

CRIMINAL JUSTICE & PUBLIC SAFETY COMMITTEE MEETING  
PUBLIC DEFENDER AGENDA  
May 21, 2024

COMMITTEE MEMBERS: Supervisors GERACI, Conover, Maday, Strainer, Gilligan, Driscoll and Etu - *Chair of the Board shall serve as an Ex-Officio member when needed in accordance with Section C (4) of the Rules of the Board*

- I. Committee meeting called to order by Chair
- II. Approval of minutes of prior Committee Meeting
- III. Privilege of the floor and public comment
- IV. Action Agenda/New Business Items:
  1. Request: To enter into a new contract for the Second Statewide Expansion of Hurrell-Harring Reforms  
Rationale: To continue with funding allocated in the First Statewide Hurrell-Harring Contract
  2. Request: To enter into a new contract for 4<sup>th</sup> Counsel at First Appearance (CAFA) Grant  
Rationale: To continue with funding allocated in the 1<sup>st</sup>/2<sup>nd</sup>/3<sup>rd</sup> CAFA Grants
  3. Request: To enter into a new contract for Distribution #14  
Rationale: To continue with funding allocated in the #2/#5/#8/#11 Distributions
  4. Request: To enter into a new contract for 4<sup>th</sup> Upstate Quality Improvement and Caseload Reduction (UQICR) Grant  
Rationale: To continue with funding allocated in the 1<sup>st</sup>/2<sup>nd</sup>/3<sup>rd</sup> UQICR Grants
  5. Request: To transfer funds from Hurrell-Harring Salaries – Regular to Overtime  
Rationale: To pay overtime to Support Staff handling additional work load due to vacancy in Department. Overtime has been approved to be funded by Hurrell-Harring grant.
- V. Discussion Items:

Y-Reconnects grant recognition and thank you from April Committee Meeting: Public Defender's Office Case Manager Dillon Swertner
- VI. Referrals/Pending Items:

Referral from the Personnel, Administration and Higher Education to address the request to increase the salary of the 3<sup>rd</sup> Assistant Public Defender from \$74,865 to \$80,521 during the budget preparation process for 2024. (02.01.24)
- VII. Privilege of the floor and public comment
- VIII. Motion to adjourn

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Attachments:

1. Resolution Request Form No. 3 – Request for New Contract: 2<sup>nd</sup> Statewide Expansion of Hurrell-Harring
2. Resolution Request Form No. 3 – Request for New Contract: 4<sup>th</sup> CAFA Grant
3. Resolution Request Form No. 3 – Request for New Contract: Distribution #14
4. Resolution Request Form No. 3 – Request for New Contract: 4<sup>th</sup> UQICR Grant
5. Resolution Request Form No. 10 – Request for Transfer of Funds: Hurrell-Harring Salaries Regular to Overtime

# ***RESOLUTION REQUEST FORM NO. 3***

## ***Request for New Contract***

**DEPARTMENT NAME:**

**DATE:**

- (a) Is this a Result of a Bid or Request for Proposal?
  
- (b) Purpose of Contract:
  
- (c) Name of Contractor:
  
- (d) Address of Contractor:
  
- (e) Contractor's Contact Person and Telephone Number:
  
- (f) Has or will the Contract be provided, if so, please attach:
  
- (g) Commencement Date of Contract:
  
- (h) Termination Date of Contract:
  
- (i) Payment Provisions:
  - i) lump sum amount
  - ii) hourly rate amount
  - iii) total amount not to exceed
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
  
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title\* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, Title, and Amount:

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx  
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

