

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: CRIMINAL JUSTICE, PUBLIC SAFETY & EMERGENCY SERVICES

DATE: MAY 21, 2024

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: GERACI
CONOVER
MADAY
STRAINER
GILLIGAN
DRISCOLL

COMMITTEE MEMBER ABSENT:

SUPERVISOR: ETU

OTHERS PRESENT:

JULIE GARCIA, ASSIGNED COUNSEL ADMINISTRATOR
REPRESENTING THE PUBLIC DEFENDER'S OFFICE:
ERIN BROTHERS, DATA OFFICER ILS
DILLON SWERTNER, CASE MANAGER
ANN MARIE MASON, DIRECTOR, OFFICE OF EMERGENCY SERVICES
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
JOHN TAFLAN, COUNTY ADMINISTRATOR
AMANDA ALLEN, CLERK OF THE BOARD
RYAN DICKEY, SECOND ASSISTANT COUNTY ATTORNEY
FRANK E. THOMAS, BUDGET OFFICER
SUPERVISORS BRUNO
WILD
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
CHRISTINE NORTON, COUNTY TREASURER
LUKE MOSSEAU, *THE POST STAR*
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

Please note, the following contains a summarization of the May 21, 2024 meeting of the Criminal Justice, Public Safety & Emergency Services Committee; the meeting in its entirety can be viewed on the Warren County website using the following links:

Warren County website - <https://warrencountyny.gov/mma>

Warren County's YouTube Channel - https://www.youtube.com/watch?v=0q21_r4VnM4

Mr. Geraci called the meeting of the Criminal Justice, Public Safety & Emergency Services Committee to order at 9:00 a.m.

Copies of the Assigned Counsel; Public Defender; and Office of Emergency Services agendas were distributed; copies of the agendas are on file with the meeting minutes.

Motion was made by Mr. Conover, seconded by Mr. Strainer and carried by a unanimous vote of those present (*Mr. Etu absent*) to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

The meeting commenced with a review of the Assigned Counsel agenda with the following requests:

1. To amend the contract with Community Development Solutions (formerly General Codes CMS, LLC) to include ten additional licenses (increase of \$1,600).

Motion was made by Mr. Strainer, seconded by Mr. Driscoll and carried by a unanimous vote of those present (*Mr. Etu absent*) to approve the request as outlined above and the necessary resolution was authorized for the June 21st Board meeting. *A copy of the resolution request form is on file with the minutes.*

2. To amend the County Budget in the amount of \$25,106 to carry over unused 2023 Distribution 13 funds.

Motion was made by Mr. Strainer, seconded by Ms. Gilligan and carried by a unanimous vote of those present (*Mr. Etu absent*) to approve the request as outlined above and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

The Discussion Items portion of the agenda was reviewed with the following items being addressed:

- 2023 Total Reimbursement for 18 B Increase.
- HH Contract end date March 2023.
- Next Transition Assigned Counsel Administrator.

Privilege of the floor and public comment was called for, but there was no one wishing to speak.

There being no further Assigned Counsel business to discuss, review of the Public Defender agenda commenced with the following requests:

1. To authorize a new contract with the NYS Office of Indigent Legal Services for the second statewide expansion of Hurrell-Harring Reforms contract for a term commencing April 1, 2024 and terminating March 31, 2027.

Motion was made by Mr. Strainer, seconded by Mr. Maday and carried by a unanimous vote of those present (*Mr. Etu absent*) to approve the request as outlined above and the necessary resolution was authorized for the June 21st Board meeting. *A copy of the resolution request form is on file with the minutes.*

2. To authorize a new contract with the NYS Office of Indigent Legal Services for the 4th Counsel at First Appearance (CAFA) grant contract (continuation of 1st, 2nd and 3rd CAFA grants) for a term commencing January 1, 2023 and terminating December 31, 2025.

