

CRIMINAL JUSTICE & PUBLIC SAFETY COMMITTEE MEETING
PUBLIC DEFENDER AGENDA
September 24, 2024

COMMITTEE MEMBERS: Supervisors GERACI, Conover, Maday, Strainer, Gilligan, Driscoll and Etu - *Chair of the Board shall serve as an Ex-Officio member when needed in accordance with Section C (4) of the Rules of the Board*

- I. Committee meeting called to order by Chair
- II. Approval of minutes of prior Committee Meeting
- III. Privilege of the floor and public comment
- IV. Action Agenda/New Business Items:
 1. Request: Request to Extend Existing Contract
Rationale: To extend Contract with 333 Glen Street Associates LLC for Leased Space (ILS funded)
 2. Request: Request to Extend Existing Contract
Rationale: To extend Contract with the New York State Defender's Association (NYSDA) for the Public Defense Case Management System (PDCMS)
- V. Discussion Items:
- VI. Referrals/Pending Items:
 - a. Present 2025 Public Defender Budget for review
- VII. Privilege of the floor and public comment
- VIII. Motion to adjourn

Attachments:

1. Resolution Request Form No. 4 – Request to Extend Existing Contract – 333 Glen Street Lease
2. Resolution Request Form No. 4 – Request to Extend Existing Contract – NYSDA for PDCMS
3. 2025 Proposed Public Defender Budget

RESOLUTION REQUEST FORM NO. 4

Request for Extending, Rescinding or Amending Existing Contract

DEPARTMENT NAME:

DATE:

- (a) Purpose of Contract Change:

- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract:

- (c) Name of Contractor:

- (d) Address of Contractor:

- (e) Contractor's Contact Person and Telephone Number:

- (f) Commencement Date of Extension:

- (g) Termination Date of Extension:

- (h) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.

- (i) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, and Title, and Amount:

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

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Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

**EXTENSION
TO
PUBLIC DEFENSE CASE MANAGEMENT SYSTEM
MAINTENANCE AND SOFTWARE SUPPORT AGREEMENT
BETWEEN
WARREN COUNTY PUBLIC DEFENDER OFFICE
AND
NEW YORK STATE DEFENDERS ASSOCIATION, INC.**

THIS AGREEMENT, made this 15th day of April, 2024 by and between WARREN COUNTY PUBLIC DEFENDER OFFICE, having offices located at 1340 State Route 9, Lake George, NY 12845, hereinafter referred to as "WCPD" and NEW YORK STATE DEFENDERS ASSOCIATION, INC., a New York not-for-profit corporation, with offices located at 194 Washington Avenue, Suite 500, Albany, New York 12210-2314, hereinafter referred to as "NYSDA,"

WITNESSETH:

WHEREAS, the WCPD and NYSDA entered into a Maintenance and Software Support Agreement for the Public Defense Case Management System, ("Maintenance Agreement") dated December 15, 2010, wherein NYSDA agreed to provide certain support and maintenance services to the WCPD for the Public Defense Case Management System ("PDCMS") software; and

WHEREAS, the WCPD and NYSDA desire to extend the Maintenance Agreement for one additional year;

NOW, THEREFORE, in consideration of the mutual covenants hereinafter set forth, the parties hereto mutually agree as follows:

1. Paragraph #12 in Maintenance Agreement stating: "This Agreement shall commence on the date the PDCMS is installed in WCPD and shall terminate on the first anniversary of the installation date unless otherwise extended for one additional year by written agreement of the parties." shall be deleted and replaced with the following:

This Agreement shall terminate on April 12, 2025 unless otherwise extended for one additional year by written agreement of the parties.

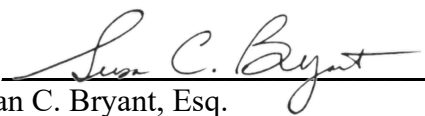
2. All other terms and conditions of the Maintenance Agreement and Extension Agreement shall remain unchanged.

IN WITNESS WHEREOF, the parties have hereunto executed this Extension as of the date set forth above.

WARREN COUNTY BOARD OF SUPERVISORS

By: _____
Kevin B. Geraghty
Chairman

NEW YORK STATE DEFENDERS ASSOCIATION, INC.

By:  _____
Susan C. Bryant, Esq.
Executive Director



New York State Defenders Association, Inc.

Public Defense Backup Center

194 Washington Ave. · Suite 500 · Albany, NY 12210-2314

Telephone (518) 465-3524

Fax (518) 465-3249

www.nysda.org

April 15, 2024

Gregory Canale
Warren County Public Defender Office
1340 State Route 9
Lake George, NY 12845

Re: Invoice # 041524-17

INVOICE

This invoice outlines the annual support fees for the Public Defense Case Management System (PDCMS) Maintenance and Software Support Agreement. Annual support includes software maintenance, bug fixes, new software releases and unlimited remote and telephone support.

Description of Service	Total Fee
PDCMS Annual Support Maintenance (11 licenses) (04/13/2024 – 04/12/2025)	\$ 5,500.00
Total	\$ 5,500.00

Please return this invoice with payment and mail to:

Business Manager
New York State Defenders Association
194 Washington Avenue, Suite 500
Albany, NY 12210

Thank you.

WARREN COUNTY BUDGET SUMMARY SHEET
2025 PUBLIC DEFENDER OVERVIEW

Account Code		2023 Expenditures	2024 Adopted	2024 Amended	2025 Department Requests
A.1171	WC	\$848,132.38	\$1,016,140.00	\$1,016,140.00	\$1,016,535.00
	4200	\$69,954.06	\$122,191.00	\$122,191.00	\$104,938.00
	4201	\$112,012.17	\$139,968.00	\$139,968.00	\$125,265.00
	4202	\$585,974.40	\$1,079,645.00	\$1,206,929.00	\$1,230,212.00
	4203	\$28,704.23	\$34,169.00	\$34,169.00	\$28,255.00
	4204	\$43,578.00	\$45,951.00	\$45,951.00	\$37,698.00
	4206	\$46,599.57	\$54,823.00	\$54,823.00	\$55,100.00
TOTALS		\$1,734,954.81	\$2,492,887.00	\$2,620,171.00	\$2,598,003.00

Account Code		2023 Revenues	2024 Adopted	2024 Amended	2025 Department Requests
A.1171	WC	\$47.46	\$0.00	\$0.00	\$0.00
	4200	\$69,954.06	\$122,549.00	\$122,549.00	\$104,938.00
	4201	\$159,294.64	\$140,758.00	\$140,758.00	\$125,265.00
	4202	\$591,004.81	\$1,080,473.00	\$1,207,757.00	\$1,230,212.00
	4203	\$28,704.23	\$34,352.00	\$34,352.00	\$28,255.00
	4204	\$43,578.40	\$44,828.00	\$44,828.00	\$37,698.00
	4206	\$46,599.57	\$54,823.00	\$54,823.00	\$55,100.00
TOTALS		\$939,183.17	\$1,477,783.00	\$1,605,067.00	\$1,581,468.00

TOTAL SUMMARY		\$795,771.64	\$1,015,104.00	\$1,015,104.00	\$1,016,535.00
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2025 Warren County Public Defender Grant & Distribution Summary

