

**WARREN COUNTY BOARD OF SUPERVISORS**

**COMMITTEE: COUNTY FACILITIES**

**DATE: SEPTEMBER 26, 2024**

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**COMMITTEE MEMBERS PRESENT:**

SUPERVISORS: BRUNO  
GERACI  
CONOVER  
DIAMOND  
STROUGH  
THOMAS

**OTHERS PRESENT:**

JEFF WOODELL, DIRECTOR, WEIGHTS AND MEASURES  
CHARLES WALLACE, ADMINISTRATOR, FIRE PREVENTION & BUILDING CODE ENFORCEMENT  
KEVIN HAJOS, SUPERINTENDENT OF PUBLIC WORKS  
SCOTT ROGERS, DIRECTOR OF FACILITIES  
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD  
JOHN TAFLAN, COUNTY ADMINISTRATOR  
AMANDA ALLEN, CLERK OF THE BOARD  
ROBERT TERWILLIGER, FIRST ASSISTANT COUNTY ATTORNEY  
SUPERVISORS CROCITTO  
ETU  
STRAINER  
WILD  
DR. DAVID SCHWENKER, WARREN COUNTY RESIDENT  
LUKE MOSSEAU, *THE POST STAR*  
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

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**COMMITTEE MEMBER ABSENT:**

SUPERVISOR: MAGOWAN

*Please note, the following contains a summarization of the September 26, 2024 meeting of the County Facilities Committee; the meeting in its entirety can be viewed on the Warren County website using the following links:*

*Warren County website - <https://warrencountyny.gov/mma>*

*Warren County's YouTube Channel - <https://www.youtube.com/watch?v=ftLzeVoUcrA>*

Mr. Bruno called the County Facilities meeting to order at 9:01 a.m.

Copies of the Fire Prevention & Building Code Enforcement; Weights & Measures; Airport; and Building & Grounds agendas were distributed; copies of the agendas are on file with the meeting minutes.

Motion was made by Mr. Diamond, seconded by Mr. Geraci and carried by a unanimous vote of those present (*Mr. Magowan absent*) to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

The meeting commenced with the Weighs & Measures agenda and a review of the 2025 Budget request.

Mr. Thomas entered the meeting at 9:02 a.m.

There being no further Weights & Measures business to discuss, a review of the Fire Prevention & Building Code Enforcement agenda review commenced with the Referral/Pending Items portion of the agenda which included a item pertaining to employee retirements

Returning to the Action Agenda/New Business Items portion of the agenda, Committee reviewed the 2025 Budget request.

Privilege of the floor and public comments were called for, but there was no one wishing to speak.

There being no further Fire Prevention & Building Code Enforcement business to discuss, Committee reviewed the Action Agenda/New Items section of the Airport agenda which included with the following requests:

1. To establish Capital Project H435, *Airport Master Plan 2024*, in the amount of \$762,222.
2. For an appropriation of funds in the amount of \$38,112 from Budget Code A892.00, *Reserve, Airport Repair & Projects*, to increase Budget Code, A.9950 910 *Transfers*, to fund Capital Project H435, *Airport Master Plan 2024*.

Motion was made by Mr. Strough, seconded by Mr. Geraci and carried by a unanimous vote of those present (*Mr. Magowan*

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*absent*) to approve the requests as presented and refer the same to the Finance & Budget Committee. *Copies of the resolution request forms are on file with the minutes.*

3. To appropriate \$20,000 from Budget Code A.892.00, *Reserve, Airport Repair & Projects*, to Budget Code A.9950 910, *Transfers - Capital Projects Interfund Transfers*, to provide funding for Capital Project No. H431, *Demolition and Construction of 6 Bay T-Hangars*.

Motion was made by Mr. Diamond, seconded by Mr. Thomas and carried by a unanimous vote of those present (*Mr. Magowan absent*) to approve the request as presented and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

4. To increase Capital Project H422.9552 280, *Replace 4-Box PAPI Runway 1-19 Project*, in the amount of \$14,195.52 to amend the contract with the FAA to perform a flight check.
5. For a transfer of funds in the amount of \$709.78 from Budget Code A.5610 470, *General, Airport (DPW) Contract*, to Budget Code A.9950 910, *Transfers-Capital Projects Interfund Transfers*, to cover the cost of the local match for Capital Project H422, *Replace 4-Box PAPI Runway 1-19 Project*.

Motion was made by Mr. Geraci, seconded by Mr. Diamond and carried by a unanimous vote of those present (*Mr. Magowan absent*) to approve the request as presented and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

A review of the Discussion Items portion of the agenda proceeded with an overview of the following:

1. 2025 Budget request.

Privilege of the floor and public comments were called for, but there was no one wishing to speak.

There being no further Airport business to discuss, review of the Building & Grounds agenda commenced with the a review of the Discussion Items portion of the agenda, which included updates on the following:

1. Work Order Request Program.
2. Fleet Car Request Program.
3. Regional Morgue.

Next, Committee reviewed the Referrals/Pending Items section of the agenda was reviewed with the following item being addressed:

1. Design updates to the front entrance of the Municipal Center Building- Committee was advised \$200,000 remained in the Court Project and the funding would be used to address the front steps of the Municipal Building and drainage issues. There would not be enough funding to cover all the green space plans in the design.

Returning to the Discussion Items portion of the agenda with review of the last item as follows.

4. Budget request.

Privilege of the floor and public comments were called for, but there was no one wishing to speak.

As there was no further business to come before the County Facilities Committee, on motion made by Mr. Geraci, seconded by Mr. Diamond and carried by a unanimous of those present (*Mr. Magowan absent*), Mr. Bruno adjourned the meeting at 9:36 a.m.

Respectfully submitted,  
Molly Ganotes-Gleason, Legislative Office Specialist