

**COUNTY FACILITIES COMMITTEE MEETING  
AIRPORT AGENDA  
March 20, 2024**

Committee Members: *BRUNO*, Geraci, Conover, Diamond, Strough, Magowan and Thomas

**I. Committee Meeting Call to Order by Chair**

**II. Approval of Minutes of Prior Committee Meeting**

**III. Privilege of the floor and public comment**

**IV. Action Agenda/New Business Items:**

1. Request: New Contract – FAA Lease for Terminal Space  
Rationale: Extension of Lease Agreement for required navigation and weather equipment
2. Request: – Miscellaneous – Fly-in  
Rationale: – Young Eagles Fly-In Event on June 15<sup>th</sup>
3. Request: – Miscellaneous Authorizing the Selection of the top ranked Architectural, Engineering, and Planning consultants for the airport for the next 5 years.  
Rationale: – Current 5-year cycle ends May 2024

**V. Discussion Items**

Solar Farm update

**VI. Referrals/Pending Items**

**VII. Privilege of the floor and public comment**

**VIII. Motion to Adjourn**

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Attachments:

1. Resolution Request No. 3 – New Contract
2. Resolution Request No. 20 – Miscellaneous
3. Resolution Request No. 3 – New Contract

# ***RESOLUTION REQUEST FORM NO. 3***

## ***Request for New Contract***

**DEPARTMENT NAME: DPW - Airport**

**DATE: 3/20/2024**

- (a) Is this a Result of a Bid or Request for Proposal? **NO**
- (b) Purpose of Contract: **Extending lease for space in terminal building for FAA equipment for airfield navigational and weather equipment.**
- (c) Name of Contractor: **U.S. Government**
- (d) Address of Contractor: **FAA Real Estate Branch, 1701 Columbia Avenue, College Park, GA 30337**
- (e) Contractor's Contact Person and Telephone Number: **Clarice Flood, 404-305-5982**
- (f) Has or will the Contract be provided, if so, please attach: **To be provided**
- (g) Commencement Date of Contract: **October 1<sup>st</sup> 2024**
- (h) Termination Date of Contract: **September 30<sup>th</sup> 2044**
- (i) Payment Provisions:
  - i) lump sum amount **\$4000 per year until Sep 30<sup>th</sup> 2034.**  
**\$5000 per year until Sept 30<sup>th</sup> 2044**
  - ii) hourly rate amount
  - iii) total amount not to exceed
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. **bi-annually**)
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title\* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount: **N/A****

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx**  
**Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

\*as listed in budget and LOGOS

# ***RESOLUTION REQUEST FORM NO. 20***

## ***MISCELLANEOUS***

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME: County Facilities - Airport**

**DATE: 3/20/2024**

- (a) Purpose of Request: **To authorize an agreement/s with "EAA Chapter 353" to the use of the Floyd Bennett Memorial Airport for a Young Eagles - Fly In event scheduled on June 15<sup>th</sup> 2024 with alternate dates of June 16<sup>th</sup>, 2024 or October 6<sup>th</sup> 2024.**
- (b) Details: **The agreement shall be for a scheduled Young Eagles Fly-In event to occur on June 15<sup>th</sup> 2024. In the event of weather related cancellation, the event will alternatively be held on eith June 16<sup>th</sup> 2024 or October 6<sup>th</sup> 2024.**
- (c) Previous Resolution Number: **N/A**
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount: **N/A**

**Sample: A.8021 470 Planning & Community Development – Contract**

**\* as listed in budget and LOGOS**

# ***RESOLUTION REQUEST FORM NO. 3***

## ***Request for New Contract***

**DEPARTMENT NAME: DPW - Airport**

**DATE: 3/20/24**

- (a) Is this a Result of a Bid or Request for Proposal? WC 24-24 Request for Qualifications
- (b) Purpose of Contract: To enter into (5) five year contracts with the top ranked Architectural/Engineering and Planning Consultants
- (c) Name of Contractor: TBD
- (d) Address of Contractor: TBD
- (e) Contractor's Contact Person and Telephone Number: TBD
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract: June 1, 2024
- (h) Termination Date of Contract: May 31, 2029
- (i) Payment Provisions:
  - i) lump sum amount
  - ii) hourly rate amount
  - iii) total amount not to exceed
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: Various