

Warren County Board of Supervisors

RESOLUTION NO. 372 OF 2024

RESOLUTION INTRODUCED BY SUPERVISORS WILD, DRISCOLL, MERLINO, MADAY, BEAN, ETU AND THOMAS

ADOPTING THE WARREN COUNTY POLICY FOR USE OF COPYRIGHT MATERIALS IN COUNTY BUSINESS OPERATIONS

WHEREAS, the County Attorney presented to the Personnel, Administration & Higher Education Committee a Warren County Policy for Use of Copyright Materials in County Business Operations, and

WHEREAS, the Personnel, Administration & Higher Education Committee has reviewed the Policy and has recommended that the same be advanced to the full Board of Supervisors for consideration, now, therefore, be it

RESOLVED, that the Warren County Policy for Use of Copyright Materials in County Business Operations, annexed hereto as Schedule "A," be and the same is hereby adopted as the official policy for Warren County.

**WARREN COUNTY POLICY FOR USE OF COPYRIGHT MATERIALS
IN COUNTY BUSINESS OPERATIONS**

SECTION 1: PURPOSE

Copyright is the ownership and control of the intellectual property in original works of authorship which are subject to copyright law. It is the policy of Warren County that all rights in copyright shall remain with the copyright owner and that permission must be legally received from the copyright owner for the use of the copyrighted material prior to its use by the County of Warren, its departments, offices, agencies, officers and employees.

SECTION 2: DEFINITIONS AND CONCEPTS

- A. COPYRIGHT: an “original work of authorship” which has been fixed in a tangible medium of expression from which they can be perceived, reproduced or otherwise communicated, either directly or indirectly with the aid of a device.
- B. WORKS PROTECTED BY COPYRIGHT LAWS: (Examples of illustration)
- Literary;
 - Musical works including any accompanying words;
 - Dramatic works including any accompanying music, *i.e.* plays or musicals;
 - Pantomimes and choreographic works;
 - Pictorial, graphic and sculptural works;
 - Motion pictures and other audiovisual works;
 - Sound recordings, which are works that result from the fixation of a series of musical;
 - Spoken, or other sounds;
 - Architectural works.
- C. WORKS NOT PROTECTED BY COPYRIGHT LAWS: (Examples for illustration)
- Ideas, procedures, methods, systems, processes, concepts, principles, or discoveries;
 - Works that are not fixed in a tangible form (such as a choreographic work that has not been notated or recorded or an improvisational speech that has not been written down);
 - Titles, names, short phrases, and slogans;
 - Familiar symbols or designs;
 - Mere variations of typographic ornamentation, lettering, or coloring;
 - Mere listings of ingredients or contents.
- D. Additional resources concerning the basics of copyright law are available at <https://www.copyright.gov>

SECTION 3: PROTOCOL

County employees should take care when contemplating the use of any potentially protected copyrighted image, picture or item covered by US Copyright Laws. County employees who require the use of copyrighted material as defined by the United States Copyright Laws shall consult with the County Attorney prior to any use of any potentially copyrighted material in any presentation, County work product or social media account or activity.