

# Warren County Board of Supervisors

**AGENDA  
FRIDAY JULY 19, 2024  
BOARD MEETING**



**10:00 a.m. Call Meeting to Order**

**Pledge of Allegiance - Supervisor Patchett**

**Roll call**

**Motion to approve minutes of the June 21, 2024 Board Meeting, subject to correction by the Clerk of the Board**

**Chair declares public hearing open on Warren County's community development needs and possible submission of one or more Community Development Block Grant applications for the 2024 Program Year, and requests Clerk of the Board read the Notice of Public Hearing aloud - privilege extended to anyone wishing to be heard on this matter**

**Chair declares public hearing open on the proposed adoption of a tentative operating budget for Adirondack Community College for the fiscal year 2024-25, and requests Clerk of the Board read the Notice of Public Hearing aloud - privilege of the floor extended to anyone wishing to be heard on this matter**

**Privilege of the Floor and Public Comment**

**Report of Chairman of the Board and Committee Chairs**

**Report of County Administrator**

**Report of County Attorney**

**Reading of Communications**

**Reading of Resolutions**

**Recusals on Resolutions**

**Discussion and Public Comment on Proposed Resolutions**

**Requests for Roll Call Votes**

**Vote on Resolutions**

**Privilege of the Floor and Public Comment**

**Announcements**

**Motion to Adjourn**

# Warren County Board of Supervisors

**JULY 19, 2024**  
**BOARD MEETING**  
**INDEX**



<b><u>RES. NO.</u></b>	<b><u>VOTE</u></b>	<b><u>DESCRIPTION</u></b>
PROC 26		<b>PROCLAMATION - NATIONAL PRETRIAL, PROBATION AND PAROLE SUPERVISION WEEK</b>
PROC 27		<b>PROCLAMATION - PARKS AND RECREATION MONTH</b>
220	ROLL CALL	<b>FINANCE &amp; BUDGET - MAKING SUPPLEMENTAL APPROPRIATIONS</b>
221	ROLL CALL	<b>FINANCE &amp; BUDGET - AMENDING WARREN COUNTY BUDGET FOR 2024 FOR VARIOUS DEPARTMENTS WITHIN WARREN COUNTY</b>
222		<b>COUNTY FACILITIES (<i>AIRPORT</i>) - AUTHORIZING AGREEMENT WITH THE FEDERAL AVIATION ADMINISTRATION TO PERFORM A FLIGHT CHECK PRIOR TO ACTIVATION OF THE PAPI (PRECISION APPROACH PATH INDICATOR) SYSTEM FOR RUNWAY 1-19 AT THE WARREN COUNTY (FLOYD BENNETT MEMORIAL) AIRPORT</b>
223	ROLL CALL	<b>CRIMINAL JUSTICE, PUBLIC SAFETY &amp; EMERGENCY SERVICES (<i>PROBATION</i>) - RATIFYING THE ACTIONS OF THE CHAIR OF THE BOARD OF SUPERVISORS IN EXECUTING A GRANT APPLICATION TO THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES FOR 13-A CLASSIFICATION FUNDING TO SUPPORT THE PRE-TRIAL RELEASE PROGRAM WITHIN THE PROBATION DEPARTMENT</b>
224		<b>ECONOMIC GROWTH &amp; DEVELOPMENT (<i>PLANNING &amp; COMMUNITY DEVELOPMENT</i>) - AMENDING THE INTERMUNICIPAL AGREEMENT WITH THE CITY OF GLENS FALLS FOR ARCGIS SOFTWARE FOR THE DEPARTMENT OF PLANNING &amp; COMMUNITY DEVELOPMENT, TO INCREASE THE NOT TO EXCEED AMOUNT</b>
225		<b>ECONOMIC GROWTH &amp; DEVELOPMENT (<i>PLANNING &amp; COMMUNITY DEVELOPMENT</i>) - ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH REBUILDING TOGETHER SARATOGA COUNTY, INC. TO PROVIDE GRANT ADMINISTRATION SERVICES FOR THE RESIDENTIAL EMERGENCY SERVICES TO OFFER (HOME) REPAIRS TO THE ELDERLY (RESTORE) FUNDS (WC 38-24)</b>

# Warren County Board of Supervisors

**JULY 19, 2024**  
**BOARD MEETING**  
**INDEX**



<b><u>RES. NO.</u></b>	<b><u>VOTE</u></b>	<b><u>DESCRIPTION</u></b>
226		<b>ECONOMIC GROWTH &amp; DEVELOPMENT (<i>PLANNING &amp; COMMUNITY DEVELOPMENT</i>)-</b> RESOLUTION AUTHORIZING THE SUBMISSION OF A NEW YORK STATE CONSOLIDATED FUNDING APPLICATION AND TO ACCEPT A NEW YORK STATE DEPARTMENT OF STATE BROWNFIELD OPPORTUNITY AREA PROGRAM GRANT IF AWARDED IN THE AMOUNT OF UP TO \$135,000 WITH A 10% LOCAL MATCH FOR A BROWNFIELD OPPORTUNITY AREA PRE-PLANNING INVENTORY AND ANALYSIS STUDY
227		<b>HEALTH SERVICES (<i>OFFICE FOR THE AGING</i>) -</b> AMENDING RESOLUTION NO. 123 OF 2024, WHICH AUTHORIZED AMENDMENTS TO AGREEMENTS FOR EXPANDED IN-HOME SERVICES FOR THE ELDERLY PROGRAM (EISEP) WITH VARIOUS ORGANIZATIONS FOR OFFICE FOR THE AGING, TO INCREASE THE NOT TO EXCEED AMOUNT WITH HAMILTON COUNTY PUBLIC HEALTH
228		<b>HEALTH SERVICES (<i>PUBLIC HEALTH</i>) -</b> APPROVING WARREN COUNTY HEALTH SERVICES ANNUAL REPORT FOR 2023
229		<b>HEALTH SERVICES (<i>PUBLIC HEALTH</i>) -</b> AUTHORIZING CONTINUATION AGREEMENT WITH THE NEW YORK STATE DEPARTMENT OF HEALTH FOR SPECIAL SUPPLEMENTAL FOOD PROGRAM FOR THE WOMEN, INFANTS AND CHILDREN (WIC) PROGRAM
230		<b>LEGISLATIVE, RULES &amp; GOVERNMENTAL OPERATIONS (<i>BOARD OF ELECTIONS</i>) -</b> AMENDING RESOLUTION NO. 453 OF 2023, WHICH ACCEPTED THE DONATION OF AN ELECTRONIC WHITE BOARD FROM DOUGLAS AND PATRICIA AUER, TO CHANGE THE DONOR NAME TO DR. STEPHEN SERLIN AND CATHY SERLIN
231		<b>LEGISLATIVE, RULES &amp; GOVERNMENTAL OPERATIONS (<i>LEGISLATIVE</i>) -</b> RESOLUTION IN SUPPORT OF AND ENCOURAGING NEW YORK STATE FUNDING FOR THE ELDERWOOD AT NORTH CREEK NURSING HOME
232		<b>PUBLIC WORKS (<i>DPW</i>) -</b> AWARDING BID AND AUTHORIZING AGREEMENT WITH REALE CONSTRUCTION COMPANY, INC. FOR CORINTH ROAD (CR 28) OVER CLENDON BROOK CULVERT REPLACEMENT PROJECT - TOWN OF QUEENSBURY, WARREN COUNTY, NY (WC 3-24)

# Warren County Board of Supervisors

## JULY 19, 2024 BOARD MEETING INDEX



<u>RES. NO.</u>	<u>VOTE</u>	<u>DESCRIPTION</u>
233		<b>PUBLIC WORKS (DPW)</b> - INTRODUCING PROPOSED LOCAL LAW NO. 4 OF 2024, ENTITLED "A LOCAL LAW OF THE COUNTY OF WARREN, NEW YORK PROHIBITING ILLICIT DISCHARGES, ACTIVITIES AND CONNECTIONS TO THE WARREN COUNTY SEPARATE STORM SEWER SYSTEM AND REPEALING AND REPLACING LOCAL LAW NO. 2 OF 2008," AND AUTHORIZING PUBLIC HEARING THEREON
234		<b>PUBLIC WORKS (PARKS, RECREATION &amp; RAILROAD)</b> - AUTHORIZING RENEWAL OF AGREEMENTS WITH THE CITY OF GLENS FALLS AND SOUTH WARREN SNOWMOBILE CLUB, INC. PROVIDING FOR THE LICENSING OF USE OF TRAILS OWNED BY THE CITY OF GLENS FALLS AND TRAIL DEVELOPMENT AND MAINTENANCE
235		<b>TOURISM &amp; OCCUPANCY TAX COORDINATION</b> - AUTHORIZING AGREEMENT WITH NEW YORK WELCOMES YOU, INC. TO PROVIDE WARREN COUNTY TRAVEL GUIDE DISTRIBUTION SERVICES FOR THE TOURISM DEPARTMENT
236		<b>TOURISM &amp; OCCUPANCY TAX COORDINATION</b> - AUTHORIZING AGREEMENT WITH ALON TOURISM SOLUTIONS TO PROVIDE TRAINING, CONSULTATION AND DEVELOPMENT OF A VIRTUAL MARKETPLACE FOR THE TOURISM DEPARTMENT
237		<b>TOURISM &amp; OCCUPANCY TAX COORDINATION</b> - AMENDING RESOLUTION NO. 573 OF 2023, WHICH AUTHORIZED AGREEMENTS WITH CERTAIN APPLICANTS FOR THE DISBURSEMENT OF 2024 OCCUPANCY TAX REVENUES, TO AUTHORIZE AGREEMENTS AND FUNDING TO ADIRONDACK HOT AIR BALLOON FESTIVAL
238	ROLL CALL	<b>PERSONNEL, ADMINISTRATION &amp; HIGHER EDUCATION</b> - AMENDING TABLE OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2024 TO DECREASE SALARIES AND CREATE A POSITION WITHIN THE PUBLIC DEFENDER'S OFFICE; TO INCREASE/DECREASE SALARIES AND CREATE A POSITION WITHIN THE HEALTH SERVICES DEPARTMENT; TO CREATE A POSITION WITHIN THE COUNTY ATTORNEY'S OFFICE; AND TO DELETE A POSITION WITHIN THE DEPARTMENT OF PUBLIC WORKS

# Warren County Board of Supervisors

**JULY 19, 2024**  
**BOARD MEETING**  
**INDEX**



<b><u>RES. NO.</u></b>	<b><u>VOTE</u></b>	<b><u>DESCRIPTION</u></b>
239		<b>PERSONNEL, ADMINISTRATION &amp; HIGHER EDUCATION (<i>HUMAN RESOURCES</i>)</b> - RESCINDING RESOLUTION NO. 73 OF 2020, WHICH AUTHORIZED USE OF PAID ADMINISTRATIVE LEAVE IN THE EVENT OF A MEDICAL QUARANTINE FOR DISEASE PREVENTION <b><i>RESOLUTION WITHDRAWN</i></b>
240		<b>FINANCE &amp; BUDGET (<i>COUNTY ADMINISTRATOR</i>)</b> - ADOPTING REVISED CREDIT CARD POLICY FOR WARREN COUNTY
241	ROLL CALL	<b>FINANCE &amp; BUDGET (<i>PLANNING &amp; COMMUNITY DEVELOPMENT</i>)</b> - AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE COMPUTER RESERVE FUND TO THE TELECOMMUNICATIONS BUDGET FOR THE PURCHASE OF A NEW TELEPHONE SYSTEM; AND AMENDING 2024 WARREN COUNTY BUDGET
242	ROLL CALL	<b>FINANCE &amp; BUDGET (<i>PLANNING &amp; COMMUNITY DEVELOPMENT</i>)</b> - INCREASING CAPITAL PROJECT NO. H418, SEPTIC SYSTEM REPLACEMENT FUND ROUND 3; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2024
243		<b>FINANCE &amp; BUDGET (<i>PLANNING &amp; COMMUNITY DEVELOPMENT</i>)</b> - AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION FOR CLIMATE SMART COMMUNITIES PROGRAM FUNDING FOR COMPOSTING PILOT PROGRAM
244	ROLL CALL	<b>FINANCE &amp; BUDGET</b> - ADOPTING AND APPROVING ADIRONDACK COMMUNITY COLLEGE OPERATING BUDGET FOR FISCAL YEAR 2024-2025

*RESOLUTION NOS. 220-243, ALONG WITH PROCLAMATION NOS. 26 AND 27, WERE DISTRIBUTED TO THE MEMBERS OF THE BOARD OF SUPERVISORS AND POSTED TO THE WARREN COUNTY WEBSITE ON MONDAY, JULY 15, 2024; RESOLUTION NO. 244 WAS DISTRIBUTED AND POSTED ON TUESDAY, JULY 16, 2024*

Supervisor	Town	Wt Vote	Vote
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Y means yes  
N means no  
A means absent  
NV means not voting

Conover	Bolton	31	Y
Maday	Chester	47	Y
Diamond	GF - 1	45	Y
Gilligan	GF - 2	45	Y
Turner	GF - 3	45	Y
Bruno	GF - 4	45	Y
Driscoll	GF - 5	45	Y
Patchett	Hague	10	Y
Geraci	Horicon	22	Y
Bean	Johnsburg	33	Y
Crocitto	Lake George	53	Y
Merlino	Lake Luzerne	47	Y
Strough	Queensbury	89	Y
Wild	Queensbury	89	Y
Magowan	Queensbury	89	A
Strainer	Queensbury	89	Y
Etu	Queensbury	89	Y
Thomas	Stony Creek	12	Y
Runyon	Thurman	17	A
Geraghty	Warrensburg	60	Y

1,002

Yes	896
No	-
Absent	106
Not Voting	-

Resolution PASSES

Required for simple majority	502
Required for 2/3 vote	668
Required for 3/4 vote	752

Supervisor	Town	Wt Vote	Vote
------------	------	---------	------

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Patchett	Hague	10	Y
Geraci	Horicon	22	Y
Bean	Johnsburg	33	Y
Crocitto	Lake George	53	Y
Merlino	Lake Luzerne	47	Y
Strough	Queensbury	89	Y
Wild	Queensbury	89	Y
Magowan	Queensbury	89	Y
Strainer	Queensbury	89	Y
Etu	Queensbury	89	Y
Thomas	Stony Creek	12	Y
Runyon	Thurman	17	A
Conover	Bolton	31	Y
Maday	Chester	47	Y
Diamond	GF - 1	45	Y
Gilligan	GF - 2	45	Y
Turner	GF - 3	45	Y
Bruno	GF - 4	45	Y
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Absent	17
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Strainer	Queensbury	89	Y
Etu	Queensbury	89	Y
Thomas	Stony Creek	12	Y
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Conover	Bolton	31	Y
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# Warren County Board of Supervisors

## Proclamation

**WHEREAS**, the United States has over 100,000 community probation and parole professionals around the country who work hard to keep our communities safe, and

**WHEREAS**, Warren County employs 15 of these dedicated staff members in its Probation Department, supervising or helping to supervise both adult and juvenile probationers and those placed on pre-trial release, and

**WHEREAS**, these officers often toil in anonymity, providing both supervision and counseling to individuals charged with crimes and those released from incarceration to uphold the law and safeguard the public from criminal activity during a parolee or probationer's transition from jail to the community, and

**WHEREAS**, pretrial, probation and parole officers/agents are essential to the justice system, and work diligently to uphold the law with dignity, while recognizing the right of the public to be protected from criminal activity and protecting the victims of crime, and

**WHEREAS**, pretrial, probation and parole officers/agents work collaboratively with local law enforcement, treatment providers, social service agencies and a variety of other programs, groups and individuals involved with parolees and probationers; and

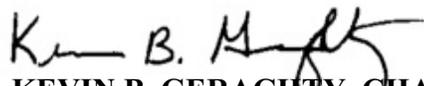
**WHEREAS**, the third week of July has been set aside annually as National Pretrial, Probation and Parole Supervision week to recognize the difficult work these officers perform, now, therefore be it

**RESOLVED**, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, do hereby proclaim the week of July 21-27, 2024 to be

### ***NATIONAL PRETRIAL, PROBATION AND PAROLE SUPERVISION WEEK***

in Warren County, and urges residents to honor those who work in the pretrial, probation and parole agencies for the important role they play in public safety.

**DATED: JULY 19, 2024**



**KEVIN B. GERAGHTY, CHAIRMAN  
WARREN COUNTY BOARD OF SUPERVISORS**

# Warren County Board of Supervisors

## Proclamation

**WHEREAS**, parks and recreation opportunities are an integral part of communities throughout Warren County, New York State, and the United States, and

**WHEREAS**, Warren County has invested in wonderful resources that include Warren County Bikeway, Warren County Fish Hatchery, Swede Mountain Firetower and trail, numerous boat launches, hiking trail networks and other green space for the benefit of our residents and visitors, and

**WHEREAS**, Warren County towns, the Village of Lake George, City of Glens Falls, and New York State all offer numerous parks and recreation facilities for public use as well, and

**WHEREAS**, parks and recreation opportunities promote health and wellness, improving the physical and mental health of those who use our parks and public spaces, and

**WHEREAS**, parks and recreation promote time spent in nature, which positively impacts mental health by increasing cognitive performance and well-being, and alleviating illnesses such as depression, attention deficit disorders, and Alzheimer's Disease, and

**WHEREAS**, parks and recreational resources encourage physical activities by providing space for popular sports, hiking trails, swimming areas, boat launches and many other activities designed to promote active lifestyles, and

**WHEREAS**, parks and recreation increase a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction, and

**WHEREAS**, parks and recreation resources are fundamental to the environmental well-being of our community, and ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors, and

**WHEREAS**, the U.S. House of Representatives has designated July as Parks and Recreation Month, and

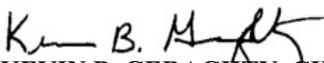
**WHEREAS**, the Warren County Board of Supervisors recognizes the benefits derived from our parks and recreation resources, and urges our residents to take advantage of them, now, therefore, be it

**RESOLVED**, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, do hereby proclaim the month of July to be

### ***PARKS AND RECREATION MONTH***

in Warren County, to celebrate and enjoy the wonderful parks and public lands we have here in our county.

