

Criminal Justice, Public Safety & Emergency Services Committee  
Office of Emergency Services  
July 23, 2024

COMMITTEE MEMBERS: GERACI, Conover, Maday, Strainer, Gilligan, Driscoll, Etu

- I. Committee meeting called to order by Chair
  - II. Approval of minutes of prior Committee Meeting
  - III. Privilege of the floor and public comment
  - IV. Action Agenda/New Business Items:
    1. Request: Resolution request to amend R157 of 2024 APPOINTING MEMBERS OF WARREN COUNTY EMS ADVISORY BOARD FOR THE OFFICE OF EMERGENCY SERVICES.  
*Attachment #1*  
Rationale: Resolution needed to appoint one additional member to the EMS Advisory Board for the term January 1, 2024 to December 31, 2025.
    2. Request: Resolution request for a new contract with U.S. Geological Survey (USGS) for the continued operation and maintenance of the USGS river gauge on the Schroon River at Riverbank.  
Rationale: Resolution is needed to supplement a portion of the cost necessary to continue the operation and maintenance of the gauge. The contract totaling \$48,770 would commence on October 1, 2024 and terminate on September 30, 2029 with payments made on a quarterly basis from G/L code A.3640 470 Civil Defense-Contract.  
*Attachment #2*
  - V. Discussion Items
    1. Heat installation in OES storage building
  - VI. Referrals/Pending Items
  - VII. Privilege of the floor and public comment
  - VIII. Motion to adjourn
- 

Attachments:

1. Resolution Request Form #20 and supporting documentation
2. Resolution Request Form #3 and supporting documentation

# ***RESOLUTION REQUEST FORM NO. 20***

## ***MISCELLANEOUS***

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME: Office of Emergency Services**

**DATE: July 23, 2024**

(a) Purpose of Request:

**To amend Resolution 157 of 2024 to appoint one member to the EMS Advisory Board for the term January 1, 2024 - December 31, 2025.**

(b) Details:

**Add: Ashley Rivers - Deputy Director, Office of Emergency Services**

(c) Previous Resolution Number:

**157 of 2024**

(d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount:

**None Required**

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS

# Warren County Board of Supervisors

## RESOLUTION NO. 157 OF 2024

RESOLUTION INTRODUCED BY SUPERVISORS GERACI, CONOVER, MADAY, STRAINER, GILLIGAN, DRISCOLL, AND ETU

### APPOINTING MEMBERS OF WARREN COUNTY EMS ADVISORY BOARD FOR THE OFFICE OF EMERGENCY SERVICES

WHEREAS, the terms of the current members of the Warren County EMS Advisory Board expired on December 31, 2023 and Ann Marie Mason, Director of the Warren County Office of Emergency Services, has made recommendations for the appointment of members for the term requested, now, therefore, be it

RESOLVED, that pursuant to the recommendations of Ann Marie Mason, Director of the Warren County Office of Emergency Services, the following persons be, and hereby are, appointed as members of the Warren County EMS Advisory Board for the term requested:

