

FINANCE & BUDGET COMMITTEE

AGENDA

NOVEMBER 22, 2024

**Committee Members:** *Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu*  
*Chair of the Board shall serve as an Ex-Officio member when needed in accordance with Section C(4) of the Rules of the Board*

I. Committee meeting called to order by Chairman.

II. Motion to approve minutes of prior Committee meetings.

III. Privilege of the Floor/Public Comment

IV. Action Agenda

**1) Request for transfers of funds as attached for Committee approval.**

**2) Requests/Items to be Discussed by the County Administrator (John Taflan, County Administrator):**

A) Journal Report of transfers approved by the County Administrator staff for October 2024.

B) Request for transfer of funds totaling \$432,341 from Budget Code A.1990 469.01, *Contingent Account-Other Payments/Salaries*, amongst various budget codes to cover the cost of salary and fringe costs resulting from CSEA contract settlement.

C) Request to amend the 2024 Warren County Budget in the amount of \$198,680 to recognize State Aid revenue offsets as a result of CSEA contract settlement.

D) Request to transfer funds in the amount of \$20.00 from Budget Code A.1670 110, *Mailroom Salaries, Regular*, to Budget Code A.1670 120, *Mailroom, Salaries, Overtime*, to cover overtime costs through the end of the year.

**3) Requests/Items to be Discussed by the County Treasurer (Christine Norton, Treasurer):**

A) Request to approve corrections to the Tax Rolls outlined in the attachment included in the agenda.

B) Request to record \$27,280.80 premium received on issuance of 2024 \$8.42 million BAN (*Bond Anticipation Note*) in County Road Fund Reserve for Debt to be used for subsequent debt services.

C) Request to appropriate \$67,206 from Budget Code A.909.00, *General Fund Unappropriated Surplus*, to Budget Code A.1325 439, *County Treasurer, Misc Fees & Expenses*, to cover the cost of paying the bond issuance costs relating to the November 20, 2024 serial bond.

D) Request to appropriate \$27,280.80 from Budget Code D.884.00, *Reserve for Debt*, to Budget Code D.9730 710, *Bond Anticipation Note, Interest-Indebtedness*, to cover a portion of the cost of BAN interest due in 2024.

E) Request to transfer funds in the amount of \$150,000 from Budget Code D.9730 610, *Bond Anticipation Note, Principle Indebt*, to Budget Code D.9730 710, *Bond Anticipation Note, Interest Indent*, to cover the additional interest costs related to the short-term \$8.42 million BAN issuance in May 2024 and due in November 2024.

F) Request to transfer funds in the amount of \$650.16 from Budget Code D.5110 470, *Maint of Roads, Contract*, to Budget Code D.9730 710, *Bond Anticipation Note, Interest Indebt*, to cover additional BAN interest due.

G) Request to amend the agreement with Fitzgerald Morris Baker Firth, P.C. for bond counsel services in relation to certain serial bonds to extend the term to December 31, 2025 and increase the not to exceed amount from \$7,000 per year to \$25,000 per year in order to cover the fees associated with the current bond expense.

**4) Referral from the County Facilities Committee (Chaired by Supervisor Bruno):**

**Airport (Robin Mapp, Airport Manager) -**

Request to amend the 2024 Warren County Budget in the amount of \$4,670.40 with surplus Balloon Festival funds in Budget Code A.691.00, *Deferred Revenue*, to cover the cost of overtime, FICA, Medicare and Retirement expenses associated with the Balloon Festival.

**CONTINUED**

- 5) **Referrals from the Criminal Justice, Public Safety & Emergency Services Committee (Chaired by Supervisor Geraci):**  
***Sheriff (James LaFarr, Sheriff) -***
- A) Request to appropriate \$497,500 from Budget Code A.909.00, *General Fund Unappropriated Surplus*, to various Budget Codes within the Sheriff's Budget to address deficits created by increased utility expenses and unanticipated operating expenditures throughout the year.
  - B) Request to appropriate \$5,000 from Budget Code A.889.00, *Reserve - STOP DWI*, to Budget Code A.3325 469, *Stop DWI Program, Other Payments/Contributions*, to cover the cost of the payment made to the New York State Department of Corrections and Community Supervision Attica Correctional Facility to reimburse them for funds paid to an inmate whose sentence was overturned.
  - C) Request to amend the 2024 Warren County Budget to reflect the appropriate revenue and expense codes for the first half of the 2024 - 2025 School Resource Officer agreements.
  - D) Request to amend the 2024 Warren County Budget in the amount of \$21,481 to reflect proper appropriations in the 2024 Sheriff's 911 Center, 2020 Interoperable Comm Grant.
- 6) **Referrals from the Health Services Committee (Chaired by Supervisor Strainer):**  
***Office of Community Services (Rob York, Director) -***
- A) Request to appropriate \$450,000 from Budget Code A.909.00, *General Fund Unappropriated Surplus*, to Budget Code A.4390 435, *Psychiatric Expense, Criminal*, to cover the cost of court-ordered NYS CPL 730 competency examinations and restoration expenses through the remainder of the year.
- Public Health (Ginelle Jones, Director, Public Health/Patient Services) -***
- B) Request to amend the 2024 Warren County Budget in the amount of \$110,565 to reflect receipt of the third year of Infrastructure Workforce Data Systems grant funding from New York State.
  - C) Request to authorize the County Auditor to make a one-time payment of \$125 to City and Country Appliance Repair for service/assessment of a refrigerator in the Health Services Department, which is used for vaccine storage. ***(Note: This request did not go before the Health Services Committee for approval).***
- 7) **Referral from the Human Services Committee (Chaired by Supervisor Driscoll):**  
***Department of Social Services (Christine Mastrianni, Commissioner) -***
- Request to amend the 2024 Warren County Budget in the amount of \$155,133 to reflect receipt of grant funding from the New York State Office of Temporary and Disability Assistance to cover the cost of the contract with Open Door Mission from October 2024 through the remainder of the year.
- 8) **Referrals from the Park Operations & Management Committee (Chaired by Supervisor Merlino):**
- A) Request to appropriate \$3,052.21 from Budget Code A.691.07, *Deferred Revenue, Gaslight Village Parking Fees*, to Budget Code A.1625 413, *Charles R. Wood Park, Repair and Maintenance - Bldg/Property*, and to authorize reimbursement in the same amount to Village of Lake George for costs incurred at the Charles R. Wood Park in June 2024 for park attendant.
  - B) Request to appropriate \$3,013.81 from Budget Code A.691.07, *Deferred Revenue, Gaslight Village Parking Fees*, to Budget Code A.1625 413, *Charles R. Wood Park, Repair and Maintenance - Bldg/Property*, and to authorize reimbursement in the same amount to Village of Lake George for costs incurred at the Charles R. Wood Park in August 2024 for park attendant.
  - C) Request to appropriate \$2,946.43 from Budget Code A.691.07, *Deferred Revenue, Gaslight Village Parking Fees*, to Budget Code A.1625 413, *Charles R. Wood Park, Repair and Maintenance - Bldg/Property*, and to authorize reimbursement in the same amount to Village of Lake George for costs incurred at the Charles R. Wood Park in September 2024 for park attendant.

**9) Referrals from the Public Works Committee (Chaired by Supervisor Conover):**

**Department of Public Works (Kevin Hajos, Superintendent) -**

- A) Request to establish Capital Project No. H439, *Diamond Point Road (CR 35) over Smith Brook - West*, in the amount of \$1,500,000.
- B) Request to establish Capital Project No. H440, *Diamond Point Road (CR 35) over Smith Brook- East*, in the amount of \$1,500,000.
- C) Request to increase Capital Project No. H390, *County Bridge & Culvert Project*, in the amount of \$145,600.
- D) Request to increase Capital Project No. H425, *Adirondack Bridge and Beaver Pond Bridge Replacements Project*, in the amount of \$236,400.
- E) Request to increase Capital Project No. H430, *Culvert Repairs*, in the amount of \$12,000,000.
- F) Request to increase Capital Project No. H421, *Call Street (CR 32) & Corinth Road (CR 28) Rehabilitation*, in the amount of \$903,000.
- G) Request to authorize a new contract with Warrensburg Collision Center, Inc. for autobody repair services pursuant to the terms and provisions of the specifications of (WC 63-24) and proposal for a term commencing January 1, 2025 and terminating December 31, 2025 with two optional one-year extensions. *(Note: This request did not go before the Health Services Committee for approval).*

**10) Finance Committee action is required on the following Personnel Agenda items, contingent upon approval by the Personnel, Administration & Higher Education Committee - Agenda Item 3 and 4F.**

**PERSONNEL AGENDA ITEMS 3 and 4F:**

**3) Referral from the Criminal Justice, Public Safety & Emergency Services Committee (Chaired by Supervisor Geraci):**

**Probation (Robert Iusi, Director) -**

Request to amend the Table of Organization & Salary Schedule to Probation Officer Trainee, *Grade 16, Base Annual Salary \$55,602*, and unfund but retain in the Table of Organization the position of Probation Officer, effective December 23, 2024.

**4) Request/Item to be Discussed by the County Attorney (Larry Elmen, County Attorney):**

- F) Request: Transfer of funds in the amount of \$35.38.  
Rationale: To fund the overage of County Attorney, Salaries-Overtime budget code.

**VI. Privilege of the Floor/Public Comment**

**VII. Motion to adjourn**

**RESOLUTION REQUEST FORM NO. 10*****Request for Transfer of Funds*****TO:** AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS**DEPARTMENT NAME:** County Clerk/DMV**SIGNED:****DATE:** November 11, 2024

| <u>FROM CODE</u> | <u>TITLE</u>         | <u>TO CODE</u> | <u>TITLE</u>        | <u>AMOUNT</u> |
|------------------|----------------------|----------------|---------------------|---------------|
| A.1665 130       | Salaries - Part Time | A.1665 120     | Salaries - Overtime | \$100.00      |

**Please state reason for transfers requested:** Transfer from Part-time salaries to Overtime to cover overtime expenditures through the end of the year.

**CONTINGENT FUND TRANSFER REQUESTS**

| <u>FROM CODE</u> | <u>TITLE</u>                                        | <u>TO CODE</u> | <u>TITLE</u> | <u>AMOUNT</u> |
|------------------|-----------------------------------------------------|----------------|--------------|---------------|
| A.1990 469       | Contingent Account-<br>Other Payments/Contributions |                |              |               |

**Please state reason for transfer request:**

**Please file original request with Clerk of the Board and retain copy for your records.**



Request for Transfer of Funds FOR 2024

TO: Amanda Allen, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

TRANSFERS FOR 2024 BUDGET

SIGNED: \_\_\_\_\_

DATE: NOvember 2024

|    | <u>FROM CODE</u> | <u>TITLE</u>                          | <u>TO CODE</u> | <u>TITLE</u>                            | <u>AMOUNT</u> |
|----|------------------|---------------------------------------|----------------|-----------------------------------------|---------------|
| 1. | A.4197.220       | Infrastructure Grant-Office Equipment | A4197.110      | Infrastructure Grant-Full Time Salaries | \$56,000.00   |
|    | A.4197.260       | Infrastructure Grant-Other Equipment  | A.4197.110     | Infrastructure Grant-Full Time Salaries | \$10,000.00   |

Total Transfers \$66,000.00

1 To transfer funds from Expenses in Infrastructure Grant to cover Salaries for three Employees 7-11/2024

CONTINGENT FUND TRANSFER REQUESTS

| <u>FROM CODE</u> | <u>TITLE</u>    | <u>TO CODE</u> | <u>TITLE</u> | <u>AMOUNT</u> |
|------------------|-----------------|----------------|--------------|---------------|
| A.1990 469       | Contingent Fund |                |              |               |

Please state reason for transfer request: Total

Please file original request with Clerk of the Board and retain copy for your records

ATTACHMENT #4

## Request for Transfer of Funds FOR 2024

TO: Amanda Allen, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

### TRANSFERS FOR 2024 BUDGET

SIGNED: \_\_\_\_\_

DATE: November 20, 2024

|    | <u>FROM CODE</u> | <u>TITLE</u>                       | <u>TO CODE</u> | <u>TITLE</u>                  | <u>AMOUNT</u> |
|----|------------------|------------------------------------|----------------|-------------------------------|---------------|
| 1. | A.4054.130       | Preschool-Part Time Salaries       | A.4054.110     | Preschool -Full Time Salaries | \$15,023.00   |
|    | A.4054.444       | Preschool-Education/Travel Expense | A.4054.110     | Preschool -Full Time Salaries | \$3,811.00    |
|    | A.4018.0020.130  | Family Health-Part Time Salries    | A.4054.110     | Preschool -Full Time Salaries | \$2,651.00    |
|    | A.4018.0020.110  | Family Health -Full Time Salaries  | A.4054.110     | Preschool -Full Time Salaries | \$3,000.00    |

**Total Transfers**

**\$24,485.00**

1 To Transfer funds to Preschool Program Full time salaies from Part time salaries and other expenses to cover Svc Coordinator who became Full time from Part time in September 2024.

### CONTINGENT FUND TRANSFER REQUESTS

| <u>FROM CODE</u> | <u>TITLE</u>    | <u>TO CODE</u> | <u>TITLE</u> | <u>AMOUNT</u> |
|------------------|-----------------|----------------|--------------|---------------|
| A.1990 469       | Contingent Fund |                |              |               |

Please state reason for transfer request:

Total

Please file original request with Clerk of the Board and retain copy for your records

# **RESOLUTION REQUEST FORM NO. 10**

## ***Request for Transfer of Funds***

TO: AMANDA ALLEN CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: Office for the Aging

SIGNED:

DATE: 11/6/2024

| <u>FROM CODE</u> | <u>TITLE</u>                | <u>TO CODE</u> | <u>TITLE</u>                | <u>AMOUNT</u> |
|------------------|-----------------------------|----------------|-----------------------------|---------------|
| A6771.130        | Hamilton County PT Salaries | A6771.110      | Hamilton County FT Salaries | \$30,500      |

**Sample: A.4018.0020 110 Preventive Program – Family Health – Salaries – Regular \$xxx.xx**

Please state reason for transfers requested: When OFA requested to transfer monies from contracts to salaries, the PT salary code was listed and it should have been FT salaries.

\*Please note: All amounts must be in whole dollars – no cents.