Motion was made by Mr. Driscoll, seconded by Mr. Maday and carried by a unanimous vote of those present (*Mr. Etu absent*) to approve the request as outlined above and the necessary resolution was authorized for the June 21st Board meeting. *A copy of the resolution request form is on file with the minutes.*

3. To authorize a new contract with the NYS Office of Indigent Legal Services for Distribution #14 (continuation of Distribution #2, #5, #8 and #11) for a term commencing January 1, 2024 and terminating December 31, 2026.

Motion was made by Mr. Maday, seconded by Ms. Gilligan and carried by a unanimous vote of those present (*Mr. Etu absent*) to approve the request as outlined above and the necessary resolution was authorized for the June 21st Board meeting. *A copy of the resolution request form is on file with the minutes.*

4. To authorize a new contract with the NYS Office of Indigent Legal Services for the 4th Upstate Quality Improvement and Caseload Reduction contract (continuation of 1st, 2nd, and 3rd UQICR grants) for a term commencing July 1, 2023 and terminating June 30, 2026.

Motion was made by Mr. Strainer, seconded by Mr. Driscoll and carried by a unanimous vote of those present (*Mr. Etu absent*) to approve the request as outlined above and the necessary resolution was authorized for the June 21st Board meeting. *A copy of the resolution request form is on file with the minutes.*

5. For a transfer of funds in the amount of \$8,000 from Budget Code A.1171 4202 110, *Public Defender - Hurrell-Harring - Salaries - Regular*, to Budget Code A.1171 4202 120, *Public Defender - Hurrell-Harring Salaries - Overtime*, to cover support staff overtime expenses related to the vacant position workload.

Motion was made by Mr. Strainer and seconded by Mr. Maday to approve the request as presented; following discussion, Mr. Geraci called the question and the motion was carried by a unanimous vote of those present (*Mr. Etu absent*) to approve the request as outlined above and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

The Discussion Items portion of the agenda included the following item:

- Y-Reconnects grant recognition and thank you from April Committee Meeting: Public Defender's Office Case Manager Dillon Swertner.

The Referrals/Pending Items portion of the agenda was addressed as follows:

- Referral from the Personnel, Administration & Higher Education Committee to address the request to increase the salary of the 3rd Assistant Public Defender from \$74,865 to \$80,521 during the budget preparation process for 2024. (02.01.24)

Motion was made by Mr. Conover, seconded by Mr. Driscoll and carried by a unanimous vote of those present (*Mr. Etu absent*) to remove the matter from the Referral/Pending Items list as it would be addressed in the Department's 2025 Budget request.

There being no further Public Defenders business to discuss, review of the Office of Emergency Services agenda commenced with the following requests:

1. For a transfer of funds in the amount of \$4,000 from Budget Code A.3410 130, *Fire Prevention & Control Salaries - Part Time*, to Budget Code A.3410 260, *Fire Prevention & Control, Other Equipment*, to cover the cost of equipment and supplies to support fire investigation services.

Motion was made by Mr. Conover, seconded by Ms. Gilligan and carried by a unanimous vote of those present (*Mr. Etu absent*) to approve the request as outlined above and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

2. To authorize a new contract with FRsix, LLC to provide assistance with domestic terrorism prevention planning, training and exercise activities on an as needed basis, pursuant to the terms and provisions of the specifications (WC 36-24) and proposal for a term commencing upon execution and terminating December 31, 2024 with the possibility of two one-calendar year extensions.

Motion was made by Mr. Driscoll, seconded by Mr. Maday and carried by a unanimous vote of those present (*Mr. Etu absent*) to approve the request as outlined above and the necessary resolution was authorized for the June 21st Board meeting. *A copy of the resolution request form is on file with the minutes.*

Privilege of the floor and public comment was called for, but there was no one wishing to speak.

As there was no further business to come before the Criminal Justice, Public Safety & Emergency Services Committee, on motion made by Mr. Strainer, seconded by Mr. Maday and carried by a unanimous vote of those present (*Mr. Etu absent*), Mr. Geraci adjourned the meeting at 9:17 a.m.

Respectfully submitted,
Leslie Lovelace, Secretary to the Clerk of the Board