**DATED: JULY 19, 2024**

  
**KEVIN B. GERAGHTY, CHAIRMAN**  
**WARREN COUNTY BOARD OF SUPERVISORS**

# Warren County Board of Supervisors

## RESOLUTION NO. 220 OF 2024

RESOLUTION INTRODUCED BY SUPERVISORS THOMAS, GERACI, MERLINO, MADAY, DRISCOLL, DICKINSON, STROUGH, BRUNO AND ETU

### MAKING SUPPLEMENTAL APPROPRIATIONS

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2024 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

FROM CODE		TO CODE		AMOUNT
<b><u>DEPARTMENT: HEALTH SERVICES</u></b>				
A.4054 444	Ed/Physically Hand. Children, Travel/Education/Conference	A.4018.0040 860	Health Education, Hospitalization	\$5,000.00
A.4054.0060 130	Ed. Phys. Hndcppd/ Early Intervnt, Salaries-Part Time	A.4054 110	Ed/Physically Hand. Children, Salaries-Regular	6,000.00
A.4054.0060 810	Retirement	A.4054 810	Retirement	672.00
A.4054.0060 830	Social Security	A.4054 830	Social Security	372.00
A.4054.0060 831	Medicare Contribution	A.4054 831	Medicare Contribution	87.00
<b><u>DEPARTMENT: PLANNING&amp; COMMUNITY DEVELOPMENT</u></b>				
A.8021 110	Planning (and Comm. Dev.), Salaries-Regular	A.8021 120	Planning (and Comm. Dev.), Salaries - Overtime	4,000.00
<b><u>DEPARTMENT: PROBATION</u></b>				
A.3140 110	Probation, Salaries-Regular	A.3140 120	Probation, Salaries-Overtime	2,000.00
<b><u>DEPARTMENT: SPECIAL ITEMS</u></b>				
A.1990 469	Contingent Account, Other Payments/Contributions	A.1010 437	Legislative Board, Consulting Fees	4,910.92
		A.1325 419	County Treasurer, Settlements	40,460.56

**RESOLUTION NO. 220 OF 2024**

**PAGE 2 OF 2**

<b>FROM CODE</b>		<b>TO CODE</b>		<b>AMOUNT</b>
<b><u>DEPARTMENT: SPECIAL ITEMS</u> - cont.</b>				
A.1990 469	Contingent Account, Other Payments/Contributions	A.1420 130	Law (County Attorney), Salaries - Part Time	\$17,500.00
		A.1420 830	Social Security	1,085.00
		A.1420 831	Medicare Contributions	253.75
		A.6510 220	Veterans' Services, Office Equipment	1,618.76

# Warren County Board of Supervisors

## RESOLUTION NO. 221 OF 2024

RESOLUTION INTRODUCED BY SUPERVISORS THOMAS, GERACI, MERLINO, MADAY, DRISCOLL, DICKINSON, STROUGH, BRUNO AND ETU

### AMENDING WARREN COUNTY BUDGET FOR 2024 FOR VARIOUS DEPARTMENTS WITHIN WARREN COUNTY

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2024 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: BOARD OF ELECTIONS</b>		
<u>ESTIMATED REVENUE</u>		
A.1450 3056	Board of Elections, Absentee Ballot Program	\$314.64
<u>APPROPRIATIONS</u>		
A.1450 424	Board of Elections, Postage	314.64
<b>DEPARTMENT: HEALTH SERVICES</b>		
<u>ESTIMATED REVENUE</u>		
A.4018.0040 3408	Preventive Program, Health Education, Health Education - Pub Hlth	12,349.00
<u>APPROPRIATIONS</u>		
A.4018.0040 260	Preventive Program, Health Education, Other Equipment	12,000.00
A.4018.0040 410	Supplies	349.00
<b>DEPARTMENT: PLANNING &amp; COMMUNITY DEVELOPMENT</b>		
<u>ESTIMATED REVENUE</u>		
A.8022 2210	Planning GIS Program, General Services, Intergovt.	6,000.00
<u>APPROPRIATIONS</u>		
A.8022 422	Planning GIS Program, Repair/Maint-Equipment	6,000.00

**RESOLUTION NO. 221 OF 2024**

**PAGE 2 OF 3**

<b><u>CODE</u></b>	<b><u>TITLE</u></b>	<b><u>AMOUNT</u></b>
<b>DEPARTMENT: PUBLIC DEFENDER</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.1171.4202 3045	Public Defender, Hurrell-Harring, Office of Indigent Legal Services Distribution	\$127,284.00
<b><u>APPROPRIATIONS</u></b>		
A.1171.4202 110	Public Defender, Hurrell-Harring, Salaries-Regular	89,318.00
A.1171.4202 810	Retirement	10,004.00
A.1171.4202 830	Social Security	5,538.00
A.1171.4202 831	Medicare Contribution	1,296.00
A.1171.4202 860	Hospitalization	20,840.00
A.1171.4202 865	Dental Insurance	288.00
<b>DEPARTMENT: SHERIFF</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.3315 3615	STOP DWI Program, STOP DWI Grant	16,500.00
<b><u>APPROPRIATIONS</u></b>		
A.3315 260	STOP DWI Program, Other Equipment	16,500.00
<b>DEPARTMENT: WORKFORCE DEVELOPMENT</b>		
<b><u>ESTIMATED REVENUE</u></b>		
40.6326 4786	Workforce Invest Act, Summer TANF, Summer TANF	124,616.00
<b><u>APPROPRIATIONS</u></b>		
40.6326 110	Workforce Invest Act, Summer TANF, Salaries-Regular	33,000.00
40.6326 130	Salaries-Part Time	55,000.00
40.6326 410	Supplies	2,000.00
40.6326 434	Allowances	500.00
40.6326 444	Travel/Education/Conference	1,000.00
40.6326 470	Contract	16,000.00
40.6326 810	Retirement	10,000.00
40.6326 830	Social Security	1,500.00

<b><u>CODE</u></b>	<b><u>TITLE</u></b>	<b><u>AMOUNT</u></b>
<b>DEPARTMENT: WORKFORCE DEVELOPMENT - cont.</b>		
<b><u>APPROPRIATIONS</u></b>		
40.6326 831	Workforce Invest Act, Summer TANF, Medicare Contribution	\$760.00
40.6326 840	Workmen's Compensation	507.00
40.6326 860	Hospitalization	4,290.00
40.6326 865	Dental Insurance	59.00

RESOLVED, that the supplemental appropriations or reductions in estimated revenues and appropriations set forth above are authorized and the County Treasurer be, and he hereby is, authorized and directed to amend the budget of Warren County for 2024 for the estimated revenues, appropriations and codes indicated, and be it further

RESOLVED, that the Warren County budget for 2024 is hereby amended accordingly.

# Warren County Board of Supervisors

## RESOLUTION NO. 222 OF 2024

**RESOLUTION INTRODUCED BY SUPERVISORS BRUNO, GERACI, CONOVER, DIAMOND, STROUGH, MAGOWAN AND THOMAS**

**AUTHORIZING AGREEMENT WITH THE FEDERAL AVIATION ADMINISTRATION TO PERFORM A FLIGHT CHECK PRIOR TO ACTIVATION OF THE PAPI (PRECISION APPROACH PATH INDICATOR) SYSTEM FOR RUNWAY 1-19 AT THE WARREN COUNTY (FLOYD BENNETT MEMORIAL) AIRPORT**

WHEREAS, the Superintendent of Public Works requested, and the County Facilities Committee approved, the request for authority to enter into an agreement with the Federal Aviation Administration to perform a flight check prior to activation of the PAPI (Precision Approach Path Indicator) system for Runway 1-19 at the Warren County (Floyd Bennett Memorial) Airport, for an amount not to exceed Fourteen Thousand One Hundred Ninety-Five Dollars and Fifty-Two Cents (\$14,195.52), for a term commencing upon execution by both parties with a termination date to be determined, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with the Federal Aviation Administration, 800 Independence Avenue SW, Washington, DC 20591, to perform a flight check prior to activation of the PAPI (Precision Approach Path Indicator) system for Runway 1-19 at the Warren County (Floyd Bennett Memorial) Airport, for an amount not to exceed Fourteen Thousand One Hundred Ninety-Five Dollars and Fifty-Two Cents (\$14,195.52), for a term commencing upon execution by both parties with a termination date to be determined, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for the agreement shall be expended from Capital Project H422, Replace 4-Box PAPI Replacement Project.

# Warren County Board of Supervisors

## RESOLUTION NO. 223 OF 2024

**RESOLUTION INTRODUCED BY SUPERVISORS GERACI, CONOVER, MADAY, STRAINER, GILLIGAN, DRISCOLL, AND ETU**

**RATIFYING THE ACTIONS OF THE CHAIR OF THE BOARD OF SUPERVISORS IN EXECUTING A GRANT APPLICATION TO THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES FOR 13-A CLASSIFICATION FUNDING TO SUPPORT THE PRE-TRIAL RELEASE PROGRAM WITHIN THE PROBATION DEPARTMENT**

WHEREAS, the Director of Probation requested and the Criminal Justice, Public Safety & Emergency Services Committee approved the request to submit a grant application to the New York State Division of Criminal Justice Services for 13-A Classification funding under the Pre-Trial Release program, in an amount not to exceed Thirteen Thousand One Hundred Forty Dollars (\$13,140), for a term commencing July 1, 2024 and terminating June 30, 2025, and

WHEREAS, the Chair of the Board of Supervisors executed the grant application prior to the July 19, 2024 Board of Supervisors Meeting in order to meet the grant submission deadline, now, therefore, be it

RESOLVED, that the actions of the Chair of the Board of Supervisors be, and hereby are, ratified with regard to executing the grant application to the New York State Division of Criminal Justice Services for 13-A Classification funding under the Pre-Trial Release program, in an amount not to exceed Thirteen Thousand One Hundred Forty Dollars (\$13,140), for a term commencing July 1, 2024 and terminating June 30, 2025, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s) and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further State funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

# Warren County Board of Supervisors

## RESOLUTION NO. 224 OF 2024

**RESOLUTION INTRODUCED BY SUPERVISORS ETU, STROUGH, BEAN, MADAY, TURNER, CROCITTO AND WILD**

**AMENDING THE INTERMUNICIPAL AGREEMENT WITH THE CITY OF GLENS FALLS FOR ARCGIS SOFTWARE FOR THE DEPARTMENT OF PLANNING & COMMUNITY DEVELOPMENT, TO INCREASE THE NOT TO EXCEED AMOUNT**

WHEREAS, Warren County entered into an agreement with the City of Glens Falls for ArcGIS software in order to improve data sharing, in an amount not to exceed One Thousand Dollars (\$1,000), for a term commencing May 15, 2023 and continuing unless terminated upon thirty (30) days written notice by either party, and

WHEREAS, the County Planner requested, and the Economic Growth & Development Committee approved the request, to amend the agreement to increase the not to exceed amount from One Thousand Dollars (\$1,000) to Five Thousand Dollars (\$5,000), now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment intermunicipal agreement with the City of Glens Falls, 42 Ridge Street, Glens Falls, New York 12801, to increase the not to exceed amount from One Thousand Dollars (\$1,000) to Five Thousand Dollars (\$5,000), for a term commencing June 21, 2024 and continuing unless terminated upon thirty (30) days written notice by either party, in a form approved by the County Attorney, and be it further,

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.8022 422, Planning GIS Program, Repair/Maint.Equipment.

# Warren County Board of Supervisors

## RESOLUTION NO. 225 OF 2024

**RESOLUTION INTRODUCED BY SUPERVISORS ETU, STROUGH, BEAN, MADAY, TURNER, CROCITTO AND WILD**

**ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH REBUILDING TOGETHER SARATOGA COUNTY, INC. TO PROVIDE GRANT ADMINISTRATION SERVICES FOR THE RESIDENTIAL EMERGENCY SERVICES TO OFFER (HOME) REPAIRS TO THE ELDERLY (RESTORE) FUNDS (WC 38-24)**

WHEREAS, the Purchasing Agent has requested proposals to provide Grant Administration Services for the Residential Emergency Services to Offer (HOME) Repairs to the Elderly (RESTORE) Funds (WC 38-24), and

WHEREAS, the proposals were opened on May 28, 2024 and the County Planner has recommended that Warren County award the agreement to Rebuilding Together Saratoga County, Inc. located at 132 Milton Avenue, Ballston Spa, New York 12020, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Rebuilding Together Saratoga County, Inc. located at 132 Milton Avenue, Ballston Spa, New York 12020 of the acceptance of its proposal, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Rebuilding Together Saratoga County, Inc. relative to providing Grant Administration Services for the Residential Emergency Services to Offer (HOME) Repairs to the Elderly (RESTORE) Funds, pursuant to the terms and provisions of the bid documents and proposal (WC 38-24), for a term commencing upon execution by both parties and terminating upon completion of the services, for an amount not to exceed One Hundred Ninety-Five Thousand Dollars (\$195,000), in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Community Development Fund CD 79, Restore 2023 Program.

# Warren County Board of Supervisors

## RESOLUTION NO. 226 OF 2024

**RESOLUTION INTRODUCED BY SUPERVISORS ETU, STROUGH, BEAN, MADAY, TURNER, CROCITTO AND WILD**

**RESOLUTION AUTHORIZING THE SUBMISSION OF A NEW YORK STATE CONSOLIDATED FUNDING APPLICATION AND TO ACCEPT A NEW YORK STATE DEPARTMENT OF STATE BROWNFIELD OPPORTUNITY AREA PROGRAM GRANT IF AWARDED IN THE AMOUNT OF UP TO \$135,000 WITH A 10% LOCAL MATCH FOR A BROWNFIELD OPPORTUNITY AREA PRE-PLANNING INVENTORY AND ANALYSIS STUDY**

WHEREAS, the New York State Department of State is soliciting grant applications for funding to complete said work, and

WHEREAS, Warren County (“Applicant”), after consideration, has hereby determined that the proposed work, as described in its proposed Brownfield Opportunity Area (“BOA”) Pre-Planning Inventory and Analysis Consolidated Funding Application (“CFA”) and attachments (“Project”) is desirable, and

WHEREAS, §970-r of the General Municipal Law authorizes State assistance to eligible parties for Brownfield Opportunity Areas Program grants by means of a State Assistant Grant (“Contract”), and

WHEREAS, Warren County deems it to be in the public interest and benefit to enter into a contract therewith, and

WHEREAS, the Project is estimated to have a total cost of \$150,000, and 90% (\$135,000) of the cost is eligible for grant funds through the Contract, and 10% (\$15,000) of which is required to be provided through a local match, and

WHEREAS, the County of Warren has identified Planning Department staffing costs (“in-kind”) funds as eligible and available for said match,

NOW, THEREFORE, BE IT RESOLVED by Warren County, as follows:

1. That Warren County intends to complete a County-wide Pre-Planning: Brownfield Identification and Preliminary Analysis within Warren County to identify concentrations of known or suspected brownfields and underutilized properties for future specific planning efforts, and
2. That Warren County Board of Supervisors Chairman, Kevin B. Geraghty, is the representative authorized to act on behalf of Warren County in all matters related to State assistance under §970-r of the General Municipal Law for the Project. The representative is also authorized to: sign and submit the application; execute the Contract; request payment advances and reimbursements; redistribute contract reimbursements as appropriate; submit Project documentation; and otherwise act for Warren County in all matters related to the Project and to State assistance; execute all other financial and administrative

***RESOLUTION NO. 226 OF 2024***

***PAGE 2 OF 2***

documentation/processes relating to the completion of the BOA application, and

3. That Warren County requests funds in the amount of \$135,000, representing no more than 90% of the total Project cost, and
4. That Warren County agrees that it will fund the County's 10% share of the Project, and
5. That this Authorization shall take effect immediately.

# Warren County Board of Supervisors

## RESOLUTION NO. 227 OF 2024

**RESOLUTION INTRODUCED BY SUPERVISORS STRAINER, RUNYON, GILLIGAN, BRUNO, PATCHETT, WILD AND THOMAS**

**AMENDING RESOLUTION NO. 123 OF 2024, WHICH AUTHORIZED AMENDMENTS TO AGREEMENTS FOR EXPANDED IN-HOME SERVICES FOR THE ELDERLY PROGRAM (EISEP) WITH VARIOUS ORGANIZATIONS FOR OFFICE FOR THE AGING, TO INCREASE THE NOT TO EXCEED AMOUNT WITH HAMILTON COUNTY PUBLIC HEALTH**

WHEREAS, pursuant to Resolution No. 123 of 2024, the Warren County Board of Supervisors authorized amendments to agreements (previously authorized by Resolution Nos. 75 of 2018, 62 of 2019, 121 of 2019 and 286 of 2022) with various organizations to provide services under the Expanded In-Home Services for the Elderly Program (EISEP), and

WHEREAS, the Director of Office for the Aging requested and the Health Services Committee approved a request to increase the not to exceed amount with Hamilton County Public Health from Thirty-Five Thousand One Hundred Dollars (\$35,100) to Forty-Five Thousand Dollars (\$45,000), now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board to execute an amendment agreement with Hamilton County Public Health to increase the not to exceed amount to Forty-Five Thousand Dollars (\$45,000), for a term commencing April 1, 2023 and terminating March 31, 2024, and be it further

RESOLVED, that unless there should be a material change in contract terms or provisions, or a change in the amount of the contracts, these agreements may be annually renewed and the Chairman of the Board of Supervisors is authorized to execute such agreements without the need for a further Board Resolution, upon mutual agreement of the parties and provided appropriations for same are included in the Office for the Aging budget, and be it further

RESOLVED, that these agreements shall automatically terminate upon the discontinuance of State or Federal funding available for such contract purpose, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 123 of 2024 will remain the same.