<u>NAME</u>	<u>AGENCY</u>	<u>TERM</u>
Tony Lipari	Bolton EMS	1/1/2024 - 12/31/2024
Travis Howe	Lake George EMS	1/1/2024 - 12/31/2024
Aaron Whorf	West Glens Falls EMS	1/1/2024 - 12/31/2024
Peter LaGrasse	Stony Creek EMS	1/1/2024 - 12/31/2024
Shane Irwin	Queensbury EMS	1/1/2024 - 12/31/2024
Donna Trudeau	Hague EMS	1/1/2024 - 12/31/2024
Eric Catalfamo	Luzerne EMS	1/1/2024 - 12/31/2025
Kevin Fusco	Johnsburg EMS	1/1/2024 - 12/31/2025
Corey Ouellette	Warrensburg EMS	1/1/2024 - 12/31/2025
Matt Fogarty	Glens Falls Fire Department	1/1/2024 - 12/31/2025
Jake Saur-Jones	North Warren EMS	1/1/2024 - 12/31/2025
Ann Marie Mason	Director of OES, Warren County	1/1/2024 - 12-31/2025
Patrick Mellon	EMS Coordinator, Warren County	1/1/2024 - 12/31/2025
Jack Tims	Deputy EMS Coordinator, Warren County	1/1/2024 - 12/31/2025
Scott Stone	Deputy EMS Coordinator, Warren County	1/1/2024 - 12/31/2025
Mark DeSimone	Deputy EMS Coordinator, Warren County	1/1/2024 - 12/31/2025
Ralph Bartlett	Fire Coordinator, Warren County	1/1/2024 - 12/31/2025
Dr. Tom Williams	ER Doctor/Medical Director, GFH	1/1/2024 - 12/31/2025
Laura Stebbins	Director of Emergency Preparedness, GFH	1/1/2024 - 12/31/2025
Ginelle Jones	Director of Public Health, Warren County	1/1/2024 - 12/31/2025
Derrick Helms	Communications Supervisors, WCSO	1/1/2024 - 12/31/2025

# ***RESOLUTION REQUEST FORM NO. 3***

## ***Request for New Contract***

**DEPARTMENT NAME:** Office of Emergency Services

**DATE:** July 23, 2024

- (a) Is this a Result of a Bid or Request for Proposal?  
**No**
- (b) Purpose of Contract:  
**Contract required to continue the operation and maintenance of the U.S. Geological Survey river gauge on the Schroon River at Riverbank.**
- (c) Name of Contractor:  
**U.S. Geological Survey**
- (d) Address of Contractor: **425 Jordan Road  
Troy, NY 12180**
- (e) Contractor's Contact Person and Telephone Number:  
**Guy Foster 518-285-5694**
- (f) Has or will the Contract be provided, if so, please attach:  
**To be provided**
- (g) Commencement Date of Contract:  
**October 1, 2024**
- (h) Termination Date of Contract:  
**September 30, 2029**
- (i) Payment Provisions: i) lump sum amount  
ii) hourly rate amount  
iii) total amount not to exceed **\$48,770**  
iv) how will payments be made (i.e. monthly, quarterly,  
upon completion of the project, etc.  
**Quarterly**
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title\*  
and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and  
Amount:**

**A.3640 470 Civil Defense-Contract**

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx  
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

\*as listed in budget and LOGOS

U.S. Department of the Interior  
U.S. Geological Survey  
Joint Funding Agreement  
FOR  
Water Resource Investigations

Customer #: 6000004755  
Agreement #: 25LKJFA24570002  
Project #: LK00GPU  
TIN #: 14-6002576

Fixed Cost Agreement YES[ X ] NO[ ]

THIS AGREEMENT is entered into as of the September 1, 2024, by the U.S. GEOLOGICAL SURVEY, New York Water Science Center, UNITED STATES DEPARTMENT OF THE INTERIOR, party of the first part, and the Warren County OEM party of the second part.

1. The parties hereto agree that subject to the availability of appropriations and in accordance with their respective authorities there shall be maintained in cooperation for negotiated deliverables (see attached), herein called the program. The USGS legal authority is 43 USC 36C; 43 USC 50, and 43 USC 50b.

2. The following amounts shall be contributed to cover all of the cost of the necessary field and analytical work directly related to this program. 2(b) include In-Kind-Services in the amount of \$0.00

- (a) \$10,480 by the party of the first part during the period September 1, 2024 to September 30, 2029
- (b) \$48,770 by the party of the second part during the period September 1, 2024 to September 30, 2029
- (c) Contributions are provided by the party of the first part through other USGS regional or national programs, in the amount of: \$0

Description of the USGS regional/national program:

- (d) Additional or reduced amounts by each party during the above period or succeeding periods as may be determined by mutual agreement and set forth in an exchange of letters between the parties.
- (e) The performance period may be changed by mutual agreement and set forth in an exchange of letters between the parties.