1171	WC	CAFA 4200	C2ND652 4201	HH 4202	4/7/10/13 4203	3/6/9/12 4204	11/14 4206	TOTALS		
Revenue										
	State Aid									
	3045 ILS	\$0.00	\$104,938	\$125,265	\$1,230,212	\$28,255	\$37,698	\$55,100	\$1,581,468	
110	Salaries - Regular	\$652,829	\$81,920	\$96,748	\$730,592	\$20,289	\$28,546	\$40,112	\$1,651,036	
130	Salaries - Part Time	\$75,523	\$0	\$0	\$136,904	\$0	\$0	\$0	\$212,427	
810	Retirement	\$103,326	\$10,240	\$12,093	\$94,529	\$3,423	\$3,568	\$5,014	\$232,193	
830	Social Security	\$45,156	\$5,079	\$5,999	\$53,785	\$1,259	\$1,770	\$2,487	\$115,535	
831	Medicare Contribution	\$10,561	\$1,188	\$1,403	\$12,580	\$294	\$414	\$582	\$27,022	
860	Hospitalization	\$83,781	\$6,391	\$8,892	\$62,197	\$2,954	\$3,352	\$0	\$167,567	
865	Dental Insurance	\$1,111	\$120	\$130	\$1,052	\$36	\$48	\$0	\$2,497	
840	Workmen's Compensation	\$7,400								
861	Retirees Hospitalization	\$8,074	\$0	\$0		\$0	\$0	\$0	\$8,074	
862	Health Insurance Cost Reimb.	\$2,250	\$0	\$0	\$750	\$0	\$0	\$0	\$3,000	
Salary Subtotal		\$990,011	\$104,938	\$125,265	\$1,092,389	\$28,255	\$37,698	\$48,195	\$2,426,751	
210	Furniture	\$0.00			\$4,000				\$4,000	
220	Office Equipment	\$0.00			\$4,000				\$4,000	
260	Other Equipment	\$0.00			\$10,000				\$10,000	
410	Supplies	\$4,750.00			\$10,240				\$14,990	
411	Rental	\$0.00			\$15,600				\$15,600	
423	Telephone	\$2,166.00			\$8,640				\$10,806	
424	Postage	\$2,233.00			\$0				\$2,233	
426	Subscriptions	\$4,275.00			\$15,988				\$20,263	
427	Membership & Dues	\$926.00			\$10,600				\$11,526	
428	Data & Internet	\$565.00			\$3,255				\$3,820	
436	Advertising	\$950.00			\$0				\$950	
437	Consulting Fees	\$2,256.00			\$38,000			\$6,905	\$47,161	
439	Misc Fees	\$2,067.00			\$500				\$2,567	
440	Legal/Transcript Fees	\$1,615.00			\$2,000				\$3,615	
444	Travel/Education/Conference	\$2,227.00			\$10,000				\$12,227	
470	Contract	\$2,494.00			\$5,000				\$7,494	
200/400 Subtotal		\$26,524.00	\$0	\$0	\$137,823	\$0	\$0	\$6,905	\$171,252	
TOTALS		\$1,016,535.00	\$104,938	\$125,265	\$1,230,212	\$28,255	\$37,698	\$55,100	\$2,598,003	
Grant & Distribution Budget			\$104,938	\$125,265	\$1,230,212	\$28,255	\$37,698	\$55,100	\$1,581,468.00	60.87%
TOTAL WC BUDGET		\$1,016,535.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,016,535.00	39.13%

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

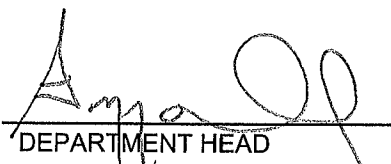
PRIOR YEAR EXPENDITURES AND REQUEST FOR 2025 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Public Defender
 BUDGET ACCOUNT CODE: A.1171

OBJECT CODES	2023 EXPENDITURES	2024 ADOPTED	2024 AMENDED	2025 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$595,193.12	\$728,351.00	\$728,351.00	\$728,352.00
200's EQUIPMENT				\$0.00
400's CONTRACTUAL	\$23,070.89	\$27,920.00	\$27,920.00	\$26,524.00
800's EMPLOYEE BENEFITS	\$229,868.37	\$259,869.00	\$259,869.00	\$261,659.00
TOTALS	\$848,132.38	\$1,016,140.00	\$1,016,140.00	\$1,016,535.00

2023 REVENUES	2024 ADOPTED REVENUES	2024 AMENDED REVENUES	2025 DEPARTMENT REQUESTS
\$47.46			\$0.00

SIGNED: 
 DEPARTMENT HEAD
 TITLE: Warren County Public Defender
 DATE: September 6, 2024

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Amended Budget	2024 Actual Amount	2025 Departmental Request
Fund	A - General					
	REVENUE					
	Department 1171 - Public Defender					
	<i>Federal Aid</i>					
4960	Emergency Disaster Assist	47.46	.00	.00	.00	.00
	<i>Federal Aid Totals</i>	<u>\$47.46</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Department 1171 - Public Defender Totals	<u>\$47.46</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	REVENUE TOTALS	<u>\$47.46</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Amended Budget	2024 Actual Amount	2025 Departmental Request
Fund A - General						
EXPENSE						
Department 1171 - Public Defender						
<i>Personal Services</i>						
110	Salaries - Regular	542,944.43	652,828.00	658,484.00	441,366.51	652,829.00
120	Salaries - Overtime	19.41	.00	.00	.00	.00
130	Salaries - Part Time	52,229.28	75,523.00	69,867.00	37,565.30	75,523.00
<i>Personal Services Totals</i>		\$595,193.12	\$728,351.00	\$728,351.00	\$478,931.81	\$728,352.00
<i>Contractual Expense</i>						
410	Supplies	6,506.10	5,000.00	5,000.00	3,372.09	4,750.00
423	Telephone	1,860.30	2,280.00	2,280.00	460.24	2,166.00
424	Postage	2,116.84	2,350.00	2,350.00	911.79	2,233.00
426	Subscriptions	.00	4,500.00	4,500.00	2,625.00	4,275.00
427	Memberships & Dues	.00	975.00	975.00	.00	926.00
428	Data Processing & Internet Fees	1,380.00	595.00	1,840.00	1,627.58	565.00
436	Advertising Fees	.00	1,000.00	1,000.00	.00	950.00
437	Consulting Fees	5,494.58	2,375.00	2,375.00	.00	2,256.00
439	Misc Fees & Expenses	301.05	2,176.00	931.00	73.49	2,067.00
440	Legal/Transcript Fees	1,104.75	1,700.00	1,700.00	677.90	1,615.00
444	Travel/Education/Conference	1,682.27	2,344.00	2,344.00	758.70	2,227.00
470	Contract	2,625.00	2,625.00	2,625.00	.00	2,494.00
<i>Contractual Expense Totals</i>		\$23,070.89	\$27,920.00	\$27,920.00	\$10,506.79	\$26,524.00
<i>Employee Benefits</i>						
810	Retirement	63,578.63	90,367.00	90,367.00	48,309.71	103,326.00
830	Social Security	35,154.28	45,156.00	45,156.00	28,424.98	45,156.00
831	Medicare Contribution	8,221.51	10,561.00	10,561.00	6,647.87	10,561.00
860	Hospitalization	100,160.46	89,465.00	89,465.00	53,224.98	83,781.00
865	Dental Insurance	1,521.36	1,346.00	1,346.00	804.16	1,111.00
<i>Employee Benefits Totals</i>		\$208,636.24	\$236,895.00	\$236,895.00	\$137,411.70	\$243,935.00
<i>Other Benefits</i>						
840	Workmen's Compensation	6,011.00	7,234.00	7,234.00	7,234.00	7,400.00
861	Retirees Hospitalization	15,005.27	14,990.00	14,990.00	4,734.06	8,074.00
862	Health Insurance Cost Reimbursement	215.86	750.00	750.00	1,208.44	2,250.00
<i>Other Benefits Totals</i>		\$21,232.13	\$22,974.00	\$22,974.00	\$13,176.50	\$17,724.00
Department 1171 - Public Defender Totals		\$848,132.38	\$1,016,140.00	\$1,016,140.00	\$640,026.80	\$1,016,535.00
EXPENSE TOTALS		\$848,132.38	\$1,016,140.00	\$1,016,140.00	\$640,026.80	\$1,016,535.00

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Amended Budget	2024 Actual Amount	2025 Departmental Request
Fund	A - General Totals					
	REVENUE TOTALS	\$47.46	\$0.00	\$0.00	\$0.00	\$0.00
	EXPENSE TOTALS	\$848,132.38	\$1,016,140.00	\$1,016,140.00	\$640,026.80	\$1,016,535.00
Fund	A - General Totals	(\$848,084.92)	(\$1,016,140.00)	(\$1,016,140.00)	(\$640,026.80)	(\$1,016,535.00)
	Net Grand Totals					
	REVENUE GRAND TOTALS	\$47.46	\$0.00	\$0.00	\$0.00	\$0.00
	EXPENSE GRAND TOTALS	\$848,132.38	\$1,016,140.00	\$1,016,140.00	\$640,026.80	\$1,016,535.00
	Net Grand Totals	(\$848,084.92)	(\$1,016,140.00)	(\$1,016,140.00)	(\$640,026.80)	(\$1,016,535.00)