<b>SCHEDULE "A"</b>					
<b>EISEP FUNDS</b>					
<b>Subcontractor</b>	<b>Service Provided</b>	<b>Specifics</b>	<b>State Funds</b>	<b>County Funds</b>	<b>Totals</b>
American Medical Alert, a subsidiary of Connect America	Medical Alert	Warren - \$12,000; Hamilton - \$3,000; \$30 Set-up Fee; \$28 Monthly Fee	\$11,250	\$3,750	\$15,000
Greater Adirondack Home Aides, Inc.	PC1, PC2, CM and CD	PC1&PC2 - \$24/hr; CM - \$3,100/mo.; Add customer directed services	\$168,750	\$56,250	\$225,000
Ham. Co. DSS	CM	\$1,922/mo.	\$24,400	\$6,100	\$30,500
Ham. Co. Public Health	PC1 & PC2	PC1 & PC2 - \$30.31/hr.	\$33,750	\$11,250	\$45,000
Home Health Care Partners	PC1 & PC2	PC1 - \$25.40/hr. PC2 - \$25.69/hr.	\$32,000	\$8,000	\$40,000
Home Aide Services of the Central Adirondacks, Inc.	PC1 & PC2	PC1 & PC2 - \$25/hr.	\$32,000	\$8,000	\$40,000
Fort Hudson Health System	SADC	\$15/Transp. (One-way); \$35/half day; \$55/whole day	\$30,000	\$10,000	\$40,000
Countryside Adult Home	SADC	\$15 Transp. (one-way); \$45/whole day	\$16,366	\$4,092	\$20,458
<b>TOTALS</b>					\$455,958

# Warren County Board of Supervisors

## RESOLUTION NO. 228 OF 2024

**RESOLUTION INTRODUCED BY SUPERVISORS STRAINER, RUNYON, GILLIGAN, BRUNO, PATCHETT, WILD AND THOMAS**

### **APPROVING WARREN COUNTY HEALTH SERVICES ANNUAL REPORT FOR 2023**

WHEREAS, the Director of Public Health/Patient Services of the Warren County Health Services Department has submitted an Annual Report for 2023 to the Health Services Committee which has accepted the 2023 report and recommends approval by the Warren County Board of Supervisors, now, therefore, be it

RESOLVED, that the Warren County Health Services Annual Report for the year 2023, as presented to the Warren County Board of Supervisors be, and hereby is, accepted and approved and a copy of same shall be on file with the Clerk of the Board of Supervisors.

# Warren County Board of Supervisors

## RESOLUTION NO. 229 OF 2024

**RESOLUTION INTRODUCED BY SUPERVISORS STRAINER, RUNYON, GILLIGAN, BRUNO, PATCHETT, WILD AND THOMAS**

**AUTHORIZING CONTINUATION AGREEMENT WITH THE NEW YORK STATE DEPARTMENT OF HEALTH FOR SPECIAL SUPPLEMENTAL FOOD PROGRAM FOR THE WOMEN, INFANTS AND CHILDREN (WIC) PROGRAM**

WHEREAS, the Director of Public Health/Patient Services requested and the Health Services Committee approved the request to continue its contractual relationship with the New York State Department of Health (NYSDOH) relating to the Special Supplemental Food Program for the Women, Infants and Children (WIC) Program, in an amount not to exceed Five Hundred Forty-Five Thousand Five Hundred Dollars (\$545,500) per year, for five (5) years, for a total amount not to exceed Two Million Seven Hundred Twenty-Seven Thousand Five Hundred Dollars (\$2,727,500), with a term commencing October 1, 2023 and terminating September 30, 2028, now, therefore, be it

RESOLVED, that Warren County continue its contractual relationship with the New York State Department of Health relating to the Special Supplemental Food Program for the Women, Infants and Children (WIC) Program, 150 Broadway, Suite 650, Menands, New York 12204, in an amount not to exceed Five Hundred Forty-Five Thousand Five Hundred Dollars (\$545,500) per year, for five (5) years, for a total amount not to exceed Two Million Seven Hundred Twenty-Seven Thousand Five Hundred Dollars (\$2,727,500), with a term commencing October 1, 2023 and terminating September 30, 2028, and be it further

RESOLVED, that the Warren County Board of Supervisors authorizes the Chair of the Board of Supervisors to execute an agreement with the New York State Department of Health relating to the Special Supplemental Food Program for the Women, Infants and Children (WIC) Program, in an amount not to exceed Five Hundred Forty-Five Thousand Five Hundred Dollars (\$545,500) per year, for five (5) years, for a total amount not to exceed Two Million Seven Hundred Twenty-Seven Thousand Five Hundred Dollars

***RESOLUTION NO. 229 OF 2024***

***PAGE 2 OF 2***

(\$2,727,500), with a term commencing October 1, 2023 and terminating September 30, 2028, in a form approved by the County Attorney, and be it further

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute the annual certifications and annual funding renewal agreements for subsequent terms through September 30, 2028 contingent upon funding availability and program performance, in a form approved by the County Attorney without the need for further resolution, and be it further

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute any and all documents necessary to accept any Cost of Living Adjustment (COLA) payments that the County may receive relating to the above-described contract term commencing October 1, 2023 and terminating September 30, 2028, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this contract, no further resolution to accept monies will be necessary to accept such funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

# Warren County Board of Supervisors

## RESOLUTION NO. 230 OF 2024

**RESOLUTION INTRODUCED BY SUPERVISORS STROUGH, CONOVER, WILD, DRISCOLL, MADAY, GERACI AND THOMAS**

**AMENDING RESOLUTION NO. 453 OF 2023, WHICH ACCEPTED THE DONATION OF AN ELECTRONIC WHITE BOARD FROM DOUGLAS AND PATRICIA AUER, TO CHANGE THE DONOR NAME TO DR. STEPHEN SERLIN AND CATHY SERLIN**

WHEREAS, pursuant to Resolution No. 453 of 2023, Warren County accepted the donation of an Electronic White Board from Douglas and Patricia Auer, and

WHEREAS, the Commissioners of the Board of Elections requested and the Legislative, Rules & Governmental Operations Committee approved to change the donor name to Dr. Stephen Serlin and Cathy Serlin, now, therefore, be it

RESOLVED, that Resolution No. 453 of 2023 is hereby amended to change the donor name to Dr. Stephen Serlin and Cathy Serlin, and be it further

RESOLVED, that other than the amendment set forth herein, all other terms and conditions of Resolution No. 453 of 2023 will remain the same.

# Warren County Board of Supervisors

## RESOLUTION NO. 231 OF 2024

**RESOLUTION INTRODUCED BY SUPERVISORS STROUGH, CONOVER, WILD, DRISCOLL, MADAY, GERACI AND THOMAS**

### **RESOLUTION IN SUPPORT OF AND ENCOURAGING NEW YORK STATE FUNDING FOR THE ELDERWOOD AT NORTH CREEK NURSING HOME**

WHEREAS, community-based nursing homes provide essential care and services to our society's most vulnerable members who often lack the ability to pay, and

WHEREAS, New York State is proposing massive cuts to Medicare/Medicaid funding for nursing homes in the 2024-2025 budget that includes \$500 million in cuts to nursing homes, freezing the Medicaid operating rate, and an additional \$400 million in unidentified cuts to nursing home reimbursement rates, and

WHEREAS, the Elderwood at North Creek nursing home is one of a few remaining nursing homes in the Adirondacks which serves our elderly residents and is on the verge of closing operations as not enough money is being received from New York State to reimburse for the costs of care provided by New York State, and

WHEREAS, the Legislative, Rules & Governmental Operations Committee has recommended that the Warren County Board of Supervisors support and encourage New York State to provide more funding to the Elderwood at North Creek nursing home to allow the facility to continue operations, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby supports and encourages New York State to provide more funding to the Elderwood at North Creek nursing home to allow the facility to continue operations, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and hereby is, authorized and directed to forward copies of this resolution to the New York State Association of Counties, Governor Kathy Hochul, Senator Dan Stec and Assemblyman Matthew Simpson.

# Warren County Board of Supervisors

## RESOLUTION NO. 232 OF 2024

**RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, STRAINER, BRUNO, BEAN, MERLINO, MAGOWAN AND MADAY**

**AWARDING BID AND AUTHORIZING AGREEMENT WITH REALE CONSTRUCTION COMPANY, INC. FOR CORINTH ROAD (CR 28) OVER CLENDON BROOK CULVERT REPLACEMENT PROJECT - TOWN OF QUEENSBURY, WARREN COUNTY, NY (WC 3-24)**

WHEREAS, the Purchasing Agent has advertised for sealed bids for Corinth Road (CR 28) over Clendon Brook Culvert Replacement Project - Town of Queensbury, Warren County, NY (WC 3-24), and

WHEREAS, the bids were opened on June 20, 2024 and the Superintendent of Public Works has recommended and the Public Works Committee has approved the recommendation to award the agreement to Reale Construction Company, Inc., 411 County Route 56, Ticonderoga, New York 12883, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Reale Construction Company, Inc., 411 County Route 56, Ticonderoga, New York 12883 of the acceptance of its bid after recommendations and approval have been received from the Superintendent of Public Works, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Reale Construction Company, Inc. relative to Corinth Road (CR 28) over Clendon Brook Culvert Replacement Project - Town of Queensbury, Warren County, NY, pursuant to the terms and provisions of the bid documents and proposal (WC 3-24), for a term commencing upon execution by both parties and terminating upon completion of the project, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Capital Project No. H411, Corinth Road (28) over Clendon Brook Culvert Replacement.



WARREN COUNTY BID TABULATION SHEET

SCHEDULE A

BID NO: WC 3-24  ITEM(S): CORINTH ROAD (CR 28) OVER CLENDON BROOK CULVERT - TOWN OF QUEENSBURY, WARREN COUNTY, NY  DATE: JUNE 20, 2024  TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER							
	UNIT PRICE	TOTAL						
Geotextile Bedding:	\$5.00	\$2,075.00	\$2.00	\$830.00	\$5.00	\$2,075.00	\$5.00	\$2,075.00
Prefabricated Composite Structural Drain:	\$12.00	\$3,600.00	\$19.25	\$5,775.00	\$16.00	\$4,800.00	\$18.50	\$5,550.00
Rolled Erosion Control Product, Class II Type C, Intermediate:	\$12.00	\$14,364.00	\$4.50	\$5,386.50	\$3.50	\$4,189.50	\$7.00	\$8,379.00
Silt Fence - Temporary:	\$7.00	\$1,813.00	\$8.50	\$2,201.50	\$7.00	\$1,813.00	\$12.00	\$3,108.00
Subbase Course, Type 1:	\$70.00	\$700.00	\$350.00	\$3,500.00	\$200.00	\$2,000.00	\$48.50	\$485.00
Subbase Course, Type 2:	\$78.00	\$17,706.00	\$91.00	\$20,657.00	\$85.00	\$19,295.00	\$86.50	\$19,635.50
Plant Production Quantity Adjustment to Asphalt Items:	\$80.00	\$1,680.00	\$80.00	\$1,680.00	\$80.00	\$1,680.00	\$80.00	\$1,680.00
9.5 F3Top Course Asphalt, 80 Series Compaction:	\$170.00	\$14,110.00	\$177.00	\$14,691.00	\$190.00	\$15,770.00	\$185.00	\$15,355.00
19 F9 Binder Course Asphalt, 80 Series Compaction:	\$168.00	\$15,792.00	\$171.00	\$16,074.00	\$180.00	\$16,920.00	\$155.00	\$14,570.00
37.5 F9 Base Course Asphalt, 80 Series Compaction:	\$166.00	\$38,014.00	\$171.00	\$39,159.00	\$170.00	\$38,930.00	\$113.00	\$25,877.00
Tack Coat Straight:	\$9.00	\$630.00	\$9.50	\$665.00	\$21.00	\$1,470.00	\$24.00	\$1,680.00
Asphalt Pavement Joint Adhesive:	\$1.00	\$885.00	\$0.30	\$265.50	\$5.25	\$4,646.25	\$6.00	\$5,310.00

WARREN COUNTY BID TABULATION SHEET

<b>BID NO: WC 3-24</b> <b>ITEM(S): CORINTH ROAD (CR 28)</b> <b>OVER CLENDON BROOK CULVERT -</b> <b>TOWN OF QUEENSBURY, WARREN</b> <b>COUNTY, NY</b> <b>DATE: JUNE 20, 2024</b> <b>TIME: 3:00 P.M.</b>	<b>NAME &amp; ADDRESS OF BIDDER</b>							
	<b>UNIT PRICE</b>	<b>TOTAL</b>						
Misc. Cold Milling of Bituminous Concrete:	\$20.00	\$6,680.00	\$13.00	\$4,342.00	\$52.00	\$17,368.00	\$14.00	\$4,676.00
Shields & Shoring:	\$7.00	\$16,632.00	\$0.50	\$1,188.00	\$2.00	\$4,752.00	\$0.01	\$23.76
Cofferdam (Type 1):	\$10,000.00	\$10,000.00	\$100,000.00	\$100,000.00	\$30,000.00	\$30,000.00	\$500.00	\$500.00
Cofferdam (Type 1):	\$10,000.00	\$10,000.00	\$5,000.00	\$5,000.00	\$7,000.00	\$7,000.00	\$500.00	\$500.00
Cofferdam (Type 1):	\$10,000.00	\$10,000.00	\$5,000.00	\$5,000.00	\$7,000.00	\$7,000.00	\$500.00	\$500.00
Concrete for Structures, (Reinforcement Included & No Bar List in Plans):	\$2,500.00	\$18,750.00	\$2,500.00	\$18,750.00	\$2,000.00	\$15,000.00	\$2,250.00	\$16,875.00
Performance Concrete Quality Adjustment - Concrete for Structures:	\$6.75	\$6.75	\$6.75	\$6.75	\$6.75	\$6.75	\$6.75	\$6.75
Epoxy-Coated Bar Reinforcement for Structures:	\$2.00	\$732.00	\$2.00	\$732.00	\$1.60	\$585.60	\$5.00	\$1,830.00
Protective Sealing of New Structural Concrete:	\$2.00	\$920.00	\$1.00	\$460.00	\$1.75	\$805.00	\$2.50	\$1,150.00
Reinforced Concrete Span Units:	\$1,550.00	\$358,050.00	\$1,900.00	\$438,900.00	\$1,800.00	\$415,800.00	\$1,850.00	\$427,350.00
Invert Slab with Cut-Off Wall:	\$964.00	\$238,108.00	\$1,050.00	\$259,350.00	\$1,000.00	\$247,000.00	\$900.00	\$222,300.00
Wingwall with Footing:	\$1,800.00	\$208,800.00	\$982.00	\$113,912.00	\$1,200.00	\$139,200.00	\$1,850.00	\$214,600.00

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 3-24  ITEM(S): CORINTH ROAD (CR 28) OVER CLENDON BROOK CULVERT - TOWN OF QUEENSBURY, WARREN COUNTY, NY  DATE: JUNE 20, 2024  TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER				
	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL			
Reale Construction Company, Inc Attn: John Reale 411 County Route 56 Ticonderoga, NY 12883 Ph: 518-585-6782			Rifenburg Contracting Corp. Attn: William DeMaria 121 Defreest Drive Troy, NY 12180 Ph: 518-279-3967			James H. Maloy, Inc. Attn: Peter Maloy 421 Albany Shaker Road PO Box 11016 Loudonville, NY 12211 Ph: 518-438-7881			Carver Construction, Inc. Attn: Gabe Hanoufa PO Box 890 2170 River Road Coeymans, NY 12045 Ph: 518-355-6034		
Drilling & Grouting Bolts or Reinforcement Bars:	\$130.00	\$15,600.00	\$10.00	\$1,200.00	\$1.00	\$120.00	\$45.00	\$5,400.00			
Sheet-Applied Waterproofing Membrane:	\$5.50	\$13,744.50	\$3.00	\$7,497.00	\$3.50	\$8,746.50	\$6.00	\$14,994.00			
Galvanized Steel End Sections Pipe (2 2/3" x 1/2" Corrugations) 30" Diameter, 14 Gauge:	\$1,390.00	\$1,390.00	\$1,200.00	\$1,200.00	\$1,000.00	\$1,000.00	\$3,000.00	\$3,000.00			
Galvanized Steel End Sections Pipe (2 2/3" x 1/2" Corrugations) 42" Diameter, 12 Gauge:	\$3,000.00	\$3,000.00	\$3,200.00	\$3,200.00	\$2,750.00	\$2,750.00	\$5,200.00	\$5,200.00			
Smooth Interior Corrugated Polyethylene Culvert & Storm Drain 24" Diameter:	\$60.00	\$960.00	\$90.00	\$1,440.00	\$100.00	\$1,600.00	\$215.00	\$3,440.00			
Smooth Interior Corrugated Polyethylene Culvert & Storm Drain 36" Diameter:	\$120.00	\$4,560.00	\$125.00	\$4,750.00	\$120.00	\$4,560.00	\$210.00	\$7,980.00			
Round Precast Concrete Manhole, Type 60:	\$1,170.00	\$21,060.00	\$950.00	\$17,100.00	\$1,000.00	\$18,000.00	\$1,153.00	\$20,754.00			
Box Beam Guide Railing:	\$50.00	\$53,100.00	\$55.00	\$58,410.00	\$48.00	\$50,976.00	\$53.00	\$56,286.00			
Box Beam Guide Railing End Assembly, Type IIA:	\$2,300.00	\$9,200.00	\$2,550.00	\$10,200.00	\$2,200.00	\$8,800.00	\$2,450.00	\$9,800.00			
Removing & Disposing Corrugated Beam Guide Railing:	\$3.50	\$3,325.00	\$4.00	\$3,800.00	\$3.50	\$3,325.00	\$4.00	\$3,800.00			

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 3-24 ITEM(S): CORINTH ROAD (CR 28) OVER CLENDON BROOK CULVERT - TOWN OF QUEENSBURY, WARREN COUNTY, NY DATE: JUNE 20, 2024 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
Removing & Disposing Anchorage Units for Corrugated Beam Guide Railing & Median Barrier:	\$700.00	\$2,800.00	\$750.00	\$3,000.00	\$650.00	\$2,600.00	\$750.00	\$3,000.00
Topsoil - Roadside:	\$60.00	\$8,940.00	\$92.00	\$13,708.00	\$95.00	\$14,155.00	\$190.00	\$28,310.00
Turf Establishment - Roadside:	\$6.00	\$8,046.00	\$2.50	\$3,352.50	\$1.70	\$2,279.70	\$3.00	\$4,023.00
Stockpiling & Placing Existing Stream Bed Materials:	\$36.00	\$3,024.00	\$41.00	\$3,444.00	\$85.00	\$7,140.00	\$77.00	\$6,468.00
Material for Stream Bed Establishment:	\$60.00	\$5,040.00	\$75.00	\$6,300.00	\$95.00	\$7,980.00	\$63.00	\$5,292.00
Basic Work Zone Traffic Controls:	\$218,965.75	\$218,965.75	\$12,000.00	\$12,000.00	\$30,000.00	\$30,000.00	\$36,909.99	\$36,909.99
Type III Construction Barricades:	\$140.00	\$2,240.00	\$100.00	\$1,600.00	\$200.00	\$3,200.00	\$200.00	\$3,200.00
(PVMs) Standard Size - Line or Character Matrix (LED) No optional Equipment Specified, Cellular Communications:	\$10,000.00	\$20,000.00	\$2,000.00	\$4,000.00	\$8,500.00	\$17,000.00	\$2,500.00	\$5,000.00
Temporary Positive Barrier - Category 3 (Pinning Prohibited):	\$60.00	\$4,800.00	\$50.00	\$4,000.00	\$60.00	\$4,800.00	\$21.00	\$1,680.00
Stone Filling (Medium):	\$80.00	\$30,240.00	\$113.50	\$42,903.00	\$120.00	\$45,360.00	\$200.00	\$75,600.00
Bedding Material, Type 1:	\$64.00	\$6,080.00	\$118.00	\$11,210.00	\$100.00	\$9,500.00	\$132.00	\$12,540.00

