

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: CRIMINAL JUSTICE, PUBLIC SAFETY & EMERGENCY SERVICES

DATE: FEBRUARY 20, 2024

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: GERACI
CONOVER
MADAY
STRAINER
GILLIGAN
DRISCOLL
ETU

OTHERS PRESENT:

AMY SECOR, JUVENILE PROBATION SUPERVISOR
ANN MARIE MASON, DIRECTOR, OFFICE OF EMERGENCY SERVICES
REPRESENTING THE SHERIFF'S OFFICE:
JAMES LAFARR, SHERIFF
TERRY COMEAU, UNDERSHERIFF
JULIE GARCIA, ASSIGNED COUNSEL ADMINISTRATOR
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
JOHN TAFLAN, COUNTY ADMINISTRATOR
LARRY ELMEN, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
SUPERVISOR PATCHETT
CHRISTINE NORTON, COUNTY TREASURER
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

Please note, the following contains a summarization of the February 20, 2024 meeting of the Criminal Justice, Public Safety & Emergency Services Committee; the meeting in its entirety can be viewed on the Warren County website using the following links:

Warren County website - <https://warrencountyny.gov/mma>

Warren County's YouTube Channel - <https://www.youtube.com/watch?v=3BFVnU7Cj00>

Mr. Geraci called the meeting of the Criminal Justice, Public Safety & Emergency Services Committee to order at 9:00 a.m.

Copies of the Probation; Office of Emergency Services; and Sheriff agendas were distributed; copies of the agendas are on file with the meeting minutes.

Motion was made by Mr. Conover and seconded by Mr. Strainer to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board. Note: a vote was not taken to approve the motion until later in the meeting.

The meeting commenced with review of the Probation agenda with the following requests:

1. To amend the Table of Organization and Salary Schedule to create the new position of Temporary Part-Time Probation Assistant, *Grade 7, Annual Salary \$43,187* (full-time salary pro-rated).

Motion was made by Mr. Conover, seconded by Mr. Strainer and carried by a unanimous vote of those present (*Mr. Maday absent*) to approve the request as outlined above and refer same to the Personnel, Administration and Higher Education Committee. *A copy of the resolution request form is on file with the minutes.*

2. To authorize a new contract with KMG Monitoring Services in an amount not to exceed \$70,000 (\$1,445/month, 40 days of coverage per month, each additional day over any accumulated unused days from prior billing periods to be billed at a rate of \$36/day per youth) to provide electronic monitoring services for youth to the Warren County Probation Department, for a term commencing April 1, 2024 and terminating March 31, 2025, with the possibility of two additional one-year terms upon same terms and conditions.

Mr. Maday entered the meeting at 9:03 a.m.

Motion was made by Mr. Conover and seconded by Mr. Driscoll to approve the request as presented; following discussion, Mr. Geraci called the question and the motion was carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the March 15th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Returning to the motion to approve the minutes of the previous Committee meeting, Mr. Geraci called the question and the motion was carried unanimously.

There being no further Probation business to discuss, review of the Office of Emergency Services agenda commenced with the following request:

1. For a transfer of funds in the amount of \$14,521.80, from Budget Code A.1990 469, *Contingent Account-Other Payments/Contributions*, to Budget Code A.4022 260, *Emergency Medical Service-Other Equipment*, to cover the cost of purchasing six automated external defibrillators (AEDs) to replace aging and failing units.

Motion was made by Mr. Conover, seconded by Mr. Etu and carried unanimously to approve the request as outlined above and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

There being no further Office of Emergency Services business to discuss, review of the Sheriff agenda commenced with the following request:

1. To amend the Table of Organization and Salary Schedule to create the new position of Reentry Specialist P/T, Grade and Annual Salary to be determined, effective March 18, 2024.

Motion was made by Mr. Driscoll and seconded by Mr. Etu to approve the request as presented; following discussion, Mr. Geraci called the question and the motion was carried unanimously to approve the request and refer the same to the Personnel, Administration and Higher Education Committee. *A copy of the resolution request form is on file with the minutes.*

Julie Garcia, *Assigned Counsel Administrator*, introduced herself to the new Committee members and provided an update on her new office location.

Privilege of the floor and public comment was called for, but there was no one wishing to speak.

Mr. Geraci apprised he would be attending the NYSAC (*New York State Association of Counties*) Public Safety Committee meeting in Colonie, New York on Monday February 26, 2024 and would report back of any significant impacts to the County.

As there was no further business to come before the Criminal Justice, Public Safety & Emergency Services Committee, on motion made by Mr. Etu, seconded by Mr. Strainer and carried unanimously, Mr. Geraci adjourned the meeting adjourned at 9:14 a.m.

Respectfully submitted,
Leslie Lovelace, Secretary to the Clerk of the Board