

Criminal Justice, Public Safety & Emergency Services Committee  
Office of Emergency Services  
May 21, 2024

COMMITTEE MEMBERS: GERACI, Conover, Maday, Strainer, Gilligan, Driscoll, Etu

- I. Committee meeting called to order by Chair
  - II. Approval of minutes of prior Committee Meeting
  - III. Privilege of the floor and public comment
  - IV. Action Agenda/New Business Items:
    1. Request: Resolution request for a transfer of funds from A.3410 130 Fire Prevention & Control Salaries-Part Time to A.3410 260 Fire Prevention & Control Other Equipment in the amount of \$4,000. *Attachment #1*  
Rationale: A transfer of funds is needed to purchase necessary equipment and supplies to support fire investigation services provided by the Warren County OES Fire Investigators and Fire Investigator Helper. Funding is available in the existing 2024 budget utilizing the unused salary for these positions for the period January-April 2024.
    2. Request: Resolution request to award bid (WC 36-24) and establish a new contract with FRsix LLC for the provision of assistance with domestic terrorism prevention planning, training and exercise activities. *Attachment #2*  
Rationale: The term would commence upon execution and terminate on December 31, 2024 with the possibility of two (2) additional one (1) calendar year terms.
  - V. Discussion Items
  - VI. Referrals/Pending Items
  - VII. Privilege of the floor and public comment
  - VIII. Motion to adjourn
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Attachments:

1. Resolution Request Form #10
2. Resolution Request Form #3 and supporting documentation

**RESOLUTION REQUEST FORM NO. 10**

***Request for Transfer of Funds***

**TO:** AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

**DEPARTMENT NAME:** Office of Emergency Services

**SIGNED:**

**DATE:** May 21, 2024

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.3410 130	Fire Prevention & Control Salaries-Part Time	A.3410 260	Fire Prevention & Control Other Equipment	\$4,000

**Please state reason for transfers requested:**

**CONTINGENT FUND TRANSFER REQUESTS**

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

**Please state reason for transfer request:**

**Please file original request with Clerk of the Board and retain copy for your records.**

# **RESOLUTION REQUEST FORM NO. 3**

## **Request for New Contract**

**DEPARTMENT NAME: Office of Emergency Services**

**DATE: May 21, 2024**

- (a) Is this a Result of a Bid or Request for Proposal?  
**WC 36-24**
- (b) Purpose of Contract:  
**To provide assistance with domestic terrorism prevention planning, training and exercise activities on an as-needed basis.**
- (c) Name of Contractor:  
**FRsix LLC**
- (d) Address of Contractor: **4-74 48th Ave., Unit 24J  
Long Island City, NY 11109**
- (e) Contractor's Contact Person and Telephone Number:  
**Fran Racioppi 617-694-6321**
- (f) Has or will the Contract be provided, if so, please attach:  
**To be provided**
- (g) Commencement Date of Contract:  
**Upon Execution**
- (h) Termination Date of Contract:  
**December 31, 2024 with the possibility of two (2) one (1) calendar-year extensions**
- (i) Payment Provisions: i) lump sum amount  
ii) hourly rate amount **Per staff cost proposal**  
iii) total amount not to exceed  
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title\* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, Title, and Amount:

### **Various OES budget codes**

Sample: A.1010 470 Legislative Board – Contract \$xx.xx  
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

\*as listed in budget and LOGOS