WARREN COUNTY BID TABULATION SHEET

<b>BID NO: WC 3-24</b> <b>ITEM(S): CORINTH ROAD (CR 28)</b> <b>OVER CLENDON BROOK CULVERT -</b> <b>TOWN OF QUEENSBURY, WARREN</b> <b>COUNTY, NY</b> <b>DATE: JUNE 20, 2024</b> <b>TIME: 3:00 P.M.</b>	<b>NAME &amp; ADDRESS OF BIDDER</b>							
	<b>UNIT PRICE</b>	<b>TOTAL</b>						
Crushed Stone (In-Place Measure):	\$64.00	\$6,656.00	\$122.00	\$12,688.00	\$140.00	\$14,560.00	\$122.00	\$12,688.00
Survey Operations:	\$30,000.00	\$30,000.00	\$9,000.00	\$9,000.00	\$25,000.00	\$25,000.00	\$40,000.00	\$40,000.00
Engineer's Field Office - Type 1:	\$3,200.00	\$38,400.00	\$1,200.00	\$14,400.00	\$3,500.00	\$42,000.00	\$2,150.00	\$25,800.00
Office Technology & Supplies:	\$1.00	\$7,500.00	\$1.00	\$7,500.00	\$1.00	\$7,500.00	\$1.00	\$7,500.00
Type A Sign Posts:	\$275.00	\$275.00	\$300.00	\$300.00	\$260.00	\$260.00	\$275.00	\$275.00
Delineator, Snowplowing Marker, Supplementary Snowplowing Marker Panels:	\$22.00	\$132.00	\$25.00	\$150.00	\$22.00	\$132.00	\$22.50	\$135.00
Steel Post, 2.0 lb/ft:	\$100.00	\$600.00	\$105.00	\$630.00	\$90.00	\$540.00	\$105.00	\$630.00
Relocate Sign Panel, Sign Panel Assembly Size I (Under 30 Square Feet):	\$160.00	\$160.00	\$150.00	\$150.00	\$135.00	\$135.00	\$145.00	\$145.00
Remove & Dispose Signs, Ground Mounted Type A Sign Supports & Foundations - Size I (Under 30 Square Feet):	\$66.00	\$198.00	\$75.00	\$225.00	\$65.00	\$195.00	\$72.00	\$216.00
Manhole Frame & Cover:	\$1,400.00	\$2,800.00	\$2,000.00	\$4,000.00	\$1,500.00	\$3,000.00	\$1,000.00	\$2,000.00
Temporary Structures & Approaches for Utilities:	\$62,000.00	\$62,000.00	\$180,000.00	\$180,000.00	\$114,000.00	\$114,000.00	\$98,800.00	\$98,800.00
Ductile Iron Cement Lined Water Pipe, 24":	\$270.00	\$37,800.00	\$250.00	\$35,000.00	\$400.00	\$56,000.00	\$415.00	\$58,100.00

WARREN COUNTY BID TABULATION SHEET

ITEMIZED BREAKDOWN	NAME & ADDRESS OF BIDDER							
	UNIT PRICE	TOTAL						
<b>BID NO: WC 3-24</b> <b>ITEM(S): CORINTH ROAD (CR 28)</b> <b>OVER CLENDON BROOK CULVERT -</b> <b>TOWN OF QUEENSBURY, WARREN</b> <b>COUNTY, NY</b> <b>DATE: JUNE 20, 2024</b> <b>TIME: 3:00 P.M.</b>								
Furnish & Install Harnessed Joints on Existing Water Mains:	\$1,700.00	\$27,200.00	\$2,800.00	\$44,800.00	\$3,500.00	\$56,000.00	\$1,985.00	\$31,760.00
Tapping Sleeve, Valve & Valve Box Assembly, 24"x20":	\$48,000.00	\$96,000.00	\$50,000.00	\$100,000.00	\$50,000.00	\$100,000.00	\$57,500.00	\$115,000.00
Line Stop Fitting, 24":	\$55,000.00	\$110,000.00	\$59,000.00	\$118,000.00	\$38,000.00	\$76,000.00	\$60,250.00	\$120,500.00
Bolted Sleeve Type Coupling, 24":	\$6,600.00	\$13,200.00	\$5,500.00	\$11,000.00	\$5,800.00	\$11,600.00	\$7,500.00	\$15,000.00
Iron Water Main Fittings (18" & Larger):	\$11.00	\$6,930.00	\$13.50	\$8,505.00	\$18.00	\$11,340.00	\$10.00	\$6,300.00
Temporary Water Main:	\$110,000.00	\$110,000.00	\$148,000.00	\$148,000.00	\$161,011.70	\$161,011.70	\$144,500.00	\$144,500.00
Disconnect & Cap Existing Water Main:	\$4,100.00	\$16,400.00	\$2,000.00	\$8,000.00	\$5,000.00	\$20,000.00	\$3,700.00	\$14,800.00
Remove & Dispose of Existing Water Main, 24":	\$14.00	\$1,960.00	\$22.00	\$3,080.00	\$35.00	\$4,900.00	\$16.00	\$2,240.00
White Epoxy ReflectORIZED Pavement Stripes - 20 Mils:	\$6.00	\$3,300.00	\$6.00	\$3,300.00	\$6.00	\$3,300.00	\$6.00	\$3,300.00
Yellow Epoxy ReflectORIZED Pavement Stripes - 20 Mils:	\$6.00	\$3,300.00	\$6.00	\$3,300.00	\$6.00	\$3,300.00	\$6.00	\$3,300.00
Field Change Payment:	\$1.00	\$120,000.00	\$1.00	\$120,000.00	\$1.00	\$120,000.00	\$1.00	\$120,000.00
Asphalt Price Adjustment:	\$1.00	\$1,000.00	\$1.00	\$1,000.00	\$1.00	\$1,000.00	\$1.00	\$1,000.00

WARREN COUNTY BID TABULATION SHEET

<b>BID NO: WC 3-24</b>  <b>ITEM(S): CORINTH ROAD (CR 28) OVER CLENDON BROOK CULVERT - TOWN OF QUEENSBURY, WARREN COUNTY, NY</b>  <b>DATE: JUNE 20, 2024</b>  <b>TIME: 3:00 P.M.</b>	<b>NAME &amp; ADDRESS OF BIDDER</b>  Reale Constructioin Company, Inc Attn: John Reale 411 County Route 56 Ticonderoga, NY 12883 Ph: 518-585-6782	<b>NAME &amp; ADDRESS OF BIDDER</b>  Rifenburg Contracting Corp. Attn: William DeMaria 121 Defreest Drvie Troy, NY 12180 Ph: 518-279-3967	<b>NAME &amp; ADDRESS OF BIDDER</b>  James H. Maloy, Inc. Attn: Peter Maloy 421 Albany Shaker Road PO Box 11016 Loudonville, NY 12211 Ph: 518-438-7881	<b>NAME &amp; ADDRESS OF BIDDER</b>  Carver Construction, Inc. Attn: Gabe Hanoufa PO Box 890 2170 River Road Coeymans, NY 12045 Ph: 518-355-6034	
	<b>ITEMIZED BREAKDOWN</b>	<b>UNIT PRICE</b>	<b>UNIT PRICE</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>
Fuel Price Adjustment:	\$1.00	\$1,000.00	\$1.00	\$1,000.00	\$1,000.00
Steel/Iron Price Adjustment:	\$1.00	\$100.00	\$1.00	\$100.00	\$100.00
<b>SUBTOTAL:</b>		\$2,352,000.00		\$238,117.25	\$2,443,645.00
MOBILIZATION (4% MAXIMUM OF SUBTOTAL):		\$90,000.00		\$90,000.00	\$95,500.00
<b>TOTAL BASE BID:</b>		\$2,442,000.00		\$2,470,117.25	\$2,539,145.00

WARREN COUNTY BID TABULATION SHEET

<p><b>BID NO:</b> WC 3-24 <b>ITEM(S):</b> CORINTH ROAD (CR 28) OVER CLENDON BROOK CULVERT - TOWN OF QUEENSBURY, WARREN COUNTY, NY <b>DATE:</b> JUNE 20, 2024 <b>TIME:</b> 3:00 P.M.</p>	<p><b>NAME &amp; ADDRESS OF BIDDER</b> Peter Luizzi &amp; Bros Contracting Attn: Doug Spoor 857 1<sup>st</sup> Street Watervliet, NY 12189 Ph: 518-482-8954</p>	<p><b>NAME &amp; ADDRESS OF BIDDER</b> Kubricky-Jointa Lime, LLC. Attn: Thomas Garrett 269 Ballard Road Wilton, NY 12831 Ph: 518-792-5864</p>	<p><b>NAME &amp; ADDRESS OF BIDDER</b> Wm. J. Keller &amp; Sons Construction Corp. Attn: Don Quay 1435 Route 9 Castleton, NY 12033 Ph: 518-732-7782</p>	
<p><b>PROJECT:</b></p>	<p><b>BID PRICE</b></p>			
<p><b>BASE BID TOTAL FOR CORINTH ROAD OVER CLENDON BROOK CULVERT REPLACEMENT PROJECT:</b></p>	<p>\$2,617,098.45</p>	<p>\$2,989,613.25 Actual number is \$3,229,613.25 due to math error.</p>	<p>\$3,346,882.00 Actual number is \$3,229,879.00 due to math error.</p>	
<p><b>ITEMIZED BREAKDOWN</b></p>	<p><b>UNIT PRICE</b></p>	<p><b>UNIT PRICE</b></p>	<p><b>UNIT PRICE</b></p>	<p><b>TOTAL</b></p>
<p>Clearing &amp; Grubbing (Large Area):</p>	<p>\$25,000.00</p>	<p>\$30,000.00</p>	<p>\$20,000.00</p>	<p>\$20,000.00</p>
<p>Removal of Substructures:</p>	<p>\$182.00</p>	<p>\$63.00</p>	<p>\$75.00</p>	<p>\$10,650.00</p>
<p>Unclassified Excavation &amp; Disposal:</p>	<p>\$65.00</p>	<p>\$78.00</p>	<p>\$1.00</p>	<p>\$109.00</p>
<p>Embankment in Place:</p>	<p>\$50.00</p>	<p>\$24.00</p>	<p>\$10.00</p>	<p>\$37,900.00</p>
<p>Select Granular Fill:</p>	<p>\$44.00</p>	<p>\$33.00</p>	<p>\$80.00</p>	<p>\$10,240.00</p>
<p>Select Structural Fill:</p>	<p>\$80.00</p>	<p>\$51.00</p>	<p>\$80.00</p>	<p>\$36,960.00</p>
<p>Structure Excavation:</p>	<p>\$37.00</p>	<p>\$16.00</p>	<p>\$1.00</p>	<p>\$5,904.00</p>
<p>Trench &amp; Culvert Excavation:</p>	<p>\$40.00</p>	<p>\$120.00</p>	<p>\$80.00</p>	<p>\$120,800.00</p>
<p>Test Pit Excavation:</p>	<p>\$1,100.00</p>	<p>\$1,100.00</p>	<p>\$1,000.00</p>	<p>\$2,000.00</p>

WARREN COUNTY BID TABULATION SHEET

<b>BID NO: WC 3-24</b>  <b>ITEM(S): CORINTH ROAD (CR 28)                      OVER CLENDON BROOK CULVERT -                      TOWN OF QUEENSBURY, WARREN                      COUNTY, NY</b>  <b>DATE: JUNE 20, 2024</b> <b>TIME: 3:00 P.M.</b>	<b>NAME &amp; ADDRESS OF                      BIDDER</b>		<b>NAME &amp; ADDRESS OF                      BIDDER</b>		<b>NAME &amp; ADDRESS OF                      BIDDER</b>	
	<b>UNIT PRICE</b>	<b>TOTAL</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>
Geotextile Bedding:	\$4.00	\$1,660.00	\$5.00	\$2,075.00	\$5.00	\$2,075.00
Prefabricated Composite Structural Drain:	\$18.00	\$5,400.00	\$12.00	\$3,600.00	\$12.00	\$3,600.00
Rolled Erosion Control Product, Class II Type C, Intermediate:	\$4.60	\$5,506.20	\$7.00	\$8,379.00	\$4.00	\$4,788.00
Silt Fence - Temporary:	\$4.50	\$1,165.50	\$13.00	\$3,367.00	\$10.00	\$2,590.00
Subbase Course, Type 1:	\$100.00	\$1,000.00	\$68.00	\$680.00	\$80.00	\$800.00
Subbase Course, Type 2:	\$85.00	\$19,295.00	\$60.00	\$13,620.00	\$80.00	\$18,160.00
Plant Production Quantity Adjustment to Asphalt Items:	\$80.00	\$1,680.00	\$80.00	\$1,680.00	\$80.00	\$1,680.00
9.5 F3Top Course Asphalt, 80 Series Compaction:	\$210.00	\$17,430.00	\$175.00	\$14,525.00	\$300.00	\$24,900.00
19 F9 Binder Course Asphalt, 80 Series Compaction:	\$185.00	\$17,390.00	\$170.00	\$15,980.00	\$250.00	\$23,500.00
37.5 F9 Base Course Asphalt, 80 Series Compaction:	\$155.00	\$35,495.00	\$170.00	\$38,930.00	\$225.00	\$51,525.00
Tack Coat Straight:	\$26.00	\$1,820.00	\$9.00	\$630.00	\$25.00	\$1,750.00
Asphalt Pavement Joint Adhesive:	\$1.00	\$885.00	\$1.00	\$885.00	\$10.00	\$8,850.00

Wm. J. Keller & Sons  
Construction Corp.,  
Attn: Don Quay  
1435 Route 9  
Castleton, NY 12033  
Ph: 518-732-7782

Kubricky-Jointa Lime, LLC.  
Attn: Thomas Garrett  
269 Ballard Road  
Wilton, NY 12831  
Ph: 518-792-5864

Peter Luizzi & Bros Contracting  
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857 1<sup>st</sup> Street  
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WARREN COUNTY BID TABULATION SHEET

<b>BID NO: WC 3-24</b>  <b>ITEM(S): CORINTH ROAD (CR 28) OVER CLENDON BROOK CULVERT - TOWN OF QUEENSBURY, WARREN COUNTY, NY</b>  <b>DATE: JUNE 20, 2024</b>  <b>TIME: 3:00 P.M.</b>	<b>NAME &amp; ADDRESS OF BIDDER</b>		<b>NAME &amp; ADDRESS OF BIDDER</b>		<b>NAME &amp; ADDRESS OF BIDDER</b>	
	<b>UNIT PRICE</b>	<b>TOTAL</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>
Misc. Cold Milling of Bituminous Concrete:	\$18.00	\$6,012.00	\$24.00	\$8,016.00	\$20.00	\$6,680.00
Shields & Shoring:	\$0.80	\$1,900.80	\$2.00	\$4,752.00	\$1.00	\$2,376.00
Cofferdam (Type 1):	\$12,000.00	\$12,000.00	\$60,000.00	\$60,000.00	\$10,000.00	\$10,000.00
Cofferdam (Type 1):	\$12,000.00	\$12,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
Cofferdam (Type 1):	\$12,000.00	\$12,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
Concrete for Structures, (Reinforcement Included & No Bar List in Plans):	\$2,400.00	\$18,000.00	\$1.00	\$7.50	\$16,000.00	\$12,000.00
Performance Concrete Quality Adjustment - Concrete for Structures:	\$6.75	\$6.75	\$6.75	\$6.75	\$6.75	\$6.75
Epoxy-Coated Bar Reinforcement for Structures:	\$4.80	\$1,756.80	\$1.00	\$366.00	\$10.00	\$3,660.00
Protective Sealing of New Structural Concrete:	\$3.00	\$1,380.00	\$1.00	\$460.00	\$8.00	\$3,680.00
Reinforced Concrete Span Units:	\$1,820.00	\$420,420.00	\$1,600.00	\$369,600.00	\$5,900.00	\$1,362,900.00
Invert Slab with Cut-Off Wall:	\$900.00	\$222,300.00	\$940.00	\$232,180.00	\$960.00	\$237,120.00
Wingwall with Footing:	\$1,120.00	\$129,920.00	\$2,100.00	\$243,600.00	\$1,850.00	\$214,600.00

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WARREN COUNTY BID TABULATION SHEET

<b>BID NO: WC 3-24</b>  <b>ITEM(S): CORINTH ROAD (CR 28)  OVER CLENDON BROOK CULVERT -  TOWN OF QUEENSBURY, WARREN  COUNTY, NY</b>  <b>DATE: JUNE 20, 2024</b> <b>TIME: 3:00 P.M.</b>	<b>NAME &amp; ADDRESS OF  BIDDER</b>		<b>NAME &amp; ADDRESS OF  BIDDER</b>		<b>NAME &amp; ADDRESS OF  BIDDER</b>	
	<b>UNIT PRICE</b>	<b>TOTAL</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>
<b>ITEMIZED BREAKDOWN</b>						
Drilling & Grouting Bolts or Reinforcement Bars:	\$50.00	\$6,000.00	\$56.00	\$6,720.00	\$36.00	\$4,320.00
Sheet-Applied Waterproofing Membrane:	\$4.00	\$9,996.00	\$5.00	\$12,495.00	\$6.00	\$14,994.00
Galvanized Steel End Sections Pipe (2 2/3" x 1/2" Corrugations) 30" Diameter, 14 Gauge:	\$900.00	\$900.00	\$1,900.00	\$1,900.00	\$1,700.00	\$1,700.00
Galvanized Steel End Sections Pipe (2 2/3" x 1/2" Corrugations) 42" Diameter, 12 Gauge:	\$2,400.00	\$2,400.00	\$3,500.00	\$3,500.00	\$3,000.00	\$3,000.00
Smooth Interior Corrugated Polyethylene Culvert & Storm Drain 24" Diameter:	\$150.00	\$2,400.00	\$220.00	\$3,520.00	\$130.00	\$2,080.00
Smooth Interior Corrugated Polyethylene Culvert & Storm Drain 36" Diameter:	\$210.00	\$7,980.00	\$150.00	\$5,700.00	\$180.00	\$6,840.00
Round Precast Concrete Manhole, Type 60:	\$1,150.00	\$20,700.00	\$900.00	\$16,200.00	\$700.00	\$12,600.00
Box Beam Guide Railing:	\$55.00	\$58,410.00	\$55.00	\$58,410.00	\$49.00	\$52,038.00
Box Beam Guide Railing End Assembly, Type IIA:	\$2,550.00	\$10,200.00	\$2,500.00	\$10,000.00	\$2,200.00	\$8,800.00
Removing & Disposing Corrugated Beam Guide Railing:	\$4.00	\$3,800.00	\$4.00	\$3,800.00	\$4.00	\$3,800.00