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET


PRIOR YEAR EXPENDITURES AND REQUEST FOR 2025 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Public Defender - Counsel At First Appearance
BUDGET ACCOUNT CODE: A.1171 4200

OBJECT CODES	2023 EXPENDITURES	2024 ADOPTED	2024 AMENDED	2025 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$60,047.07	\$96,936.00	\$96,936.00	\$81,920.00
400's CONTRACTUAL				\$0.00
800's EMPLOYEE BENEFITS	\$9,906.99	\$25,255.00	\$25,255.00	\$23,018.00
TOTALS	\$69,954.06	\$122,191.00	\$122,191.00	\$104,938.00

2023 REVENUES	2024 ADOPTED REVENUES	2024 AMENDED REVENUES	2025 DEPARTMENT REQUESTS
\$69,954.06	\$122,549.00	\$122,549.00	\$104,938.00

SIGNED: 
DEPARTMENT HEAD
TITLE: Warren County Public Defender
DATE: September 6, 2024

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Amended Budget	2024 Actual Amount	2025 Departmental Request
Fund	A - General					
	REVENUE					
	Department 1171 - Public Defender					
	Sub Department 4200 - Counsel At First Appearance					
	<i>State Aid</i>					
3045	Office of Indigent Legal Services Distribution	69,954.06	122,549.00	122,549.00	.00	104,938.00
	<i>State Aid Totals</i>	\$69,954.06	\$122,549.00	\$122,549.00	\$0.00	\$104,938.00
	Sub Department 4200 - Counsel At First Appearance	\$69,954.06	\$122,549.00	\$122,549.00	\$0.00	\$104,938.00
	Totals	\$69,954.06	\$122,549.00	\$122,549.00	\$0.00	\$104,938.00
	Department 1171 - Public Defender Totals	\$69,954.06	\$122,549.00	\$122,549.00	\$0.00	\$104,938.00
	REVENUE TOTALS	\$69,954.06	\$122,549.00	\$122,549.00	\$0.00	\$104,938.00

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Amended Budget	2024 Actual Amount	2025 Departmental Request
Fund A - General						
EXPENSE						
Department 1171 - Public Defender						
Sub Department 4200 - Counsel At First Appearance						
<i>Personal Services</i>						
110	Salaries - Regular	60,047.07	96,936.00	96,936.00	11,027.80	81,920.00
	<i>Personal Services Totals</i>	\$60,047.07	\$96,936.00	\$96,936.00	\$11,027.80	\$81,920.00
<i>Employee Benefits</i>						
810	Retirement	5,270.82	10,469.00	10,469.00	1,235.11	10,240.00
830	Social Security	3,712.49	6,010.00	6,010.00	664.00	5,079.00
831	Medicare Contribution	868.24	1,406.00	1,406.00	155.29	1,188.00
860	Hospitalization	.00	7,250.00	7,250.00	748.95	6,391.00
865	Dental Insurance	55.44	120.00	120.00	16.27	120.00
	<i>Employee Benefits Totals</i>	\$9,906.99	\$25,255.00	\$25,255.00	\$2,819.62	\$23,018.00
<i>Other Benefits</i>						
862	Health Insurance Cost Reimbursement	.00	.00	.00	106.28	.00
	<i>Other Benefits Totals</i>	\$0.00	\$0.00	\$0.00	\$106.28	\$0.00
Sub Department 4200 - Counsel At First Appearance		\$69,954.06	\$122,191.00	\$122,191.00	\$13,953.70	\$104,938.00
Totals		\$69,954.06	\$122,191.00	\$122,191.00	\$13,953.70	\$104,938.00
Department 1171 - Public Defender Totals		\$69,954.06	\$122,191.00	\$122,191.00	\$13,953.70	\$104,938.00
EXPENSE TOTALS		\$69,954.06	\$122,191.00	\$122,191.00	\$13,953.70	\$104,938.00
Fund A - General Totals						
REVENUE TOTALS		\$69,954.06	\$122,549.00	\$122,549.00	\$0.00	\$104,938.00
EXPENSE TOTALS		\$69,954.06	\$122,191.00	\$122,191.00	\$13,953.70	\$104,938.00
Fund A - General Totals		\$0.00	\$358.00	\$358.00	(\$13,953.70)	\$0.00
Net Grand Totals						
REVENUE GRAND TOTALS		\$69,954.06	\$122,549.00	\$122,549.00	\$0.00	\$104,938.00
EXPENSE GRAND TOTALS		\$69,954.06	\$122,191.00	\$122,191.00	\$13,953.70	\$104,938.00
Net Grand Totals		\$0.00	\$358.00	\$358.00	(\$13,953.70)	\$0.00

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET


PRIOR YEAR EXPENDITURES AND REQUEST FOR 2025 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Public Defender - Upstate Quality Improvement
 BUDGET ACCOUNT CODE: A.1171 4201

OBJECT CODES	2023 EXPENDITURES	2024 ADOPTED	2024 AMENDED	2025 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$81,635.21	\$100,223.00	\$100,223.00	\$96,748.00
200's EQUIPMENT				\$0.00
400's CONTRACTUAL	\$2,172.90	\$5,000.00	\$5,000.00	\$0.00
800's EMPLOYEE BENEFITS	\$28,204.06	\$34,745.00	\$34,745.00	\$28,517.00
TOTALS	\$112,012.17	\$139,968.00	\$139,968.00	\$125,265.00

2023 REVENUES	2024 ADOPTED REVENUES	2024 AMENDED REVENUES	2025 DEPARTMENT REQUESTS
\$159,294.64	\$140,758.00	\$140,758.00	\$125,265.00

SIGNED: 
 DEPARTMENT HEAD
 TITLE: Warren County Public Defender
 DATE: September 6, 2024

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Amended Budget	2024 Actual Amount	2025 Departmental Request
Fund	A - General					
	REVENUE					
	Department 1171 - Public Defender					
	Sub Department 4201 - Upstate Quality Improvement					
	<i>State Aid</i>					
3045	Office of Indigent Legal Services Distribution	159,294.64	140,758.00	140,758.00	62,484.95	125,265.00
	<i>State Aid Totals</i>	\$159,294.64	\$140,758.00	\$140,758.00	\$62,484.95	\$125,265.00
	Sub Department 4201 - Upstate Quality Improvement Totals	\$159,294.64	\$140,758.00	\$140,758.00	\$62,484.95	\$125,265.00
	Department 1171 - Public Defender Totals	\$159,294.64	\$140,758.00	\$140,758.00	\$62,484.95	\$125,265.00
	REVENUE TOTALS	\$159,294.64	\$140,758.00	\$140,758.00	\$62,484.95	\$125,265.00