### **CONTINGENT FUND TRANSFER REQUESTS**

| <u>FROM CODE</u> | <u>TITLE</u> | <u>TO CODE</u> | <u>TITLE</u> | <u>AMOUNT</u> |
|------------------|--------------|----------------|--------------|---------------|
|------------------|--------------|----------------|--------------|---------------|

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

**RESOLUTION REQUEST FORM NO. 10*****Request for Transfer of Funds*****TO:** AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS**DEPARTMENT NAME:** Warren County Public Defender's Office**SIGNED:****DATE:** 11/19/2024

| <u>FROM CODE</u> | <u>TITLE</u>                                                             | <u>TO CODE</u>  | <u>TITLE</u>                                                              | <u>AMOUNT</u> |
|------------------|--------------------------------------------------------------------------|-----------------|---------------------------------------------------------------------------|---------------|
| A.1171.4201-110  | Public Defender -<br>Upstate Quality Improvement -<br>Salaries - Regular | A.1171.4201-120 | Public Defender -<br>Upstate Quality Improvement -<br>Salaries - Overtime | \$7.67        |

**Please state reason for transfers requested:** Fix budget line**CONTINGENT FUND TRANSFER REQUESTS**

| <u>FROM CODE</u> | <u>TITLE</u>                                        | <u>TO CODE</u> | <u>TITLE</u> | <u>AMOUNT</u> |
|------------------|-----------------------------------------------------|----------------|--------------|---------------|
| A.1990 469       | Contingent Account-<br>Other Payments/Contributions |                |              |               |

**Please state reason for transfer request:****Please file original request with Clerk of the Board and retain copy for your records.**

REQUEST FOR TRANSFER OF FUNDS

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: Public Works - Parks, Recreation and Railroad

Name of Department

SIGNED: \_\_\_\_\_ DATE 11/20/2024

| FROM CODE |     | TITLE                      | TO CODE |     | TITLE                                            | Amount     |
|-----------|-----|----------------------------|---------|-----|--------------------------------------------------|------------|
| A.7110    | 421 | Equipment Rental \$748.45  | A.7110  | 120 | General, Parks & Recreation, Salaries - Overtime | \$3,016.32 |
| A.7110    | 465 | Road and Bridge \$2,267.87 |         |     |                                                  |            |

FROM CODE \_\_\_\_\_ TITLE \_\_\_\_\_ TO CODE \_\_\_\_\_ TITLE \_\_\_\_\_

A.1990 439    Contingent Fund

Please state reason for transfer request:  
  
To cover unanticipated overtime costs

## REQUEST FOR TRANSFER OF FUNDS

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORSFROM: DEPARTMENT OF PUBLIC WORKS

Name of Department

SIGNED: \_\_\_\_\_

DATE: \_\_\_\_\_

11/20/2024

| FROM CODE       | TITLE                                  | TO CODE         | TITLE                                   | AMOUNT        | TOWN        |
|-----------------|----------------------------------------|-----------------|-----------------------------------------|---------------|-------------|
| D.5112.8356 280 | Co Roads, 2023 CR#66 Country Club Road | D.5112.8368 280 | Co Roads, 2024 CR#35 Diamond Point Road | \$ 300,000.00 | Lake George |

| FROM CODE  | TITLE           | TO CODE | TITLE | AMOUNT |
|------------|-----------------|---------|-------|--------|
| A.1990 439 | Contingent Fund |         |       |        |

Please state reason for transfer request:

Transfer surplus road project funds to cover capital project expenses

**RESOLUTION REQUEST FORM NO. 10*****Request for Transfer of Funds*****TO:** AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS**DEPARTMENT NAME:** SHERIFF**SIGNED:** \_\_\_\_\_**DATE:** November 19, 2024

| <u>FROM CODE</u> | <u>TITLE</u>                     | <u>TO CODE</u> | <u>TITLE</u>                    | <u>AMOUNT</u> |
|------------------|----------------------------------|----------------|---------------------------------|---------------|
| A.3150 130       | Corrections Salaries - Part Time | A.3150 120     | Corrections Salaries - Overtime | \$130,000     |
| A.3020 130       | 911 Center Salaries - Part Time  | A.3020 120     | 911 Center Salaries - Overtime  | \$22,500      |
| A.3150 110       | Corrections Salaries - Regular   | A.3150 470     | Corrections - Contract          | \$55,000      |

**Please state reason for transfers requested:** Fund Sheriff's budget codes currently in deficit

**CONTINGENT FUND TRANSFER REQUESTS**

| <u>FROM CODE</u> | <u>TITLE</u> | <u>TO CODE</u> | <u>TITLE</u> | <u>AMOUNT</u> |
|------------------|--------------|----------------|--------------|---------------|
|------------------|--------------|----------------|--------------|---------------|

**Please state reason for transfers requested:**

**Please file original request with Clerk of the Board and retain copy for your records.**

**RESOLUTION REQUEST FORM NO. 10*****Request for Transfer of Funds*****TO:** AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS**DEPARTMENT NAME:** Social Services**SIGNED:****DATE:** 11/5/2024

| <u>FROM CODE</u> | <u>TITLE</u>           | <u>TO CODE</u> | <u>TITLE</u> | <u>AMOUNT</u> |
|------------------|------------------------|----------------|--------------|---------------|
| A.6010 850       | Unemployment Insurance | A.6010 855     | Disability   | \$500         |
| A.6010 810       | Retirement             | A 6140 470     | Home Relief  | \$60,000      |

**Please state reason for transfers requested:** To cover costs through year end.**CONTINGENT FUND TRANSFER REQUESTS**

| <u>FROM CODE</u> | <u>TITLE</u>                                        | <u>TO CODE</u> | <u>TITLE</u> | <u>AMOUNT</u> |
|------------------|-----------------------------------------------------|----------------|--------------|---------------|
| A.1990 469       | Contingent Account-<br>Other Payments/Contributions |                |              |               |

**Please state reason for transfer request:****Please file original request with Clerk of the Board and retain copy for your records.**



**RESOLUTION REQUEST FORM NO. 10*****Request for Transfer of Funds*****TO:** AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS**DEPARTMENT NAME:** Tourism Department**SIGNED:****DATE:** 11/19/24

| <u>FROM CODE</u> | <u>TITLE</u>                   | <u>TO CODE</u> | <u>TITLE</u>                  | <u>AMOUNT</u> |
|------------------|--------------------------------|----------------|-------------------------------|---------------|
| A6417.0001 130   | Salaries - Part Time - Tourism | A6417.0001 120 | Salaries - Overtime - Tourism | \$1,000       |

**Please state reason for transfers requested:**

To cover shortfall in overtime expenditures

**CONTINGENT FUND TRANSFER REQUESTS**

| <u>FROM CODE</u> | <u>TITLE</u>                                        | <u>TO CODE</u> | <u>TITLE</u> | <u>AMOUNT</u> |
|------------------|-----------------------------------------------------|----------------|--------------|---------------|
| A.1990 469       | Contingent Account-<br>Other Payments/Contributions |                |              |               |

**Please state reason for transfer request:****Please file original request with Clerk of the Board and retain copy for your records.**

## WARREN COUNTY

## Journal Report

| G/L Date                                                            | G/L Account Number | Account Description                 | Description                                                      | Increase Amount | Decrease Amount |
|---------------------------------------------------------------------|--------------------|-------------------------------------|------------------------------------------------------------------|-----------------|-----------------|
| Brd. of Election - Board of Elections                               |                    |                                     |                                                                  |                 |                 |
| 10/2/2024                                                           | A.1450 439         | Misc Fees & Expenses                | BUDGET TRANSFERS WITHIN OBJECT CODE FROM A.1450 470              | \$ 38,075.44    |                 |
| 10/2/2024                                                           | A.1450 470         | Contract                            | BUDGET TRANSFERS WITHIN OBJECT CODE TO A.1450 439                |                 | \$ 38,075.44    |
| 10/30/2024                                                          | A.1450 220         | Office Equipment                    | BUDGET TRANSFERS OUT OF OBJECT CODE FROM A.1450 439              | \$ 2,050.00     |                 |
| 10/30/2024                                                          | A.1450 439         | Misc Fees & Expenses                | BUDGET TRANSFERS OUT OF OBJECT CODE TO A.1450 220                |                 | \$ 2,050.00     |
| 10/31/2024                                                          | A.1450 220         | Office Equipment                    | BUDGET TRANSFERS OUT OF OBJECT CODE FROM A.1450 424              | \$ 9,150.00     |                 |
| 10/31/2024                                                          | A.1450 424         | Postage                             | BUDGET TRANSFERS OUT OF OBJECT CODE TO A.1450 220                |                 | \$ 9,150.00     |
| County Auditor - County Auditor                                     |                    |                                     |                                                                  |                 |                 |
| 10/23/2024                                                          | A.1320 260         | Other Equipment                     | Out of Object Code Transfer A.1320 410 to 260                    | \$ 67.49        |                 |
| 10/23/2024                                                          | A.1320 410         | Supplies                            | Out of Object Code Transfer A.1320 410 to 260                    |                 | \$ 67.49        |
| Dist. Attorney_Dist. Attorney - District Attorney,District Attorney |                    |                                     |                                                                  |                 |                 |
| 10/29/2024                                                          | A.1165 440         | Legal/Transcript Fees               | budget transfer within of object code to A.1165 444 Travel/Ed/Cf |                 | \$ 3,000.00     |
| 10/29/2024                                                          | A.1165 444         | Travel/Education/Conference         | budget transfer within of object code from A.1165 440 Legal/Tran | \$ 3,000.00     |                 |
| DPW_DPW Admin - DPW,DPW Administration                              |                    |                                     |                                                                  |                 |                 |
| 10/3/2024                                                           | A.1490 410         | Supplies                            | Transfer In Code to A.1490 439                                   |                 | \$ 37.35        |
| 10/3/2024                                                           | A.1490 439         | Misc Fees & Expenses                | Transfer In Code from A.1490 410                                 | \$ 37.35        |                 |
| 10/3/2024                                                           | A.1610 410         | Supplies                            | Transfer In Code to A.1610 444                                   |                 | \$ 52.49        |
| 10/3/2024                                                           | A.1620 444         | Travel/Education/Conference         | Transfer In Code from A.1610 410                                 | \$ 52.49        |                 |
| 10/3/2024                                                           | A.1620 465         | Road/Bridge Materials               | Transfer In Code from A.1620 470                                 | \$ 1,136.00     |                 |
| 10/3/2024                                                           | A.1620 470         | Contract                            | Transfer In Code to A.1620 465                                   |                 | \$ 1,136.00     |
| 10/3/2024                                                           | A.5610 410         | Supplies                            | Transfer In Code to A.5610 445                                   |                 | \$ 339.41       |
| 10/3/2024                                                           | A.5610 445         | Foods                               | Transfer In Code from A.5610 410                                 | \$ 339.41       |                 |
| 10/3/2024                                                           | A.7110 428         | Data Processing & Internet Fees     | Transfer In Code from A.7110 436                                 | \$ 200.00       |                 |
| 10/3/2024                                                           | A.7110 436         | Advertising Fees                    | Transfer In Code to A.7110 428                                   |                 | \$ 200.00       |
| 10/3/2024                                                           | D.3310 410         | Supplies                            | Transfer In Code from D.3310 422                                 | \$ 164.00       |                 |
| 10/3/2024                                                           | D.3310 422         | Repair/Maint-Equipment              | Transfer In Code to D.3310 410                                   |                 | \$ 164.00       |
| 10/3/2024                                                           | D.5110 421         | Equipment Rental                    | Transfer In Code from D.5110 470                                 | \$ 10,000.00    |                 |
| 10/3/2024                                                           | D.5110 470         | Contract                            | Transfer In Code to D.5110 421                                   |                 | \$ 10,000.00    |
| 10/7/2024                                                           | A.1610 444         | Travel/Education/Conference         | Transfer in Code from A.1620 444                                 | \$ 2.49         |                 |
| 10/7/2024                                                           | A.1620 444         | Travel/Education/Conference         | Transfer In Code to A.1610 444                                   |                 | \$ 2.49         |
| 10/7/2024                                                           | A.5610 445         | Foods                               | Transfer In Code from A.5610 445.1                               | \$ 59.90        |                 |
| 10/7/2024                                                           | A.5610 445.1       | Food - Snow & Ice                   | Transfer In Code to A.5610 445                                   |                 | \$ 59.90        |
| 10/7/2024                                                           | A.1490 860         | Hospitalization                     | Transfer In Code to A.1490 861                                   |                 | \$ 3,655.00     |
| 10/7/2024                                                           | A.1490 861         | Retirees Hospitalization            | Transfer In Code from A.1490 860                                 | \$ 3,655.00     |                 |
| 10/7/2024                                                           | A.1626 422         | Repair/Maint-Equipment              | Transfer In Code to A.1626 439                                   |                 | \$ 610.00       |
| 10/7/2024                                                           | A.1626 439         | Misc Fees & Expenses                | Transfer In Code from A.1626 422                                 | \$ 610.00       |                 |
| 10/7/2024                                                           | A.1628 831         | Medicare Contribution               | Transfer In Code to A.1628 862                                   |                 | \$ 70.00        |
| 10/7/2024                                                           | A.1628 862         | Health Insurance Cost Reimbursement | Transfer In Code from A.1628 831                                 | \$ 70.00        |                 |
| 10/7/2024                                                           | A.5610 861         | Retirees Hospitalization            | Transfer In Code to A.5610 865                                   |                 | \$ 240.00       |
| 10/7/2024                                                           | A.5610 865         | Dental Insurance                    | Transfer In Code from A.5610 861                                 | \$ 240.00       |                 |
| 10/7/2024                                                           | D.5110 418         | Ins-General Liability               | Transfer In Code from D.5110 455                                 | \$ 1,068.00     |                 |

