

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: COUNTY FACILITIES

DATE: MARCH 20, 2024

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: BRUNO
GERACI
CONOVER
STROUGH
MAGOWAN
THOMAS

OTHERS PRESENT:

KEVIN HAJOS, SUPERINTENDENT OF PUBLIC WORKS
ROBIN MAPP, AIRPORT MANAGER
SCOTT ROGERS, DIRECTOR OF FACILITIES
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
JOHN TAFLAN, COUNTY ADMINISTRATOR
AMANDA ALLEN, CLERK OF THE BOARD
ROBERT TERWILLIGER, FIRST ASSISTANT COUNTY ATTORNEY

COMMITTEE MEMBER ABSENT:

SUPERVISOR: DIAMOND

SUPERVISORS BEAN

ETU
GILLIGAN
MERLINO
STRAINER
TURNER

TAMMIE DeLORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
DEAN MOORE, DIRECTOR, PARKS, RECREATION & RAILROAD
SCOTT ROYAEL, SOLID WASTE COMPLIANCE OFFICER

REPRESENTING NEXAMP SOLAR:

RYAN McCUNE, DIRECTOR OF BUSINESS DEVELOPMENT
ANDREW PERCETTI, ADIRONDACK SAFARI
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

Please note, the following contains a summarization of the March 20, 2024 meeting of the County Facilities Committee; the meeting in its entirety can be viewed on the Warren County website using the following links:

Warren County website - <https://warrencountyny.gov/mma>

Warren County's YouTube Channel - <https://www.youtube.com/watch?v=HmftV2eP43c>

Mr. Bruno called the County Facilities meeting to order at 9:00 a.m.

Copies of the Airport and Buildings & Grounds agendas were distributed; a copy of the agendas are on file with the meeting minutes.

Motion was made by Mr. Geraci, seconded by Mr. Conover and carried by a majority vote of those present (*Mr. Diamond absent*), with Mr. Magowan abstaining, to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor and public comments were called for, but there was no one wishing to speak.

The meeting commenced with the Airport agenda review with the following requests:

1. For a new contract with the U.S. Government to extend the lease for space the in terminal building for FAA equipment for airfield navigational and weather equipment, in the amount of \$4,000 per year until September 30, 2034 and \$5,000 per year until September 20, 2044, to commencing October 1, 2024 and terminating September 30, 2044.

Motion was made by Mr. Thomas, seconded by Mr. Strough and carried by a unanimous vote of those present (*Mr. Diamond absent*) to approve the request as presented and the necessary resolution was authorized for the April 19th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

2. To amend Resolution No. 286 of 2023, authorizing agreement with EAA Chapter 353 to use the Floyd Bennett Memorial Airport for the Young Eagles Fly-In Event, to change the date of the event from June 15, 2024 with alternate dates of June 16, 2024 or October 6, 2024.

Motion was made by Mr. Strough and seconded by Mr. Thomas to approve the request as presented, following further discussion, Mr. Strough amended his motion and Mr. Thomas amended his second to authorize the agreement for five years, Mr. Bruno called the question and the motion as amended was carried by a unanimous vote of those present (*Mr. Diamond absent*) and the necessary resolution was authorized for the April 19th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

3. For a new contract with the two lowest bidders for Architectural/Engineering and Planning Consultants, to commence June 1, 2024 and terminate May 31, 2029.

Motion was made by Mr. Strough, seconded by Mr. Geraci and carried by a unanimous vote of those present (*Mr. Diamond absent*) to approve the request as presented and the necessary resolution was authorized for the April 19th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Discussion Items section of the agenda was reviewed with the following items being addressed:

1. Solar Farm update. Ryan McCune, *Director of Business Development at Nexamp Solar*, inquired if the Nexamp Solar contracts for the lease agreements for the two parcels located at the Floyd Bennett Memorial Airport could be extended due to the delays with National Grid. Following discussion, a motion was made by Mr. Conover, seconded by Mr. Geraci and carried by a unanimous vote of those present (*Mr. Diamond absent*) to approve the request to extend the contracts from August 24, 2024 to August 24, 2025 and the necessary resolution was authorized for the April 19th Board Meeting.

There being no further Airport business to discuss, review of the Buildings & Grounds agenda commenced with the following request:

1. For a new contract with Winchip Overhead Door Co. for overhead door repair, replacement, installation and Preventative Maintenance, to commence May 1, 2024 and terminate April 30, 2025, with two one year extensions.

Motion was made by Mr. Thomas, seconded by Mr. Strough and carried by a unanimous vote of those present (*Mr. Diamond absent*) to approve the request as presented and the necessary resolution was authorized for the April 19th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

The Discussion Items section of the agenda was reviewed with updates on the following items being addressed:

1. Work Order Request Program.
2. Fleet Car Request Program.
3. Regional Morgue.
4. Joseph Warren Museum. During discussion on bids to make updates to the building where the museum would be housed, a motion was made by Mr. Strough, seconded by Mr. Geraci and carried by a unanimous vote of those present (*Mr. Diamond absent*) to forward to the Finance & Budget Committee a request to authorize agreements with the lowest responsible bidder for plumbing, electrical, general contracting and mechanical work pursuant to the terms and provisions of the specifications (WC 1-24) as well as to determine a source of funding for said agreements.
5. Phase IV Court Project.

The following Referrals/Pending Items section of the agenda was reviewed with the following items being addressed:

1. Design updates to the front entrance of the Municipal Center Building- Waiting to determine how much funding will be available once the Court Project was complete.
2. Magnetometer at DMV (*Department of Motor Vehicle*)- The current magnetometer did not fit at that location and

they had one vender who provide a type of magnetometer that included upgraded technology with a cost being between \$150,000-\$175,000 with an additional \$20,000 per year for software maintenance.

As there was no further business to come before the County Facilities Committee, on motion made by Mr. Conover and seconded by Mr. Geraci Mr. Bruno declared the meeting adjourned the meeting at 10:05 a.m.

Respectfully submitted,
Molly Ganotes-Gleason, Legislative Office Specialist