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Amended Budget	2024 Actual Amount	2025 Departmental Request
Fund A - General						
EXPENSE						
Department 1171 - Public Defender						
Sub Department 4201 - Upstate Quality Improvement						
<i>Personal Services</i>						
110	Salaries - Regular	81,626.40	100,223.00	100,223.00	69,381.25	96,748.00
120	Salaries - Overtime	8.81	.00	.00	7.67	.00
<i>Personal Services Totals</i>		<u>\$81,635.21</u>	<u>\$100,223.00</u>	<u>\$100,223.00</u>	<u>\$69,388.92</u>	<u>\$96,748.00</u>
<i>Contractual Expense</i>						
437	Consulting Fees	2,172.90	5,000.00	5,000.00	1,429.85	.00
<i>Contractual Expense Totals</i>		<u>\$2,172.90</u>	<u>\$5,000.00</u>	<u>\$5,000.00</u>	<u>\$1,429.85</u>	<u>\$0.00</u>
<i>Employee Benefits</i>						
810	Retirement	7,436.67	10,824.00	10,824.00	7,355.44	12,093.00
830	Social Security	4,732.10	6,214.00	6,214.00	4,166.77	5,999.00
831	Medicare Contribution	1,106.65	1,453.00	1,453.00	974.46	1,403.00
860	Hospitalization	14,642.00	15,948.00	15,948.00	5,287.82	8,892.00
865	Dental Insurance	286.64	306.00	306.00	90.52	130.00
<i>Employee Benefits Totals</i>		<u>\$28,204.06</u>	<u>\$34,745.00</u>	<u>\$34,745.00</u>	<u>\$17,875.01</u>	<u>\$28,517.00</u>
Sub Department 4201 - Upstate Quality Improvement Totals		<u>\$112,012.17</u>	<u>\$139,968.00</u>	<u>\$139,968.00</u>	<u>\$88,693.78</u>	<u>\$125,265.00</u>
Department 1171 - Public Defender Totals		<u>\$112,012.17</u>	<u>\$139,968.00</u>	<u>\$139,968.00</u>	<u>\$88,693.78</u>	<u>\$125,265.00</u>
EXPENSE TOTALS		<u>\$112,012.17</u>	<u>\$139,968.00</u>	<u>\$139,968.00</u>	<u>\$88,693.78</u>	<u>\$125,265.00</u>
Fund A - General Totals						
REVENUE TOTALS		\$159,294.64	\$140,758.00	\$140,758.00	\$62,484.95	\$125,265.00
EXPENSE TOTALS		\$112,012.17	\$139,968.00	\$139,968.00	\$88,693.78	\$125,265.00
Fund A - General Totals		<u>\$47,282.47</u>	<u>\$790.00</u>	<u>\$790.00</u>	<u>(\$26,208.83)</u>	<u>\$0.00</u>
Net Grand Totals						
REVENUE GRAND TOTALS		\$159,294.64	\$140,758.00	\$140,758.00	\$62,484.95	\$125,265.00
EXPENSE GRAND TOTALS		\$112,012.17	\$139,968.00	\$139,968.00	\$88,693.78	\$125,265.00
Net Grand Totals		<u>\$47,282.47</u>	<u>\$790.00</u>	<u>\$790.00</u>	<u>(\$26,208.83)</u>	<u>\$0.00</u>

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET


PRIOR YEAR EXPENDITURES AND REQUEST FOR 2025 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Public Defender - Hurrell-Harring
BUDGET ACCOUNT CODE: A.1171 4202

OBJECT CODES	2023 EXPENDITURES	2024 ADOPTED	2024 AMENDED	2025 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$440,411.48	\$754,529.00	\$843,847.00	\$867,496.00
200's EQUIPMENT	\$3,153.05	\$16,500.00	\$16,500.00	\$18,000.00
400's CONTRACTUAL	\$62,327.74	\$118,383.00	\$118,383.00	\$119,823.00
800's EMPLOYEE BENEFITS	\$80,082.13	\$190,233.00	\$228,199.00	\$224,893.00
TOTALS	\$585,974.40	\$1,079,645.00	\$1,206,929.00	\$1,230,212.00

2023 REVENUES	2024 ADOPTED REVENUES	2024 AMENDED REVENUES	2025 DEPARTMENT REQUESTS
\$591,004.81	\$1,080,473.00	\$1,207,757.00	\$1,230,212.00

SIGNED: 
DEPARTMENT HEAD
TITLE: Warren County Public Defender
DATE: September 6, 2024

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Amended Budget	2024 Actual Amount	2025 Departmental Request
Fund	A - General					
	REVENUE					
	Department 1171 - Public Defender					
	Sub Department 4202 - Hurell-Harring					
	<i>State Aid</i>					
3045	Office of Indigent Legal Services Distribution	591,004.81	1,080,473.00	1,207,757.00	.01	1,230,212.00
	<i>State Aid Totals</i>	\$591,004.81	\$1,080,473.00	\$1,207,757.00	\$0.01	\$1,230,212.00
	Sub Department 4202 - Hurell-Harring Totals	\$591,004.81	\$1,080,473.00	\$1,207,757.00	\$0.01	\$1,230,212.00
	Department 1171 - Public Defender Totals	\$591,004.81	\$1,080,473.00	\$1,207,757.00	\$0.01	\$1,230,212.00
	REVENUE TOTALS	\$591,004.81	\$1,080,473.00	\$1,207,757.00	\$0.01	\$1,230,212.00

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Amended Budget	2024 Actual Amount	2025 Departmental Request
Fund	A - General					
EXPENSE						
Department 1171 - Public Defender						
Sub Department 4202 - Hurell-Harring						
<i>Personal Services</i>						
110	Salaries - Regular	330,961.23	621,912.00	703,230.00	310,163.65	730,592.00
120	Salaries - Overtime	73.87	.00	8,000.00	1,536.13	.00
130	Salaries - Part Time	109,376.38	132,617.00	132,617.00	98,164.43	136,904.00
<i>Personal Services Totals</i>		\$440,411.48	\$754,529.00	\$843,847.00	\$409,864.21	\$867,496.00
<i>Equipment</i>						
210	Furniture/Furnishings	1,630.43	8,000.00	8,000.00	670.11	4,000.00
220	Office Equipment	1,138.26	4,500.00	4,500.00	11,583.12	4,000.00
260	Other Equipment	384.36	4,000.00	4,000.00	793.23	10,000.00
<i>Equipment Totals</i>		\$3,153.05	\$16,500.00	\$16,500.00	\$13,046.46	\$18,000.00
<i>Contractual Expense</i>						
410	Supplies	5,163.52	12,000.00	12,000.00	796.04	10,240.00
411	Rent-Building/Property	15,600.00	15,600.00	15,600.00	10,400.00	15,600.00
423	Telephone	5,177.83	8,640.00	8,640.00	3,096.35	8,640.00
426	Subscriptions	5,741.25	12,988.00	12,988.00	9,173.78	15,988.00
427	Memberships & Dues	3,677.00	8,900.00	8,900.00	1,677.00	10,600.00
428	Data Processing & Internet Fees	1,439.76	3,255.00	3,255.00	935.88	3,255.00
437	Consulting Fees	13,100.90	40,000.00	39,340.00	13,218.75	38,000.00
439	Misc Fees & Expenses	.00	.00	.00	.00	500.00
440	Legal/Transcript Fees	809.00	.00	660.00	.00	2,000.00
444	Travel/Education/Conference	8,743.48	12,000.00	12,000.00	5,736.60	10,000.00
470	Contract	2,875.00	5,000.00	5,000.00	.00	5,000.00
<i>Contractual Expense Totals</i>		\$62,327.74	\$118,383.00	\$118,383.00	\$45,034.40	\$119,823.00
<i>Employee Benefits</i>						
810	Retirement	30,791.94	80,349.00	90,353.00	33,082.22	94,529.00
830	Social Security	26,706.01	46,780.00	52,318.00	24,753.23	53,785.00
831	Medicare Contribution	6,245.89	10,941.00	12,237.00	5,789.10	12,580.00
860	Hospitalization	16,047.38	51,334.00	72,174.00	23,837.45	62,197.00
865	Dental Insurance	290.91	829.00	1,117.00	423.12	1,052.00
<i>Employee Benefits Totals</i>		\$80,082.13	\$190,233.00	\$228,199.00	\$87,885.12	\$224,143.00
<i>Other Benefits</i>						
862	Health Insurance Cost Reimbursement	.00	.00	.00	.00	750.00
<i>Other Benefits Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$750.00

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Amended Budget	2024 Actual Amount	2025 Departmental Request
Fund	A - General					
	EXPENSE					
Department	1171 - Public Defender					
Sub Department	4202 - Hurrell-Harring					
Sub Department	4202 - Hurrell-Harring Totals	\$585,974.40	\$1,079,645.00	\$1,206,929.00	\$555,830.19	\$1,230,212.00
Department	1171 - Public Defender Totals	\$585,974.40	\$1,079,645.00	\$1,206,929.00	\$555,830.19	\$1,230,212.00
	EXPENSE TOTALS	\$585,974.40	\$1,079,645.00	\$1,206,929.00	\$555,830.19	\$1,230,212.00
Fund	A - General Totals					
	REVENUE TOTALS	\$591,004.81	\$1,080,473.00	\$1,207,757.00	\$0.01	\$1,230,212.00
	EXPENSE TOTALS	\$585,974.40	\$1,079,645.00	\$1,206,929.00	\$555,830.19	\$1,230,212.00
Fund	A - General Totals	\$5,030.41	\$828.00	\$828.00	(\$555,830.18)	\$0.00
	Net Grand Totals					
	REVENUE GRAND TOTALS	\$591,004.81	\$1,080,473.00	\$1,207,757.00	\$0.01	\$1,230,212.00
	EXPENSE GRAND TOTALS	\$585,974.40	\$1,079,645.00	\$1,206,929.00	\$555,830.19	\$1,230,212.00
	Net Grand Totals	\$5,030.41	\$828.00	\$828.00	(\$555,830.18)	\$0.00