|            |              |                               |                                         |    |           |           |
|------------|--------------|-------------------------------|-----------------------------------------|----|-----------|-----------|
| 10/7/2024  | D.5110 455   | Safety Equipment              | Transfer In Code to D.5110 418          |    | \$        | 1,068.00  |
| 10/7/2024  | DM.5140 422  | Repair/Maint-Equipment        | Transfer In Code from DM.5140 442       | \$ | 1,500.00  |           |
| 10/7/2024  | DM.5140 442  | Automotive - Gas & Oil        | Transfer In Code to DM.5140 422         |    | \$        | 1,500.00  |
| 10/8/2024  | DM.5130 417  | Water/Sewer/Taxes             | Transfer In Code from DM.5130 421       | \$ | 1,066.11  |           |
| 10/8/2024  | DM.5130 421  | Equipment Rental              | Transfer In Code to DM.5130 417         |    | \$        | 1,066.11  |
| 10/11/2024 | A.1624 413   | Repair & Maint.-Bldg/Property | Transfer In Code from A.1624 421        | \$ | 425.00    |           |
| 10/11/2024 | A.1624 421   | Equipment Rental              | Transfer In Code to A.1624 413          |    | \$        | 425.00    |
| 10/11/2024 | A.5610 445   | Foods                         | Transfer In Code from A.5610 445.1      | \$ | 53.00     |           |
| 10/11/2024 | A.5610 445.1 | Food - Snow & Ice             | Transfer In Code to A.5610 445          |    | \$        | 53.00     |
| 10/11/2024 | A.7110 260   | Other Equipment               | Transfer Out of Code from A.7110 413    | \$ | 170.00    |           |
| 10/11/2024 | A.7110 413   | Repair & Maint.-Bldg/Property | Transfer Out of Code to A.7110 260      |    | \$        | 170.00    |
| 10/11/2024 | A.7110 413   | Repair & Maint.-Bldg/Property | Transfer In Code to A.7110 422          |    | \$        | 390.00    |
| 10/11/2024 | A.7110 422   | Repair/Maint-Equipment        | Transfer In Code from A.7110 413        | \$ | 390.00    |           |
| 10/11/2024 | A.7110 436   | Advertising Fees              | Transfer In Code from A.7110 455        | \$ | 200.00    |           |
| 10/11/2024 | A.7110 455   | Safety Equipment              | Transfer In Code to A.7110 436          |    | \$        | 200.00    |
| 10/11/2024 | A.7111 424   | Postage                       | Transfer In Code to A.7111 445          |    | \$        | 70.00     |
| 10/11/2024 | A.7111 445   | Foods                         | Transfer In Code from A.7111 424        | \$ | 70.00     |           |
| 10/11/2024 | D.3310 410   | Supplies                      | Transfer In Code from D.3310 422        | \$ | 100.00    |           |
| 10/11/2024 | D.3310 422   | Repair/Maint-Equipment        | Transfer In Code to D.3310 410          |    | \$        | 100.00    |
| 10/11/2024 | D.5110 416   | Oil & Gas-Heating             | Transfer In Code D.5110 445             |    | \$        | 420.00    |
| 10/11/2024 | D.5110 445   | Foods                         | Transfer In Code from D.5110 416        | \$ | 420.00    |           |
| 10/11/2024 | DM.5140 422  | Repair/Maint-Equipment        | Transfer In Code from DM.5140 442       | \$ | 1,000.00  |           |
| 10/11/2024 | DM.5140 442  | Automotive - Gas & Oil        | Transfer In Code to DM.5140 422         |    | \$        | 1,000.00  |
| 10/16/2024 | D.3310 260   | Other Equipment               | Transfer Out of Code from D.3310 422    | \$ | 499.60    |           |
| 10/16/2024 | D.3310 422   | Repair/Maint-Equipment        | Transfer Out of Code Code to D.3310 260 |    | \$        | 499.60    |
| 10/18/2024 | DM.5130 260  | Other Equipment               | Out of Code Transfer from DM5130 413    | \$ | 300.00    |           |
| 10/18/2024 | DM.5130 413  | Repair & Maint.-Bldg/Property | Out of Code Transfer to DM5130 260      |    | \$        | 300.00    |
| 10/21/2024 | A.5610 413   | Repair & Maint.-Bldg/Property | Transfer In Code from A.5610 470        | \$ | 3,374.00  |           |
| 10/21/2024 | A.5610 470   | Contract                      | Transfer In Code to A.5610 413          |    | \$        | 3,374.00  |
| 10/23/2024 | D.5110 410   | Supplies                      | Transfer In Code from D.5110 470        | \$ | 20,000.00 |           |
| 10/23/2024 | D.5110 470   | Contract                      | Transfer In Code to D.5110 410          |    | \$        | 20,000.00 |
| 10/24/2024 | A.1624 413   | Repair & Maint.-Bldg/Property | Transfer In Code from A.1624 421        | \$ | 200.00    |           |
| 10/24/2024 | A.1624 421   | Equipment Rental              | Transfer In Code to A.1624 413          |    | \$        | 200.00    |
| 10/24/2024 | A.5610 410   | Supplies                      | Transfer In Code to A.5610 413          |    | \$        | 100.00    |
| 10/24/2024 | A.5610 413   | Repair & Maint.-Bldg/Property | Transfer In Code from A.5610 410        | \$ | 100.00    |           |
| 10/24/2024 | A.7110 465   | Road/Bridge Materials         | Transfer Out of Code A.7113 421         |    | \$        | 100.00    |
| 10/24/2024 | A.7113 421   | Equipment Rental              | Transfer Out of Code from A.7110 465    | \$ | 100.00    |           |
| 10/24/2024 | D.5010 419   | Settlements                   | Transfer Out of Code from D.5110 470    | \$ | 7,500.00  |           |
| 10/24/2024 | D.5110 470   | Contract                      | Transfer Out of Code to D.5010 419      |    | \$        | 7,500.00  |
| 10/29/2024 | A.1610 410   | Supplies                      | Transfer In Code from A.1610 442        | \$ | 5.00      |           |
| 10/29/2024 | A.1610 442   | Automotive - Gas & Oil        | Transfer In Code to A.1610 410          |    | \$        | 5.00      |
| 10/29/2024 | A.1610 442   | Automotive - Gas & Oil        | Transfer In Code to A.1610 444          |    | \$        | 100.00    |
| 10/29/2024 | A.1610 444   | Travel/Education/Conference   | Transfer In Code from A.1610 442        | \$ | 100.00    |           |
| 10/29/2024 | A.5610 413   | Repair & Maint.-Bldg/Property | Transfer In Code from A.5610 441        | \$ | 100.00    |           |
| 10/29/2024 | A.5610 441   | Auto-Supplies & Repair        | Transfer In Code to A.5610 413          |    | \$        | 100.00    |
| 10/29/2024 | D.3310 444   | Travel/Education/Conference   | Transfer In Code to D.3310 455          |    | \$        | 100.00    |
| 10/29/2024 | D.3310 455   | Safety Equipment              | Transfer In Code from D.3310 444        | \$ | 100.00    |           |
| 10/30/2024 | A.1625 410   | Supplies                      | Transfer In Code from A.1625 422        | \$ | 1,250.00  |           |
| 10/30/2024 | A.1625 422   | Repair/Maint-Equipment        | Transfer In Code to A.1625 410          |    | \$        | 1,250.00  |
| 10/30/2024 | D.3310 410   | Supplies                      | Transfer In Code from D.3310 422        | \$ | 22.40     |           |

|                                                                            |                  |                               |                                                    |    |          |          |
|----------------------------------------------------------------------------|------------------|-------------------------------|----------------------------------------------------|----|----------|----------|
| 10/30/2024                                                                 | D.3310 422       | Repair/Maint-Equipment        | Transfer In Code to D.3310 410                     |    | \$       | 22.40    |
| 10/31/2024                                                                 | A.1490 410       | Supplies                      | Transfer Out of Code from A.1620 410               | \$ | 70.00    |          |
| 10/31/2024                                                                 | A.1490 444       | Travel/Education/Conference   | Transfer Out of Code from A.1620 410               | \$ | 105.29   |          |
| 10/31/2024                                                                 | A.1620 410       | Supplies                      | Transfer Out of Code to A.1490 444                 |    | \$       | 105.29   |
| 10/31/2024                                                                 | A.1620 410       | Supplies                      | Transfer Out of Code to A.1490 410                 |    | \$       | 70.00    |
| 10/31/2024                                                                 | A.1625 413       | Repair & Maint.-Bldg/Property | Transfer In Code to A.1625 417                     |    | \$       | 1,682.00 |
| 10/31/2024                                                                 | A.1625 417       | Water/Sewer/Taxes             | Transfer In Code from A.1625 413                   | \$ | 1,682.00 |          |
| 10/31/2024                                                                 | DM.5130 260      | Other Equipment               | Transfer Out of Code from DM5130 413               | \$ | 300.00   |          |
| 10/31/2024                                                                 | DM.5130 413      | Repair & Maint.-Bldg/Property | Transfer Out of Code to DM5130 260                 |    | \$       | 300.00   |
| 10/31/2024                                                                 | DM.5140 410      | Supplies                      | Transfer In Code from DM5140 439                   | \$ | 20.00    |          |
| 10/31/2024                                                                 | DM.5140 439      | Misc Fees & Expenses          | Transfer In Code to DM5140 410                     |    | \$       | 20.00    |
| Employment & Tr_WIA-Admin(Staff) - Employment & Training,WIA-Admin (Staff) |                  |                               |                                                    |    |          |          |
| 10/2/2024                                                                  | 40.6293.0358 410 | Supplies                      | Object code change from 40.6293.0358 433           | \$ | 1,000.00 |          |
| 10/2/2024                                                                  | 40.6293.0358 433 | Training-Client               | Object code change to 406293.0358 410              |    | \$       | 1,000.00 |
| 10/3/2024                                                                  | 40.6293.0313 427 | Memberships & Dues            | Object code change to 40.6293.0313 444             |    | \$       | 300.00   |
| 10/3/2024                                                                  | 40.6293.0313 444 | Travel/Education/Conference   | Object code change from 40.6293.0313 427           | \$ | 300.00   |          |
| 10/11/2024                                                                 | 40.6293.0358 423 | Telephone                     | Object code change from 40.6293.0358 433           | \$ | 500.00   |          |
| 10/11/2024                                                                 | 40.6293.0358 433 | Training-Client               | Object code change to 40.6293.0358 423             |    | \$       | 500.00   |
| 10/25/2024                                                                 | 40.6293.0310 411 | Rent-Building/Property        | Object code change to 40.6293.0310 434             |    | \$       | 3,000.00 |
| 10/25/2024                                                                 | 40.6293.0310 434 | Allowances                    | Object code change from 40.6293.0310 411           | \$ | 3,000.00 |          |
| 10/25/2024                                                                 | 40.6293.0358 810 | Retirement                    | Object code change to 40.6293.0358 861             |    | \$       | 200.00   |
| 10/25/2024                                                                 | 40.6293.0358 830 | Social Security               | Object code change to 40.6293.0358 861             |    | \$       | 600.00   |
| 10/25/2024                                                                 | 40.6293.0358 861 | Retirees Hospitalization      | Object code change from 40.6293.0358 830           | \$ | 600.00   |          |
| 10/25/2024                                                                 | 40.6293.0358 861 | Retirees Hospitalization      | Object code change from 40.6293.0358 810           | \$ | 200.00   |          |
| Infotech - Information Technology                                          |                  |                               |                                                    |    |          |          |
| 10/8/2024                                                                  | A.1680 426       | Subscriptions                 | Budget Transfer within Object Code from A.1680 444 | \$ | 800.00   |          |
| 10/8/2024                                                                  | A.1680 444       | Travel/Education/Conference   | Budget Transfer within Object Code to A.1680 426   |    | \$       | 800.00   |
| Legal Def-Indgnt - Legal Defense - Indigents                               |                  |                               |                                                    |    |          |          |
| 10/9/2024                                                                  | A.1170 410       | Supplies                      | Budget transfer within budget code to A.1170 423   |    | \$       | 35.00    |
| 10/9/2024                                                                  | A.1170 423       | Telephone                     | Budget transfer within budget code from A.1170 410 | \$ | 35.00    |          |
| OFA - Office for the Aging                                                 |                  |                               |                                                    |    |          |          |
| 10/30/2024                                                                 | A.6771 220       | Office Equipment              | Within object code transfer from A.6771.260        | \$ | 1,000.00 |          |
| 10/30/2024                                                                 | A.6771 260       | Other Equipment               | Within object code transfer to A.6771.220          |    | \$       | 1,000.00 |
| 10/30/2024                                                                 | A.6772 220       | Office Equipment              | Within object code transfer from A.6772.260        | \$ | 1,000.00 |          |
| 10/30/2024                                                                 | A.6772 260       | Other Equipment               | Within object code transfer to A.6772.220          |    | \$       | 1,000.00 |
| Office of EMS - Office of Emergency Services                               |                  |                               |                                                    |    |          |          |
| 10/7/2024                                                                  | A.4022 422       | Repair/Maint-Equipment        | Budget Transfer within Object Code from A.4022 470 | \$ | 400.00   |          |
| 10/7/2024                                                                  | A.4022 422       | Repair/Maint-Equipment        | Budget Transfer within Object Code from A.4022.453 | \$ | 2,000.00 |          |
| 10/7/2024                                                                  | A.4022 422       | Repair/Maint-Equipment        | Budget Transfer within Object Code from A.4022 442 | \$ | 300.00   |          |
| 10/7/2024                                                                  | A.4022 442       | Automotive - Gas & Oil        | Budget Transfer within Object Code to A.4022 422   |    | \$       | 300.00   |
| 10/7/2024                                                                  | A.4022 453       | Uniforms & Clothing           | Budget Transfer within Object Code to A.4022 422   |    | \$       | 2,000.00 |
| 10/7/2024                                                                  | A.4022 470       | Contract                      | Budget Transfer within Object Code to A.4022 422   |    | \$       | 400.00   |
| 10/10/2024                                                                 | A.3642 260       | Other Equipment               | Budget Transfer Out of Budget Code to 3642 422     |    | \$       | 300.00   |
| 10/10/2024                                                                 | A.3642 422       | Repair/Maint-Equipment        | Budget Transfer Out of Budget Code from A.3642 260 | \$ | 300.00   |          |
| 10/10/2024                                                                 | A.3642 410       | Supplies                      | Budget Transfer within Object Code to A.3642 422   |    | \$       | 500.00   |