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WARREN COUNTY BID TABULATION SHEET

<b>BID NO: WC 3-24</b>  <b>ITEM(S): CORINTH ROAD (CR 28) OVER CLENDON BROOK CULVERT - TOWN OF QUEENSBURY, WARREN COUNTY, NY</b>  <b>DATE: JUNE 20, 2024</b>  <b>TIME: 3:00 P.M.</b>	<b>NAME &amp; ADDRESS OF BIDDER</b>		<b>NAME &amp; ADDRESS OF BIDDER</b>		<b>NAME &amp; ADDRESS OF BIDDER</b>	
	<b>UNIT PRICE</b>	<b>TOTAL</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>
<b>ITEMIZED BREAKDOWN</b>						
Removing & Disposing Anchorage Units for Corrugated Beam Guide Railing & Median Barrier:	\$750.00	\$3,000.00	\$700.00	\$2,800.00	\$750.00	\$3,000.00
Topsoil - Roadside:	\$88.00	\$13,112.00	\$170.00	\$25,330.00	\$80.00	\$11,920.00
Turf Establishment - Roadside:	\$2.40	\$3,218.40	\$3.00	\$4,023.00	\$3.00	\$4,023.00
Stockpiling & Placing Existing Stream Bed Materials:	\$74.00	\$6,216.00	\$180.00	\$15,120.00	\$90.00	\$7,560.00
Material for Stream Bed Establishment:	\$116.00	\$9,744.00	\$60.00	\$5,040.00	\$120.00	\$10,080.00
Basic Work Zone Traffic Controls:	\$80,000.00	\$80,000.00	\$460,000.00	\$460,000.00	\$40,000.00	\$40,000.00
Type III Construction Barricades:	\$150.00	\$2,400.00	\$70.00	\$1,120.00	\$200.00	\$3,200.00
(PVMS) Standard Size - Line or Character Matrix (LED) No optional Equipment Specified, Cellular Communications:	\$9,700.00	\$19,400.00	\$4,500.00	\$9,000.00	\$9,000.00	\$18,000.00
Temporary Positive Barrier - Category 3 (Pinning Prohibited):	\$72.00	\$5,760.00	\$40.00	\$3,200.00	\$80.00	\$6,400.00
Stone Filling (Medium):	\$143.00	\$54,054.00	\$130.00	\$49,140.00	\$90.00	\$34,020.00
Bedding Material, Type 1:	\$105.00	\$9,975.00	\$115.00	\$10,925.00	\$80.00	\$7,600.00

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	<b>UNIT PRICE</b>	<b>TOTAL</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>
Crushed Stone (In-Place Measure):	\$104.00	\$10,816.00	\$100.00	\$10,400.00	\$85.00	\$8,840.00
Survey Operations:	\$30,000.00	\$30,000.00	\$18,000.00	\$18,000.00	\$15,000.00	\$15,000.00
Engineer's Field Office - Type 1:	\$2,700.00	\$32,400.00	\$1,400.00	\$16,800.00	\$2,800.00	\$33,600.00
Office Technology & Supplies:	\$1.00	\$7,500.00	\$1.00	\$7,500.00	\$1.00	\$7,500.00
Type A Sign Posts:	\$300.00	\$300.00	\$290.00	\$290.00	\$300.00	\$300.00
Delineator, Snowplowing Marker, Supplementary Snowplowing Marker Panels:	\$25.00	\$150.00	\$24.00	\$144.00	\$60.00	\$360.00
Steel Post, 2.0 lb/ft:	\$105.00	\$630.00	\$100.00	\$600.00	\$100.00	\$600.00
Relocate Sign Panel, Sign Panel Assembly Size I (Under 30 Square Feet):	\$150.00	\$150.00	\$150.00	\$150.00	\$600.00	\$600.00
Remove & Dispose Signs, Ground Mounted Type A Sign Supports & Foundations - Size I (Under 30 Square Feet):	\$75.00	\$225.00	\$73.00	\$219.00	\$300.00	\$900.00
Manhole Frame & Cover:	\$1,250.00	\$2,500.00	\$2,100.00	\$4,200.00	\$950.00	\$1,900.00
Temporary Structures & Approaches for Utilities:	\$87,000.00	\$87,000.00	\$51,000.00	\$51,000.00	\$200,000.00	\$200,000.00
Ductile Iron Cement Lined Water Pipe, 24":	\$315.00	\$44,100.00	\$280.00	\$39,200.00	\$300.00	\$42,000.00

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	<b>UNIT PRICE</b>	<b>TOTAL</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>
<b>ITEMIZED BREAKDOWN</b>						
Furnish & Install Harnessed Joints on Existing Water Mains:	\$2,250.00	\$36,000.00	\$3,000.00	\$48,000.00	\$2,500.00	\$40,000.00
Tapping Sleeve, Valve & Valve Box Assembly, 24"x20":	\$54,000.00	\$108,000.00	\$75,000.00	\$150,000.00	\$42,500.00	\$85,000.00
Line Stop Fitting, 24":	\$40,500.00	\$81,000.00	\$86,000.00	\$172,000.00	\$49,000.00	\$98,000.00
Bolted Sleeve Type Coupling, 24":	\$5,100.00	\$10,200.00	\$5,500.00	\$11,000.00	\$5,000.00	\$10,000.00
Iron Water Main Fittings (18" & Larger):	\$8.00	\$5,040.00	\$21.00	\$13,230.00	\$9.00	\$5,670.00
Temporary Water Main:	\$115,000.00	\$115,000.00	\$142,000.00	\$142,000.00	\$90,000.00	\$90,000.00
Disconnect & Cap Existing Water Main:	\$5,000.00	\$20,000.00	\$7,400.00	\$29,600.00	\$3,500.00	\$14,000.00
Remove & Dispose of Existing Water Main, 24":	\$36.00	\$5,040.00	\$23.00	\$3,220.00	\$80.00	\$11,200.00
White Epoxy ReflectORIZED Pavement Stripes - 20 Mils:	\$6.50	\$3,575.00	\$7.00	\$3,850.00	\$7.50	\$4,125.00
Yellow Epoxy ReflectORIZED Pavement Stripes - 20 Mils:	\$6.50	\$3,575.00	\$7.00	\$3,850.00	\$7.50	\$4,125.00
Field Change Payment:	\$1.00	\$120,000.00	\$1.00	\$120,000.00	\$1.00	\$120,000.00
Asphalt Price Adjustment:	\$1.00	\$1,000.00	\$1.00	\$1,000.00	\$1.00	\$1,000.00

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<p><b>ITEMIZED BREAKDOWN</b></p>	<p><b>UNIT PRICE</b>      <b>TOTAL</b></p>	<p><b>UNIT PRICE</b>      <b>TOTAL</b></p>	<p><b>UNIT PRICE</b>      <b>TOTAL</b></p>
<p>Fuel Price Adjustment:</p>	<p>\$1.00                  \$1,000.00</p>	<p>\$1.00                  \$1,000.00</p>	<p>\$1.00                  \$1,000.00</p>
<p>Steel/Iron Price Adjustment:</p>	<p>\$1.00                  \$100.00</p>	<p>\$1.00                  \$100.00</p>	<p>\$1.00                  \$100.00</p>
<p><b>SUBTOTAL:</b></p>	<p>\$2,518,098.45</p>	<p>\$2,879,613.25 Actual number is \$2,869,613.25 due to math error.</p>	<p>\$3,221,881.75 Actual number is \$3,204,878.75 due to math error.</p>
<p>MOBILIZATION (4% MAXIMUM OF SUBTOTAL):</p>	<p>\$99,000.00</p>	<p>\$110,000.00</p>	<p>\$125,000.25</p>
<p><b>TOTAL BASE BID:</b></p>	<p>\$2,617,098.45</p>	<p>\$2,989,613.25 Actual number is \$2,979,613.25 due to math error.</p>	<p>\$3,346,882.00 Actual number is \$3,229,879.00 due to math error.</p>

# Warren County Board of Supervisors

## RESOLUTION NO. 233 OF 2024

**RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, STRAINER, BRUNO, BEAN, MERLINO, MAGOWAN AND MADAY**

**INTRODUCING PROPOSED LOCAL LAW NO. 4 OF 2024, ENTITLED “A LOCAL LAW OF THE COUNTY OF WARREN, NEW YORK PROHIBITING ILLICIT DISCHARGES, ACTIVITIES AND CONNECTIONS TO THE WARREN COUNTY SEPARATE STORM SEWER SYSTEM AND REPEALING AND REPLACING LOCAL LAW NO. 2 OF 2008,” AND AUTHORIZING PUBLIC HEARING THEREON**

RESOLVED, that proposed Local Law No. 4 of 2024 entitled “A Local Law of the County of Warren, New York Prohibiting Illicit Discharges, Activities and Connections to the Warren County Separate Storm Sewer System and Repealing and Replacing Local Law No. 2 of 2008,” attached hereto and made a part hereof, be, and the same hereby is, introduced before the Warren County Board of Supervisors, and in order to give interested members of the public the opportunity to be heard thereon, the Board of Supervisors shall hold a public hearing at the Supervisors’ Rooms in the Warren County Municipal Center on the 16<sup>th</sup> day of August, 2024, at 10:00 a.m., on the matter of the adoption of said proposed Local Law No. 4 of 2024, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and hereby is, authorized and directed to give notice of such public hearing in the manner provided by law.

**COUNTY OF WARREN  
PROPOSED LOCAL LAW NO. 4 OF 2024**

**A LOCAL LAW OF THE COUNTY OF WARREN, NEW YORK PROHIBITING ILLICIT  
DISCHARGES, ACTIVITIES AND CONNECTIONS TO THE WARREN COUNTY  
SEPARATE STORM SEWER SYSTEM AND REPEALING AND  
REPLACING LOCAL LAW NO. 2 OF 2008**

**BE IT ENACTED**, by the Board of Supervisors of the County of Warren, New York, as follows:

SECTION 1. Intent and Purpose.

- a. This Board of Supervisors (“Board”) finds and determines that the regulation of non-stormwater discharges to the County-owned municipal separate storm sewer system to the maximum extent practicable is essential to protect the health, safety and general welfare of the citizens of Warren County.
- b. This Board further finds and determines that controlling the introduction of pollutants into the County-owned municipal separate storm sewer system is critical in order to comply with requirements of the State Pollution Discharge Elimination System General Permit No. GP-0-24-001 for Municipal Separate Storm Sewer Systems.
- c. Therefore, one purpose of this local law is to regulate the contribution of pollutants to the County-owned municipal separate storm sewer system by prohibiting illicit connections, activities and discharges and to establish legal authority to carry out all inspection, surveillance and monitoring procedures necessary to ensure compliance with this local law.
- d. A second purpose of this local law is to promote public awareness of the hazards involved in the improper discharge of trash, yard waste, lawn chemicals, pet waste, wastewater, grease, oil, petroleum products, cleaning products, paint products, hazardous waste, sediment and other pollutants into the County-owned municipal separate storm sewer system.

SECTION 2. Definitions.

Whenever used in this local law, unless a different meaning is stated in a definition applicable to only a portion of this local law, the following terms will have meanings set forth below:

Best Management Practices (also referred to as BMPs). Schedules of activities, prohibitions of practices, general good house-keeping practices, pollution prevention and educational practices, maintenance procedures, and other management practices to prevent or reduce the discharge of pollutants directly or indirectly to stormwater, receiving waters, or stormwater conveyance systems. BMPs also include treatment practices, operating procedures, and practices to control site runoff, spillage or leaks, sludge or water disposal, or drainage from raw materials storage.

Clean Water Act. The Federal Water Pollution Control Act (33 U.S.C. §1251 *et seq.*), and any subsequent amendments thereto.

Construction Activity. Activities requiring authorization under the SPDES permit for stormwater discharges from construction activity, GP-0-20-001, as amended or revised. These activities include construction projects resulting in land disturbance of one or more acres. Such activities include but are not limited to clearing and grubbing, grading, excavating, and demolition.

County-Owned Municipal Separate Storm Sewer System (also referred to as MS4). A conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, man-made channels, or storm drains) owned or operated by the County of Warren, and located in an area of the County known, identified or delineated, from time to time, by the New York State Department of Environmental Conservation, as an urbanized area, which includes roads and facilities designed or used for collecting or conveying stormwater which is not a combined sewer and which is not part of a Publicly Owned Treatment Works (POTW) as defined at 40 CFR 122.2. A copy of County owned roads and properties is on file with the Clerk of the Warren County Board.

Department. The New York State Department of Environmental Conservation.

Hazardous Materials. Any material, including any substance, waste, or combination thereof, which because of its quantity, concentration, or physical, chemical, or infectious characteristics may cause, or significantly contribute to, a substantial present or potential hazard to human health, safety, property, or the environment when improperly treated, stored, transported, disposed of, or otherwise managed.

Illicit Connections. Any drain or conveyance, whether on the surface or subsurface, which allows an illegal discharge to enter the County-owned municipal separate storm sewer system, including but not limited to:

- a. Any conveyances which allow any non-stormwater discharge including treated or untreated sewage, process wastewater, and wash water to enter the County-owned municipal separate storm sewer system and any connections to the storm drain system from indoor drains and sinks, regardless of whether said drain or connection had been previously allowed, permitted, or approved by an authorized enforcement agency; or
- b. Any drain or conveyance connected from a commercial or industrial land use to the County-owned municipal separate storm sewer system which has not been documented in plans, maps, or equivalent records and approved by an authorized enforcement agency.

Illicit Discharge. Any direct or indirect non-stormwater discharge to the County-owned municipal separate storm sewer system, except as exempted in Section 6 of this local law.

Industrial Activity. Activities requiring the SPDES permit for discharges associated with industrial activities except construction, SP-0-23-001, as amended or revised.

Municipality or County. The County of Warren.

Non-Stormwater Discharge. Any discharge to the County-owned municipal separate storm sewer system that is not composed entirely of stormwater.

Person. Any individual, association, organization, partnership, firm, corporation or other entity recognized by local law and acting as either the owner or as the owner's agent.

Pollutant. Dredged spoil, filter backwash, solid waste, incinerator residue, treated or untreated sewage, garbage, sewage sludge, munitions, chemical wastes, biological materials, radioactive materials, heat, wrecked or discarded equipment, rock, sand and industrial, municipal, agricultural waste and ballast discharged into water; which may cause or might reasonably be expected to cause pollution of the waters of the State in contravention of the standards.

Premises. Any building, structure, lot, parcel of land, or portion of land whether improved or unimproved including adjacent sidewalks and parking strips.

Special Condition. Discharge Compliance with Water Quality Standards. The condition that applies where the municipality has been notified that the discharge of stormwater authorized under its County-owned municipal separate storm sewer system permit may have caused or has the reasonable potential to cause or contribute to the violation of an applicable water quality standard. Under this condition the municipality must take all necessary actions to ensure future discharges do not cause or contribute to a violation of water quality standards.

State Pollutant Discharge Elimination System (also referred to as SPDES). Stormwater Discharge Permit. A permit issued by the Department that authorizes the discharge of pollutants to waters of the State.

Stormwater. Rainwater, surface runoff, snow melt and drainage.

Stormwater Program Coordinator (also referred to as SPC). A person, persons, or other public official(s) designated by the Chairman of the Board to enforce this local law. The Stormwater Program Coordinator may also be designated to accept, review, and inspect stormwater pollution prevention plans.

303(d) List. A list of all surface waters in the State for which beneficial uses of the water (drinking, recreation, aquatic habitat, and industrial use) are impaired by pollutants, prepared periodically by the Department as required by Section 303(d) of the Clean Water Act. 303(d) listed waters are estuaries, lakes and streams that fall short of State surface water quality standards and are not expected to improve within the next two years.

Total Maximum Daily Load (also referred to as TMDL). The maximum amount of a pollutant to be allowed to be released into a waterbody so as not to impair uses of the water, allocated among the sources of that pollutant.

Wastewater. Water that is not stormwater, is contaminated with pollutants and is or will be discarded.

SECTION 3. Applicability.

This local law shall apply to all water entering the County-owned municipal separate storm sewer system generated on any developed and undeveloped lands in any area or areas of the County known, identified or delineated, from time to time, by the New York State Department of Environmental Conservation as urbanized area(s) unless explicitly exempted by an authorized enforcement agency.

SECTION 4. Responsibility for Administration.

The Stormwater Program Coordinator(s) (SPC(s)) shall administer, implement, and enforce the provisions of this local law. Such powers granted or duties imposed upon the authorized enforcement official may be delegated in writing by the Stormwater Program Coordinator as may be authorized by the County.

SECTION 5. Prohibition of Illegal Discharges.

No person shall discharge or cause to be discharged into the County-owned municipal separate storm sewer system any materials other than stormwater except as provided in Section 6. The commencement, conduct or continuance of any illegal discharge to the County-owned municipal separate storm sewer system is prohibited except as described in Section 6.

SECTION 6. Discharge Exemptions.

- a. The following discharges are exempt from discharge prohibitions established by this local law, unless the Department or the County has determined them to be substantial contributors of pollutants: water line flushing or other potable water sources, landscape irrigation or lawn watering, existing diverted stream flows, rising ground water, uncontaminated ground water infiltration to storm drains, uncontaminated pumped ground water, foundation or footing drains, crawl space or basement sump pumps, air conditioning condensate, irrigation water, springs, water from individual residential car washing, natural riparian habitat or wetland flows, dechlorinated swimming pool discharges, residential street wash water, water from fire fighting activities, and any other water source not containing pollutants. Such exempt discharges shall be made in accordance with an appropriate plan for reducing pollutants.
- b. Discharges approved in writing by the Stormwater Program Coordinator to protect life or property from imminent harm or damage, provided that such approval shall not be construed to constitute compliance with other applicable laws and requirements, and further provided that such discharges may be permitted for a specified time period, and under such conditions as the Stormwater Program Coordinator may deem appropriate to protect such life and property while reasonably maintaining the purpose and intent of this local law.
- c. Dye testing in compliance with applicable State and local laws is an allowable discharge, but requires a verbal notification to the Stormwater Program Coordinator

prior to the time of the test.

