

CRIMINAL JUSTICE, PUBLIC SAFETY & EMERGENCY

SERVICES COMMITTEE MEETING

PROBATION AGENDA

April 23, 2024

Committee Members: Supervisors Geraci, Conover, Maday, Strainer, Gilligan, Driscoll and Etu

I. Committee meeting called to order by Chair

II. Approval of minutes of prior Committee Meeting

III. Privilege of the floor and public comment

IV. Action Agenda/New Business Items:

1. **Request:** To amend payment terms with KMG Monitoring Services to eliminate “the accumulated unused days from prior billing periods” language and replace with “with any coverage days greater than 40 days per month”.

Rationale: Unused billing days from prior months will not be credited against future vouchers.

V. Discussion Items: Y-Reconnects grant recognition and thank you. Certificate to be presented to Y-Reconnects contributors.

VI. Referrals/Pending Items: None

VII. Privilege of the floor and public comment

VIII. Motion to Adjourn

Attachments: 1. Resolution Request No.4

RESOLUTION REQUEST FORM NO. 4

Request for Extending, Rescinding or Amending Existing Contract

DEPARTMENT NAME: Probation

DATE: April 23, 2024

- (a) Purpose of Contract Change: **To amend payment terms with KMG Monitoring Services to eliminate "the accumulated unused days from prior billing periods" language and replace with "with any coverage days greater than 40 days per month".**
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: **R. 84 of 2024**
- (c) Name of Contractor: **KMG Monitoring Services**
- (d) Address of Contractor: **9 Cranberry Lane, Queensbury, NY 12804**
- (e) Contractor's Contact Person and Telephone Number: **Michael Gray, 518-744-7282**
- (f) Commencement Date of Extension: **April 1, 2024**
- (g) Termination Date of Extension: **March 31, 2025**
- (h) Payment Provisions: i) lump sum amount
ii) hourly rate amount
iii) total amount not to exceed **\$70,000**
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. **\$1,445 per month includes 40 days of coverage per month with any coverage days greater than 40 days per month to be billed at a rate of \$36 per day.**
- (i) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: A.3140 470 Probation-Contract \$70,000**

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

*as listed in budget and LOGOS

Warren County Board of Supervisors

RESOLUTION NO. 84 OF 2024

RESOLUTION INTRODUCED BY SUPERVISORS GERACI, CONOVER, MADAY, STRAINER, GILLIGAN, DRISCOLL, AND ETU

ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH KMG MONITORING SERVICES FOR ELECTRONIC MONITORING SERVICES FOR THE WARREN COUNTY PROBATION DEPARTMENT (WC 14-24)

WHEREAS, the Purchasing Agent has requested proposals for Electronic Monitoring Services for the Warren County Probation Department (WC 14-24), and

WHEREAS, the proposals were opened on February 15, 2024 and the Director of Probation has recommended that Warren County award the agreement to KMG Monitoring Services located at 9 Cranberry Lane, Queensbury, New York 12804, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify KMG Monitoring Services located at 9 Cranberry Lane, Queensbury, New York 12804 of the acceptance of its proposal, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with KMG Monitoring Services relative to Electronic Monitoring Services for the Warren County Probation Department, pursuant to the terms and provisions of the bid documents and proposal (WC 14-24), for a term commencing April 1, 2024 and terminating March 31, 2025, with the option for two (2) additional one (1) year terms, upon mutual agreement of the parties, at a cost of One Thousand Four Hundred Forty-Five Dollars (\$1,445) per month for 40 days of coverage per month, with any coverage days greater than the accumulated unused days from prior billing periods to be billed at a rate of Thirty-Six Dollars (\$36) per day, per youth and court attendance billed at Fifty Dollars (\$50) per hour, for a total amount not to exceed Seventy Thousand Dollars (\$70,000) per year, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.3140 470 Probation, Contract.