|                                                               |                 |                                 |                                                           |    |    |          |
|---------------------------------------------------------------|-----------------|---------------------------------|-----------------------------------------------------------|----|----|----------|
| 10/10/2024                                                    | A.3642 418      | Ins-General Liability           | Budget Transfer within Object Code to A.3642 422          |    | \$ | 250.00   |
| 10/10/2024                                                    | A.3642 422      | Repair/Maint-Equipment          | Budget Transfer within Object Code from A.3642 418        | \$ |    | 250.00   |
| 10/10/2024                                                    | A.3642 422      | Repair/Maint-Equipment          | Budget Transfer within Object Code from A.3642 410        | \$ |    | 500.00   |
| 10/16/2024                                                    | A.3640 427      | Memberships & Dues              | Budget Transfer within Object Code from A.3640 441        | \$ |    | 75.00    |
| 10/16/2024                                                    | A.3640 441      | Auto-Supplies & Repair          | Budget Transfer within Object Code to A.3640 427          |    | \$ | 75.00    |
| 10/17/2024                                                    | A.3410 435      | Medical Fees                    | Budget Transfer within Object Code to A.3410 470          |    | \$ | 1,040.00 |
| 10/17/2024                                                    | A.3410 470      | Contract                        | Budget Transfer within Object Code from A.3410 435        | \$ |    | 1,040.00 |
| 10/17/2024                                                    | A.3410 260      | Other Equipment                 | Budget Transfer Out of Budget Code to A.3410 470          |    | \$ | 360.00   |
| 10/17/2024                                                    | A.3410 470      | Contract                        | Budget Transfer Out of Budget Code from A.3410 260        | \$ |    | 360.00   |
| 10/28/2024                                                    | A.3640 427      | Memberships & Dues              | Budget Transfer within Object Code from A.3640 441        | \$ |    | 75.00    |
| 10/28/2024                                                    | A.3640 441      | Auto-Supplies & Repair          | Budget Transfer within Object Code to A.3640 427          |    | \$ | 75.00    |
| 10/30/2024                                                    | A.3410 441      | Auto-Supplies & Repair          | Budget Transfer within Object Code to A.3410 445          |    | \$ | 145.00   |
| 10/30/2024                                                    | A.3410 445      | Foods                           | Budget Transfer within Object Code from A.3410 441        | \$ |    | 145.00   |
| Planning_Planning - Planning,Planning                         |                 |                                 |                                                           |    |    |          |
| 10/15/2024                                                    | A.8021 427      | Memberships & Dues              | Budget Transfer within object code A.8021 444             | \$ |    | 516.00   |
| 10/15/2024                                                    | A.8021 444      | Travel/Education/Conference     | Budget Transfer within object code A.8021 427             |    | \$ | 516.00   |
| 10/25/2024                                                    | A.8022 410      | Supplies                        | Budget Transfer within object code 8022 426               | \$ |    | 200.00   |
| 10/25/2024                                                    | A.8022 426      | Subscriptions                   | Budget Transfer within object code 8022 410               |    | \$ | 200.00   |
| Public Health_Health Services - Public Health,Health Services |                 |                                 |                                                           |    |    |          |
| 10/2/2024                                                     | A.4013 410      | Supplies                        | Budget Transfer WIC to A4013.439                          |    | \$ | 25.00    |
| 10/2/2024                                                     | A.4013 439      | Misc Fees & Expenses            | Budget Transfer WIC from A4013.410                        | \$ |    | 25.00    |
| 10/8/2024                                                     | A.4018 453      | Uniforms & Clothing             | Budget Transfer out of code A.4018..860 865 from 453      |    | \$ | 360.00   |
| 10/8/2024                                                     | A.4018 860      | Hospitalization                 | Budget Transfer out of code A.4018..860 865 from 453      | \$ |    | 350.00   |
| 10/8/2024                                                     | A.4018 865      | Dental Insurance                | Budget Transfer out of code A.4018..860 865 from 453      | \$ |    | 10.00    |
| 10/8/2024                                                     | A.4018.0030 220 | Office Equipment                | Budget Transfer DSRIP To A4010.0030 220 fm 428            | \$ |    | 2,000.00 |
| 10/8/2024                                                     | A.4018.0030 428 | Data Processing & Internet Fees | Budget Transfer DSRIP To A4010.0030 220 fm 428            |    | \$ | 2,000.00 |
| 10/8/2024                                                     | A.4010 220      | Office Equipment                | budget transfer to a4010 220 from 410                     | \$ |    | 1,000.00 |
| 10/8/2024                                                     | A.4010 410      | Supplies                        | budget transfer to a4010 220 from 410                     |    | \$ | 1,000.00 |
| 10/9/2024                                                     | A.4197 210      | Furniture/Furnishings           | out of code transfer Infrastructure grant to A4197.439    |    | \$ | 200.00   |
| 10/9/2024                                                     | A.4197 439      | Misc Fees & Expenses            | out of code transfer Infrastructure grant from A4197.210  | \$ |    | 200.00   |
| 10/15/2024                                                    | A.4018.0030 410 | Supplies                        | Budget Transfer for Ads A.4018.0030.436 56.00 fm 410      |    | \$ | 56.00    |
| 10/15/2024                                                    | A.4018.0030 436 | Advertising Fees                | Budget Transfer for Ads A.4018.0030.436 56.00 fm 410      | \$ |    | 56.00    |
| 10/15/2024                                                    | A.4018.0040 220 | Office Equipment                | Budget Transfer HE to A4018.0040 220 fm 260 laminator     | \$ |    | 1,366.00 |
| 10/15/2024                                                    | A.4018.0040 260 | Other Equipment                 | Budget Transfer HE to A4018.0040 220 fm 260 laminator     |    | \$ | 1,366.00 |
| 10/16/2024                                                    | A.4013 423      | Telephone                       | Budget Transfer WIC to phone A4013.423 from 469 Lang line | \$ |    | 1,000.00 |
| 10/16/2024                                                    | A.4013 469      | Other Payments/Contributions    | Budget Transfer WIC to phone A4013.423 from 469 Lang line |    | \$ | 1,000.00 |
| 10/17/2024                                                    | A.4018.0030 410 | Supplies                        | Budget Transfer Disease to A40180030428 fm 410 441 453    |    | \$ | 1,000.00 |
| 10/17/2024                                                    | A.4018.0030 428 | Data Processing & Internet Fees | Budget Transfer Disease to A40180030428 fm 410 441 453    | \$ |    | 1,900.00 |
| 10/17/2024                                                    | A.4018.0030 441 | Auto-Supplies & Repair          | Budget Transfer Disease to A40180030428 fm 410 441 453    |    | \$ | 300.00   |
| 10/17/2024                                                    | A.4018.0030 453 | Uniforms & Clothing             | Budget Transfer Disease to A40180030428 fm 410 441 453    |    | \$ | 600.00   |
| 10/18/2024                                                    | A.4018.0030 410 | Supplies                        | Budget Transfer IAP to A4018.0030.436 from 410            |    | \$ | 50.00    |
| 10/18/2024                                                    | A.4018.0030 436 | Advertising Fees                | Budget Transfer IAP to A4018.0030.436 from 410            | \$ |    | 50.00    |
| 10/29/2024                                                    | A.4018 410      | Supplies                        | Budget Transfer to A4018410 fm 423 428 442                | \$ |    | 232.00   |
| 10/29/2024                                                    | A.4018 423      | Telephone                       | Budget Transfer to A4018410 fm 423 428 442                |    | \$ | 100.00   |
| 10/29/2024                                                    | A.4018 428      | Data Processing & Internet Fees | Budget Transfer to A4018410 fm 423 428 442                |    | \$ | 82.00    |
| 10/29/2024                                                    | A.4018 442      | Automotive - Gas & Oil          | Budget Transfer to A4018410 fm 423 428 442                |    | \$ | 50.00    |

Purchasing - Purchasing

|                                                           |                    |                               |                                                                  |    |           |              |
|-----------------------------------------------------------|--------------------|-------------------------------|------------------------------------------------------------------|----|-----------|--------------|
| 10/29/2024                                                | A.1345 410         | Supplies                      | Budget Transfers within Object Code from A.1345 423              | \$ | 75.00     |              |
| 10/29/2024                                                | A.1345 410         | Supplies                      | Budget Transfers within Object Code from A.1345 424              | \$ | 100.00    |              |
| 10/29/2024                                                | A.1345 423         | Telephone                     | Budget Transfers within Object Code to A.1345 410                |    |           | \$ 75.00     |
| 10/29/2024                                                | A.1345 424         | Postage                       | Budget Transfers within Object Code to A.1345 410                |    |           | \$ 100.00    |
| Residential Hall - Countryside Adult Home                 |                    |                               |                                                                  |    |           |              |
| 10/1/2024                                                 | A.6030 410         | Supplies                      | Budget Transfer within object code to A 6030 410 from A 6030 413 | \$ | 10,000.00 |              |
| 10/1/2024                                                 | A.6030 413         | Repair & Maint.-Bldg/Property | Budget Transfer within object code from A 6030 413 to A 6030 410 |    |           | \$ 10,000.00 |
| 10/10/2024                                                | A.6030 413         | Repair & Maint.-Bldg/Property | within of object code transfer from 6030 413 to 6030 444         |    |           | \$ 1,011.91  |
| 10/10/2024                                                | A.6030 444         | Travel/Education/Conference   | within of object code transfer to 6030 444 from 6030 413         | \$ | 1,011.91  |              |
| 10/16/2024                                                | A.6030 413         | Repair & Maint.-Bldg/Property | Budget Transfer within object code from A.6030 413 to A.6030 453 |    |           | \$ 17.98     |
| 10/16/2024                                                | A.6030 453         | Uniforms & Clothing           | Budget Transfer within object code to A.6030 453 from A.6030 413 | \$ | 17.98     |              |
| Sheriff_Sheriff Law Enf - Sheriff,Sheriff Law Enforcement |                    |                               |                                                                  |    |           |              |
| 10/7/2024                                                 | A.3150 413         | Repair & Maint.-Bldg/Property | Budget Transfer within Object Code to A.3150 453                 |    |           | \$ 2,192.00  |
| 10/7/2024                                                 | A.3150 453         | Uniforms & Clothing           | Budget Transfer within Object Code from A.3150 413               | \$ | 2,192.00  |              |
| 10/7/2024                                                 | A.3110 210         | Furniture/Furnishings         | Budget Transfer out of Object Code from A.3110 410               | \$ | 159.99    |              |
| 10/7/2024                                                 | A.3110 410         | Supplies                      | Budget Transfer out of Object Code to A.3110 210                 |    |           | \$ 159.99    |
| 10/7/2024                                                 | A.3150 260         | Other Equipment               | Budget Transfer out of Object Code from A.3150 410               | \$ | 176.00    |              |
| 10/7/2024                                                 | A.3150 410         | Supplies                      | Budget Transfer out of Object Code to A.3150 260                 |    |           | \$ 176.00    |
| 10/7/2024                                                 | A.3020 410         | Supplies                      | Budget Transfer within Object Code to A.3020 422                 |    |           | \$ 12.34     |
| 10/7/2024                                                 | A.3020 422         | Repair/Maint-Equipment        | Budget Transfer within Object Code from A.3020 410               | \$ | 12.34     |              |
| 10/10/2024                                                | A.3110 413         | Repair & Maint.-Bldg/Property | Budget Transfer within Object Code from A.3110 455               | \$ | 19,444.76 |              |
| 10/10/2024                                                | A.3110 455         | Safety Equipment              | Budget Transfer within Object Code to A.3110 413                 |    |           | \$ 19,444.76 |
| 10/22/2024                                                | A.3110 220         | Office Equipment              | Budget Transfer within Object Code to A.3110 260                 |    |           | \$ 372.28    |
| 10/22/2024                                                | A.3110 260         | Other Equipment               | Budget Transfer within Object Code from A.3110 220               | \$ | 372.28    |              |
| 10/25/2024                                                | A.3150 413         | Repair & Maint.-Bldg/Property | Budget Transfer within Object Code to A.3150 445                 |    |           | \$ 508.36    |
| 10/25/2024                                                | A.3150 445         | Foods                         | Budget Transfer within Object Code from A.3150 413               | \$ | 508.36    |              |
| 10/30/2024                                                | A.3110 426         | Subscriptions                 | Budget Transfer within Object Code from A.3110 455               | \$ | 99.99     |              |
| 10/30/2024                                                | A.3110 455         | Safety Equipment              | Budget Transfer within Object Code to A.3110 426                 |    |           | \$ 99.99     |
| 10/31/2024                                                | A.3110 410         | Supplies                      | Budget Transfer Out of Code to A.3150 410                        |    |           | \$ 3,000.00  |
| 10/31/2024                                                | A.3150 410         | Supplies                      | Budget Transfer Out Of Code from A.3110 410                      | \$ | 3,000.00  |              |
| Social Services - Social Services                         |                    |                               |                                                                  |    |           |              |
| 10/18/2024                                                | A.6010 220         | Office Equipment              | Budget transfer out of object code from A.6010 471               | \$ | 5,100.00  |              |
| 10/18/2024                                                | A.6010 471         | Administration                | Budget transfer out of object code to A.6010 220                 |    |           | \$ 5,100.00  |
| Tourism - Tourism                                         |                    |                               |                                                                  |    |           |              |
| 10/1/2024                                                 | A.6417.0001 470    | Contract                      | Transfer from A.6417.0001 481                                    | \$ | 1,200.00  |              |
| 10/1/2024                                                 | A.6417.0001 481    | Tourism Promotion             | Transfer to A.6417.0001 470                                      |    |           | \$ 1,200.00  |
| 10/16/2024                                                | A.6417.0001 470    | Contract                      | Transfer from A.6417.0001 481                                    | \$ | 1,900.00  |              |
| 10/16/2024                                                | A.6417.0001 481    | Tourism Promotion             | Transfer to A.6417.0001 470                                      |    |           | \$ 1,900.00  |
| 10/17/2024                                                | A.6417.0002 469    | Other Payments/Contributions  | Transfer from A.6417.0002 469.05                                 | \$ | 0.94      |              |
| 10/17/2024                                                | A.6417.0002 469.05 | Municipal Application Funding | Transfer to A.6417.0002 469                                      |    |           | \$ 0.94      |
| 10/28/2024                                                | A.6417.0001 470    | Contract                      | Transfer from A.6417.0001 481                                    | \$ | 1,000.00  |              |
| 10/28/2024                                                | A.6417.0001 481    | Tourism Promotion             | Transfer to A.6417.0001 470                                      |    |           | \$ 1,000.00  |
| Weights & Meas - Weights & Measures                       |                    |                               |                                                                  |    |           |              |
| 10/18/2024                                                | A.6610 410         | Supplies                      | BUDGET TRANSFER WITHIN OBJECT CODE to A.6610.453                 |    |           | \$ 122.00    |
| 10/18/2024                                                | A.6610 453         | Uniforms & Clothing           | BUDGET TRANSFER WITHIN OBJECT CODE from A.6610.410               | \$ | 122.00    |              |

**RESOLUTION REQUEST FORM NO. 10*****Request for Transfer of Funds*****TO:** AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS**DEPARTMENT NAME:** County Administrator**SIGNED:****DATE:** 11/22/2024

| <u>FROM CODE</u> | <u>TITLE</u>                               | <u>TO CODE</u> | <u>TITLE</u> | <u>AMOUNT</u> |
|------------------|--------------------------------------------|----------------|--------------|---------------|
| A.1990 469.01    | Contingent Account-Other Payments/Salaries | SEE ATTACHED   |              |               |

**Please state reason for transfers requested:**

To cover Salary and Fringe costs resulting from CSEA Contract Settlement

**CONTINGENT FUND TRANSFER REQUESTS**

| <u>FROM CODE</u> | <u>TITLE</u>                                        | <u>TO CODE</u> | <u>TITLE</u> | <u>AMOUNT</u> |
|------------------|-----------------------------------------------------|----------------|--------------|---------------|
| A.1990 469       | Contingent Account-<br>Other Payments/Contributions |                |              |               |

**Please state reason for transfer request:****Please file original request with Clerk of the Board and retain copy for your records.**

| Account    | Department Description                          |                       | Transfer     | Total        |
|------------|-------------------------------------------------|-----------------------|--------------|--------------|
| A.1165 110 | District Attorney/District Attorney             | Salaries - Regular    | \$ 9,460.00  |              |
| A.1165 810 | District Attorney/District Attorney             | Retirement            | \$ 1,060.00  |              |
| A.1165 830 | District Attorney/District Attorney             | Social Security       | \$ 587.00    |              |
| A.1165 831 | District Attorney/District Attorney             | Medicare Contribution | \$ 137.00    | \$ 11,244.00 |
| A.1168 110 | District Attorney/Crime Victims Assistance Unit | Salaries - Regular    | \$ 3,809.00  |              |
| A.1168 810 | District Attorney/Crime Victims Assistance Unit | Retirement            | \$ 427.00    |              |
| A.1168 830 | District Attorney/Crime Victims Assistance Unit | Social Security       | \$ 236.00    |              |
| A.1168 831 | District Attorney/Crime Victims Assistance Unit | Medicare Contribution | \$ 55.00     | \$ 4,527.00  |
| A.1171 110 | Public Defender                                 | Salaries - Regular    | \$ 4,356.00  |              |
| A.1171 810 | Public Defender                                 | Retirement            | \$ 488.00    |              |
| A.1171 830 | Public Defender                                 | Social Security       | \$ 270.00    |              |
| A.1171 831 | Public Defender                                 | Medicare Contribution | \$ 63.00     | \$ 5,177.00  |
| A.1320 110 | County Auditor                                  | Salaries - Regular    | \$ 1,560.00  |              |
| A.1320 810 | County Auditor                                  | Retirement            | \$ 175.00    |              |
| A.1320 830 | County Auditor                                  | Social Security       | \$ 97.00     |              |
| A.1320 831 | County Auditor                                  | Medicare Contribution | \$ 23.00     | \$ 1,855.00  |
| A.1325 110 | Treasurer                                       | Salaries - Regular    | \$ 10,028.00 |              |
| A.1325 130 | Treasurer                                       | Salaries - Part Time  | \$ 521.00    |              |
| A.1325 810 | Treasurer                                       | Retirement            | \$ 1,181.00  |              |
| A.1325 830 | Treasurer                                       | Social Security       | \$ 654.00    |              |
| A.1325 831 | Treasurer                                       | Medicare Contribution | \$ 153.00    | \$ 12,537.00 |
| A.1345 110 | Purchasing                                      | Salaries - Regular    | \$ 1,231.00  |              |
| A.1345 810 | Purchasing                                      | Retirement            | \$ 138.00    |              |
| A.1345 830 | Purchasing                                      | Social Security       | \$ 76.00     |              |
| A.1345 831 | Purchasing                                      | Medicare Contribution | \$ 18.00     | \$ 1,463.00  |
| A.1355 110 | Real Property Tax                               | Salaries - Regular    | \$ 4,532.00  |              |
| A.1355 810 | Real Property Tax                               | Retirement            | \$ 508.00    |              |
| A.1355 830 | Real Property Tax                               | Social Security       | \$ 281.00    |              |
| A.1355 831 | Real Property Tax                               | Medicare Contribution | \$ 66.00     | \$ 5,387.00  |
| A.1410 110 | County Clerk                                    | Salaries - Regular    | \$ 18,811.00 |              |
| A.1410 130 | County Clerk                                    | Salaries - Part Time  | \$ 638.00    |              |
| A.1410 810 | County Clerk                                    | Retirement            | \$ 2,178.00  |              |
| A.1410 830 | County Clerk                                    | Social Security       | \$ 1,206.00  |              |
| A.1410 831 | County Clerk                                    | Medicare Contribution | \$ 282.00    | \$ 23,115.00 |
| A.1490 110 | DPW/DPW Administration                          | Salaries - Regular    | \$ 3,939.00  |              |
| A.1490 810 | DPW/DPW Administration                          | Retirement            | \$ 441.00    |              |
| A.1490 830 | DPW/DPW Administration                          | Social Security       | \$ 244.00    |              |
| A.1490 831 | DPW/DPW Administration                          | Medicare Contribution | \$ 57.00     | \$ 4,681.00  |
| A.1620 110 | DPW/Buildings and Grounds                       | Salaries - Regular    | \$ 16,853.00 |              |
| A.1620 810 | DPW/Buildings and Grounds                       | Retirement            | \$ 1,888.00  |              |
| A.1620 830 | DPW/Buildings and Grounds                       | Social Security       | \$ 1,045.00  |              |
| A.1620 831 | DPW/Buildings and Grounds                       | Medicare Contribution | \$ 244.00    | \$ 20,030.00 |
| A.1624 110 | DPW/Health & Human Services Building            | Salaries - Regular    | \$ 9,113.00  |              |
| A.1624 810 | DPW/Health & Human Services Building            | Retirement            | \$ 1,021.00  |              |