- d. The prohibition shall not apply to any discharge permitted under a SPDES permit, waiver, or waste discharge order issued to the discharger and administered under the authority of the Department, provided that the discharger is in full compliance with all requirements of the permit, waiver, or order and other applicable laws and regulations, and provided that written approval has been granted for any discharge to the County-owned municipal separate storm sewer system.

**SECTION 7. Prohibition of Illicit Connections.**

The construction, use, maintenance or continued existence of illicit connections to the County-owned municipal separate storm sewer system is prohibited. This prohibition expressly includes, without limitation, illicit connections made in the past, regardless of whether the connection was permissible under law or practices applicable or prevailing at the time of connection. A person is considered to be in violation of this local law if the person connects a line conveying sewage to the County-owned municipal separate storm sewer system, or allows such a connection to continue.

**SECTION 8. Prohibition Against Activities Contaminating Stormwater.**

- a. Activities are prohibited that cause or contribute to a violation of the County-owned municipal separate storm sewer system SPDES permit or cause or contribute to the County being subject to the Special Conditions as defined in Section 2 of this local law.
- b. Upon notification to a person that he or she is engaged in activities that cause or contribute to violations of the County-owned municipal separate storm sewer system SPDES permit authorization, that person shall take all reasonable actions to correct such activities such that he or she no longer causes or contributes to violations of the County's MS4 SPDES permit authorization.

**SECTION 9. Requirement to Prevent, Control and Reduce Stormwater Pollutants by the Use of Best Management Practices.**

- a. Where the Stormwater Program Coordinator has identified illicit discharges as defined in Section 2 or activities contaminating stormwater as defined in Section 8, the County may require the implementation of Best Management Practices (BMPs) to control those illicit discharges and activities.
- b. The owner or operator of a commercial or industrial establishment shall provide, at their own expense, reasonable protection from accidental discharge of prohibited materials or other wastes into the County-owned municipal separate storm sewer system through the use of structural and non-structural BMPs.
- c. Any person responsible for a property or premise, which is or may be, the source of an illicit discharge as defined in Section 2 or an activity contaminating stormwater

as defined in Section 8, may be required to implement, at said person's expense, additional structural and non-structural BMPs to reduce or eliminate the source of pollutant(s) to the County-owned municipal separate storm sewer system.

- d. Compliance with all terms and conditions of a valid SPDES permit authorizing the discharge of stormwater associated with industrial activity, to the extent practicable, shall be deemed compliance with the provisions of this section.

SECTION 10. Suspension of Access to County-Owned Municipal Separate Storm Sewer System. Illicit Discharges in Emergency Situations.

- a. Imminent danger. The Stormwater Program Coordinator may, without prior notice, suspend County-owned municipal separate storm sewer system discharge access to a person when such suspension is necessary to stop an actual or threatened discharge which presents or may present imminent and substantial danger to the environment, to the health or welfare of persons, or to the County-owned municipal separate storm sewer system. The Stormwater Program Coordinator shall notify the person of such suspension within a reasonable time thereafter in writing of the reasons for the suspension. If the violator fails to comply with a suspension order issued in an emergency, the Stormwater Program Coordinator may take such steps as deemed necessary to prevent or minimize damage to the County-owned municipal separate storm sewer system or to minimize danger to persons.
- b. Suspension due to the detection of illicit discharge. Any person discharging to the County-owned municipal separate storm sewer system in violation of this local law may have their County-owned municipal separate storm sewer system access terminated if such termination would abate or reduce an illicit discharge. The Stormwater Program Coordinator will notify a violator in writing of the proposed termination of its County-owned municipal separate storm sewer system access and the reasons therefor. The violator may petition the Stormwater Program Coordinator for a reconsideration and hearing. Access may be granted by the Stormwater Program Coordinator if she or she finds that the illicit discharge has ceased and the discharger has taken steps to prevent its recurrence. Access may be denied if the Stormwater Program Coordinator determines in writing that the illicit discharge has not ceased or is likely to recur. A person commits an offense if the person reinstates County-owned municipal separate storm sewer system access to premises terminated pursuant to this Section, without the prior approval of the Stormwater Program Coordinator.

SECTION 11. Industrial or Construction Activity Discharges.

Any person subject to an industrial or construction activity SPDES stormwater discharge permit shall comply with all provisions of such permit. Proof of compliance with said permit may be required in a form acceptable to the County prior to the allowing of discharges to the County-owned municipal separate storm sewer system.

SECTION 12. Access and Monitoring of Discharges.

- a. Applicability. This section applies to all facilities that the Stormwater Program Coordinator must inspect to enforce any provision of this local law, or whenever the authorized enforcement agency has cause to believe that there exists, or potentially exists, in or upon any premises any condition which constitutes a violation of this local law.
  
- b. Access to Facilities. The Stormwater Program Coordinator shall be permitted to enter and inspect facilities subject to regulation under this local law as often as may be necessary to determine compliance with this local law. If a discharger has security measures in force which require proper identification and clearance before entry into its premises, the discharger shall make the necessary arrangements to allow access to the Stormwater Program Coordinator.
  1. Facility operators shall allow the Stormwater Program Coordinator ready access to all parts of the premises for the purposes of inspection, sampling, examination and copying of records as may be required to implement this local law.
  2. Unreasonable delays in allowing the County access to a facility subject to this local law is a violation of this local law. A person who is the operator of a facility subject to this local law commits an offense if the person denies the County reasonable access to the facility for the purpose of conducting any activity authorized or required by this local law.
  3. If the Stormwater Program Coordinator has been refused access to any part of the premises from which stormwater is discharged, and he/she is able to demonstrate probable cause to believe that there may be a violation of this local law, or that there is a need to inspect and/or sample as part of a routine inspection and sampling program designed to verify compliance with this local law or any order issued hereunder, then the Stormwater Program Coordinator may seek issuance of a search warrant from any court of competent jurisdiction.
  
- c. Monitoring. The County shall have the right to set up on any facility subject to this local law such devices as are necessary in the opinion of the Stormwater Program Coordinator to conduct monitoring and/or sampling of the facility's stormwater discharge. The County has the right to require the facilities subject to this local law to install monitoring equipment as is reasonable necessary to determine compliance with this local law. The facility's sampling and monitoring equipment shall be maintained at all times in a safe and proper operating condition by the discharger at its own expense. All devices used to measure stormwater flow and quality shall be calibrated to ensure their accuracy.

SECTION 13. Notification of Spills.

Notwithstanding other requirements of law, as soon as any person responsible for a facility or operation, or responsible for emergency response for a facility or operation has information of any known or suspected release of materials which are resulting or may result in illegal discharges or pollutants discharging into the County-owned municipal separate storm sewer system, said person shall take all necessary steps to ensure the discovery, containment, and cleanup of such release. In the event of such a release of hazardous materials said persons shall immediately notify emergency response agencies of the occurrence via emergency dispatch services and the County Stormwater Program Coordinator. In the event of a release of non-hazardous materials, said person shall notify the County Stormwater Program Coordinator in person or by telephone or facsimile no later than the next business day. Notifications in person or by telephone shall be confirmed by written notice addressed and mailed to the County within three (3) business days of the telephone notice. If the discharge of prohibited materials emanates from a commercial or industrial establishment, the owner or operator of such establishment shall also retain an on-site written record of the discharge and the actions taken to prevent its recurrence. Such records shall be retained for at least ten (10) years.

SECTION 14. Enforcement.

When the County's Stormwater Program Coordinator finds that a person has violated a prohibition or failed to meet a requirement of this local law, he/she may order compliance by written notice of violation to the responsible person. Such notice may require without limitation:

- a. The elimination of illicit connections or discharges;
- b. That violating discharges, practices or operations shall cease and desist;
- c. The abatement or remediation of stormwater pollution or contamination hazards and the restoration of any affected property;
- d. The performance of monitoring, analyses and reporting;
- e. Payment of a fine; and
- f. The implementation of source control or treatment BMPs. If abatement of a violation and/or restoration of affected property is required, the notice shall set forth a deadline within which such remediation or restoration must be completed. Said notice shall further advise that, should the violator fail to remediate or restore within the established deadline, the work will be done by a designated governmental agency or a contractor and the expense thereof shall be charged to the violator.

SECTION 15. Appeal of Notice of Violation.

Any person receiving a Notice of Violation may appeal the determination of the Stormwater Program Coordinator to the Superintendent of the Warren County Department of Public Works within fifteen (15) days of its issuance, which shall hear the appeal within thirty (30) days after the filing of the appeal, and

within five (5) days of making its decision, file its decision in the office of the County Clerk and mail a copy of its decision by certified mail to the discharger.

SECTION 16. Corrective Measures After Appeal.

- a. If the violation has not been corrected pursuant to the requirements set forth in the Notice of Violation, or in the event of an appeal, within five (5) business days of the decision of the County authority upholding the decision of the Stormwater Program Coordinator, then the Stormwater Program Coordinator shall request the owner's permission for access to the subject private property to take any and all measures reasonably necessary to abate the violation and/or restore the property.
- b. If the Stormwater Program Coordinator is refused access to the subject private property, then he or she may seek a warrant in a court of competent jurisdiction to be authorized to enter upon the property to determine whether a violation has occurred. Upon determination that a violation has occurred, the Stormwater Program Coordinator may seek a court order to take any and all measures reasonably necessary to abate the violation and/or restore the property. The cost of implementing and maintaining such measures shall be the sole responsibility of the discharger.

SECTION 17. Penalties.

In addition to or as an alternative to any penalty provided herein or by law, any person who violates the provisions of this local law shall be guilty of a violation punishable by a fine not exceeding three hundred fifty dollars (\$350) or imprisonment for a period not to exceed six (6) months, or both for conviction of a first offense; for conviction of a second offense both of which were committed within a period of five (5) years, punishable by a fine not less than three hundred fifty dollars (\$350) nor more than seven hundred dollars (\$700) or imprisonment for a period not to exceed six (6) months, or both; and upon conviction for a third or subsequent offense all of which were committed within a period of five (5) years, punishable by a fine not less than seven hundred dollars (\$700) nor more than one thousand dollars (\$1,000) or imprisonment for a period not to exceed six (6) months, or both. However, for the purposes of conferring jurisdiction upon courts and judicial officers generally, violations of this local law shall be deemed misdemeanors and for such purpose only all provisions of law relating to misdemeanors shall apply to such violations. Each week's continued violation shall constitute a separate additional violation.

SECTION 18. Injunctive Relief.

It shall be unlawful for any person to violate any provision or fail to comply with any of the requirements of this local law. If a person has violated or continues to violate the provisions of this local law, the Stormwater Program Coordinator may petition for a preliminary or permanent injunction restraining the person from activities which would create further violations or compelling the person to perform abatement or remediation of the violation.

SECTION 19. Alternative Remedies.

- a. Where a person has violated a provision of this local law, he or she may be eligible

for alternative remedies in lieu of a civil penalty, upon recommendation of the County Attorney and concurrence of the Stormwater Program Coordinator, where a determination is made that:

1. The violation was unintentional;
2. The violator has not history of previous violations of this local law;
3. The environmental damage was minimal;
4. The violator acted quickly to remedy violation; and
5. The violator cooperated in investigation and resolution.

b. Alternative remedies may consist of one or more of the following:

1. Attendance at compliance workshops;
2. Storm drain stenciling or storm drain marking; and/or
3. River, stream or creek cleanup activities.

**SECTION 20. Remedies Not Exclusive.**

The remedies listed in this local law are not exclusive of any other remedies available under any applicable Federal, State or local law and it is within the discretion of the authorized enforcement agency to seek cumulative remedies.

**SECTION 21. Violations Deemed a Public Nuisance.**

In addition to the enforcement processes and penalties provided, any condition caused or permitted to exist in violation of any of the provisions of this local law is a threat to public health, safety, and welfare, and is declared and deemed a nuisance, and may be summarily abated or restored at the violator's expense, and/or a civil action to abate, enjoin, or otherwise compel the cessation of such nuisance may be taken.

**SECTION 22. Severability.**

If any article, section, subsection, paragraph, phrase or sentence of this local law is for any reason held invalid or unconstitutional by any court of competent jurisdiction that portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portion hereof.

**SECTION 23. Prior Laws Repealed.**

Local Law 2 of 2008 entitled "A Local Law of the County of Warren, New York Prohibiting Illicit Discharges, Activities and Connections to the Warren County Separate Storm Sewer System," is hereby repealed.

**SECTION 24. Effective Date.**

This local law shall take effect immediately upon filing with the Office of the Secretary of State.

# Warren County Board of Supervisors

## RESOLUTION NO. 234 OF 2024

**RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, STRAINER, BRUNO, BEAN, MERLINO, MAGOWAN AND MADAY**

**AUTHORIZING RENEWAL OF AGREEMENTS WITH THE CITY OF GLENS FALLS AND SOUTH WARREN SNOWMOBILE CLUB, INC. PROVIDING FOR THE LICENSING OF USE OF TRAILS OWNED BY THE CITY OF GLENS FALLS AND TRAIL DEVELOPMENT AND MAINTENANCE**

RESOLVED, that Warren County continue the agreements (most recently authorized by Resolution No. 355 of 2023) with the City of Glens Falls, 42 Ridge Street, Glens Falls, New York 12801, for the purpose of obtaining the license to allow use of property owned by the City of Glens Falls, County of Warren, New York, for snowmobile trail purposes (with South Warren Snowmobile Club, Inc. to develop and maintain the trails), for a term commencing July 1, 2024 and terminating June 30, 2025 and containing an early termination clause, which agreement may provide for plowing of a parking lot by Warren County employees, defense, indemnification and holding the City harmless from licensed activities, and be it further

RESOLVED, that in addition to the above agreement, Warren County enter into a separate agreement with South Warren Snowmobile Club, Inc., P.O. Box 258, Lake Luzerne, New York 12846-0258, whereby the County furnishes and/or allows use of trails it has acquired and the Club develops (as may be necessary) and maintains County and Club snowmobile trails for the purpose of allowing free public use of said trails, which agreement shall: (1) commence July 1, 2024 and terminate June 30, 2025 and contain an early termination clause, in a form approved by the County Attorney; (2) provide that the County has acquired or will acquire certain easements for snowmobile trails; (3) provide for development, as may be necessary, and maintenance of trails by the Club; (4) provide for use of the snowmobile trails by the general public at no cost; (5) provide additional insured status for the County and such other parties as the County Attorney shall recommend; (6) provide an indemnification and defense clause for the County and such other parties as the County Attorney shall recommend; and (7) contain such other provisions recommended by the County Attorney and otherwise be in a form approved by the County Attorney, with the Chair of the Board of Supervisors being authorized to execute both agreements with the City of Glens Falls and South Warren Snowmobile Club, Inc.

# Warren County Board of Supervisors

## RESOLUTION NO. 235 OF 2024

**RESOLUTION INTRODUCED BY SUPERVISORS MERLINO, STROUGH, RUNYON, BEAN, GERACI, CROCITTO AND STRAINER**

**AUTHORIZING AGREEMENT WITH NEW YORK WELCOMES YOU, INC. TO PROVIDE WARREN COUNTY TRAVEL GUIDE DISTRIBUTION SERVICES FOR THE TOURISM DEPARTMENT**

WHEREAS, the Tourism Director requested, and the Tourism & Occupancy Tax Committee approved, the request to enter into an agreement with New York Welcomes You, Inc. to provide Warren County travel guide distribution services, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with New York Welcomes You, Inc., 51863 State Highway 10, Bloomville, New York 13739, to provide Warren County travel guide distribution services, in an amount not to exceed Eleven Thousand Four Hundred Ninety-Five Dollars (\$11,495), for a term commencing upon execution by both parties and terminating December 31, 2024, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for said agreement shall be expended from Budget Code A.6417.0001 470, Tourism/Occupancy, Tourism, Contract.

# Warren County Board of Supervisors

## RESOLUTION NO. 236 OF 2024

**RESOLUTION INTRODUCED BY SUPERVISORS MERLINO, STROUGH, RUNYON, BEAN, GERACI, CROCITTO AND STRAINER**

**AUTHORIZING AGREEMENT WITH ALON TOURISM SOLUTIONS TO PROVIDE TRAINING, CONSULTATION AND DEVELOPMENT OF A VIRTUAL MARKETPLACE FOR THE TOURISM DEPARTMENT**

WHEREAS, the Tourism Director requested, and the Tourism & Occupancy Tax Committee approved, the request to enter into an agreement with Alon Tourism Solutions to provide training, consultation and development of a virtual marketplace, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with Alon Tourism Solutions, 11 Alexander Avenue, Farmingdale, New York 11735, to provide training, consultation and development of a virtual marketplace, in an amount not to exceed Nineteen Thousand Nine Hundred Fifty Dollars (\$19,950), for a term commencing upon execution by both parties and terminating December 31, 2024, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for said agreement shall be expended from Budget Code A.6417.0001 470, Tourism/Occupancy, Tourism, Contract.

# Warren County Board of Supervisors

## RESOLUTION NO. 237 OF 2024

**RESOLUTION INTRODUCED BY SUPERVISORS MERLINO, STROUGH, RUNYON, BEAN, GERACI, CROCITTO AND STRAINER**

**AMENDING RESOLUTION NO. 573 OF 2023, WHICH AUTHORIZED AGREEMENTS WITH CERTAIN APPLICANTS FOR THE DISBURSEMENT OF 2024 OCCUPANCY TAX REVENUES, TO AUTHORIZE AGREEMENTS AND FUNDING TO ADIRONDACK HOT AIR BALLOON FESTIVAL**

WHEREAS, pursuant to Resolution No. 573 of 2023, as amended by Resolution Nos. 52 of 2024; 91 of 2024; 130 of 2024, 165 of 2024 and 196 of 2024, the Chair of the Board of Supervisors was authorized and directed to execute standard form Warren County Tourist and Convention Development Agreements for occupancy tax funding with certain applicants, and

WHEREAS, at their June 25, 2024 meeting, the Tourism & Occupancy Tax Coordination Committee considered a written application from the following applicant for 2024 occupancy tax funding and approved special event funding request, as follows:

<u>Applicant</u>	<u>Event</u>	<u>Dates</u>	<u>Amount of Award</u>
Adirondack Hot Air Balloon Festival	Adirondack Balloon Festival	9/19/24-9/22/24	\$100,000.00 <i>Special Event Funding</i>

now, therefore, be it

RESOLVED, that Resolution No. 573 of 2023, as subsequently amended by Resolution Nos. 52 of 2024; 91 of 2024; 130 of 2024; 165 of 2024 and 196 of 2024 be, and hereby is, amended to approve and award 2024 occupancy tax awards to the applicant named above in the amount set forth above and to increase the total amount of occupancy tax funding to Eight Hundred One Thousand Three Hundred Twelve Dollars (\$801,312.00), to be expended from Budget Code A.6417.0002 480, Tourism/Occupancy Tax, Tourism-Special Events (\$752,500.00) and Budget Code A.6417.0002 469.05, Tourism/Occupancy Tax, Municipal Application Funding (\$48,812.00), as listed on the revised Schedule "A," and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute a Warren County Tourist and Convention Development Agreements for occupancy tax funding for the above referenced applicant, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 573 of 2023, as amended by Resolution Nos. 52 of 2024; 91 of 2024; 130 of 2024; 165 of 2024 and 196 of 2024 will remain the same.