\*as listed in budget and LOGOS

**STATE OF NEW YORK CONTRACT FOR GRANTS FACE PAGE**

<p>STATE AGENCY (Name &amp; Address):</p> <p>NYS Office of Indigent Legal Services  A. E. Smith Building, 11th Floor  80 South Swan Street  Albany, NY 12210</p>	<p>BUSINESS UNIT/DEPT. ID: OLS01 - 1350200</p> <p>CONTRACT NUMBER: CSTWIDE249</p> <p>CONTRACT TYPE (select one):</p> <p><input checked="" type="checkbox"/> Multi-Year Agreement  <input type="checkbox"/> Simplified Renewal Agreement  <input type="checkbox"/> Fixed Term Agreement</p>
<p>CONTRACTOR NAME:</p> <p>Warren, County of</p>	<p>TRANSACTION TYPE:</p> <p><input checked="" type="checkbox"/> New  <input type="checkbox"/> Renewal (list periods):  <input type="checkbox"/> Amendment (list periods):</p>
<p>CONTRACTOR IDENTIFICATION NUMBERS:</p> <p>NYS Vendor ID Number: 1000002438  Federal Tax ID Number: 14-6002576</p>	<p>PROJECT NAME:</p> <p>Second Statewide Expansion of Hurrel-Harring  ASSISTANCE LISTINGS (formerly CFDA)  NUMBER (ALN) (Federally Funded Grants Only):</p>
<p>CONTRACTOR PRIMARY MAILING ADDRESS:</p> <p>Warren County Board of Supervisors  Municipal Center  1340 State Route 9  Lake George, NY 12845-9803</p> <p>CONTRACTOR PAYMENT ADDRESS:</p> <p><input type="checkbox"/> Check if same as primary mailing address</p> <p>Warren County  Municipal Center  1340 State Route 9  Lake George, NY 12845</p> <p>CONTRACT MAILING ADDRESS:</p> <p><input checked="" type="checkbox"/> Check if same as primary mailing address</p> <p>CONTRACTOR PRIMARY E-MAIL ADDRESS:</p> <p>taflanj@warrencountyny.gov</p>	<p>CONTRACTOR STATUS:</p> <p><input type="checkbox"/> For Profit  <input checked="" type="checkbox"/> Municipality  <input type="checkbox"/> Tribal Nation  <input type="checkbox"/> Individual  <input type="checkbox"/> Not-for-Profit</p> <p>Charities Registration Number:</p> <p>Exemption Status/Code: 520100000000</p> <p><input type="checkbox"/> Sectarian Entity</p>



**STATE OF NEW YORK CONTRACT FOR GRANTS SIGNATURE PAGE**

IN WITNESS THEREOF, the parties hereto have electronically signed and agreed to this Contract, or approved this Contract on the dates below their signatures.

In addition, I, acting in the capacity as Contractor, certify that I am the signing authority, or have been delegated or designated formally as the signing authority by the appropriate authority or official, and as such I do agree, and I have the authority to agree, to all of the terms and conditions set forth in the Contract, including all appendices and attachments. I understand that (i) payment of a claim on this Contract is conditioned upon the Contractor's compliance with all applicable conditions of participation in this program and if applicable, the accuracy and completeness of information submitted to the State of New York through the New York State prequalification process and (ii) by electronically indicating my acceptance of the terms and conditions of the Contract, I certify that (a) to the extent that the Contractor is required to register and/or file reports with the Office of the Attorney General's Charities Bureau ("Charities Bureau"), the Contractor's registration is current, all applicable reports have been filed, and the Contractor has no outstanding requests from the Charities Bureau relating to its filings and (b) all data and responses in the application submitted by the Contractor are true, complete and accurate. I also understand that use of my assigned User ID and Password on the State's contract management system is equivalent to having placed my signature on the Contract and that I am responsible for any activity attributable to the use of my User ID and Password. Additionally, any information entered will be considered to have been entered and provided at my direction. I further certify and agree that the Contractor agrees to waive any claim that this electronic record or signature is inadmissible in court, notwithstanding the choice of law provisions.

**CONTRACTOR:**

\_\_\_\_\_

\_\_\_\_\_

By: \_\_\_\_\_  
Printed Name

Title: \_\_\_\_\_

Date: \_\_\_\_\_

In addition, the party below certifies that it has verified the electronic signature of the Contractor to this Contract.

**STATE AGENCY:**

**NYS Office of Indigent Legal Services**

By: Patricia J. Warth  
Printed Name

Title: Director - Office of Indigent Legal Services

Date: \_\_\_\_\_

**ATTORNEY GENERAL'S SIGNATURE  
APPROVED AS TO FORM**

By: \_\_\_\_\_  
Printed Name

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**STATE COMPTROLLER'S SIGNATURE**

By: \_\_\_\_\_  
Printed Name

Title: \_\_\_\_\_

Date: \_\_\_\_\_

# ***RESOLUTION REQUEST FORM NO. 3***

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- (g) Commencement Date of Contract:
  
- (h) Termination Date of Contract:
  
- (i) Payment Provisions:
  - i) lump sum amount
  - ii) hourly rate amount
  - iii) total amount not to exceed
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- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title\* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, Title, and Amount:

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx  
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

