

# Warren County Board of Supervisors

## RESOLUTION NO. 118 OF 2024

**RESOLUTION INTRODUCED BY SUPERVISORS BRUNO, GERACI, CONOVER, DIAMOND, STROUGH, MAGOWAN AND THOMAS**

**AWARDING BID AND AUTHORIZING AGREEMENT WITH WINCHIP OVERHEAD DOOR CO., INC. FOR OVERHEAD DOOR REPAIR, REPLACEMENT, INSTALLATION & PREVENTATIVE MAINTENANCE (WC 5-24)**

WHEREAS, the Purchasing Agent has advertised for sealed bids for Overhead Door Repair, Replacement, Installation & Preventative Maintenance (WC 5-24), and

WHEREAS, the bids were opened on February 15, 2024 and the Superintendent of Public Works has recommended that Warren County award the agreement to Winchip Overhead Door Co., Inc. located at P.O. Box 378, Glens Falls, New York 12801, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Winchip Overhead Door Co., Inc. located at P.O. Box 378, Glens Falls, New York 12801 of the acceptance of its bid, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Winchip Overhead Door Co., Inc. relative to Overhead Door Repair, Replacement, Installation & Preventative Maintenance, pursuant to the terms and provisions of the bid documents and proposal (WC 5-24), for a term commencing May 1, 2024 and terminating April 30, 2025, with the option for two (2) additional one (1) year terms upon the same terms and conditions and upon mutual agreement of the parties, subject to the prices defined in the attached Schedule "A," in a form approved by the County Attorney, and be it further

RESOLVED, that in the event the contract is extended beyond the initial one year term, the Bidder may request a one-time increase in the hourly rate for any classification of worker up to the same amount that the New York State Department of Labor prevailing wage rates has increased since the opening of the bids or the last time the contract was extended, whichever is later, and be it further

RESOLVED, that the funds for this agreement shall be expended from various Departmental budget codes.

**WARREN COUNTY BID TABULATION SHEET**

		<b>NAME &amp; ADDRESS OF BIDDERS</b>
<b>BID NO: WC 5-24</b> <b>ITEM(S): OVERHEAD DOOR REPAIR, REPLACEMENT, INSTALLATION &amp; PREVENTATIVE MAINTENANCE</b> <b>DATE: FEBRUARY 15, 2024      TIME: 3:00 P.M.</b>		Winchip Overhead Door Co. Inc. Attn: Robert Winchip PO Box 378 Glens Falls, NY 12801 Ph: 518-792-0777 Fax: 518-792-0851
<b>DESCRIPTION OF ITEM</b>	<b>QUANTITY</b>	<b>BID PRICE</b>
<b>SCHEDULE #1 - HOURLY LABOR RATES</b>		
OVERHEAD DOOR MECHANIC:	Hourly Rate	<b>\$110.00</b>
OVERHEAD DOOR MECHANIC APPRENTICE:	Hourly Rate	<b>No Apprentice Program</b>
<b>SCHEDULE #2 - RESPONSE TIME &amp; MARK-UP PERCENTAGE</b>		
RESPONSE TIME FOR REPAIRS DURING NORMAL WORK HOURS:	Hours	<b>4 Hours</b>
RESPONSE TIME FOR EMERGENCY REPAIRS:	Hours	<b>No response</b>
SPECIALTY EQUIPMENT RENTED TO COMPLETE WORK - PERCENT MARK-UP:	%	<b>35%</b>
MATERIALS & PARTS USED - PERCENT MARK-UP:	%	<b>35%</b>
<b>BID AWARDED TO:</b>		
√ <b>JULIE A. BUTLER, PURCHASING AGENT</b>	<b>RESO # xx of 2024</b>	
	<b>TERM OF BID: May 1, 2024 through April 30, 2025</b>	