**SCHEDULE "A"**

**2024 Occupancy Tax Awards**

	<b>APPLICANT</b>	<b>EVENT</b>	<b>DATE</b>	<b>AMOUNT OF AWARD</b>
1	Hyde Collection	Boost Year Round Marketing Efforts	1/1/24 - 12/31/24	\$25,000.00
2	Adirondack Weddings/Total Entertainment, Inc.	Lake George DJ Takeover Music & Arts Festival	6/7/24-6/9/24	\$5,000.00
3	Marcella Sembrich Memorial Association, Inc.	2024 Summer Festival	6/5/24-8/31/24	\$20,000.00
4	Lake George Music Festival, Inc.	Lake George Music Festival	8/11/24-8/22/24	\$30,000.00
5	Greater Glens Falls Amateur Athletic Championship Association	NYSPHSAA Boys Basketball Championships	3/14/24-3/17/24	\$46,000.00
6	Eastern NY Marine Trades Association, Inc.	Great Upstate Boat Show	3/22/24-3/24/24	\$25,000.00
7	Silver Bay YMCA	Bluegrass in Heaven	9/13/24-9/15/24	\$7,500.00
8	Improv Records, Inc.	Memorial Meltdown	5/25/24-5/26/24	\$35,000.00
9	Adirondack Festivals, LLC	Adirondack Wine and Food Festival	6/29/24-6/30/24	\$45,000.00
10	Lake George Winter Carnival, Inc.	Lake George Winter Carnival	1/26/24-2/25/24	\$50,000.00
11	Lower Adirondack Regional Arts Council (LARAC)	LARAC Annual June Arts Festival	6/8/24-6/9/24	\$13,000.00

**RESOLUTION No. 237 OF 2024**

**PAGE 3 OF 4**

12	Albany Rods & Kustoms, Inc.	Adirondack Nationals Car Show	9/5/24-9/8/24	\$40,000.00
13	Glens Falls Collaborative and the City of Glens Falls	Adirondack Holiday Festival	12/6/24-12/8/24	\$30,000.00
14	Glens Falls Collaborative and the City of Glens Falls	Wingfest	4/27/24	\$10,000.00
15	Lake George Steamboat Company	Rock the Dock Music Festival	7/13/24	\$15,000.00
16	Northeastern District Barbershop Harmony Society	Division Contest and Convention	5/3/24-5/4/24	\$20,000.00
17	GenzHomes, Inc. d/b/a Alpha Win	Lake George Triathlon	8/31/24-9/1/24	\$20,000.00
18	Americade, Inc.	Americade Motorcycle Touring Rally	5/27/24-6/2/24	\$50,000.00
19	Vermontfare, Inc. d/b/a Craftproducers	Lake George Art and Craft Festival	8/2/24-8/4/24	\$7,500.00
20	Warrensburg Chamber of Commerce	World's Largest Garage Sale	10/4/24-10/5/24	\$35,000.00
21	Zonta Club of Glens Falls, New York, Inc.	Zonta Arts, Crafts & Curiosities Faire	5/11/24-5/12/24	\$3,500.00
22	Improv Records, Inc.	Anahata Nada Yoga, Music, Wellness Festival	9/13/24-9/15/24	\$30,000.00
23	Improv Records, Inc.	Adirondack Independence Music Festival	8/30/24-9/1/24	\$30,000.00
24	Special Olympics NY	New York State Fall Games	10/18/24-10/20/24	\$50,000.00

**RESOLUTION No. 237 OF 2024**

**PAGE 4 OF 4**

25	Lake Theatre Productions, Inc.	Lake George Dinner Theatre	7/12/24-10/12/24	\$10,000.00
26	Adirondack Hot Air Balloon Festival	Adirondack Balloon Festival	9/19/24-9/22/24	\$100,000.00
TOTAL				\$752,500.00
<i>to be paid from A.6417.0002 480, Special Event Funding</i>				
	<b>APPLICANT</b>	<b>EVENT</b>	<b>DATE</b>	<b>AMOUNT OF AWARD</b>
1	Town of Horicon	Food Truck Friday's on the Pond	6/28/24-9/6/24	\$23,812.00
2	Lake Luzerne Regional Chamber of Commerce	Summer Concert and Food Truck Extravaganza	July, 2024-Aug, 2024 (6 weeks)	\$12,000.00
3	Muralgarten, Inc.	Multi-year list of Mural Projects	N/A	\$10,000.00
4	South Queensbury Volunteer Fire Department	Funding for Food Expenses associated with the 2024 Adirondack Balloon Festival	N/A	\$3,000.00
TOTAL				\$48,812.00
<i>to be paid from A.6417.0002 469.05, Municipal Application Funding</i>				

# Warren County Board of Supervisors

## RESOLUTION NO. 238 OF 2024

RESOLUTION INTRODUCED BY SUPERVISORS WILD, DRISCOLL, MERLINO, MADAY, BEAN, ETU AND THOMAS

AMENDING TABLE OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2024 TO DECREASE SALARIES AND CREATE A POSITION WITHIN THE PUBLIC DEFENDER'S OFFICE; TO INCREASE/DECREASE SALARIES AND CREATE A POSITION WITHIN THE HEALTH SERVICES DEPARTMENT; TO CREATE A POSITION WITHIN THE COUNTY ATTORNEY'S OFFICE; AND TO DELETE A POSITION WITHIN THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, the Personnel, Administration & Higher Education Committee considered and approved requests from various departments to amend the Table of Organization and Salary Schedule, now, therefore, it is

RESOLVED, that the Tables of Organization and the Warren County Salary and Compensation Plan for 2024 are hereby amended as follows:

### **PUBLIC DEFENDER**

Decreasing Salary from:

A.1171.4200 110

TITLE:

8<sup>th</sup> Assistant Public Defender

EFFECTIVE DATE

July 22, 2024

BASE ANNUAL SALARY

\$96,936

Decreasing Salary to:

A.1171.4200 110

TITLE:

8<sup>th</sup> Assistant Public Defender

EFFECTIVE DATE

July 22, 2024

BASE ANNUAL SALARY

\$81,920

Creating Position of:

A.1171.4202 110

TITLE:

13<sup>th</sup> Assistant Public Defender

EFFECTIVE DATE

July 22, 2024

ANNUAL SALARY

\$89,318

### **HEALTH SERVICES**

Decreasing Salary from:

A.4018.0040 110

TITLE:

Public Health Program Coordinator

EFFECTIVE DATE

August 12, 2024

ANNUAL SALARY

\$66,055.08  
(Grade 18)

**RESOLUTION No. 238 OF 2024**

**PAGE 2 OF 2**

**HEALTH SERVICES**

<u>Decreasing Salary to:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.4018.0040 110</u>	August 12, 2024	\$0.00
<u>TITLE:</u> Public Health Coordinator		

<u>Increasing Salary from:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.4018.0040 110</u>	August 12, 2024	\$0.00
<u>TITLE:</u> Public Health Program Manager		

<u>Increasing Salary to:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.4018.0040 110</u>	August 12, 2024	\$71,535 (Grade 21)
<u>TITLE:</u> Public Health Program Manager		

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.4018.0020 110</u>	September 1, 2024	\$68,814 (Grade 18)
<u>A.4054 110</u>		
<u>TITLE:</u> EI Service Coordinator #1		

<u>Deleting Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.4054.0060 130</u>	September 1, 2024	\$14,377 (Grade 18) (10 hrs/week)
<u>TITLE:</u> EI Service Coordinator - Per Diem #2		

<u>Deleting Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.4018.0020 110</u>	September 1, 2024	\$51,611 (Grade 18) (30 hrs/week)
<u>A.4054 110</u>		
<u>TITLE:</u> EI Service Coordinator #3		

**COUNTY ATTORNEY**

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.1420 130</u>	July 22, 2024	\$34,696 (20 hrs/week)
<u>TITLE:</u> Property & Casualty Risk Manager		

**PUBLIC WORKS**

<u>Deleting Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.1490 110</u>	July 22, 2024	\$65,807 - \$73,327
<u>TITLE:</u> Fiscal Manager #2		

# Warren County Board of Supervisors

## RESOLUTION NO. 239 OF 2024

**RESOLUTION INTRODUCED BY SUPERVISORS WILD, DRISCOLL, MERLINO, MADAY, BEAN, ETU AND THOMAS**

**RESCINDING RESOLUTION NO. 73 OF 2020, WHICH AUTHORIZED USE OF PAID ADMINISTRATIVE LEAVE IN THE EVENT OF A MEDICAL QUARANTINE FOR DISEASE PREVENTION**

***RESOLUTION WITHDRAWN***

WHEREAS, pursuant to Resolution No. 73 of 2020, the Warren County Board of Supervisors authorized the use of paid administrative leave in the event a county employee has been quarantined by a public health agency in the interest of disease prevention, and

WHEREAS, the Director of Human Resources requested and the Finance & Budget Committee approved that Resolution No. 73 of 2020 be rescinded due to the fact that the New York State requirement for paid COVID leave is ending on July 31, 2024, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby rescinds Resolution No. 73 of 2020, to be effective August 1, 2024.

# Warren County Board of Supervisors

## RESOLUTION NO. 240 OF 2024

**RESOLUTION INTRODUCED BY SUPERVISORS THOMAS, GERACI, MERLINO, MADAY, DRISCOLL, CROCITTO, STROUGH, BRUNO AND ETU**

### **ADOPTING REVISED CREDIT CARD POLICY FOR WARREN COUNTY**

WHEREAS, the Board of Supervisors adopted the Credit Card Policy for Warren County by Resolution No. 222 of 2015, which was subsequently amended by Resolution Nos. 460 of 2015, 133 of 2019, 411 of 2019, 72 of 2020, 140 of 2020, 147 of 2021, 346 of 2021 and 435 of 2023, and

WHEREAS, the County Administrator has requested to make changes to Schedule “A,” and

WHEREAS, the Finance & Budget Committee has reviewed the changes requested by the County Administrator and has recommended that the same be advanced to the full Board of Supervisors for consideration, now, therefore, be it

RESOLVED, that the Credit Card Policy for Warren County annexed hereto along with Schedules “A-F,” be and the same is hereby adopted as the official Credit Card Policy for Warren County, and be it further

RESOLVED, that any and all prior Credit Card Policies, Resolutions or parts thereof inconsistent with the annexed Credit Card Policy for Warren County are hereby repealed effective July 19, 2024.

**COUNTY OF WARREN  
CREDIT CARD POLICY**

**I. OVERVIEW AND PURPOSE**

**A. Overview.**

The use of conventional credit cards (hereafter “credit cards”) and/or ghost credit cards which provide credit accounts without the issuance of a physical plastic card for volume purchases where physical cards are not needed or desired (hereafter “ghost cards”) can be a cost effective method of obtaining products and services for the County. Credit cards and/or ghost cards can also save personnel time. Travel, training and other similar expenses are more practically and easily handled through the credit card process. In certain cases and depending on the source of the credit card or ghost card and terms thereof, the County may even be able to gain additional savings when using a credit card and/or ghost card to make purchases of equipment, fuel, materials and/or supplies.

**B. Purpose.**

To establish the Policy and Procedures for authorizing, issuing and use of County credit cards and/or ghost cards by Department Heads or their designee(s). These procedures are intended to accomplish the following objectives:

1. To ensure that procurements accomplished with credit cards and ghost cards are conducted pursuant to the policy and procedures established by the County Board of Supervisors (hereafter “Board”).
2. To ensure appropriate internal controls are established and followed for each department procuring with credit cards and/or ghost cards so that they are used for authorized purposes only.
3. To enhance productivity, significantly reduce paperwork, improve internal controls and reduce the overall cost associated with approved purchases as listed below.
4. To ensure that the County bears no legal liability from inappropriate use of credit cards and/or ghost cards and to fix financial responsibility for any unauthorized use upon the Department Heads and/or their designee(s).

**II. ADMINISTRATION OF THE COUNTY’S RELATIONSHIP WITH THE BANK ISSUING THE CREDIT CARD**

**A. Obtaining Credit Cards and Ghost Cards**

1. Credit cards shall be obtained from the financial institution authorized by resolution of the Board. Ghost cards for high volume purchases shall be obtained from the same financial institution that issues County credit cards and as authorized by the Board.
2. Upon the Board authorizing by resolution the financial institution which shall issue credit cards and/or ghost cards, then County Administrator shall coordinate and arrange for the financial institution to issue credit cards and/or ghost cards in accordance with this policy.
3. The County Administrator and Treasurer shall review enrollment forms, verify all information, and submit an application for credit cards and/or ghost cards to the Board approved financial institution. The Chair of the Board of Supervisors (hereafter “Chair”) may sign the completed enrollment forms on behalf of the County.
4. Credit cards and/or ghost cards shall be issued only to Department Heads approved by the County Administrator (hereafter “Cardholders”).

5. Credit cards and/or ghost cards shall be used solely for authorized County expenses and at the credit limits set forth in *Schedule "A"* and all purchases must comply with the Warren County Purchasing Policy.
6. All Cardholders shall execute the Cardholder authorization form annexed hereto as *Schedule "B"* and sign the back of the credit card upon receipt (signature on ghost cards is not possible and hence not necessary).
7. The aggregate County credit limit for all issued credit and ghost cards shall be \$292,000.

**B. Contact With Card Issuer Representatives.**

1. The following County officials are authorized to discuss credit card invoices, payments, disputes, temporary limit excess and similar matters:
  - a. Treasurer or designee;
  - b. County Administrator; and
  - c. Assistant to the County Administrator.
2. Cardholders are authorized to discuss credit card invoices, disputes and lost or stolen cards for credit cards and/or ghost cards issued to their department.

**C. Online Management of Credit Cards.**

The County Administrator, the Assistant to the County Administrator and/or designee of the County Administrator shall arrange for online management of credit cards and/or ghost cards including required passwords for purposes of viewing account expenditures and payments, card charge requests, new applications, reconciling invoices and other features typically offered by credit card issuers as online management tools.

**III. USE OF THE CREDIT CARD, REVOCATION AND RECORD KEEPING**

**A. Authorized Users**

1. The Cardholder who is issued the card or ghost card is the only person authorized to use that card, except:
  - a. In the instance of the Clerk of the Board who may authorize other County officials or employees to use the card for lodging or general use using the forms annexed hereto as *Schedules "C" and "D"*; and
  - b. With respect to the other Cardholders, the Cardholder may allow staff in their respective County Departments to make purchases using the cards or ghost cards.
  - c. The Cardholder is responsible for all purchases made using the credit card and/or ghost card issued to them.

**B. Authorized Purchases**

The credit card or ghost card is to be used in the conduct of the County's business only. The use of a County credit card or ghost card to acquire or purchase goods and services for other than official use of the County is fraudulent use and will subject the officer or employee to disciplinary action up to and including dismissal from service. The fraudulent use of a County credit card and/or ghost card will be reported to the appropriate law enforcement agency for investigation and possible prosecution.

**C. Rules of Use**

The following restrictions will apply to purchases made with credit cards or ghost cards:

1. The cost of goods or services purchased must be available within the department's budget at the time of purchase and must be an actual and necessary expense of the County.
2. The total value of a transaction shall not exceed a Cardholders available card limit. Payment for a purchase WILL NOT be split into multiple transactions to stay within the card limit.
3. Spending limits for the month must be adhered to.
4. Credit cards and/or ghost cards users must inform the merchant that the purchase is tax exempt and provide tax exempt form as necessary.
5. Credit card and/or ghost card users must retain vendors receipts and/or records of telephone, Internet, and/or mail orders for future reconciliation of the credit card statement. Cardholders or designees shall attach receipts, etc. to the invoice batch submitted to the County Auditor when requesting payment of credit card and/or ghost card purchases attributable to the Cardholder or the Cardholder's Department as appears on monthly statements.
6. Credit card and/or Ghost card users must still complete Purchase Orders as required by the Warren County Purchasing Policy (identifying the credit card/ghost card issuing bank as payee and providing details as to the service or item purchased). Nothing in this policy shall be construed as a means to circumvent the existing Warren County Purchasing Policy in regards to bidding requirements, both formal and informal.
7. Any incentive program benefits arising from the use of County credit cards and/or ghost cards shall be the property of the County and deposited in the County General Fund. The County Board of Supervisors shall determine the use of such incentives, if any.

**D. Unauthorized Credit Card or Ghost Card Use**

1. The credit card and/or ghost card SHALL NOT BE USED for the following:
  - a. Personal purchases or identification;
  - b. A purchase that exceeds the Cardholders monthly purchase limit;
  - c. A purchase which violates the Warren County Purchasing Policy; or
  - d. Cash advances.
2. A credit card or ghost card user who makes unauthorized purchases shall be financially liable for the total dollar amount of such unauthorized purchases, plus any administrative fees charged by the financial institution or card issuer in connection with the unauthorized use.