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET


PRIOR YEAR EXPENDITURES AND REQUEST FOR 2025 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Public Defender - Quality Improve Funding-Dist #7
 BUDGET ACCOUNT CODE: A.1171 4203

OBJECT CODES	2023 EXPENDITURES	2024 ADOPTED	2024 AMENDED	2025 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$24,086.36	\$24,937.00	\$24,937.00	\$20,289.00
800's EMPLOYEE BENEFITS	\$4,617.87	\$9,232.00	\$9,232.00	\$7,966.00
TOTALS	\$28,704.23	\$34,169.00	\$34,169.00	\$28,255.00

2023 REVENUES	2024 ADOPTED REVENUES	2024 AMENDED REVENUES	2025 DEPARTMENT REQUESTS
\$28,704.23	\$34,352.00	\$34,352.00	\$28,255.00

SIGNED: 
 DEPARTMENT HEAD
 TITLE: Warren County Public Defender
 DATE: September 6, 2024

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Amended Budget	2024 Actual Amount	2025 Departmental Request
Fund A - General						
	REVENUE					
	Department 1171 - Public Defender					
	Sub Department 4203 - Quality Improve Funding-Dist #7					
	<i>State Aid</i>					
3045	Office of Indigent Legal Services Distribution	28,704.23	34,352.00	34,352.00	6,890.99	28,255.00
	<i>State Aid Totals</i>	\$28,704.23	\$34,352.00	\$34,352.00	\$6,890.99	\$28,255.00
	Sub Department 4203 - Quality Improve Funding-Dist #7 Totals	\$28,704.23	\$34,352.00	\$34,352.00	\$6,890.99	\$28,255.00
	Department 1171 - Public Defender Totals	\$28,704.23	\$34,352.00	\$34,352.00	\$6,890.99	\$28,255.00
	REVENUE TOTALS	\$28,704.23	\$34,352.00	\$34,352.00	\$6,890.99	\$28,255.00

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Amended Budget	2024 Actual Amount	2025 Departmental Request
Fund	A - General					
	EXPENSE					
	Department 1171 - Public Defender					
	Sub Department 4203 - Quality Improve Funding-Dist #7					
	<i>Personal Services</i>					
110	Salaries - Regular	24,086.36	24,937.00	24,937.00	17,263.86	20,289.00
	<i>Personal Services Totals</i>	\$24,086.36	\$24,937.00	\$24,937.00	\$17,263.86	\$20,289.00
	<i>Employee Benefits</i>					
810	Retirement	2,865.23	3,572.00	3,572.00	2,433.49	3,423.00
830	Social Security	1,420.41	1,548.00	1,548.00	1,015.71	1,259.00
831	Medicare Contribution	332.23	362.00	362.00	237.46	294.00
860	Hospitalization	.00	3,698.00	3,698.00	1,686.60	2,954.00
865	Dental Insurance	.00	52.00	52.00	23.51	36.00
	<i>Employee Benefits Totals</i>	\$4,617.87	\$9,232.00	\$9,232.00	\$5,396.77	\$7,966.00
	Sub Department 4203 - Quality Improve Funding-Dist #7 Totals	\$28,704.23	\$34,169.00	\$34,169.00	\$22,660.63	\$28,255.00
	Department 1171 - Public Defender Totals	\$28,704.23	\$34,169.00	\$34,169.00	\$22,660.63	\$28,255.00
	EXPENSE TOTALS	\$28,704.23	\$34,169.00	\$34,169.00	\$22,660.63	\$28,255.00
	Fund A - General Totals					
	REVENUE TOTALS	\$28,704.23	\$34,352.00	\$34,352.00	\$6,890.99	\$28,255.00
	EXPENSE TOTALS	\$28,704.23	\$34,169.00	\$34,169.00	\$22,660.63	\$28,255.00
	Fund A - General Totals	\$0.00	\$183.00	\$183.00	(\$15,769.64)	\$0.00
	Net Grand Totals					
	REVENUE GRAND TOTALS	\$28,704.23	\$34,352.00	\$34,352.00	\$6,890.99	\$28,255.00
	EXPENSE GRAND TOTALS	\$28,704.23	\$34,169.00	\$34,169.00	\$22,660.63	\$28,255.00
	Net Grand Totals	\$0.00	\$183.00	\$183.00	(\$15,769.64)	\$0.00

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2025 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Public Defender - Quality Improve Funding-Dist #9

BUDGET ACCOUNT CODE: A.1171 4204

OBJECT CODES	2023 EXPENDITURES	2024 ADOPTED	2024 AMENDED	2025 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$34,225.53	\$35,683.00	\$35,683.00	\$28,546.00
800's EMPLOYEE BENEFITS	\$9,352.87	\$10,268.00	\$10,268.00	\$9,152.00
TOTALS	\$43,578.40	\$45,951.00	\$45,951.00	\$37,698.00

2023 REVENUES	2024 ADOPTED REVENUES	2024 AMENDED REVENUES	2025 DEPARTMENT REQUESTS
\$43,578.40	\$44,828.00	\$44,828.00	\$37,698.00

SIGNED:



DEPARTMENT HEAD

TITLE:

Warren County Public Defender

DATE:

September 6, 2024

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Amended Budget	2024 Actual Amount	2025 Departmental Request
Fund	A - General					
	REVENUE					
	Department 1171 - Public Defender					
	Sub Department 4204 - Quality Improve Funding-Dist #9					
	<i>State Aid</i>					
3045	Office of Indigent Legal Services Distribution	43,578.40	44,828.00	44,828.00	10,438.89	37,698.00
	<i>State Aid Totals</i>	\$43,578.40	\$44,828.00	\$44,828.00	\$10,438.89	\$37,698.00
	Sub Department 4204 - Quality Improve Funding-Dist #9 Totals	\$43,578.40	\$44,828.00	\$44,828.00	\$10,438.89	\$37,698.00
	Department 1171 - Public Defender Totals	\$43,578.40	\$44,828.00	\$44,828.00	\$10,438.89	\$37,698.00
	REVENUE TOTALS	\$43,578.40	\$44,828.00	\$44,828.00	\$10,438.89	\$37,698.00

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Amended Budget	2024 Actual Amount	2025 Departmental Request
Fund A - General						
EXPENSE						
Department 1171 - Public Defender						
Sub Department 4204 - Quality Improve Funding-Dist #9						
<i>Personal Services</i>						
110	Salaries - Regular	34,225.53	35,683.00	35,683.00	24,703.22	28,546.00
	<i>Personal Services Totals</i>	\$34,225.53	\$35,683.00	\$35,683.00	\$24,703.22	\$28,546.00
<i>Employee Benefits</i>						
810	Retirement	3,115.60	3,854.00	3,854.00	2,618.54	3,568.00
830	Social Security	2,030.54	2,212.00	2,212.00	1,418.92	1,770.00
831	Medicare Contribution	474.85	517.00	517.00	331.81	414.00
860	Hospitalization	3,669.51	3,625.00	3,625.00	2,472.43	3,352.00
865	Dental Insurance	62.37	60.00	60.00	40.98	48.00
	<i>Employee Benefits Totals</i>	\$9,352.87	\$10,268.00	\$10,268.00	\$6,882.68	\$9,152.00
	Sub Department 4204 - Quality Improve Funding-Dist #9 Totals	\$43,578.40	\$45,951.00	\$45,951.00	\$31,585.90	\$37,698.00
	Department 1171 - Public Defender Totals	\$43,578.40	\$45,951.00	\$45,951.00	\$31,585.90	\$37,698.00
	EXPENSE TOTALS	\$43,578.40	\$45,951.00	\$45,951.00	\$31,585.90	\$37,698.00
Fund A - General Totals						
	REVENUE TOTALS	\$43,578.40	\$44,828.00	\$44,828.00	\$10,438.89	\$37,698.00
	EXPENSE TOTALS	\$43,578.40	\$45,951.00	\$45,951.00	\$31,585.90	\$37,698.00
	Fund A - General Totals	\$0.00	(\$1,123.00)	(\$1,123.00)	(\$21,147.01)	\$0.00
Net Grand Totals						
	REVENUE GRAND TOTALS	\$43,578.40	\$44,828.00	\$44,828.00	\$10,438.89	\$37,698.00
	EXPENSE GRAND TOTALS	\$43,578.40	\$45,951.00	\$45,951.00	\$31,585.90	\$37,698.00
	Net Grand Totals	\$0.00	(\$1,123.00)	(\$1,123.00)	(\$21,147.01)	\$0.00

