

Warren County Board of Supervisors

RESOLUTION NO. 484 OF 2024

RESOLUTION INTRODUCED BY SUPERVISORS WILD, DRISCOLL, MERLINO, MADAY, BEAN, ETU AND THOMAS

AUTHORIZING THE CREATION, COMPOSITION AND RESPONSIBILITIES OF THE WARREN COUNTY RISK AND SAFETY COMMITTEE

WHEREAS, the County Attorney requested and the Personnel, Administration & Higher Education Committee approved the creation, composition and responsibilities of the Warren County Risk and Safety Committee to assist the Warren County Board of Supervisors in promoting the risk and safety directives and to ensure their implementation, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the creation and composition of the Warren County Risk and Safety Committee, which shall consist of fifteen (15) voting members each possessing one vote from the following Warren County titles and positions:

- County Self-Insurance Administrator (Co-Chair);
- Property and Casualty Risk Manager (Co-Chair);
- County Self-Insurance Deputy Administrator;
- Warren County Sheriff;
- Superintendent of Public Works;
- Director of Facilities;
- Director of Human Resources;
- Commissioner of Social Services;
- Director of Public Health and Patient Services;
- Director of Emergency Services;
- Director of Information Technology;
- Assistant County Administrator;
- One Warren County employee-member from Local 857 of the Civil Service Employees Association, Inc.;
- One Warren County employee-member from the Warren County Police Benevolent Association;
- One Warren County employee-member from Teamsters Local 294,

and be it further

RESOLVED, that the County Attorney shall serve as an *ex-officio*, non-voting member and the legal advisor to the Warren County Risk and Safety Committee, and be it further

RESOLVED, that the Warren County Risk and Safety Committee is directed to assist the Warren County Board of Supervisors meet the following goals and objectives:

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1. Provide a safe and healthy working environment for all County officers and employees in accordance with federal and state regulatory requirements and to assist and respond to those regulatory matters which pertain to risk and safety; and
2. Develop risk and safety programming in response to federal and state regulatory mandates and/or the County's insurance carrier's requests for correction; and
3. Receive and review County incident reports and workplace violence reports in order to participate in the identification and measurement of risks facing the County and the community-at-large from County operations; and
4. Recommend methods to resolve risk and safety-related incidents, inquiries and complaints from citizens, County employees and/or employee bargaining units;
5. Report to the Personnel, Administration and Higher Education Committee and Board of Supervisors, on an as needed basis, regarding Risk and Safety Committee observations recommendations, actions and proposed programming in response to federal and/or state regulatory and compliance mandates, violations and fines set forth therein; and
6. Provide risk and safety policy programming recommendations to the Board of Supervisors for adoption and assist with implementation of risk and safety policy and emergency management programming, once adopted by the County Board of Supervisors,

and it is further

RESOLVED, that the Warren County Risk and Safety Committee shall meet at least quarterly and on such other dates and times as the committee co-chairs deem necessary to complete the programming, goals and objectives assigned to the committee, and it is further

RESOLVED, that the Warren County Risk and Safety Committee may by majority vote create sub-committees consisting of its members to complete specific programming, goals or objectives assigned to the committee.