

CRIMINAL JUSTICE, PUBLIC SAFETY & EMERGENCY

SERVICES COMMITTEE MEETING

PROBATION AGENDA

August 20, 2024

Committee Members: Supervisors Geraci, Conover, Maday, Strainer, Gilligan, Driscoll and Etu

I. Committee meeting called to order by Chair

II. Approval of minutes of prior Committee Meeting

III. Privilege of the floor and public comment

IV. Action Agenda/New Business Items:

1. **Request:** To enter into an agreement with Catalis regarding Caseload Explorer Subscription, including software maintenance and user fees, in an amount not to exceed \$20,000 per year, for a term commencing as soon as possible and continuing unless terminated upon 30 days written notice by either party.

Rationale: Caseload Explorer software maintenance and user fees are an annual expense to operate the case management system.

V. Discussion Items: None

VI. Referrals/Pending Items: None

VII. Privilege of the floor and public comment

VIII. Motion to Adjourn

Attachments: 1. Resolution Request No.3

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Probation

DATE: 8/20/24

- (a) Is this a Result of a Bid or Request for Proposal? **No**
- (b) Purpose of Contract: **To enter into an agreement with Catalis regarding Caseload Explorer Subscription, including software maintenance and user fees, in an amount not to exceed \$20,000 per year, for a term commencing as soon as possible and continuing unless terminated upon 30 days written notice by either party.**
- (c) Name of Contractor: **Catalis**
- (d) Address of Contractor: **3025 Windward Plaza, Ste 200, Alpharetta, GA 30005.**
- (e) Contractor's Contact Person and Telephone Number: **Denton Bosco, 480-588-4272, dbosco@catalisgov.com**
- (f) Has or will the Contract be provided, if so, please attach: **Will be attached.**
- (g) Commencement Date of Contract: **ASAP**
- (h) Termination Date of Contract: **Open**
- (i) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed **annual renewals not to exceed \$20,000**
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. **Annually**)
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount: **A.3140 422 Probation-Repair/Maint-Equipment \$10,567****

**Sample: A.1010 470 Legislative Board – Contract Sxx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations Sxx.xx**

*as listed in budget and LOGOS

Iusi, Robert

From: Kristina O'Leary <KOLeary@catalisgov.com>
Sent: Friday, July 12, 2024 4:16 PM
To: Iusi, Robert
Subject: Your Catalis Account is Coming Up for Renewal

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Dear Customer,

Your account is coming up for renewal on 8/17/2024 and an invoice for the following service will be automatically sent in the amount of \$10,566.93 :

AutoMon - Caseload Explorer Subscription

This email serves as a quote for the upcoming invoice. All invoices are due 30 days from invoice date to avoid service interruptions.

We are here to facilitate this process for you. Please advise if an updated W-9 is needed or any other documents in order to facilitate timely payment.

We look forward to continuing our partnership with you in the months and years to come. Never hesitate to reach out should you need anything at all.

Best regards,

Kristina O'Leary

Court & Land Records Operations Team

D: 407.936.3518

O: 800.280.5281

koleary@catalisgov.com

CATALIS 
ADVANCING GOVERNMENT. ENGAGING CITIZENS.