\*as listed in budget and LOGOS

**Office of Indigent Legal Services**  
**FOURTH COUNSEL AT FIRST**  
**APPEARANCE**

**January 1, 2023 - December 31, 2025**

<b># of Counties</b>	<b>County</b>	<b>Contract #</b>	<b>Total Three-Year Budget</b>
1	Albany	CAFA401	\$749,700.00
2	Allegany	CAFA402	\$645,000.00
3	Broome	CAFA403	\$702,347.00
4	Cattaraugus	CAFA404	\$746,125.00
5	Cayuga	CAFA405	\$651,516.30
6	Chemung	CAFA407	\$297,465.48
7	Columbia	CAFA410	\$671,136.00
8	Dutchess	CAFA413	\$750,000.00
9	Erie	CAFA414	\$750,000.00
10	Fulton	CAFA417	\$634,920.00
11	Genesee	CAFA418	\$430,425.00
12	Greene	CAFA419	\$557,409.00
13	Madison	CAFA424	\$427,310.00
14	Monroe	CAFA425	\$750,000.00
15	Montgomery	CAFA426	\$739,000.00
16	Nassau	CAFA427	\$749,452.00
17	Niagara	CAFA429	\$750,000.00
18	Oneida	CAFA430	\$750,000.00
19	Oswego	CAFA435	\$450,000.00
20	Putnam	CAFA437	\$621,612.00
21	Rensselaer	CAFA438	\$638,529.33
22	Rockland	CAFA439	\$395,970.70
23	Saratoga	CAFA440	\$346,290.06
24	Schenectady	CAFA441	\$505,874.99
25	St. Lawrence	CAFA445	\$712,395.74
26	Tompkins	CAFA450	\$297,930.00
27	Warren	CAFA452	\$250,000.00
28	Wayne	CAFA454	\$317,250.00
29	Westchester	CAFA455	\$723,326.40
30	Wyoming	CAFA456	\$209,849.00
	<b>TOTAL</b>		<b>\$17,220,834.00</b>

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\*as listed in budget and LOGOS

## Office of Indigent Legal Services

# Distribution #14

January 1, 2024 - December 31, 2026

CONTRACT #	COUNTY	1-YEAR AMOUNT	TOTAL FOR ALL THREE YEARS
C140001	Albany	\$524,485.00	\$1,573,455.00
C140002	Allegany	\$70,434.00	\$211,302.00
C140003	Broome	\$435,177.00	\$1,305,531.00
C140004	Cattaraugus	\$161,466.00	\$484,398.00
C140005	Cayuga	\$87,366.00	\$262,098.00
C140006	Chautauqua	\$179,946.00	\$539,838.00
C140007	Chemung	\$176,864.00	\$530,592.00
C140008	Chenango	\$59,436.00	\$178,308.00
C140009	Clinton	\$152,230.00	\$456,690.00
C140010	Columbia	\$101,162.00	\$303,486.00
C140011	Cortland	\$100,348.00	\$301,044.00
C140012	Delaware	\$69,914.00	\$209,742.00
C140013	Dutchess	\$547,813.00	\$1,643,439.00
C140014	Erie	\$970,085.00	\$2,910,255.00
C140015	Essex	\$63,832.00	\$191,496.00
C140016	Franklin	\$75,322.00	\$225,966.00
C140017	Fulton	\$73,416.00	\$220,248.00
C140018	Genesee	\$111,400.00	\$334,200.00
C140019	Greene	\$76,920.00	\$230,760.00
T140001	Hamilton	\$8,632.00	\$25,896.00
C140020	Herkimer	\$44,494.00	\$133,482.00
C140021	Jefferson	\$129,572.00	\$388,716.00
C140022	Lewis	\$37,976.00	\$113,928.00
C140023	Livingston	\$67,734.00	\$203,202.00
C140024	Madison	\$75,892.00	\$227,676.00
C140025	Monroe	\$1,061,585.00	\$3,184,755.00
C140026	Montgomery	\$74,256.00	\$222,768.00
C140027	Nassau	\$1,075,461.00	\$3,226,383.00
C140028	New York City	\$765,561.00	\$2,296,683.00
C140029	Niagara	\$219,526.00	\$658,578.00
C140030	Oneida	\$358,764.00	\$1,076,292.00
C140031	Onondaga	\$640,388.00	\$1,921,164.00
C140032	Ontario	\$181,274.00	\$543,822.00
C140033	Orange	\$441,584.00	\$1,324,752.00
C140034	Orleans	\$52,146.00	\$156,438.00
C140035	Oswego	\$182,974.00	\$548,922.00
C140036	Otsego	\$111,370.00	\$334,110.00
C140037	Putnam	\$94,564.00	\$283,692.00
C140038	Rensselaer	\$181,382.00	\$544,146.00