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET


PRIOR YEAR EXPENDITURES AND REQUEST FOR 2025 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Public Defender - Quality Improve Funding-Dist #11
BUDGET ACCOUNT CODE: A.1171 4206

OBJECT CODES	2023 EXPENDITURES	2024 ADOPTED	2024 AMENDED	2025 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$34,118.88	\$40,454.00	\$40,454.00	\$40,112.00
400's CONTRACTUAL	\$6,800.00	\$6,905.00	\$6,905.00	\$6,905.00
800's EMPLOYEE BENEFITS	\$5,680.69	\$7,464.00	\$7,464.00	\$8,083.00
TOTALS	\$46,599.57	\$54,823.00	\$54,823.00	\$55,100.00

2023 REVENUES	2024 ADOPTED REVENUES	2024 AMENDED REVENUES	2025 DEPARTMENT REQUESTS
\$46,599.57	\$54,823.00	\$54,823.00	\$55,100.00

SIGNED: 
DEPARTMENT HEAD
TITLE: Warren County Public Defender
DATE: September 6, 2024

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Amended Budget	2024 Actual Amount	2025 Departmental Request
Fund A - General						
	REVENUE					
	Department 1171 - Public Defender					
	Sub Department 4206 - Quality Improve Funding-Dist #11					
	<i>State Aid</i>					
3045	Office of Indigent Legal Services Distribution	46,599.57	54,823.00	54,823.00	.00	55,100.00
	<i>State Aid Totals</i>	\$46,599.57	\$54,823.00	\$54,823.00	\$0.00	\$55,100.00
	Sub Department 4206 - Quality Improve Funding-Dist #11 Totals	\$46,599.57	\$54,823.00	\$54,823.00	\$0.00	\$55,100.00
	Department 1171 - Public Defender Totals	\$46,599.57	\$54,823.00	\$54,823.00	\$0.00	\$55,100.00
	REVENUE TOTALS	\$46,599.57	\$54,823.00	\$54,823.00	\$0.00	\$55,100.00

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Amended Budget	2024 Actual Amount	2025 Departmental Request
Fund A - General						
EXPENSE						
Department 1171 - Public Defender						
Sub Department 4206 - Quality Improve Funding-Dist #11						
<i>Personal Services</i>						
110	Salaries - Regular	34,118.88	40,454.00	40,454.00	19,425.94	40,112.00
<i>Personal Services Totals</i>		\$34,118.88	\$40,454.00	\$40,454.00	\$19,425.94	\$40,112.00
<i>Contractual Expense</i>						
437	Consulting Fees	6,800.00	6,905.00	6,905.00	.00	6,905.00
<i>Contractual Expense Totals</i>		\$6,800.00	\$6,905.00	\$6,905.00	\$0.00	\$6,905.00
<i>Employee Benefits</i>						
810	Retirement	3,070.59	4,369.00	4,369.00	2,010.52	5,014.00
830	Social Security	2,115.37	2,508.00	2,508.00	1,202.19	2,487.00
831	Medicare Contribution	494.73	587.00	587.00	281.16	582.00
<i>Employee Benefits Totals</i>		\$5,680.69	\$7,464.00	\$7,464.00	\$3,493.87	\$8,083.00
Sub Department 4206 - Quality Improve Funding-Dist #11 Totals		\$46,599.57	\$54,823.00	\$54,823.00	\$22,919.81	\$55,100.00
Department 1171 - Public Defender Totals		\$46,599.57	\$54,823.00	\$54,823.00	\$22,919.81	\$55,100.00
EXPENSE TOTALS		\$46,599.57	\$54,823.00	\$54,823.00	\$22,919.81	\$55,100.00
Fund A - General Totals						
REVENUE TOTALS		\$46,599.57	\$54,823.00	\$54,823.00	\$0.00	\$55,100.00
EXPENSE TOTALS		\$46,599.57	\$54,823.00	\$54,823.00	\$22,919.81	\$55,100.00
Fund A - General Totals		\$0.00	\$0.00	\$0.00	(\$22,919.81)	\$0.00
Net Grand Totals						
REVENUE GRAND TOTALS		\$46,599.57	\$54,823.00	\$54,823.00	\$0.00	\$55,100.00
EXPENSE GRAND TOTALS		\$46,599.57	\$54,823.00	\$54,823.00	\$22,919.81	\$55,100.00
Net Grand Totals		\$0.00	\$0.00	\$0.00	(\$22,919.81)	\$0.00

2025 Salary Schedule (Position Budgeting)
Public Defender

Empl. #	Name	Position	Annual Earnings	Empl. Type	Benefit Group	Hire Date
	Jan1 Grade & Rate	Ann. Grade & Rate				
13837	Aman, Leigh	9th Assistant Public Defender	\$81,920.00	Full Time	Appointed F/T	5/29/2024
	N/A / \$45.01	N/A / \$45.01				
13932	Bolton, Wesley	Legal Clerk #1	\$40,112.00	Full Time	CSEA/FT	6/13/2024
	05-00 / \$19.12	05-01 / \$19.43				
13104	Brothers, Erin	Data Officer - Ind Legal Svcs	\$71,366.00	Full Time	Out of UnitFT	8/21/2017
	N/A / \$34.31	N/A / \$34.31				
8870	Bruen, Kevin	12th Asst Public Defender - pd	\$51,998.00	Per Diem	Out of UnitPT	8/8/2023
	N/A / \$62.50	N/A / \$62.50				
13663	Canale, Gregory	Public Defender	\$141,445.00	Full Time	Appointed F/T	5/9/2022
	N/A / \$77.72	N/A / \$77.72				
13879	Cartmell, Seamus	8th Assistant Public Defender	\$81,920.00	Full Time	Appointed F/T	1/2/2024
	N/A / \$45.01	N/A / \$45.01				
10940	Ferguson, Jeffrey	11th Asst Public Defender - PD	\$42,069.00	Part Time	Per Diem	7/19/2021
	N/A / \$62.50	N/A / \$62.50				
9249	Flores, Marcy	Coordinating Asst. PD - PT	\$42,837.00	Part Time	Out of UnitPT	5/16/2022
	N/A / \$51.49	N/A / \$51.49				
11254	Halloran, Nellie	2nd Assistant Public Defender	\$108,616.00	Full Time	Appointed F/T	2/8/2007
	N/A / \$59.68	N/A / \$59.68				
13880	Hladik, Lisa	13th Assistant Public Defender	\$89,318.00	Full Time	Appointed F/T	1/2/2024
	N/A / \$49.08	N/A / \$49.08				
13724	Komon, Erin	1st Assistant Public Defender	\$118,995.00	Full Time	Appointed F/T	9/12/2022
	N/A / \$65.38	N/A / \$65.38				
12993	Leahy, Mary Kate	5th Assistant Public Defender	\$92,613.00	Full Time	Appointed F/T	12/19/2016
	N/A / \$50.89	N/A / \$50.89				
11517	Liebert, Glenn	4th Assistant Public Defender	\$88,612.00	Full Time	Appointed F/T	7/1/2008
	N/A / \$48.69	N/A / \$48.69				

