	10	10	9	5
Wevertown	0	0	0	0	1	1	2	2	1	1	2	3
Total	93	84	99	91	100	105	104	86	76	101	98	89

Town	01/2024	02/2024	03/2024	04/2024	05/2024	06/2024	07/2024	08/2024	09/2024	10/2024	11/2024	12/2024
Adirondack	0	0	1	1	1	1	3	3	0	0	0	0
Athol	0	0	1	1	1	0	0	0	0	1	1	1
Bakers Mills	0	0	0	0	0	0	0	0	0	0	0	0
Bolton Landing	2	1	1	1	2	3	3	1	3	4	4	4
Brant Lake	0	1	2	2	1	2	2	3	2	3	4	4
Chesterdown	7	5	6	6	4	1	5	5	6	5	5	5
Cleverdale	0	0	0	2	1	1	1	0	0	0	0	0
Diamond Point	1	2	2	2	2	1	1	2	2	0	0	0
Glens Falls	22	25	18	23	20	19	21	20	20	25	20	25
Hague	1	1	1	0	1	3	2	2	1	2	1	2
Johnsburg	1	0	0	1	1	1	1	0	0	0	1	1
Kattskill Bay	1	0	0	0	0	0	0	0	0	1	1	1
Lake George	7	9	16	13	6	7	8	2	4	8	8	8
Lake Luzerne	4	4	3	1	0	5	5	3	5	3	4	4
North Creek	3	2	1	1	1	4	3	4	3	4	3	4
North River	1	0	1	0	0	1	1	0	0	0	0	0
Olmstedville	0	0	0	1	1	1	1	0	0	0	0	0
Pottersville	1	1	1	1	1	1	2	3	2	2	5	5
Queensbury	37	30	45	39	40	44	55	49	38	34	38	34
Riparius	0	0	0	0	0	0	0	0	0	0	0	0
Silver Bay	0	0	0	0	0	0	1	1	0	0	1	1
Stony Creek	1	1	1	1	1	1	1	0	0	0	1	1
Warrensburg	9	11	8	7	9	14	11	7	13	17	13	17
Wevertown	2	2	2	3	2	3	2	1	1	2	2	2
Total	100	96	110	106	112	125	100	102	118	102	118	0

BT ACTIVITY SHEET
BP1 (new) 7/1/24 – 6/30/2025

Page 1

10/8	Virtual	BT Coordinators Meeting	Dan Durkee, Don stack	Networking
10/16	In Person	School Illness Outbreak TTX @ GFH	Dan Durkee, Olivia Cohen, Olivia Jones, don Stack	Exercise
10/28	Virtual	Volunteer Coordinators Call	Dan Durkee, Don Stack	Planning
10/30	In Person	Local EPR/LEPC Committee Meeting	Dan Durkee, Don Stack	Networking
11/7	Webinar	Community Resiliency Training	Dan Durkee	Training
11/12	Virtual	BT Coordinators Meeting	Dan Durkee	Networking
11/15	In Person	Emergency Preparedness Community training for Southern Adirondack child Care Network Annual Conference	Dan Durkee	Community Outreach

Warren County Public Health Rabies Program October 2024

Town	Different Address Owner/Victim *Follow up by Public Health ACO				Same Address Owner/Victim *Follow up by Public Health				Out of Town Owner *Follow Up by Public Health				Strays or Unknown Owner Follow Up by Public Health • Vet's Office • Victim Offered Rabies PEP • Euthanized and tested							
	Cats		Dogs		Cats		Dogs		Cats		Dogs		Vet		Treated with PEP		Refused PEP		Euthanized & Tested	
	UTD	NOT UTD	UTD	NOT UTD	UTD	NOT UTD	UTD	NOT UTD	UTD	NOT UTD	UTD	NOT UTD								
Bolton																				
Chester							1													
Glens Falls			2		2	1	1													
Hague																				
Horicon																				
Johnsburg				1																
Lake George							2													
Lake Luzerne							1													
Queensbury			1	2			2													
Stony Creek																				
Thurman																				
Warrensburg																				
Totals			1	5	2	3	2	3	2	2	3	2					1	1		1

*UTD- Up to date
 *PEP- Post exposure prophylaxis
 1 opossum bite in Glens Falls – PEP started

Total Bites for this month – 19
 Specimens tested for rabies this month – 2
 Positive specimens for rabies – 0
 People pre-approved for rabies post exposure treatment – 2 (1 declined)