**E. Cardholder Record Keeping**

1. When the purchase is made over-the-counter, the credit card/ghost card user shall retain the invoice and the customer copy of the charge receipt. The credit card/ghost card user is responsible for checking that the vendor lists the quantity, fully describes the item(s), and includes any tax prior to the credit card user signing the slip. Invoices for meals, hotel stays, etc. will include an itemized list of all items and services purchased.
2. When the purchase is made on the Internet, the credit card/ghost card user shall print a copy of the receipt and order confirmation before exiting the site.
3. When a purchase is made over the telephone, the credit card/ghost card user shall have the vendor fax or email them a copy of the receipt.
4. When the purchase is made by mail, the credit card/ghost card user shall retain all confirmations and shipping documentation.
5. When an item is returned, the vendor shall issue a credit, which should appear on a subsequent statement. *Under no circumstances should the credit card/ghost card user or Cardholder accept*

*cash in lieu of a credit of the credit card account.*

**F. Review of Monthly Statement**

1. At the end of each billing cycle, the Cardholder or staff member designated in writing or by email shall receive their monthly statement of account that will list the transactions to the Cardholders credit card for that period.
2. The Cardholder or staff member designated in writing or by email shall check each transaction listed on the monthly statement against the authorizations to verify that the statement is correct. If an item is returned and a credit voucher received, the Cardholder or designee shall verify that this credit is reflected on the monthly statement.
3. If purchased items are not listed on the monthly statement, the appropriate transaction documentation shall be **RETAINED** by the Cardholder until the next monthly statement. If the purchase or credit does not appear on the statement within 60 days after the date of purchase or return, the Cardholder shall notify the County Administrator and the Treasurer.
4. If in reviewing the monthly statement, it is known that an item purchased was found to be unacceptable, or not received, or not ordered, the Cardholder or designee is responsible for either, obtaining the item, obtaining a replacement of the item, or lodging a dispute of a non-ordered item with the financial institution or card issuer as soon as possible as indicated herein. In the case of an item that has been ordered that is not acceptable, the Cardholder should attempt to receive that item by the date the Cardholder receives his monthly statement or consider placing the item into dispute. If any items are placed in dispute by the Cardholder, it should be documented using *Schedule "E"* Transaction Dispute Form and attached to the statement with the originals to be forwarded to the County Auditor and a copy of all documents to be forwarded to the County Administrator or the Assistant to the County Administrator who shall handle and/or process the dispute as may be determined appropriate.

**G. Cardholder Security**

1. It is the Cardholders responsibility to safeguard the credit card/ghost card and account number and any security codes to the same degree that a Cardholder safeguards their personal credit information. A violation of this trust will result in that Cardholder having their credit card/ghost card withdrawn and may be subjected to disciplinary action.
2. If a credit card or a ghost card number or security code is lost or stolen, the Cardholder shall immediately notify the credit card company, which have representatives are available 24 hours a day. The County Administrator and Treasurer should also be notified and the Lost/Stolen Card Notification form, *Schedule "F"*, filled out.
3. A new credit card or ghost card shall be promptly issued to the Cardholder after the reported loss or theft. A credit card that is subsequently found by the Cardholder after being reported lost shall be submitted to the County Administrator who will then forward the card to the Treasurer for destruction.

**H. Cardholder Separation**

Prior to separation from employment with the County of Warren, the Cardholder shall surrender the credit card and current credit card proofs of purchase to the County Administrator. Upon its receipt, the County Administrator will follow the steps outlined under Review of Monthly Statement and Payment of Credit Card Purchases, and forward the card to the Treasurer to be destroyed. Any Cardholder ghost cards shall likewise be terminated and new ghost cards established.

**I. Revocation of Credit Card Privileges**

1. The issuance of a credit card and/or ghost card to an employee is a privilege and is done at the sole discretion of the County Administrator.
2. Failure to comply with proper record keeping procedures as outlined in this policy will be cause to revoke the employee's credit card and/or ghost card privileges.
3. Repeated loss or theft of any issued County credit card or ghost card will be cause to revoke the employees credit card/ghost card use privilege. Failure to immediately report the theft/loss of a credit card upon discovery may also lead to revocation of the credit card/ghost card use privilege.

**IV. DOCUMENT SUBMISSION AND PAYMENT OF MONTHLY CREDIT CARD/GHOST CARD INVOICE**

**A. General County Department Procedure**

Original sales documents (packing slip, invoice, cash register tape, credit card slips, etc.) for each transaction MUST be neatly attached to the credit card statement and attach the same to the account payable batch and submit the same to the Auditors Office, as directed by the County Administrator's office.

**B. County Auditor Review and Payment by Treasurer**

1. The Auditors Office will a) review the documents for accuracy; b) review whether the charges are to the proper accounts, and c) approve the statement for payment.
2. The County Treasurer or staff member designated in writing shall be authorized to access the County's credit account online in order to verify charges and make or push online payments.
3. All purchases made with credit cards and/or ghost cards shall be paid for within the grace period so that no interest charge or penalties will accrue.

**V. AUDITS**

The Treasurer may, at the Treasurer's discretion, conduct random audits for both card authority and receipt retention as well as statement review.

**SCHEDULE “A”**

Credit cards and/or ghost cards shall be issued to the Department Heads (hereinafter “Cardholders”) for the purposes and monthly limits set forth:

- a. Three credit cards in the name of the Clerk of the Board of Supervisors, in care of the County of Warren, for travel and lodging and general use purposes each with a monthly credit limit of \$10,000;
- b. One credit card in the name of the Clerk of the Board of Supervisors, in care of the County of Warren, for use by the Warren County Tourism Department, for travel and lodging and general use purposes with a monthly credit limit of \$50,000;
- c. One credit card in the name of the Sheriff for travel and lodging and general use purposes, with a monthly credit limit of \$10,000;
- d. One credit card in the name of the Undersheriff for travel and lodging and general use purposes, with a monthly credit limit of \$10,000;
- e. One credit card in the name of the Superintendent of the Department of Public Works for travel and general use purposes with a monthly credit limit of \$5,000;
- f. Up to five ghost cards in the name of the Department(s) individually and for use with high volume vendors as selected by the County Administrator with four cards to have a monthly credit limit not to exceed \$15,000 and one card to have a monthly credit limit not to exceed \$97,000.
- g. One credit card in the name of the Veterans’ Services Director for use exclusively in association with the Peer-to-Peer Program with a monthly credit limit of \$5,000.
- h. One credit card in the name of the Commissioner of Social Services for travel and general use purposes with a monthly credit limit of \$5,000.
- i. One credit card in the name of the Health Services Director for travel and general use purposes with a monthly credit limit of \$5,000.
- j. One credit card in the name of the Public Defender for travel and general use purposes with a monthly credit limit of \$5,000.
- k. One credit card in the name of the Information Technology Director for travel and general use purposes with a monthly credit limit of \$5,000.
- l. One credit card in the name of the Director of the Office of Emergency Services for travel and general use purposes with a monthly credit limit of \$5,000.

Use of credit cards for travel and lodging shall be for the purposes set forth as *Schedule “D”*.

*RESOLUTION No. 240 OF 2024*

*PAGE 8 OF 13*

Use of credit cards for general purposes shall include purchases of a food service, fuel, supplies, materials, conference registrations, hardware store purchases, Federal Express, United Parcel Service and postal charges, other miscellaneous items authorized in Department Budgets, except when the County has an established account or using a ghost account with a vendor in which case that account shall be used and not the credit card. General purposes shall not include alcoholic beverages, tobacco, lottery tickets, cash advances or ATMs or purchases that require Board Resolutions until such a Board Resolution has been adopted.

SCHEDULE "B"

**ACKNOWLEDGMENT OF RECEIPT OF THE  
MASTERCARD PURCHASE CARD**

Last 4 digits of card: \_\_\_\_\_

I acknowledge that, on the date indicated below, I received a Purchase Card for my Department's use. I have previously received a copy of the County Credit Card Policy which set forth, among other things, Cardholder use and responsibilities. I understand that:

The Purchase Card is a cost-effective method for the purchase and payment of small dollar material transactions and is limited to \$\_\_\_\_\_ per month.

The Purchase Card is to be used solely for business purchases; not personal purchases.

I am responsible for reconciling monthly statements and maintaining accurate accounting records.

Should my employment with Warren County terminate, I am responsible for returning the Purchase Card to the County Administrator.

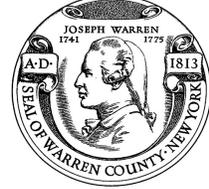
Department Head Name: \_\_\_\_\_  
(Please Print)

Department Head Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# Warren County Board of Supervisors

WARREN COUNTY MUNICIPAL CENTER  
1340 STATE ROUTE 9  
LAKE GEORGE, NEW YORK 12845-9803



Telephone 518-761-6535  
Fax 518-761-7652

## SCHEDULE "C"

### GENERAL CREDIT CARD AUTHORIZATION

Date: \_\_\_\_\_ Appropriation Code: \_\_\_\_\_ Amount \$ \_\_\_\_\_

Purchase Order # (if required): \_\_\_\_\_

This is to confirm \_\_\_\_\_ is authorized to use my credit card for \_\_\_\_\_  
\_\_\_\_\_ (merchandise) for County purposes.

All purchases are tax exempt.

Vendor Name: \_\_\_\_\_

Date of Purchase: \_\_\_\_\_

Name on credit card: Clerk of the Board (Amanda Allen)

Card Number: Ending in: \_\_\_\_\_ MasterCard / Visa / Other \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Call me at (518) 761-7656 with any questions.

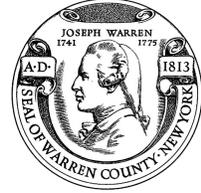
I understand that I am responsible for all charges noted above that are incurred on this account.

CARDHOLDER'S SIGNATURE \_\_\_\_\_

CARDHOLDER'S NAME (please print) Clerk of the Board (Amanda Allen)

# Warren County Board of Supervisors

WARREN COUNTY MUNICIPAL CENTER  
1340 STATE ROUTE 9  
LAKE GEORGE, NEW YORK 12845-9803



Telephone 518-761-6535  
Fax 518-761-7652

## SCHEDULE "D"

### TRAVEL CREDIT CARD AUTHORIZATION

Date: \_\_\_\_\_ Appropriation Code: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

This is to confirm \_\_\_\_\_ is authorized to use my credit card for airline tickets, hotel charges and conference fees (as listed below) for County purposes. All purchases are tax exempt.

#### AIRLINE TICKETS:

Date of Purchase: \_\_\_\_\_ Name of Airline: \_\_\_\_\_

#### HOTEL CHARGES:

Name and address of hotel: \_\_\_\_\_

Arrival Date: \_\_\_\_\_ Departure Date: \_\_\_\_\_

- |   |                    |
|---|--------------------|
| Room and room tax charges (tax exempt must have form) | Local phone calls  |
| Long distance phone calls                             | Restaurant charges |
| Banquet and meeting room charges                      | Laundry charges    |

#### CONFERENCE FEES:

Date of Purchase: \_\_\_\_\_ Name of Organization (ie. NYSAC): \_\_\_\_\_

Name on credit card: Clerk of the Board (Amanda Allen)

Card Number: Ending in: \_\_\_\_\_  MasterCard /  Visa /  Other \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Call me at (518) 761-7656 with any questions.

I understand that I am responsible for all charges noted above that are incurred on this account.

CARDHOLDER'S SIGNATURE \_\_\_\_\_

CARDHOLDER'S NAME (please print) Clerk of the Board (Amanda Allen)

SCHEDULE "E"

COUNTY OF WARREN  
TRANSACTION DISPUTE FORM

**Cardholder Information:**

Cardholder's Name: \_\_\_\_\_

Card Number: \_\_\_\_\_

Cardholder's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Vendor Name: \_\_\_\_\_

Statement Date: \_\_\_\_\_ Transaction Date: \_\_\_\_\_

Transaction No. \_\_\_\_\_ Posting Date: \_\_\_\_\_

Amount Disputed: \_\_\_\_\_

**Dispute:**

The item referenced above is being disputed because:

\_\_\_\_ There is a difference in the amount I authorized and the amount I was billed.  
(A copy of your charge must be attached)

\_\_\_\_ I only transacted one charge and I was previously billed for it.  
(Date of Purchase charge: \_\_\_\_\_)

\_\_\_\_ The above transaction is mine, but I am disputing the transaction.  
(Please state your reason for the denial in detail)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_ I do not recognize the above transaction.

\_\_\_\_ I have received a credit voucher for the above transaction, but it has not yet appeared on my account. (A copy of the credit voucher must be attached)

\_\_\_\_ My account has been charged for the above transaction, but I have not received the merchandise. The details of my attempt to resolve the dispute with the merchant and the merchant's response are indicated below:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Attach the completed form to your monthly statement for review and approval by your Approving Supervisor and the Auditors Office and County Administrator or Assistant County Administrator.**

SCHEDULE "F"

COUNTY OF WARREN  
LOST/STOLEN CARD NOTIFICATION

Cardholder's Name: \_\_\_\_\_

Card Number: \_\_\_\_\_

**Please Check One:**

Card was:     \_\_\_\_\_ Lost  
                  \_\_\_\_\_ Stolen  
                  \_\_\_\_\_ Other (*Describe*) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Describe how card was lost/stolen: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Was a Police Report filed (*Circle*):            Yes            No

If yes: Department: \_\_\_\_\_

Report Number: \_\_\_\_\_

**Cardholder Notified the Credit Card Company:**

Date: \_\_\_\_\_

Time: \_\_\_\_\_

Cardholder's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Treasurer's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Warren County Board of Supervisors

## RESOLUTION NO. 241 OF 2024

**RESOLUTION INTRODUCED BY SUPERVISORS THOMAS, GERACI, MERLINO, MADAY, DRISCOLL, CROCITTO, STROUGH, BRUNO AND ETU**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE  
COMPUTER RESERVE FUND TO THE TELECOMMUNICATIONS BUDGET FOR  
THE PURCHASE OF A NEW TELEPHONE SYSTEM; AND  
AMENDING 2024 WARREN COUNTY BUDGET**

WHEREAS, the Director of Information Technology requested and the Finance & Budget Committee approved the appropriation of funds for the purchase of an updated telephone system, now, therefore, it is

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in an amount not to exceed One Hundred Sixty Thousand Dollars (\$160,000.00) from the Computer Reserve Fund, Budget Code A.895.00, to the following Departmental budget for the purchase of an updated telephone system:

PROJECT	TITLE	AMOUNT
A.1681 220.1	Telecommunications, Office Equipment-Reserve	\$160,000.00

and it is further,

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly.

# Warren County Board of Supervisors

## RESOLUTION NO. 242 OF 2024

RESOLUTION INTRODUCED BY SUPERVISORS THOMAS, GERACI, MERLINO, MADAY, DRISCOLL, CROCITTO, STROUGH, BRUNO AND ETU

### INCREASING CAPITAL PROJECT NO. H418, SEPTIC SYSTEM REPLACEMENT FUND ROUND 3; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2024

WHEREAS, the County Planner requested and the Finance & Budget Committee approved the increase Capital Project No. 418, Septic System Replacement Fund Round 3, to accept additional funding from the New York State Septic Replacement Fund, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H418, Septic System Replacement Fund Round 3, to accept additional funding from the New York State Septic Replacement Fund, as follows:

1. Capital Project No. H418, Septic System Replacement Fund Round 3, is hereby increased in the amount of Four Hundred Thousand Dollars (\$400,000.00).
2. The estimated total cost of Capital Project No. H418, Septic System Replacement Fund Round 3, is now One Million Thirty-Five Thousand Dollars (\$1,035,000.00).
3. The proposed method of financing the increase in such Capital Project consists of the following:
  - a. Capital Project No. H418.9950 3990, Septic System Replacement Fund, Capital Projects, Septic System Replacement Fund Round 3, in the amount of Four Hundred Thousand Dollars (\$400,000.00);

and be it further

RESOLVED, that the Warren County budget for 2024 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

ADVANCE TO

H418, Septic System Replacement Fund Round 3

AMOUNT

\$400,000.00

# Warren County Board of Supervisors

## RESOLUTION NO. 243 OF 2024

**RESOLUTION INTRODUCED BY SUPERVISORS THOMAS, GERACI, MERLINO, MADAY, DRISCOLL, CROCITTO, STROUGH, BRUNO AND ETU**

**AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION FOR CLIMATE SMART COMMUNITIES PROGRAM FUNDING FOR COMPOSTING PILOT PROGRAM**

WHEREAS, the County Planner requested and the Finance & Budget Committee approved the submission of a grant application to the New York State Department of Environmental Conservation, Office of Climate Change, for Climate Smart Communities Grant Program funding for composting pilot program, for an amount not to exceed Two Hundred Thousand Dollars (\$200,000), which shall be subject to a One Hundred Thousand Dollar (\$100,000) local match, with the term of the grant to be determined, now, therefore, be it

RESOLVED, that the Chair of the Warren County Board of Supervisors be, and hereby is, authorized to execute and submit a grant application to the New York State Department of Environmental Conservation, Office of Climate Change, for Climate Smart Communities Grant Program funding for composting pilot program, for an amount not to exceed Two Hundred Thousand Dollars (\$200,000), which shall be subject to a One Hundred Thousand Dollar (\$100,000) local match, with the term of the grant to be determined, in a form approved by the County Attorney, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized and directed to execute the grant agreement(s), and other necessary grant documents to effect the terms of the grant and to accept funding, in a form approved by the County Attorney, and be it further

RESOLVED, that if any additional funds become available during the term of the grant agreement the Chair of the Board of Supervisors be, and hereby is, authorized to execute any documents necessary to receive the funds, in a form approved by the County Attorney, and be it further

RESOLVED, that should the term of this grant be extended, the Chair of the Board of Supervisors is hereby authorized to execute any related grant extensions, in a form approved by the County Attorney without the need for further Board resolution.

# Warren County Board of Supervisors

## RESOLUTION NO. 244 OF 2024

**RESOLUTION INTRODUCED BY SUPERVISORS THOMAS, GERACI, MERLINO, MADAY, DRISCOLL, CROCITTO, STROUGH, BRUNO AND ETU**

### **ADOPTING AND APPROVING ADIRONDACK COMMUNITY COLLEGE OPERATING BUDGET FOR FISCAL YEAR 2024-2025**

WHEREAS, the Vice President for Administrative Services of Adirondack Community College has presented to the Board of Supervisors a tentative operating budget for the college fiscal year from September 1, 2024 to August 31, 2025, which was approved by Resolution No. 215 of 2024, and

WHEREAS, a public hearing was held on said tentative budget on the 19<sup>th</sup> day of July 2024, now, therefore, be it

RESOLVED, that the tentative operating budget in the gross amount of Thirty-Four Million Eight Hundred Forty-Four Thousand One Hundred Sixty-Five Dollars (\$34,844,165), be, and hereby is, adopted and approved as the budget for Adirondack Community College for fiscal year September 1, 2024 to August 31, 2025, and be it further

RESOLVED, that the sum of Two Million Five Hundred Seven Thousand Two Hundred Ninety-Five Dollars (\$2,507,295) is required as that portion to be raised by taxation as part of the County budget for the year commencing January 1, 2024 as Warren County's share of the operational costs as one of the sponsors of Adirondack Community College.