|            |                                            |                       |    |           |              |
|------------|--------------------------------------------|-----------------------|----|-----------|--------------|
| A.1624 830 | DPW/Health & Human Services Building       | Social Security       | \$ | 565.00    |              |
| A.1624 831 | DPW/Health & Human Services Building       | Medicare Contribution | \$ | 132.00    | \$ 10,831.00 |
| A.1628 110 | DPW/Waste Management                       | Salaries - Regular    | \$ | 1,692.00  |              |
| A.1628 810 | DPW/Waste Management                       | Retirement            | \$ | 190.00    |              |
| A.1628 830 | DPW/Waste Management                       | Social Security       | \$ | 105.00    |              |
| A.1628 831 | DPW/Waste Management                       | Medicare Contribution | \$ | 25.00     | \$ 2,012.00  |
| A.1665 110 | Public Records                             | Salaries - Regular    | \$ | 3,381.00  |              |
| A.1665 130 | Public Records                             | Salaries - Part Time  | \$ | 592.00    |              |
| A.1665 810 | Public Records                             | Retirement            | \$ | 445.00    |              |
| A.1665 830 | Public Records                             | Social Security       | \$ | 246.00    |              |
| A.1665 831 | Public Records                             | Medicare Contribution | \$ | 58.00     | \$ 4,722.00  |
| A.1670 110 | Mail Room                                  | Salaries - Regular    | \$ | 1,211.00  |              |
| A.1670 810 | Mail Room                                  | Retirement            | \$ | 136.00    |              |
| A.1670 830 | Mail Room                                  | Social Security       | \$ | 75.00     |              |
| A.1670 831 | Mail Room                                  | Medicare Contribution | \$ | 18.00     | \$ 1,440.00  |
| A.3140 110 | Probation/Probation                        | Salaries - Regular    | \$ | 19,219.00 |              |
| A.3140 810 | Probation/Probation                        | Retirement            | \$ | 2,153.00  |              |
| A.3140 830 | Probation/Probation                        | Social Security       | \$ | 1,192.00  |              |
| A.3140 831 | Probation/Probation                        | Medicare Contribution | \$ | 279.00    | \$ 22,843.00 |
| A.3144 110 | Probation/Probation Day Reporting          | Salaries - Regular    | \$ | 1,999.00  |              |
| A.3144 810 | Probation/Probation Day Reporting          | Retirement            | \$ | 224.00    |              |
| A.3144 830 | Probation/Probation Day Reporting          | Social Security       | \$ | 124.00    |              |
| A.3144 831 | Probation/Probation Day Reporting          | Medicare Contribution | \$ | 29.00     | \$ 2,376.00  |
| A.3620 110 | Building & Fire Code                       | Salaries - Regular    | \$ | 8,893.00  |              |
| A.3620 810 | Building & Fire Code                       | Retirement            | \$ | 996.00    |              |
| A.3620 830 | Building & Fire Code                       | Social Security       | \$ | 551.00    |              |
| A.3620 831 | Building & Fire Code                       | Medicare Contribution | \$ | 129.00    | \$ 10,569.00 |
| A.3640 110 | Office of Emergency Services/Civil Defense | Salaries - Regular    | \$ | 1,643.00  |              |
| A.3640 130 | Office of Emergency Services/Civil Defense | Salaries - Part Time  | \$ | 750.00    |              |
| A.3640 810 | Office of Emergency Services/Civil Defense | Retirement            | \$ | 268.00    |              |
| A.3640 830 | Office of Emergency Services/Civil Defense | Social Security       | \$ | 148.00    |              |
| A.3640 831 | Office of Emergency Services/Civil Defense | Medicare Contribution | \$ | 35.00     | \$ 2,844.00  |
| A.4010 110 | Public Health/Health Services              | Salaries - Regular    | \$ | 18,441.00 |              |
| A.4010 810 | Public Health/Health Services              | Retirement            | \$ | 2,065.00  |              |
| A.4010 830 | Public Health/Health Services              | Social Security       | \$ | 1,143.00  |              |
| A.4010 831 | Public Health/Health Services              | Medicare Contribution | \$ | 267.00    | \$ 21,916.00 |
| A.4013 110 | Public Health/W.I.C.                       | Salaries - Regular    | \$ | 6,201.00  |              |
| A.4013 130 | Public Health/W.I.C.                       | Salaries - Part Time  | \$ | 694.00    |              |
| A.4013 810 | Public Health/W.I.C.                       | Retirement            | \$ | 772.00    |              |
| A.4013 830 | Public Health/W.I.C.                       | Social Security       | \$ | 427.00    |              |
| A.4013 831 | Public Health/W.I.C.                       | Medicare Contribution | \$ | 100.00    | \$ 8,194.00  |
| A.4018 110 | Public Health/Preventive Program (CHA)     | Salaries - Regular    | \$ | 3,942.00  |              |
| A.4018 810 | Public Health/Preventive Program (CHA)     | Retirement            | \$ | 442.00    |              |
| A.4018 830 | Public Health/Preventive Program (CHA)     | Social Security       | \$ | 244.00    |              |
| A.4018 831 | Public Health/Preventive Program (CHA)     | Medicare Contribution | \$ | 57.00     | \$ 4,685.00  |

|                 |                                              |                       |              |              |
|-----------------|----------------------------------------------|-----------------------|--------------|--------------|
| A.4018.0030 110 | Public Health/Disease Control                | Salaries - Regular    | \$ 2,675.00  |              |
| A.4018.0030 130 | Public Health/Disease Control                | Salaries - Part Time  | \$ 695.00    |              |
| A.4018.0030 810 | Public Health/Disease Control                | Retirement            | \$ 378.00    |              |
| A.4018.0030 830 | Public Health/Disease Control                | Social Security       | \$ 209.00    |              |
| A.4018.0030 831 | Public Health/Disease Control                | Medicare Contribution | \$ 49.00     | \$ 4,006.00  |
|                 |                                              |                       |              |              |
| A.4018.0040 110 | Public Health/Health Education               | Salaries - Regular    | \$ 3,331.00  |              |
| A.4018.0040 810 | Public Health/Health Education               | Retirement            | \$ 373.00    |              |
| A.4018.0040 830 | Public Health/Health Education               | Social Security       | \$ 207.00    |              |
| A.4018.0040 831 | Public Health/Health Education               | Medicare Contribution | \$ 48.00     | \$ 3,959.00  |
|                 |                                              |                       |              |              |
| A.4054 110      | Public Health/Educ Phys Handicapped Children | Salaries - Regular    | \$ 3,460.00  |              |
| A.4054 810      | Public Health/Educ Phys Handicapped Children | Retirement            | \$ 388.00    |              |
| A.4054 830      | Public Health/Educ Phys Handicapped Children | Social Security       | \$ 215.00    |              |
| A.4054 831      | Public Health/Educ Phys Handicapped Children | Medicare Contribution | \$ 50.00     | \$ 4,113.00  |
|                 |                                              |                       |              |              |
| A.4054.0060 110 | Public Health/Educ Phys Hand Children- EI    | Salaries - Regular    | \$ 5,052.00  |              |
| A.4054.0060 810 | Public Health/Educ Phys Hand Children- EI    | Retirement            | \$ 566.00    |              |
| A.4054.0060 830 | Public Health/Educ Phys Hand Children- EI    | Social Security       | \$ 313.00    |              |
| A.4054.0060 831 | Public Health/Educ Phys Hand Children- EI    | Medicare Contribution | \$ 73.00     | \$ 6,004.00  |
|                 |                                              |                       |              |              |
| A.4189 130      | Public Health/Bioterrorism                   | Salaries - Part Time  | \$ 865.00    |              |
| A.4189 810      | Public Health/Bioterrorism                   | Retirement            | \$ 97.00     |              |
| A.4189 830      | Public Health/Bioterrorism                   | Social Security       | \$ 54.00     |              |
| A.4189 831      | Public Health/Bioterrorism                   | Medicare Contribution | \$ 13.00     | \$ 1,029.00  |
|                 |                                              |                       |              |              |
| A.4310 110      | Mental Health                                | Salaries - Regular    | \$ 1,413.00  |              |
| A.4310 810      | Mental Health                                | Retirement            | \$ 158.00    |              |
| A.4310 830      | Mental Health                                | Social Security       | \$ 88.00     |              |
| A.4310 831      | Mental Health                                | Medicare Contribution | \$ 20.00     | \$ 1,679.00  |
|                 |                                              |                       |              |              |
| A.5610 110      | DPW/Airport                                  | Salaries - Regular    | \$ 3,315.00  |              |
| A.5610 810      | DPW/Airport                                  | Retirement            | \$ 371.00    |              |
| A.5610 830      | DPW/Airport                                  | Social Security       | \$ 206.00    |              |
| A.5610 831      | DPW/Airport                                  | Medicare Contribution | \$ 48.00     | \$ 3,940.00  |
|                 |                                              |                       |              |              |
| A.6010 110      | Social Services                              | Salaries - Regular    | \$ 56,256.00 |              |
| A.6010 130      | Social Services                              | Salaries - Part Time  | \$ 357.00    |              |
| A.6010 810      | Social Services                              | Retirement            | \$ 6,341.00  |              |
| A.6010 830      | Social Services                              | Social Security       | \$ 3,510.00  |              |
| A.6010 831      | Social Services                              | Medicare Contribution | \$ 821.00    | \$ 67,285.00 |
|                 |                                              |                       |              |              |
| A.6030 110      | Countryside Adult Home                       | Salaries - Regular    | \$ 14,550.00 |              |
| A.6030 130      | Countryside Adult Home                       | Salaries - Part Time  | \$ 1,057.00  |              |
| A.6030 810      | Countryside Adult Home                       | Retirement            | \$ 1,748.00  |              |
| A.6030 830      | Countryside Adult Home                       | Social Security       | \$ 967.00    |              |
| A.6030 831      | Countryside Adult Home                       | Medicare Contribution | \$ 226.00    | \$ 18,548.00 |
|                 |                                              |                       |              |              |
| A.6417.0001 110 | Tourism                                      | Salaries - Regular    | \$ 4,253.00  |              |
| A.6417.0001 130 | Tourism                                      | Salaries - Part Time  | \$ 492.00    |              |
| A.6417.0001 810 | Tourism                                      | Retirement            | \$ 531.00    |              |
| A.6417.0001 830 | Tourism                                      | Social Security       | \$ 294.00    |              |
| A.6417.0001 831 | Tourism                                      | Medicare Contribution | \$ 69.00     | \$ 5,639.00  |

|             |                                 |                       |    |               |               |
|-------------|---------------------------------|-----------------------|----|---------------|---------------|
| A.6510 110  | Veterans Service                | Salaries - Regular    | \$ | 1,413.00      |               |
| A.6510 130  | Veterans Service                | Salaries - Part Time  | \$ | 1,674.00      |               |
| A.6510 810  | Veterans Service                | Retirement            | \$ | 346.00        |               |
| A.6510 830  | Veterans Service                | Social Security       | \$ | 191.00        |               |
| A.6510 831  | Veterans Service                | Medicare Contribution | \$ | 45.00         | \$ 3,669.00   |
|             |                                 |                       |    |               |               |
| A.6771 130  | Office for the Aging - Hamilton | Salaries - Part Time  | \$ | 4,060.00      |               |
| A.6771 810  | Office for the Aging - Hamilton | Retirement            | \$ | 455.00        |               |
| A.6771 830  | Office for the Aging - Hamilton | Social Security       | \$ | 252.00        |               |
| A.6771 831  | Office for the Aging - Hamilton | Medicare Contribution | \$ | 59.00         | \$ 4,826.00   |
|             |                                 |                       |    |               |               |
| A.6772 110  | Office for the Aging - Warren   | Salaries - Regular    | \$ | 14,602.00     |               |
| A.6772 130  | Office for the Aging - Warren   | Salaries - Part Time  | \$ | 5,340.00      |               |
| A.6772 810  | Office for the Aging - Warren   | Retirement            | \$ | 2,234.00      |               |
| A.6772 830  | Office for the Aging - Warren   | Social Security       | \$ | 1,236.00      |               |
| A.6772 831  | Office for the Aging - Warren   | Medicare Contribution | \$ | 289.00        | \$ 23,701.00  |
|             |                                 |                       |    |               |               |
| A.7110 110  | DPW/Parks and Recreation        | Salaries - Regular    | \$ | 8,549.00      |               |
| A.7110 810  | DPW/Parks and Recreation        | Retirement            | \$ | 957.00        |               |
| A.7110 830  | DPW/Parks and Recreation        | Social Security       | \$ | 530.00        |               |
| A.7110 831  | DPW/Parks and Recreation        | Medicare Contribution | \$ | 124.00        | \$ 10,160.00  |
|             |                                 |                       |    |               |               |
| A.8021 110  | Planning/Planning               | Salaries - Regular    | \$ | 3,895.00      |               |
| A.8021 810  | Planning/Planning               | Retirement            | \$ | 436.00        |               |
| A.8021 830  | Planning/Planning               | Social Security       | \$ | 241.00        |               |
| A.8021 831  | Planning/Planning               | Medicare Contribution | \$ | 56.00         | \$ 4,628.00   |
|             |                                 |                       |    |               |               |
| A.8022 110  | Planning/GIS Program            | Salaries - Regular    | \$ | 1,770.00      |               |
| A.8022 130  | Planning/GIS Program            | Salaries - Part Time  | \$ | 939.00        |               |
| A.8022 810  | Planning/GIS Program            | Retirement            | \$ | 303.00        |               |
| A.8022 830  | Planning/GIS Program            | Social Security       | \$ | 168.00        |               |
| A.8022 831  | Planning/GIS Program            | Medicare Contribution | \$ | 39.00         | \$ 3,219.00   |
|             |                                 |                       |    |               |               |
| D.3310 110  | DPW/Traffic Control             | Salaries - Regular    | \$ | 5,197.00      |               |
| D.3310 810  | DPW/Traffic Control             | Retirement            | \$ | 582.00        |               |
| D.3310 830  | DPW/Traffic Control             | Social Security       | \$ | 322.00        |               |
| D.3310 831  | DPW/Traffic Control             | Medicare Contribution | \$ | 75.00         | \$ 6,176.00   |
|             |                                 |                       |    |               |               |
| D.5110 110  | DPW/Maintenance Roads           | Salaries - Regular    | \$ | 49,129.00     |               |
| D.5110 810  | DPW/Maintenance Roads           | Retirement            | \$ | 5,502.00      |               |
| D.5110 830  | DPW/Maintenance Roads           | Social Security       | \$ | 3,046.00      |               |
| D.5110 831  | DPW/Maintenance Roads           | Medicare Contribution | \$ | 712.00        | \$ 58,389.00  |
|             |                                 |                       |    |               |               |
| DM.5130 110 | DPW/Road Machinery              | Salaries - Regular    | \$ | 15,922.00     |               |
| DM.5130 810 | DPW/Road Machinery              | Retirement            | \$ | 1,783.00      |               |
| DM.5130 830 | DPW/Road Machinery              | Social Security       | \$ | 987.00        |               |
| DM.5130 831 | DPW/Road Machinery              | Medicare Contribution | \$ | 231.00        | \$ 18,923.00  |
|             |                                 |                       |    | \$ 432,341.00 | \$ 432,341.00 |
| Grand       |                                 |                       |    |               |               |