3. The costs of this program may be paid by either party in conformity with the laws and regulations respectively governing each party.

4. The field and analytical work pertaining to this program shall be under the direction of or subject to periodic review by an authorized representative of the party of the first part.

5. The areas to be included in the program shall be determined by mutual agreement between the parties hereto or their authorized representatives. The methods employed in the field and office shall be those adopted by the party of the first part to insure the required standards of accuracy subject to modification by mutual agreement.

6. During the course of this program, all field and analytical work of either party pertaining to this program shall be open to the inspection of the other party, and if the work is not being carried on in a mutually satisfactory manner, either party may terminate this agreement upon 60 days written notice to the other party.

7. The original records resulting from this program will be deposited in the office of origin of those records. Upon request, copies of the original records will be provided to the office of the other party.

8. The maps, records or reports resulting from this program shall be made available to the public as promptly as possible. The maps, records or reports normally will be published by the party of the first part. However, the party of the second part reserves the right to publish the results of this program, and if already published by the party of the first part shall, upon request, be furnished by the party of the first part, at cost, impressions suitable for purposes of reproduction similar to that for which the original copy was prepared. The maps, records or reports published by either party shall contain a statement of the cooperative relations between the parties. The Parties acknowledge that scientific information and data developed as a result of the Scope of Work (SOW) are subject to applicable USGS review, approval, and release requirements, which are available on the USGS Fundamental Science Practices website (<https://www.usgs.gov/office-of-science-quality-and-integrity/fundamental-science-practices>).

U.S. Department of the Interior  
U.S. Geological Survey  
Joint Funding Agreement  
FOR  
Water Resource Investigations

Customer #: 6000004755  
Agreement #: 25LKJFA24570002  
Project #: LK00GPU  
TIN #: 14-6002576

9. Billing for this agreement will be rendered quarterly. Invoices not paid within 60 days from the billing date will bear Interest, Penalties, and Administrative cost at the annual rate pursuant the Debt Collection Act of 1982, (codified at 31 U.S.C. § 3717) established by the U.S. Treasury.

**USGS Technical Point of Contact**

Name: Guy Foster  
NY Observing Systems, Chief (Sup  
Hydrologist)  
Address: District Office - Troy 425 Jordan Road  
Troy, NY 12180  
Telephone: (518) 285-5694  
Fax: (518) 285-5601  
Email: gfoster@usgs.gov

**Customer Technical Point of Contact**

Name: Ann Marie Mason  
Address: 1340 State Route 9  
Lake George, NY 12845  
Telephone: (518) 824-6652  
Fax: (518) 761-6402  
Email: masona@warrencountyny.gov

**USGS Billing Point of Contact**

Name: Tracy Bristol  
Administrative Officer  
Address: District Office - Troy 425 Jordan Road  
Troy, NY 12180  
Telephone: (518) 285-5626  
Fax: (518) 285-5601  
Email: tbristol@usgs.gov

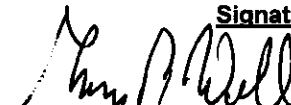
**Customer Billing Point of Contact**

Name: Jennifer Ramsey  
Address: 1340 State Route 9  
Lake George, NY 12845  
Telephone: (518) 761-6240  
Fax: (518) 761-6402  
Email: ramseyj@warrencountyny.gov

U.S. Geological Survey  
United States  
Department of Interior

Warren County OEM

Signature

By  Date: 5/28/2024  
Name: Gary R Wall  
Title: Acting Director

Signatures

By \_\_\_\_\_ Date: \_\_\_\_\_

Name:  
Title:

By \_\_\_\_\_ Date: \_\_\_\_\_

Name:  
Title:

By \_\_\_\_\_ Date: \_\_\_\_\_

Name:  
Title: