

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: CRIMINAL JUSTICE, PUBLIC SAFETY & EMERGENCY SERVICES

DATE: JANUARY 23, 2024

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: GERACI
CONOVER
MADAY
STRAINER
GILLIGAN
DRISCOLL
ETU

OTHERS PRESENT:

ANN MARIE MASON, DIRECTOR, OFFICE OF EMERGENCY SERVICES
REPRESENTING THE DISTRICT ATTORNEY DEPARTMENT
JASON CARUSONE, DISTRICT ATTORNEY
PAULETTE McDONALD, ASSISTANT TO THE DISTRICT ATTORNEY
REPRESENTING THE PROBATION DEPARTMENT
ROBERT IUSI, DIRECTOR
REPRESENTING THE PUBLIC DEFENDER'S OFFICE:
GREGORY CANALE, PUBLIC DEFENDER
ERIN BROTHERS, DATA OFFICER, ILS
REPRESENTING THE SHERIFF'S OFFICE
JAMES LAFARR, SHERIFF
TERRY COMEAU, UNDERSHERIFF
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
JOHN TAFLAN, COUNTY ADMINISTRATOR
LARRY ELMEN, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
FRANK THOMAS, BUDGET OFFICER
SUPERVISOR WILD
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTER
CHRISTINE NORTON, COUNTY TREASURER
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

Please note, the following contains a summarization of the January 23, 2024 meeting of the Criminal Justice, Public Safety & Emergency Services Committee; the meeting in its entirety can be viewed on the Warren County website using the following links:

Warren County website - <https://warrencountyny.gov/mma>

Warren County's YouTube Channel - <https://www.youtube.com/watch?v=w0hZyT9WCHA>

Mr. Geraci called the meeting of the Criminal Justice, Public Safety & Emergency Services Committee to order at 9:03 a.m.

Copies of the Probation; Public Defender; Office of Emergency Services; Sheriff; and District Attorney agendas were distributed; copies of the agendas are on file with the meeting minutes.

Motion was made by Mr. Driscoll, seconded by Mr. Conover and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board

Privilege of the floor and public comments were called for, but there was no one wishing to speak.

The meeting commenced with review of the Probation agenda with the following requests:

1. To increase the amount of electronic monitoring contract and specify terms of payment with KMG Monitoring in the amount of \$34,125 with the monthly payments being \$1,445 to include 40 days of coverage per month for a total of 280, each additional day over 280 will be billed at a rate of \$36 per day per youth. (Previous Resolution No. 419 of 2023)

Motion was made by Mr. Conover, seconded by Mr. Driscoll and carried unanimously to approve the request, Subject to review by the County attorney and Purchasing Agent to ensure compliance with the Warren County Purchasing Policy. The necessary resolution was authorized for the February 16th Board Meeting. *A copy of the resolution request is on file with the minutes.*

2. For a new contract with Catalis for server upgrade due to the current server no longer supporting security updates for their case management system Caseload Explorer.

Motion was made by Mr. Strainer, seconded by Mr. Etu and carried unanimously to approve the request as presented and the necessary resolution was authorized for the February 16th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

3. To amend the 2024 County Budget in the amount of \$171,437 to reflect the receipt of Pretrial grant funding (SFY 2023-24).

Motion was made by Mr. Strainer, seconded by Mr. Etu and carried unanimously to approve the request as presented and refer same to the Finance & Budget Committee. *A copy of the resolution request is on file with the minutes.*

There being no further Probation business to discuss, review of the Public Defender agenda commenced with the following requests:

1. To extend the contract with New York State Defender's Association in the amount of \$5,500 for the Public Defender Case Management System over the term commencing April 13, 2023 and terminating April 12, 2024.

Motion was made by Mr. Strainer, seconded by Mr. Driscoll and carried unanimously to approve the request as presented and the necessary resolution was authorized for the February 16th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

2. To amend the Table of Organization and Salary Schedule to increase the salary of the 3rd Assistant Public Defender position from \$74,865 to \$80,521, effective February 19, 2024.
3. For a transfer of funds in the amount of \$5,656, from Budget Code A.1171 130, *Public Defender Salaries-Part Time*, to Budget Code A.1171 110, *Public Defender, Salaries-Regular*, to support the increase in salary of the 3rd Assistant Public Defender position.

Motion was made by Mr. Conover, seconded by Mr. Maday and carried unanimously to approve both requests as presented; Item 1 was referred to the Personnel, Administration and Higher Education Committee, and Item 2 was referred to the Finance & Budget Committee. *Copies of the resolution requests forms are on file with the minutes.*

There being no further Public Defender business to discuss, review of the Office of Emergency Services agenda commenced with the following requests:

1. To amend the 2024 County Budget in the amount of \$14,156.39 to carry over unused FY20 State Homeland Security Program grant funding.
2. To amend the 2024 County Budget in the amount of \$1,593.14 to carry over unused FY21 State Homeland Security Program grant funding.
3. To amend the 2024 County Budget in the amount of \$172,413 to carry over unused FY22 DHSES Domestic Terrorism Prevention State Homeland Security Program grant funding.
4. To amend the 2024 County Budget in the amount of \$4,597 to carry over unused FY22 State Homeland Security Program grant funding.

