

# Warren County Board of Supervisors

## RESOLUTION NO. 58 OF 2024

**RESOLUTION INTRODUCED BY SUPERVISORS WILD, DRISCOLL, MERLINO, MADAY, BEAN, ETU AND THOMAS**

### **DESIGNATING A WARREN COUNTY RECORDS MANAGEMENT OFFICER (RMO) FOR THE COUNTY OF WARREN**

WHEREAS, New York Codes, Rules and Regulations, Title 8, section 185.2 requires the governing body of a local government to designate one local officer to be its Record Management Officer (RMO) to initiate, coordinate and promote the systemic management of the local government's records in consultation and cooperation with other local officers and to complete the duties assigned by New York State regulations, and

WHEREAS, a vacancy in the position shall be filled within 60 days and within thirty (30) days of designating the RMO the governing body for the local government shall notify the New York State Commissioner of Education of the RCMO's name, title, and contact information, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby designates Carrie Black, Warren County Clerk, as the Records Management Officer (RMO) for the County of Warren; and it is further

RESOLVED, that the Clerk of the Board of Supervisors shall forward a certified copy of this resolution to the Commissioner of Education and provide the RMO's contact information.