***RESOLUTION REQUEST FORM NO. 7******Request to Amend County Budget\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME:** County Administrator

**DATE:** 11/22/2024

(a) Purpose of Amendment:

**To recognize State Aid Revenue offsets as a result of CSEA Contract Settlement**

(b) Appropriation Code, Object Code, Full Title and Amount:

**See Attached**

(c) Revenue Code (with title), and Amount:

**See Attached**



| Account          | Department Description               | Account                     | Expense      | Revenue      |
|------------------|--------------------------------------|-----------------------------|--------------|--------------|
| A.4018 110       | Preventive Program                   | Salaries - Regular          | \$ 2,218.00  |              |
| A.4018 810       | Preventive Program                   | Retirement                  | \$ 248.00    |              |
| A.4018 830       | Preventive Program                   | Social Security             | \$ 138.00    |              |
| A.4018 831       | Preventive Program                   | Medicare Contribution       | \$ 32.00     |              |
| A.4018 3404      | Preventive Program                   | C.H. Assessment - Pub Hlth  |              | \$ 2,636.00  |
| A.4018.0030 110  | Preventive Program, Disease Control  | Salaries - Regular          | \$ 1,505.00  |              |
| A.4018.0030 130  | Preventive Program, Disease Control  | Salaries - Part Time        | \$ 391.00    |              |
| A.4018.0030 810  | Preventive Program, Disease Control  | Retirement                  | \$ 212.00    |              |
| A.4018.0030 830  | Preventive Program, Disease Control  | Social Security             | \$ 117.00    |              |
| A.4018.0030 831  | Preventive Program, Disease Control  | Medicare Contribution       | \$ 27.00     |              |
| A.4018.0030 3407 | Preventive Program, Disease Control  | Disease Control - Pub Hlth  |              | \$ 2,252.00  |
| A.4018.0040 110  | Preventive Program, Health Education | Salaries - Regular          | \$ 1,873.00  |              |
| A.4018.0040 810  | Preventive Program, Health Education | Retirement                  | \$ 210.00    |              |
| A.4018.0040 830  | Preventive Program, Health Education | Social Security             | \$ 116.00    |              |
| A.4018.0040 831  | Preventive Program, Health Education | Medicare Contribution       | \$ 27.00     |              |
| A.4018.0040 3408 | Preventive Program, Health Education | Health Education - Pub Hlth |              | \$ 2,226.00  |
| A.6010 110       | Social Services                      | Salaries - Regular          | \$144,657.00 |              |
| A.6010 130       | Social Services                      | Salaries - Part Time        | \$ 918.00    |              |
| A.6010 810       | Social Services                      | Retirement                  | \$ 16,304.00 |              |
| A.6010 830       | Social Services                      | Social Security             | \$ 9,026.00  |              |
| A.6010 831       | Social Services                      | Medicare Contribution       | \$ 2,111.00  |              |
| A.6010 3610      | Social Services                      | Social Services Admin       |              | \$173,016.00 |
| A.6030 110       | Countryside Adult Home               | Salaries - Regular          | \$ 14,550.00 |              |
| A.6030 130       | Countryside Adult Home               | Salaries - Part Time        | \$ 1,057.00  |              |
| A.6030 810       | Countryside Adult Home               | Retirement                  | \$ 1,748.00  |              |
| A.6030 830       | Countryside Adult Home               | Social Security             | \$ 968.00    |              |
| A.6030 830       | Countryside Adult Home               | Medicare Contribution       | \$ 227.00    |              |
| A.6030 3630      | Countryside Adult Home               | Adult Care Priv. Inst.      |              | \$ 18,550.00 |
|                  |                                      |                             | \$198,680.00 |              |
|                  |                                      |                             |              | \$198,680.00 |

**RESOLUTION REQUEST FORM NO. 10*****Request for Transfer of Funds***TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: County Administrator

SIGNED:

DATE: 11/22/2024

| <u>FROM CODE</u> | <u>TITLE</u>                 | <u>TO CODE</u> | <u>TITLE</u>                  | <u>AMOUNT</u> |
|------------------|------------------------------|----------------|-------------------------------|---------------|
| A.1670 110       | Mailroom, Salaries - Regular | A.1670 120     | Mailroom, Salaries - Overtime | \$20.00       |

Please state reason for transfers requested: To cover OT Costs through end of 2024

**CONTINGENT FUND TRANSFER REQUESTS**

| <u>FROM CODE</u> | <u>TITLE</u>                                        | <u>TO CODE</u> | <u>TITLE</u> | <u>AMOUNT</u> |
|------------------|-----------------------------------------------------|----------------|--------------|---------------|
| A.1990 469       | Contingent Account-<br>Other Payments/Contributions |                |              |               |

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

**RESOLUTION REQUEST FORM NO. 20****MISCELLANEOUS**

*\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.*

**DEPARTMENT NAME: Treasurer**

**DATE: October 21, 2024**

- (a) Purpose of Request:  
**To approve correction to Tax Rolls**
  
- (b) Details:  
**3 Chargebacks for PILOT agreements in the City of Glens Falls: \$10,154.76**
  
- (c) Previous Resolution Number:  
**Resolution No. 110 of 2023**  
**Resolution No. 206 of 2024**
  
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount:

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS



## Chargeback of Taxes 2024

|                        | Year | Assessed to &<br>Tax Map No.                                       | Location | Breakdown |          | Reason | Debit     | Credit       |
|------------------------|------|--------------------------------------------------------------------|----------|-----------|----------|--------|-----------|--------------|
| City of<br>Glens Falls | 2024 | Housing<br>Authority<br>PILOT - Cronin<br>303.17-16-3.1            |          | County    | 4,327.56 | PILOT  | A. 251.00 | A. 1010 1001 |
| City of<br>Glens Falls | 2024 | Housing<br>Authority<br>PILOT -<br>Stichman<br>Towers<br>310.5-2-1 |          | County    | 3,513.46 | PILOT  | A 251.00  | A. 1010 1001 |
| City of<br>Glens Falls | 2024 | Housing<br>Authority<br>PILOT - Larose<br>Gardens<br>309.7-12-19   |          | County    | 2,313.74 | PILOT  | A 251.00  | A. 1010 1001 |

**RESOLUTION REQUEST FORM NO. 20****MISCELLANEOUS**

*\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.*

**DEPARTMENT NAME: Treasurer**

**DATE: November 13, 2024**

- (a) Purpose of Request: **To record \$27,280.80 premium received on issuance of 2024 \$8.42 million BAN in County Road Fund Reserve for Debt to be used for subsequent debt service**
- (b) Details: **\$27,280.80 recorded in D 884.00 Reserve for Debt**
- (c) Previous Resolution Number: **N/A**
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount: **D.9730 2710 - Premium on Obligations - \$27,280.80.**

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS

**RESOLUTION REQUEST FORM NO. 20****MISCELLANEOUS**

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME: Treasurer**

**DATE: 11/14/2024**

- (a) Purpose of Request: **Appropriate \$67,206 from A 909.00 Fund Balance into A.1325 439 County Treasurer - Misc Fees & Expenses.**
- (b) Details: **This money will be used to pay bond issuance costs relating to the November 20, 2024 serial bond.**
- (c) Previous Resolution Number: **N/A**
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount: **A 909.00 Fund Balance - \$67,206.**

**Sample: A.8021 470 Planning & Community Development – Contract**

**\* as listed in budget and LOGOS**

**RESOLUTION REQUEST FORM NO. 20****MISCELLANEOUS**

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME: Treasurer**

**DATE: 11/13/24**

- (a) Purpose of Request: **Appropriate from D 884.00 Reserve for Debt to pay portion of BAN interest due in 2024.**
- (b) Details: **Appropriate \$27,280.80 from D 884.00 Reserve for Debt and increase D.9730 710 Bond Anticipation Note - Interest-Indebtedness. This money had been received in 2024 as a premium on the issuance of the \$8.42 million Bond Anticipation Note.**
- (c) Previous Resolution Number: **N/A**
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount: **D 884.00 Reserve for Debt - \$27,280.80.**

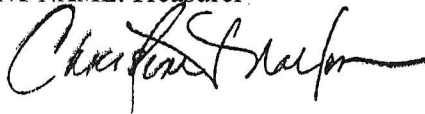
**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS

**RESOLUTION REQUEST FORM NO. 10*****Request for Transfer of Funds***TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Treasurer

SIGNED:



DATE: November 13, 2024

| <u>FROM CODE</u> | <u>TITLE</u>                             | <u>TO CODE</u> | <u>TITLE</u>                           | <u>AMOUNT</u> |
|------------------|------------------------------------------|----------------|----------------------------------------|---------------|
| D.9730 610       | Bond Anticipation Note-Principal-Indetbt | D.9730 710     | Bond Anticipation Note-Interest Indebt | \$150,000.00  |

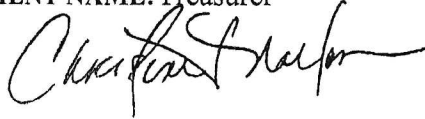
**Please state reason for transfers requested:** To transfer funds to cover additional interest costs related to the short-term \$8.42 million BAN issuance in May, 2024 and due November, 2024.

**CONTINGENT FUND TRANSFER REQUESTS**

| <u>FROM CODE</u> | <u>TITLE</u>                                        | <u>TO CODE</u> | <u>TITLE</u> | <u>AMOUNT</u> |
|------------------|-----------------------------------------------------|----------------|--------------|---------------|
| A.1990 469       | Contingent Account-<br>Other Payments/Contributions |                |              |               |

**Please state reason for transfer request:**

**Please file original request with Clerk of the Board and retain copy for your records.**

**RESOLUTION REQUEST FORM NO. 10*****Request for Transfer of Funds*****TO:** AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS**DEPARTMENT NAME:** Treasurer**SIGNED:****DATE:** November 14, 2024

| <u>FROM CODE</u> | <u>TITLE</u>            | <u>TO CODE</u> | <u>TITLE</u>                            | <u>AMOUNT</u> |
|------------------|-------------------------|----------------|-----------------------------------------|---------------|
| D.5110 470       | Maint of Roads-Contract | D.9730 710     | Bond Anticipation Note -Interest Indebt | \$650.16      |

**Please state reason for transfers requested:** To cover additional BAN interest due.**CONTINGENT FUND TRANSFER REQUESTS**

| <u>FROM CODE</u> | <u>TITLE</u>                                        | <u>TO CODE</u> | <u>TITLE</u> | <u>AMOUNT</u> |
|------------------|-----------------------------------------------------|----------------|--------------|---------------|
| A.1990 469       | Contingent Account-<br>Other Payments/Contributions |                |              |               |

**Please state reason for transfer request:****Please file original request with Clerk of the Board and retain copy for your records.**



**RESOLUTION REQUEST FORM NO. 20****MISCELLANEOUS**

*\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.*

**DEPARTMENT NAME: TREASURER**

**DATE: November 22, 2024**

(a) Purpose of Request:

**To amend agreement with Fitzgerald Morris Baker Firth, P.C. for bond counsel services in relation to certain serial bonds to extend term and increase not to exceed amount**

(b) Details:

**R430 of 2023 extended the agreement through December 31, 2023; request is to extend the agreement through December 31, 2025 and to increase the not to exceed amount from \$7,000 per year to \$25,000 per year in order to cover fees associated with current bond expenses**

(c) Previous Resolution Number:

**R430 of 2023**

(d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount:

**These are unbudgeted expenses which will need to be appropriated as invoices are received.**

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS

# Warren County Board of Supervisors

## RESOLUTION NO. 430 OF 2023

**RESOLUTION INTRODUCED BY SUPERVISORS WILD, THOMAS, FRASIER, RUNYON, MCDEVITT, BEATY AND ETU**

**AMENDING AGREEMENT WITH FITZGERALD MORRIS BAKER FIRTH, P.C.  
FOR BOND COUNSEL SERVICES IN RELATION TO CERTAIN SERIAL BONDS,  
TO EXTEND THE TERMINATION DATE**

WHEREAS, Resolution No. 624 of 2021 (amended by Resolution No. 560 of 2022) authorized an agreement with Fitzgerald Morris Baker Firth, P.C., to provide bond counsel services with regard to the serial bonds authorized for capital improvements at Countryside Adult Home, reconstruction of a retaining wall on Lake George in the Town of Bolton, and paving projects throughout the County of Warren, at a rate of Three Hundred Dollars (\$300) per hour, not to exceed a total of Seven Thousand Dollars (\$7,000), for a term commencing retroactive to November 1, 2021 and terminating December 31, 2022, and

WHEREAS, the Finance Committee has approved the request to further amend the agreement to extend the termination date to December 31, 2023, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with Fitzgerald Morris Baker Firth, P.C., 68 Warren Street, Glens Falls, New York 12801, to extend the termination date to December 31, 2023, in a form approved by the County Attorney, and be it further

RESOLVED, other than the changes outlined herein, all other terms and conditions of Resolution Nos. 624 of 2021 and 560 of 2022 will remain the same.