13721	Mason-Robarge, Marci	Confidential Secretary	\$54,261.00	Part Time	Out of UnitPT	9/7/2022
	N/A / \$32.61	N/A / \$32.61				
13712	Nicols, Benjamin	6th Assistant Public Defender	\$92,073.00	Full Time	Appointed F/T	8/1/2022
	N/A / \$50.59	N/A / \$50.59				
10692	Ringler, Susan	Legal Clerk III #1	\$58,644.00	Full Time	CSEA/FT	1/1/2004
	10-21 / \$28.19	N/A / \$28.19				
13416	Swertner, Dillon	Case Manager - Public Defender	\$58,438.00	Full Time	CSEA/FT	2/3/2020
	14-04 / \$26.17	14-05 / \$28.35				
13599	Wodicka, Justin	7th Assistant Public Defender	\$89,318.00	Full Time	Appointed F/T	9/27/2021
	N/A / \$49.08	N/A / \$49.08				
		10th Assistant Public Defender	\$74,865.00			
	N/A / \$41.13	N/A / \$41.13				
		3rd Assistant Public Defender	\$74,865.00			
	N/A / \$41.13	N/A / \$41.13				
		Assistant PD - PT	\$0.00			
	N/A / \$0.00	N/A / \$0.00				
		Coordinating Attorney - PD	\$113,616.00			
	N/A / \$62.43	N/A / \$62.43				
		Investigator #2	\$21,262.00			
	N/A / \$20.00	N/A / \$20.00				
		Law Intern #1	\$74,865.00			
	N/A / \$41.13	N/A / \$41.13				
		Law Intern #2	\$0.00			
	N/A / \$41.13	N/A / \$41.13				
		On Call Pay - PD	\$24,570.00			
	N/A / \$0.00	N/A / \$0.00				
		26	\$1,788,598.00			

2025 BUDGET - PERSONNEL REQUEST

DEPARTMENT NAME: Warren County Public Defender's Office

BUDGET CODE: A.1171 110 & A.1171.4202 110

TITLE OF POSITION: 1st Assistant Public Defender

FOR NEW POSITIONS

Is the requested position: In Unit Out of Unit

Annual Base Salary (and Grade if Applicable): [Click or tap here to enter text.](#)

List any position(s) in the Department's Table of Organization being DELETED as a result of this request (Include annual Salary and grade if applicable): [Click or tap here to enter text.](#)

Is this a mandated position? If so, please explain: [Click or tap here to enter text.](#)

Is there expected Revenue from this position? If so, please explain: [Click or tap here to enter text.](#)

Is this a new title in your department? YES NO

If this is a new title in your department, the Human Resource Director must review and approve this form **prior to being presented to the Budget Team.**

Human Resource Director has approved the above title/classification (if required above) when initialed : _____

FOR OTHER PERSONNEL REQUESTS (Change in Employee Status FT/PT/Temp/Per Diem)

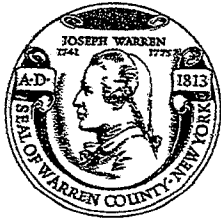
Description of Change: Move from Attorney Salary Schedule, Grade 5, 10th Year Increment of \$118,995 to 15th Year Increment of \$124,644.

Justification for Request: (see attached)

Projected change in Salary Dollars: \$5,649.00

Is there expected Revenue impact from this change? If so, please explain: Yes, all attorney positions in the Warren County Public Defender's Office are mandated in order to receive funding from the Office of Indigent Legal Services (ILS). This position will have the additional salary amount of \$5,649.00 funded by A.1171.4202 110.

WARREN COUNTY PUBLIC DEFENDER
WARREN COUNTY MUNICIPAL CENTER



GREGORY V. CANALE
PUBLIC DEFENDER

ERIN K. KOMON
FIRST ASSISTANT PUBLIC DEFENDER

PHONE (518) 761-6207
FAX (518) 761-6208

1340 STATE ROUTE 9
LAKE GEORGE, NY 12845

August 14, 2024

Jackie Figueroa, SPHR
Director of Human Resources
Dep't of Human Resources & Civil Service Administration
1340 State Route 9
Lake George, NY 12845

**Re: 2025 Budget – Proposed Salary Increase for First Assistant
Public Defender**

Dear Ms. Figueroa:

I am proposing a salary increase for the County's First Assistant Public Defender, Erin Komon. Ms. Komon is the single best attorney-acquisition that the Public Defender's Office has made since its inception as a departmental agency in Warren County. Ms. Komon's unparalleled educational pedigree, and 16 years of experience in nearly every legal specialty, including criminal defense, renders her an exceptional resource for leadership and mentorship in our department.

Ms. Komon began her career at the County as the Coordinating Attorney for the Public Defender's Office, where her performance by far exceeded my high expectations. Ms. Komon demonstrated her extraordinary legal expertise in complex legal research and writing, and her ability to supervise and advise our attorneys on legal strategies, procedure, research, effective application of statutory and criminal caselaw, and valuable negotiation tactics. Her remarkable and seamless integration into our office led to immediately appreciable results, by increasing our attorneys' level of performance, the quality of work-product generated from our office, and our clients' achievement of positive outcomes in their criminal cases.

It was therefore an easy decision to appoint Ms. Komon to the position of First Assistant Public Defender, when it was vacated in May of this year. She has since taken up the mantle of my acting deputy, has shouldered a multitude of new responsibilities, and has settled into this new role with highly-skilled proficiency and grace. Not only

does Ms. Komon continue to mentor and supervise all Assistant Public Defenders in our office, but she has additionally taken on multiple felony cases in County Court, including an attempted murder case, which is scheduled for a jury trial later this year.

Ms. Komon has shown exuberant interest in our department's management, policy-making, hiring of new employees, budget process, grant funding, and its overall administration, including the Public Defender's relationship with other County agencies and the Board of Supervisors. Ms. Komon generously agreed to step into the role of First Assistant PD in May of 2024, at the salary rate that the previous First Assistant was earning. However, Ms. Komon has in fact expanded the duties and responsibilities of this position, during the course of her earnest pursuit of achieving the highest quality of legal representation from our attorneys. Ms. Komon has expressed her desire to develop and improve our County's reputation for providing superior public defense work, and will most definitely succeed in this endeavor as she continues to deliver stellar leadership to our office as a whole.

Ms. Komon's educational and experiential background far surpasses all that have previously filled her position. She graduated *cum laude* from New York University in 3 years with a Bachelor's Degree in Psychology and Law and Society, and after working in the private sector for 5 years, subsequently attended Albany Law School, where she served on Law Review as a Senior Editor for 2 years, and earned her Juris Doctor Degree *magna cum laude*, among the top leaders of her graduating class. She began her legal career at the highly prestigious law firm of Skadden, Arps, Slate, Meagher and Flom LLP in their New York City office as a civil litigator, where she had great success representing foreign banks, financial institutions, and investment funds in high profile cases stemming from the Bernie Madoff financial fraud scandal. She was mentored by the late Chief Judge Judith Kaye of our State's highest court, and was taught by U.S. Supreme Court Justice Anthony Kennedy at the Center for International Legal Studies in Salzburg, Austria. Her accolades are too many to list in this letter, but I have attached a copy of Ms. Komon's resume for further information regarding her education and legal experience.

As such, I am requesting a salary increase for Ms. Komon for the 2025 budget year, because she deserves a rate of compensation that is commensurate with her 16 years of varied legal experience in nearly every area of the law. It is an understatement to say that our department is truly fortunate that Ms. Komon has found a home here – she has transformed our Public Defender's Office in ways never before seen in this County.

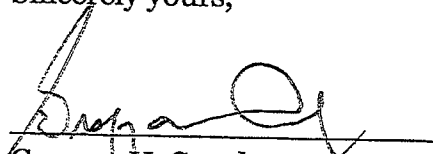
Ms. Komon is currently placed on the Attorney Salary Schedule at the Grade 5, 10th year increment, with a yearly salary of \$118,995. For the reasons stated above, and

to ensure my department's retention of this remarkable asset, both now and in the future, I propose to increase Ms. Komon's standing to a Grade 5, 15th year increment with a yearly salary of \$124,664. This is a projected increase of \$5,649 per year.

I cannot conceive of an employee more deserving of recognition for her excellence in service to this County. Ms. Komon's workdays routinely extend far beyond her expected work-schedule, and she makes heroic efforts to help our office achieve its highest level of client representation.

I am grateful for your time and attention to this matter.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Gregory V. Canale", written over a horizontal line.