Motion was made by Mr. Etu, seconded by Mr. Strainer and carried unanimously to approve the requests as presented and refer the same to the Finance & Budget Committee. *Copies of the resolution request forms are on file with the minutes.*

5. To amend the 2024 County Budget in the amount of \$80,783.39 to carry over unused ARPA (*American Rescue Plan Act*) funding.

Motion was made by Mr. Strainer, seconded by Mr. Driscoll and carried unanimously to approve the request as presented and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

6. To extend the contract with the Glens Falls Fire Department for fire investigation services over the term commencing January 1, 2024 and terminating December 31, 2024 at a rate of \$175 per hour with a four-hour minimum. (Previous Resolution No. 699 of 2022)

Motion was made by Mr. Strainer, seconded by Mr. Etu to approve the request as presented. Upon further discussion, Messrs. Strough and Etu amended their motion and second to include a provision allowing for two additional one-year renewals upon approval by both parties. Mr. Geraci called the question and the motion as amended, was carried unanimously. Thereby authorizing the necessary resolution for the February 16th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

7. To amend the contract with Mountain Medical Services to increase the fees for HazMat Team physical examinations from \$240 per exam to \$250 per exam. (Previous Resolution No. 420 of 2019)

Motion was made by Mr. Strainer, seconded by Ms. Gilligan and carried unanimously to approve the request as presented and the necessary resolution was authorized for the February 16th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Discussion Items section of the agenda was reviewed with the following items being addressed:

1. Fire Investigation Services. Addressed in Action Agenda No. 6
2. Hazard Mitigation Plan update. Provided

There being no further Office of Emergency Services business to discuss, review of the Sheriff agenda commenced with the following requests:

1. To amend the agreement with PrimeCare Medical of New York Inc. in the amount of \$117,032.75 to include providing mandated Substance Abuse Disorder (SUD) and Medication Assisted Treatment (MAT) services, for a term to commence January 1, 2024 and terminate December 31, 2024. (Previous Resolution No. 382 of 2021)
2. To authorize the appropriation of \$117,032.75 from Budget Code A.909.00, *General Fund Unappropriated Surplus*, to Budget Code A.3150 470, *Sheriff's Correction Division - Contract*, to cover the cost of mandated Substance Abuse Disorder (SUD) and Medication Assisted Treatment (MAT) services for individuals incarcerated in the Warren County Correctional Facility.

Motion was made by Mr. Strainer, seconded by Mr. Etu and carried unanimously to approve the requests as presented and the necessary resolution was authorized for the February 16th Board Meeting for Item 1 while the Item 3 was referred to the Finance & Budget Committee. *Copies of the resolution request forms are on file with the minutes.*

3. To authorize a new contract with Tyler Technologies, Inc. in the amount of \$21,624, for operating system upgrade and server migration.

Motion was made by Mr. Conover, seconded by Mr. Etu and carried unanimously to approve the request as presented and the necessary resolution was authorized for the February 16th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

4. To amend Resolution No. 60 of 2023 to increase the amount for Tyler Technologies Civil Softcode software annual maintenance and support services from \$10,046.29 annually to \$10,649.08 annually.

Motion was made by Mr. Conover, seconded by Mr. Etu and carried unanimously to approve the request as presented and the necessary resolution was authorized for the February 16th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

5. To amend the 2024 County Budget in the amount of \$23,832.76 to carry over unused 2021 Interoperable Comm. Grant funding.

Motion was made by Mr. Conover, seconded by Mr. Strainer and carried unanimously to approve the request as presented and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

6. To enter into an intermunicipal agreement with Lake George Park Commission for routine service, emergency repairs, replacement part and fuel for Sheriff's Office vessels in the amount of \$75/hour for labor and to purchase parts at cost over a term to commence March 1, 2024 and terminate February 28, 2025.

Motion was made by Mr. Conover, seconded by Mr. Strainer and carried unanimously to approve the request as presented and the necessary resolution was authorized for the February 16th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Review of the Discussion Items section of the agenda was reviewed with the following items being addressed:

1. Correctional Facility Programs/Services.

There being no further Sheriff business to discuss, review of the District Attorney agenda review commenced with the following Discussion item:

1. Introduction/grant overviews.

Privilege of the floor and public comments were called for, but there was no one wishing to speak.

Mr. Strainer exited the meeting at 10:10 p.m.

As there was no further business to come before the Criminal Justice, Public Safety & Emergency Services Committee, on motion made by Mr. Etu, seconded by Ms. Gilligan and carried by a unanimous vote of those present (*Mr. Strainer absent*), Mr. Geraci adjourned the meeting at 10:12 a.m.

Respectfully submitted,
Molly Ganotes-Gleason, Legislative Office Specialist