**RESOLUTION REQUEST FORM NO. 7*****Request to Amend County Budget\****

***\*If this is the result of a grant award, also complete and submit Form No. 5 or 6***

**DEPARTMENT NAME: County Facilities - Airport**

**DATE: 11/20/24**

- (a) Purpose of Amendment: To amend the 2024 budget with surplus Balloon Festival funds in deferred Revenue, A691.00 to cover overtime, FICA, Medicare and Retirement cost associated with the Balloon Festival.

- (b) Appropriation Code (with title), Object Code (with title) and Amount:  
A.5610 120 Airport (DPW), Salaries - Overtime \$3,581.18  
A.5610 810 Airport (DPW), Retirement \$815.32  
A.5610 830 Airport (DPW), Social Security \$221.98  
A.5610 831 Airport (DPW), Medicare Contribution \$51.92

- (c) Revenue Code (with title), and Amount:  
A.5610 1710 Airport (DPW), Public Works \$4,670.40

## ***RESOLUTION REQUEST FORM NO. 20***

### ***Miscellaneous***

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME:** Sheriff

**DATE:** November 19, 2024

- (a) **Purpose of Request:** Amend County Budget to appropriate funds for the Sheriff's Law Enforcement Electricity code and the Sheriff's Law Enforcement salary codes to address deficits created by increased utility expenses and unexpected operating expenditures throughout the year.

- (b) **Details:** Appropriate \$497,500 from General Fund A.909.00 Fund Balance and increase the following codes;

|                                                             |           |
|-------------------------------------------------------------|-----------|
| A.3110 415 Sheriff's Law Enforcement Salaries - Electricity | \$102,500 |
| A.3110 120 Sheriff's Law Enforcement Salaries - Overtime    | \$210,000 |
| A.3110 130 Sheriff's Law Enforcement Salaries - Part Time   | \$185,000 |

- (c) **Previous Resolution Number:** N/A

- (d) **Where are Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount:** N/A

A.909.00 General Fund Balance - \$497,500

\* as listed in budget and LOGOS

## ***RESOLUTION REQUEST FORM NO. 20***

### ***Miscellaneous***

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME:** Sheriff

**DATE:** November 19, 2024

- (a) **Purpose of Request:** Appropriation of funds to the 2024 STOP DWI Program - Other Payments/Contributions code from the STOP DWI Program - Reserve revenue code. The appropriation is necessary to allow for a payment to the New York State Department of Corrections and Community Supervision Attica Correctional Facility. The Correctional Facility has requested reimbursement for funds paid to an inmate whose sentence has been overturned.
- (b) **Details:** Following sentencing of an inmate Warren County accepted a payment of \$5,000 on 09/23/2020 for fees and surcharges. Since the inmate's conviction and sentence has been overturned the fees must be reimbursed.

The following transfer is necessary to fund the reimbursement payment:

REVENUE CODE & AMOUNT

|          |                    |            |
|----------|--------------------|------------|
| A.889.00 | Reserve - STOP DWI | \$5,000.00 |
|----------|--------------------|------------|

APPROPRIATION CODE & AMOUNT

|            |                                                 |            |
|------------|-------------------------------------------------|------------|
| A.3325 469 | Stop DWI Program - Other Payments/Contributions | \$5,000.00 |
|------------|-------------------------------------------------|------------|

- (c) **Previous Resolution Number:** N/A
- (d) **Where are Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount:** N/A

\* as listed in budget and LOGOS

***RESOLUTION REQUEST FORM NO. 7******Request to Amend County Budget\*******\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*****DEPARTMENT NAME:** Sheriff**DATE:** November 19, 2024

- (a) Purpose of Amendment:** Amend County Budget to reflect appropriate revenues and expenses for the first half of the school resource officer service agreements.

**(b) Appropriation Code, Object Code, Full Title and Amount:**

|                                                                     |            |
|---------------------------------------------------------------------|------------|
| A.3120.1003 130 Sheriff's SRO's – Salaries Part Time (North Warren) | \$929.00   |
| A.3120.1003 830 Sheriff's SRO's – Social Security (North Warren)    | \$58.00    |
| A.3120.1003 831 Sheriff's SRO's - Medicare (North Warren)           | \$13.00    |
| A.3120.1008 110 Sheriff's SRO's – Salaries Full Time (Warrensburg)  | \$8,850.00 |
| A.3120.1008 810 Sheriff's SRO's – Retirement (Warrensburg)          | \$2,638.00 |
| A.3120.1008 830 Sheriff's SRO's – Social Security (Warrensburg)     | \$549.00   |
| A.3120.1008 831 Sheriff's SRO's – Medicare (Warrensburg)            | \$128.00   |
| A.3120.1008 860 Sheriff's SRO's – Hospitalization (Warrensburg)     | \$1,947.00 |
| A.3120.1008 865 Sheriff's SRO's – Dental Insurance (Warrensburg)    | \$27.00    |

**(c) Revenue Code (with title), and amount:**

|                                                               |             |
|---------------------------------------------------------------|-------------|
| A.3120.1003.2260 Sheriff's SRO's – Other Gov't (North Warren) | \$1,000.00  |
| A.3120.1008.2260 Sheriff's SRO's – Other Gov't (Warrensburg)  | \$14,139.00 |



## ***RESOLUTION REQUEST FORM NO. 7***

### ***Request to Amend County Budget\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME:** Sheriff

**DATE:** November 19, 2024

(a) **Purpose of Amendment:** Amend County Budget to reflect proper appropriations and revenues in the 2024 Sheriff's 911 Center, 2020 Interoperable Comm Grant

(b) **Appropriation Code, Object Code, Full Title and Amount:**

|                 |                               |          |
|-----------------|-------------------------------|----------|
| A.3020.4046 250 | Sheriff's 911 Center          | \$13,282 |
|                 | 2020 Interoperable Comm Grant |          |
|                 | Technical Equipment           |          |

|                 |                               |         |
|-----------------|-------------------------------|---------|
| A.3020.4046 422 | Sheriff's 911 Center          | \$8,199 |
|                 | 2020 Interoperable Comm Grant |         |
|                 | Repair/Maint-Equipment        |         |

(c) **Revenue Code (with title), and amount:**

|                  |                                 |          |
|------------------|---------------------------------|----------|
| A.3020.4046 3380 | Sheriff's 911 Center            | \$21,481 |
|                  | 2020 Interoperable Comm Grant   |          |
|                  | State Homeland Security Program |          |



# ***RESOLUTION REQUEST FORM NO. 20***

## ***MISCELLANEOUS***

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME:** Mental Health/Office of Community Services

**DATE:** 11/19/24

(a) Purpose of Request:

**Request to transfer funds in the amount of \$450,000 from the unexpended fund balance to pay court-ordered NYS CPL 730 competency examination and restoration expenses. These are court-ordered/mandated expenses.**

(b) Details:

**\$1,100,000 has been budgeted for these court-ordered expenses in 2024 (\$50,000 approved budget + \$250,000 February amendment + \$300,000 June amendment = \$500,000 September amendment). Expenses incurred YTD, exceed this amount. Additional funds are required to pay anticipated expenses throughout the rest of the year.**

(c) Previous Resolution Number:

**R69 of 2024; R210 of 2024; R321 of 2024**

(d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount:

**Request transfer of \$450,000 from A.909.00 Unexpended Fund Balance to A.4390 435 Psychiatric Expense/Criminal.**

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS

# RESOLUTION REQUEST FORM NO. 7

## Request to Amend County Budget\*

\*If this is the result of a grant award, also complete and submit  
Form No. 5 or 6

DEPARTMENT NAME: Warren County Health Services-Health Education  
DATE: November 19, 2024

- (a) **Purpose of Amendment:** To amend the 2024 budget to adjust the Infrastructure Grant to reflect the third year of the grant from the funds to be given by the State in the amount of \$110,565.00.
- (b) **Appropriation Code (with title), Object Code (with title) and Amount:**  
**A.4197.210 PH Infrastructure Workforce & Data Systems-Furniture & Fixtures-\$110,565.00**

Revenue Code (with title), and Amount:  
**A.4197.4416 Infrastructure Workforce Data Systems Revenue**  
**\$110,565.00**

\*Note: To record Effective December 1, 2024 the third year of funding for the Infrastructure Workforce Data Systems Grant. At this time, a major project has been quoted to upgrade our offices with furniture needed for the Agency. This is a five year grant.

**RESOLUTION REQUEST FORM NO. 20****MISCELLANEOUS**

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME: Health Services**

**DATE: November 22, 2024**

- (a) Purpose of Request: **To authorize county auditor to make 1 time payment of \$125 to City and Country Appliance Repair for service/ assessment for refrigerator in Health Services, which is used for storage of vaccine.**
- (b) Details: **Refrigeration capacity is regulated by NYSDOH for the Vaccine for Children (VFC) and Vaccine for Adults (VFA) programs. The 1 1/2 year old Accucold refrigerator was not maintaining appropriate temperature range. Health Services was working and continues to work with the distributor, manufacturer, and City & Country, which was the only responsive and available, authorized repair service for this refrigerator. Service was provided on 10/31/2024 without contract in place.**
- (c) Previous Resolution Number: **NA**
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount: **A.4018.0030.422 Preventive Program/Disease Control Program / Repair/ Maintenance Equipment**

**Sample: A.8021 470 Planning & Community Development – Contract**

**\* as listed in budget and LOGOS**

**RESOLUTION REQUEST FORM NO. 7*****Request to Amend County Budget\****

***\*If this is the result of a grant award, also complete and submit Form No. 5 or 6***

**DEPARTMENT NAME: Social Services**

**DATE: 11/6/2024**

- (a) Purpose of Amendment: **To increase both revenue & expense accounts due to a Code Blue allocation per 24-OTDA-LCM-13. This allows Warren County to continue contracting with Open Door Mission per guidelines in the LCM. Contract runs 10/2024 - 06/2025. Increase for 2024 reflects the payments for October - December with the remaining funds to be added in January 2025 for the remainder of the contract.**
  
- (b) Appropriation Code, Object Code, Full Title and Amount:  
**A.6010 470 - Contracts - \$155,133**
  
- (c) Revenue Code (with title), and Amount:  
**A.6010 3610 Social Services Admin - \$155,133**

**RESOLUTION REQUEST FORM NO. 20****MISCELLANEOUS**

*\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.*

**DEPARTMENT NAME: Park O&M**

**DATE: 11/5/24**

- (a) Purpose of Request:  
**To Reimburse Village of Lake George for Charles R. Wood Park June Attendant.**
  
- (b) Details:  
**Appropriation Code A.1625 413 Charles R. Wood Park, Repair and Maintenance Bldg/Property \$3,052.21.**
  
- (c) Previous Resolution Number:
  
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount:  
**Deferred Revenue - Gaslight Village Parking Fees, A.691.07 \$3,052.21.**

**RESOLUTION REQUEST FORM NO. 20****MISCELLANEOUS**

*\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.*

**DEPARTMENT NAME: Park O&M**

**DATE: 11/5/24**

- (a) Purpose of Request:  
**To Reimburse Village of Lake George for Charles R. Wood Park August Attendant.**
- (b) Details:  
**Appropriation Code A.1625 413 Charles R. Wood Park, Repair and Maintenance Bldg/Property \$3,013.81.**
- (c) Previous Resolution Number:
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount:  
**Deferred Revenue - Gaslight Village Parking Fees, A.691.07 \$3,013.81.**

**RESOLUTION REQUEST FORM NO. 20****MISCELLANEOUS**

*\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.*

**DEPARTMENT NAME:** Park O&M

**DATE:** 11/5/24

- (a) Purpose of Request:  
**To Reimburse Village of Lake George for Charles R. Wood Park September Attendant.**
- (b) Details:  
**Appropriation Code A.1625 413 Charles R. Wood Park, Repair and Maintenance Bldg/Property \$2,946.43.**
- (c) Previous Resolution Number:
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount:  
**Deferred Revenue - Gaslight Village Parking Fees, A.691.07 \$2,946.43.**



***RESOLUTION REQUEST FORM NO. 8******Request to Establish Capital Project or Capital Reserve Project\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME: DPW**

**DATE: 11/20/24**

- (a) Exact Title **and** Number of Project (**must be obtained from Treasurer's Office**): Diamond Point Road (CR 35) over Smith Brook - West (H439.9550 280)
- (b) Is this a Capital Project? Yes
- (c) Is this a Capital Reserve Project? No
- (d) Amount of Project: \$1,500,000.00
- (e) Source of Funding (including name & title of codes, etc.):  
\$1,500,000.00 State (100% State - Bridge NY Culvert )
- (f) Purpose of Establishment: To fund the preliminary engineering, right of way, construction and construction inspection phases of the project

***RESOLUTION REQUEST FORM NO. 8******Request to Establish Capital Project or Capital Reserve Project\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME: DPW**

**DATE: 11/20/24**

- (a) Exact Title **and** Number of Project (**must be obtained from Treasurer's Office**): Diamond Point Road (CR 35) over Smith Brook - East (H440.9550 280)
- (b) Is this a Capital Project? Yes
- (c) Is this a Capital Reserve Project? No
- (d) Amount of Project: \$1,500,000.00
- (e) Source of Funding (including name & title of codes, etc.):  
\$1,500,000.00 State (100% State - Bridge NY Culvert )
- (f) Purpose of Establishment: To fund the preliminary engineering, right of way, construction and construction inspection phases of the project

***RESOLUTION REQUEST FORM NO. 9******Request to Increase or Decrease or Amend Existing Capital Project or  
Capital Reserve Project\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME: DPW**

**DATE: 11/20/24**

- (a) Exact Title and Number of Project\*: County Bridge & Culvert Project (H390.9550 280)
- (b) Is this a Capital Project? Yes
- (c) Is this a Capital Reserve Project? No
- (d) Amount of Increase (if applicable): \$145,600.00
- (e) Amount of Decrease (if applicable):
- (f) Source of Funding (if Increase) (including name & title of codes, etc.): County Road, Transfers-Capital Projects (D.9950 910)
- (g) Changes in Funding (if Amendment):
- (h) Purpose of Increase or Decrease or Amendment: To fund County bridge and culvert work

***RESOLUTION REQUEST FORM NO. 9******Request to Increase or Decrease or Amend Existing Capital Project or  
Capital Reserve Project\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME: DPW**

**DATE: 11/20/24**

- (a) Exact Title and Number of Project\*: Adirondack Bridge and Beaver Pond Bridge Replacements Project, Town of Horicon (H425.9550 280)
- (b) Is this a Capital Project? Yes
- (c) Is this a Capital Reserve Project? No
- (d) Amount of Increase (if applicable): \$236,400.00
- (e) Amount of Decrease (if applicable):
- (f) Source of Funding (if Increase) (including name & title of codes, etc.): \$236,400.00 Local Match - County Road, Transfers-Capital Projects (D.9950 910)
- (g) Changes in Funding (if Amendment):
- (h) Purpose of Increase or Decrease or Amendment: To fund the anticipated local match share of the construction/construction inspection phase of the project

***RESOLUTION REQUEST FORM NO. 9******Request to Increase or Decrease or Amend Existing Capital Project or  
Capital Reserve Project\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME: DPW**