Gregory V. Canale, Esq.
Warren County Public Defender

2025 BUDGET - PERSONNEL REQUEST

DEPARTMENT NAME: Warren County Public Defender's Office

BUDGET CODE: A.1171.4202 110 & A.1171.4204 110

TITLE OF POSITION: Data Officer - ILS

FOR NEW POSITIONS

Is the requested position: In Unit Out of Unit

Annual Base Salary (and Grade if Applicable): [Click or tap here to enter text.](#)

List any position(s) in the Department's Table of Organization being DELETED as a result of this request (Include annual Salary and grade if applicable): [Click or tap here to enter text.](#)

Is this a mandated position? If so, please explain: [Click or tap here to enter text.](#)

Is there expected Revenue from this position? If so, please explain: [Click or tap here to enter text.](#)

Is this a new title in your department? YES NO

If this is a new title in your department, the Human Resource Director must review and approve this form **prior to being presented to the Budget Team.**

Human Resource Director has approved the above title/classification (if required above) when initialed : _____

FOR OTHER PERSONNEL REQUESTS (Change in Employee Status FT/PT/Temp/Per Diem)

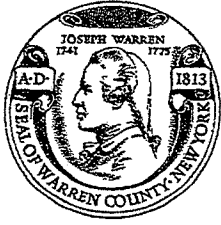
Description of Change: Move from Management Confidential Salary Schedule Grade 12, 4th Year Increment of \$71,366 to Grade 13, 5th Year Increment of \$77,365.

Justification for Request: (see attached)

Projected change in Salary Dollars: \$5,999.00

Is there expected Revenue impact from this change? If so, please explain: Yes, this position is mandated and 100% funded by the Office of Indigent Legal Services (ILS), 50% A.1171.4202 110 & 50% A.1171.4204 110.

WARREN COUNTY PUBLIC DEFENDER
WARREN COUNTY MUNICIPAL CENTER



GREGORY V. CANALE
PUBLIC DEFENDER

ERIN K. KOMON
FIRST ASSISTANT PUBLIC DEFENDER

PHONE (518) 761-6207
FAX (518) 761-6208

1340 STATE ROUTE 9
LAKE GEORGE, NY 12845

August 14, 2024

Jackie Figueroa, SPHR
Director of Human Resources
Dep't of Human Resources & Civil Service Administration
1340 State Route 9
Lake George, NY 12845

Re: 2025 Budget – Proposed Salary Increase for Data Officer

Dear Ms. Figueroa:

I am proposing a salary increase for the Data Officer of the Public Defender's Office, Erin Brothers. Ms. Brothers has proved herself to be an indispensable team member in our office, both during my tenure here for the last 2+ years, but also during the 5 years preceding my arrival, during which she has not only filled, but has indeed grown this role into a multidimensional position, requiring a high level of skill and expertise in the areas of data analysis, fiscal management, budget administration, staff training, case system management, expert vetting and retention, indexing of electronic discovery, and serving as our office's primary point of contact for clients and their families, mental health and addiction specialists, and the public at large.

Ms. Brothers' position as Data Officer encompasses many varying roles and responsibilities in our office, which she deftly manages in a highly proficient manner. Ms. Brothers not only acts as liaison to the New York State Office of Indigent Legal Services (ILS), to support the overall improvement of criminal defense services throughout Warren County via the effective utilization of State funding, but also gathers, analyzes and reports data from both the PD's Office and the Assigned Counsel Program to ILS, in order to ensure compliance and accountability with attorney caseload management and quality control measures.

Ms. Brothers also acts as the Chief Administrative Officer for this department, by overseeing the distribution of grant money, drafting and revising new or existing contracts for funding, and making the necessary affiliated yearly budget modifications.

Ms. Brothers serves as the fiscal manager for the Public Defender's Office, handling the department's yearly budget, accounts payable and receivable, purchasing, and payroll.

Ms. Brothers manages, trains, and supervises the department's support staff, and serves as the point-person for all departmental requests for support made by its attorneys. She has an incredible ability to work with all levels of employees, and is able to competently field and troubleshoot solutions for each and every one of the varied hurdles that inevitably arise for all employees of the PD's Office, in seeking to provide vigorous legal representation for our indigent clients.

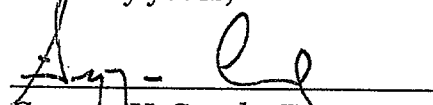
In addition to her fulfillment of these varied duties and responsibilities, Ms. Brothers demonstrates on a daily basis her ability to not only effectively communicate with our department employees, their clients and family members, County officials and Board Members, ILS agents, field experts, and members of the public, but her exceptional talent at building trusting relationships and a true rapport with these individuals, which benefits our department immensely.

Prior to her tenure as Data Officer in the PD's Office for the last 7 years, Ms. Brothers spent 13 years working in the private sector as a business manager, which richly developed her skills in the areas of employee supervision, fiscal management and budget development, payroll, the handling of accounts and financial records, as well as in human resources, by organizing individuals with varying aptitudes and talents in a manner that achieves the greatest efficiencies for the group as a whole.

Ms. Brothers currently stands on the Management Confidential Salary Schedule at the Grade 12, 4th year increment, with a salary of \$71,366. For the reasons stated above, and to ensure my department's retention of such a critical and essential player on our team, I propose to increase Ms. Brother's standing to a Grade 13, 5th year increment with a salary of \$77,365. This is a projected increase of \$5,999 per year. Please note that **this position is mandated and 100% funded by the NYS Office of ILS. County funds will not be used to finance this salary increase**, and it will in no way alter the County's projected budget for 2025.

I am grateful for your time and attention to this matter.

Sincerely yours,



Gregory V. Canale, Esq.
Warren County Public Defender

2025 BUDGET - PERSONNEL REQUEST

DEPARTMENT NAME: Warren County Public Defender’s Office

BUDGET CODE: A.1171.4202

TITLE OF POSITION: Assistant Public Defender (10)

FOR NEW POSITIONS

Is the requested position: In Unit Out of Unit

Annual Base Salary (and Grade if Applicable): Click or tap here to enter text.

List any position(s) in the Department’s Table of Organization being DELETED as a result of this request (Include annual Salary and grade if applicable): Click or tap here to enter text.

Is this a mandated position? If so, please explain: Click or tap here to enter text.

Is there expected Revenue from this position? If so, please explain: Click or tap here to enter text.

Is this a new title in your department? YES NO

If this is a new title in your department, the Human Resource Director must review and approve this form prior to being presented to the Budget Team.

Human Resource Director has approved the above title/classification (if required above) when initialed : _____

FOR OTHER PERSONNEL REQUESTS (Change in Employee Status FT/PT/Temp/Per Diem)

Description of Change: Reduce Salary of Attorney Salary Schedule Grade 1, Entry Level \$74,865 to \$7,055

Justification for Request: To create a position to allow a staff member in the Law Intern 1 position to move into an attorney position once fully admitted to the NYS BAR.

Projected change in Salary Dollars: \$7,055

Is there expected Revenue impact from this change? If so, please explain: Yes, this Attorney position is mandated a and fully reimbursable with Office of Indigent Legal Services (ILS) Funding.

2025 BUDGET - PERSONNEL REQUEST

DEPARTMENT NAME: Warren County Public Defender's Office

BUDGET CODE: A.1171.4202

TITLE OF POSITION: Assistant Public Defender (14)

FOR NEW POSITIONS

Is the requested position: In Unit Out of Unit

Annual Base Salary (and Grade if Applicable): \$7,055

List any position(s) in the Department's Table of Organization being DELETED as a result of this request (Include annual Salary and grade if applicable): n/a

Is this a mandated position? If so, please explain: Yes, Office of Indigent Legal Services mandates Attorney caseload requirements to receive funding.

Is there expected Revenue from this position? If so, please explain: Yes, this position allows a staff member in the Law Intern 2 position to move into an attorney position once fully admitted to the NYS BAR.

Is this a new title in your department? YES NO

If this is a new title in your department, the Human Resource Director must review and approve this form **prior to being presented to the Budget Team.**

Human Resource Director has approved the above title/classification (if required above) when initialed : _____

FOR OTHER PERSONNEL REQUESTS (Change in Employee Status FT/PT/Temp/Per Diem)

Description of Change: Click or tap here to enter text.

Justification for Request: Click or tap here to enter text.

Projected change in Salary Dollars: \$7,055

Is there expected Revenue impact from this change? If so, please explain: Yes, this Attorney position is mandated a and fully reimbursable with Office of Indigent Legal Services (ILS) Funding.