**Office of Indigent Legal Services**

**Distribution #14**

**January 1, 2024 - December 31, 2026**

<b>CONTRACT #</b>	<b>COUNTY</b>	<b>1-YEAR AMOUNT</b>	<b>TOTAL FOR ALL THREE YEARS</b>
C140039	Rockland	\$414,904.00	\$1,244,712.00
C140040	Saratoga	\$141,067.00	\$423,201.00
C140041	Schenectady	\$308,843.00	\$926,529.00
C140042	Schoharie	\$45,660.00	\$136,980.00
C140043	Schuyler	\$37,184.00	\$111,552.00
C140044	Seneca	\$46,214.00	\$138,642.00
C140045	St. Lawrence	\$170,435.00	\$511,305.00
C140046	Steuben	\$140,598.00	\$421,794.00
C140047	Suffolk	\$1,404,171.00	\$4,212,513.00
C140048	Sullivan	\$161,998.00	\$485,994.00
C140049	Tioga	\$41,268.00	\$123,804.00
C140050	Tompkins	\$179,657.00	\$538,971.00
C140051	Ulster	\$293,696.00	\$881,088.00
C140052	Warren	\$106,812.00	\$320,436.00
C140053	Washington	\$59,002.00	\$177,006.00
C140054	Wayne	\$165,141.00	\$495,423.00
C140055	Westchester	\$1,862,331.00	\$5,586,993.00
C140056	Wyoming	\$34,040.00	\$102,120.00
C140057	Yates	\$32,456.00	\$97,368.00
<b>TOTAL</b>		<b>\$15,488,228.00</b>	<b>\$46,464,684.00</b>

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**Sample: A.1010 470 Legislative Board – Contract \$xx.xx  
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

\*as listed in budget and LOGOS

**NYS Office of Indigent Legal Services**  
**Fourth Upstate Quality Improvement**  
**and Caseload Reduction**

**JULY 1, 2023 - JUNE 30, 2026**

	<b>Contract #</b>	<b>County</b>	<b>Amount of Funding</b>
1	C4TH601	Albany	\$300,000.00
2	C4TH602	Allegany	\$300,000.00
3	C4TH603	Broome	\$299,561.00
4	C4TH604	Cattaraugus	\$300,000.00
5	C4TH606	Chautauqua	\$300,000.00
6	C4TH607	Chemung	\$284,317.00
7	C4TH609	Clinton	\$300,000.00
8	C4TH610	Columbia	\$300,000.00
9	C4TH611	Cortland	\$300,000.00
10	C4TH613	Dutchess	\$300,000.00
11	C4TH614	Erie	\$300,000.00
12	C4TH615	Essex	\$300,000.00
13	C4TH616	Franklin	\$285,671.72
14	C4TH617	Fulton	\$300,000.00
15	C4TH618	Genesee	\$300,000.00
16	C4TH623	Livingston	\$300,000.00
17	C4TH624	Madison	\$161,020.00
18	C4TH625	Monroe	\$300,000.00
19	C4TH626	Montgomery	\$300,000.00
20	C4TH627	Nassau	\$300,000.00
21	C4TH629	Niagara	\$253,510.00
22	C4TH631	Onondaga	\$300,000.00
23	C4TH632	Ontario	\$300,000.00
24	C4TH634	Orleans	\$211,863.00
25	C4TH637	Putnam	\$300,000.00
26	C4TH638	Rensselaer	\$300,000.00
27	C4TH640	Saratoga	\$257,269.00
28	C4TH641	Schenectady	\$300,000.00
29	C4TH643	Schuyler	\$239,488.00
30	C4TH644	Seneca	\$300,000.00
31	C4TH645	St. Lawrence	\$300,000.00
32	C4TH646	Steuben	\$282,793.00
33	C4TH647	Suffolk	\$300,000.00
34	C4TH648	Sullivan	\$300,000.00
35	C4TH650	Tompkins	\$196,250.00
36	C4TH652	Warren	\$300,000.00
37	C4TH653	Washington	\$300,000.00
38	C4TH655	Westchester	\$279,566.00
39	C4TH656	Wyoming	\$242,100.00
40	C4TH657	Yates	\$298,500.00
			<b>\$11,391,908.72</b>

# RESOLUTION REQUEST FORM NO. 10

## Request for Transfer of Funds

**TO:** AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

**DEPARTMENT NAME:** Public Defender's Office

**SIGNED:**

**DATE:** 5/21/2024

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1171 4202 110	Public Defender - Hurrell-Harring - Salaries - Regular	A.1171 4202 120	Public Defender - Hurrell-Harring Salaries - Overtime	\$8,000

**Please state reason for transfers requested:**

To pay overtime pay to Support Staff handling work load of current vacant position.

### CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

**Please state reason for transfer request:**

**Please file original request with Clerk of the Board and retain copy for your records.**