**DATE: 11/20/24**

- (a) Exact Title and Number of Project\*: Culvert Repairs (H430)
- (b) Is this a Capital Project? Yes
- (c) Is this a Capital Reserve Project? No
- (d) Amount of Increase (if applicable): \$12,000,000.00
- (e) Amount of Decrease (if applicable): NA
- (f) Source of Funding (if Increase) (including name & title of codes, etc.):  
\$10,425,000.00 (Serial Bonds - H430.9550 5710)  
\$ 1,575,000.00 (Premium on Obligations - H430.9550 2710)
- (g) Changes in Funding (if Amendment):
- (h) Purpose of Increase or Decrease or Amendment: To fund priority culvert repair and replacement projects resulting from the Culvert Assessment Project

***RESOLUTION REQUEST FORM NO. 9******Request to Increase or Decrease or Amend Existing Capital Project or  
Capital Reserve Project\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME: DPW**

**DATE: 11/20/24**

- (a) Exact Title and Number of Project\*: Call Street (CR32) & Corinth Road (CR 28) Rehabilitation (H421.9550 280)
- (b) Is this a Capital Project? Yes
- (c) Is this a Capital Reserve Project? No
- (d) Amount of Increase (if applicable): \$903,000.00
- (e) Amount of Decrease (if applicable): NA
- (f) Source of Funding (if Increase) (including name & title of codes, etc.):  
\$722,400.00 (Federal 80%)  
\$135,450.00 (State 15%)  
\$ 0.00 (Local Match 5%; no additional local match needed at this time)
- (g) Changes in Funding (if Amendment):
- (h) Purpose of Increase or Decrease or Amendment: To fund the preliminary engineering and right of way incidental phases of the project

**RESOLUTION REQUEST FORM NO. 3*****Request for New Contract*****DEPARTMENT NAME: DPW****DATE: 11/20/24**

- (a) Is this a Result of a Bid or Request for Proposal? Bid WC63-24
- (b) Purpose of Contract: Autobody Repair Services
- (c) Name of Contractor: Warrensburg Collision Center, Inc.
- (d) Address of Contractor: 3985 Main Street, Warrensburg, NY 12885
- (e) Contractor's Contact Person and Telephone Number: Barron Dingman 518 623-2135
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract: January 1, 2025
- (h) Termination Date of Contract: December 31, 2025 with two optional 1-year extensions available
- (i) Payment Provisions: i) lump sum amount  
ii) hourly rate amount  
iii) total amount not to exceed  
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: Various funding sources



## AGENDA

NOVEMBER 22, 2024

**Committee Members:** *Wild, Driscoll, Merlino, Maday, Bean, Etu and Thomas - Chair of the Board shall serve as an Ex-Officio member when needed in accordance with Section C(4) of the Rules of the Board*

- I. Committee meeting called to order by Chair.
- II. Motion to approve minutes of prior Committee meetings.
- III. Privilege of the Floor/Public Comment
- IV. Action Agenda
  - 1) **SUNY Adirondack representatives to provide and update on the College.**
  - 2) **Requests/Items to be Discussed by the Human Resources Director (Jackie Figueroa, Director):**
    - A) Review of report on tracking of vacancies filled.
    - B) Request to authorize an extension of the contract with Ascentis (formerly Novatime Technology, Inc.), commencing January 1, 2025 and terminating December 31, 2025.
  - 3) **Referral from the Criminal Justice, Public Safety & Emergency Services Committee (Chaired by Supervisor Geraci):**  
**Probation (Robert Iusi, Director) -**  
 Request to amend the Table of Organization & Salary Schedule to create the new position of Probation Officer Trainee, *Grade 16, Base Annual Salary \$55,602*, and unfund but retain in the Table of Organization the position of Probation Officer, effective December 23, 2024.
  - 4) **Requests/Items to be Discussed by the County Attorney (Larry Elmen, County Attorney):**  
**Action Agenda/New Business Items:**
    - A. Request: To authorize creation, composition and responsibilities of the Warren County Risk and Safety Committee.  
 Rationale: To assist the Board of Supervisors in promoting risk and safety directives to provide for a safe and healthy working environment for all County officers and employees, to review recent risk events close in time to the incident, and develop recommendations and programming to address patterns identified through committee review.
    - B. Request: Rescinding Resolution No. 279 of 2009.  
 Rationale: Risk Management Steering Committee and the Employee Health and Safety Committee superseded by Risk & Safety Committee.
    - C. Request: To authorize new policy for Red Flags Identity Theft Prevention to aid in protecting County officers, employees, residents, visitors, contractors, vendors and the County of Warren from the physical and financial dangers and damages which result from the loss, theft or misuse of sensitive information.  
 Rationale: The County of Warren does not have a written policy to protect against identity theft as part of County business operations.
    - D. Request: To approve the American with Disabilities Act Transition Plan for Warren County and appointing County Attorney as County Compliance Officer.  
 Rationale: On August 22, 2024, the County was notified by the NYSDOT Office of Diversity and Opportunity that required the County to submit the required Title VI Plan for compliance review. During 2017, the Board of Supervisors authorized the creation of the required transition plan per Resolution 214 of 2017, but the task was not completed. The County received an extension of time to complete the transition plan and to submit it to NYSDOT. Submission of the Title VI Transition Plan is mandated by NYSDOT.
    - E. Request: Amend Resolution No. 214 of 2017.  
 Rationale: To change the authorization from the County Planner to the County Attorney to undertake actions necessary for Warren County to comply with requirements of Title VI of the Civil Rights Act of 1964.
    - F. Request: Transfer of funds in the amount of \$35.38.  
 Rationale: To fund the overage of County Attorney, Salaries-Overtime budget code.
  - 5) **Request/Item to be Discussed by the County Administrator (John Taflan, County Administrator):**  
 Discussion regarding performance management for County leaders.
- V. **Pending Items:**  
 No Items this Month.
- VI. Privilege of the Floor/Public Comment
- VII. Motion to adjourn

**RESOLUTION REQUEST FORM NO. 11*****Request to Create New Position*****DEPARTMENT NAME:** Probation**DATE:** November 19, 2024

(a) Title of Requested Position: Probation Officer Trainee

(b) Annual **Base** Salary (and Grade if Applicable): \$55,602 Grade 16

(c) Effective Date for New Position\*: ASAP

*\*Please do not backdate unless the purpose is to correct an error.*(d) List Any Position in the Department's Table of Organization Being Deleted as a Result of this Request:  
(Include annual salary and grade if applicable):

We desire to create position in A.3143 Probation-Pretrial, remove funding from current Probation Officer Position, keep title in code unfunded and use funding for POT position.

(e) Where are Funds in the Budget for this Position?

List Budget Code, Object Code, Full Title and Amount:

A.3143110 Probation-Pretrial Salaries-Regular-\$55,602

(f) Is a Budget Transfer needed? ☐ YES ☒ NO

If yes, please complete Resolution Request Form No. 10 – Transfer of Funds

If no, please provide details on how the increase will be funded with the current budget:

(g) Has Director of Human Resources Reviewed and Approved of the New Position Title? ☒ YES ☐ NO  
*(approval is necessary **BEFORE** bringing the request to Committee)* HR Director Initial \_\_\_\_\_(h) Had County Administrator Reviewed and Approved Creation of New Position? ☒ YES ☐ NO  
*(approval is necessary **BEFORE** bringing the request to Committee)* Co. Admin Initial \_\_\_\_\_(i) Is this a mandated position? ☐ YES ☒ NO  
If yes, please explain:(j) Is there expected revenue from this position? ☐ YES ☒ NO  
If yes, please explain and complete Resolution Request Form No. 07 – Amend County Budget to recognize revenue:

## **PROBATION OFFICER 1 TRAINEE**

**DISTINGUISHING FEATURES OF THE CLASS:** This is a one-year traineeship used to appoint individuals to an entry-level Probation Officer 1, Probation Officer (Other Language), or Probation Officer (Community Liaison) position in a probation department responsible for the care of adults and juveniles subject to probation supervision or intake services which require them to meet certain standards of conduct. A Probation Officer 1 Trainee is responsible for participating in a continuous in-service training program regarding the investigative, supervision, counseling and coaching duties and responsibilities of a Probation Officer 1 and, under close and on-going supervision, performs such duties and exercises such responsibilities in a limited nature. When a Probation Officer 1 Trainee participates in a traineeship for a Probation Officer 1 (Other language) or a Probation Officer 1 (Community Liaison) position, he/she is required to satisfy the additional requirements for these positions and be capable to learn the specialized work they perform. Probation Officer 1 Trainee work is performed under the direct supervision of a probation professional. Upon successful completion of the one-year traineeship the incumbent is appointed to the position of Probation Officer 1 or specified parenthetical without further examination. A Probation Officer 1 Trainee is a Peace Officer pursuant to Criminal Procedure Law Section 2.10 and may be authorized to carry a firearm in the performance of his/her duties. The incumbent will perform all related duties as required.

**TYPICAL WORK ACTIVITIES:** (Illustrative only)

- Participates in an in-service training program regarding the investigation, supervision, counseling and coaching duties and responsibilities of a Probation Officer I and develops goals and objectives to ensure the successful completion of the training program;
- Under the direct supervision of a probation professional, gathers, verifies, reviews and analyzes social, medical, mental health, substance abuse, sex offender, legal and other documentation and by interviewing defendants/respondents, victims, law enforcement personnel and other case related individuals to conduct pre-plea/pre-sentence/pre-disposition investigations;
- Under the direct supervision of a probation professional, prepares reports regarding persons awaiting disposition of the courts;
- Under the direct supervision of a probation professional, conducts risk and need assessments and evaluates results for pre-trial, investigation, and supervision purposes;
- Under the direct supervision of a probation professional, promotes risk reduction by providing direction and support to help the probationer change factors that promote and maintain criminal/delinquent behavior;
- Coaches probationers to select new patterns of thinking, feeling and behaving and develop new attitudes and skills which help sustain a constructive and law-abiding relationship with the broader community and reduce the likelihood of becoming re-involved in criminal or delinquent behavior;
- Under the direct supervision of a probation professional, prepares progress reports on probationers and periodically reviews case histories to determine the degree of adjustment;
- Under the direct supervision of a probation professional, prepares a final case report once a case is closed;
- Under the direct supervision of a probation professional, prepares violation reports;
- Under the direct supervision of a probation professional, prepares case/supervision plans and explains conditions of sentence/disposition to probationers;
- Under the direct supervision of a probation professional, monitors probationer's compliance with conditions of probation;
- Under the direct supervision of a probation professional, performs drug/alcohol screenings, and collects DNA samples from probationers;
- May develop and maintain professional relationships with other social and law enforcement agencies and cooperates with them in matters of mutual interest such as assisting probationers with life adjustments;
- May arrange for medical, mental health, substance abuse treatment or other services according to individual probationer's needs or court orders;
- May testify in court or at violation hearings;
- May use a firearm in performing duties and exercising authority pursuant to departmental policy.



**REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES:**

Working knowledge of interviewing and investigative techniques and practices related to probation work;  
 Working knowledge of laws pertaining to probation work and the functions and procedures of family and criminal courts;  
 Working knowledge of methods of differential supervision of probationers including the application of cognitive behavioral interventions and motivational techniques;  
 Working knowledge of effective assessment, case planning and management;  
 Working knowledge of special offender populations such as domestic violence offenders, sex offender, DWI offenders, youthful offenders, juvenile offenders, Persons in Need of Supervision and juvenile delinquents;  
 Working knowledge of juvenile and adult risk and needs assessment instruments;  
 Working knowledge of the provisions of the Health Insurance Portability and Accountability Act (HIPAA) regulations and policies relating to confidentiality of case record information;  
 Working knowledge of tools used to monitor compliance with condition of probation, such as drug and alcohol screenings, DNA collection and electronic monitoring devices;  
 Working knowledge of the powers of a Peace Officer;  
 Working knowledge of the geography of the jurisdiction employed in;  
 Working knowledge of factors related to crime and delinquency;  
 Working knowledge of the rules of evidence, arrest laws and custody procedures;  
 Working knowledge of social sciences, including sociology, psychology and demography;  
 Working knowledge of community resources;  
 Working knowledge of employment, training and treatment options available to probationers;  
 Working knowledge of firearm safety; Skill in the use of firearms where authorized;  
 Ability to administer accurate and thorough assessments;  
 Ability to understand and follow oral and written instructions;  
 Ability to analyze and organize data and prepare records and reports;  
 Ability to conduct effective case planning;  
 Ability to refer a probationer to the right types of services within the probation department and the broader community;  
 Ability to promote and monitor change and take appropriate action to sustain growth or help the probationer initiate appropriate behavioral patterns;  
 Ability to establish and maintain effective working relationships with others;  
 Ability to counsel probationers regarding social, emotional and vocational problems;  
 Ability to understand and interpret complex written technical information including statutes, regulations and operational procedures;  
 Ability to communicate effectively both orally and in writing;  
 Ability to administer drug, alcohol testing and collect DNA samples as needed;  
 Ability to understand and empathize with the needs and concerns of others;  
 Ability to maintain composure and make rational judgements under stressful conditions;  
 Ability to safely and effectively use a firearm if so authorized.

**OPEN COMPETITIVE MINIMUM QUALIFICATIONS:** Bachelor's degree or higher with at least thirty (30) credit hours in the social or behavioral sciences.

**SPECIAL REQUIREMENT:** Where required, possession of a current driver's license or the ability to otherwise meet the transportation requirements of the position.

**NOTE:** *Social Science* includes areas of study concerned with humans living in relation to other humans in a social environment and such as anthropology, criminal justice, economics, geography, history, political science, psychology and sociology.

*Behavioral science* is a subset of social science characterized by observation of the behavior of living organisms and focused on human social behavior such as psychology, sociology, anthropology, counseling, criminal justice, gerontology, human behavior, social work/social welfare and vocational rehabilitation.

**NOTE:** Individuals whose duties and responsibilities include the use of a firearm must also complete training pursuant to Criminal Procedure Law Section 2.30(3).

**NOTE:** The class specifications including the minimum qualifications for positions in Probation Departments are established by rule and regulations of the Division of Criminal Justice Services. These class specifications are found in Title 9 NYCRR Part 347, Appendix H-10, Standard Specifications for Professional Probation Positions.

**NOTE:** This position is allocated to the competitive class pursuant to Executive Law Section 257(1).

**RESOLUTION REQUEST FORM NO. 10*****Request for Transfer of Funds*****TO:** AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS**DEPARTMENT NAME:** County Attorney**SIGNED:****DATE:** November 22, 2024

| <u>FROM CODE</u> | <u>TITLE</u>                   | <u>TO CODE</u> | <u>TITLE</u>                       | <u>AMOUNT</u> |
|------------------|--------------------------------|----------------|------------------------------------|---------------|
| A.1420 439       | County Attorney, Miscellaneous | A.1420 120     | County Attorney, Salaries-Overtime | \$35.38       |

**Please state reason for transfers requested:** To fund overage of account**CONTINGENT FUND TRANSFER REQUESTS**

| <u>FROM CODE</u> | <u>TITLE</u> | <u>TO CODE</u> | <u>TITLE</u> | <u>AMOUNT</u> |
|------------------|--------------|----------------|--------------|---------------|
|------------------|--------------|----------------|--------------|---------------|

**Other Payments/Contributions****Please state reason for transfer request:****Please file original request with Clerk of the Board and retain copy for your records.**