

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: CRIMINAL JUSTICE, PUBLIC SAFETY & EMERGENCY SERVICES

DATE: SEPTEMBER 24, 2024

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: GERACI
CONOVER
MADAY
STRAINER
GILLIGAN
DRISCOLL
ETU

OTHERS PRESENT:

BRIAN PILATZKE, ASSIGNED COUNSEL ADMINISTRATOR
REPRESENTING THE DISTRICT ATTORNEY'S OFFICE:
JASON CARUSONE, DISTRICT ATTORNEY
PAULETTE McDONALD, CONFIDENTIAL ASSISTANT
ANN MARIE MASON, DIRECTOR, OFFICE OF EMERGENCY SERVICES
ROBERT IUSI, DIRECTOR OF PROBATION
REPRESENTING THE PUBLIC DEFENDER'S OFFICE:
GREGORY CANALE, PUBLIC DEFENDER
ERIN BROTHERS, DATA OFFICER ILS
REPRESENTING THE SHERIFF'S OFFICE:
JIM LAFARR, SHERIFF
TERRY COMEAU, UNDERSHERIFF
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
LARRY ELMEN, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
FRANK E. THOMAS, BUDGET OFFICER
SUPERVISORS BRUNO
MERLINO
PATCHETT
WILD
TAMMIE DeLORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
CHRISTINE NORTON, COUNTY TREASURER
LUKE MOSSEAU, *THE POST STAR*
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

Please note, the following contains a summarization of the September 24, 2024 meeting of the Criminal Justice, Public Safety & Emergency Services Committee; the meeting in its entirety can be viewed on the Warren County website using the following links:

Warren County website - <https://warrencountyny.gov/mma>

Warren County's YouTube Channel - <https://www.youtube.com/watch?v=BbAdl-mpPoQ>

Mr. Geraci called the meeting of the Criminal Justice, Public Safety & Emergency Services Committee to order at 9:00 a.m.

Copies of the Assigned Counsel; District Attorney; Office of Emergency Services; Probation; Public Defender; and Sheriff agendas were distributed; copies of the agendas are on file with the meeting minutes.

Motion was made by Mr. Strainer, seconded by Mr. Maday and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was called for, but there was no one wishing to speak.

The meeting commenced with a review of the Assigned Counsel agenda which included the following requests:

1. To amend the County Budget in the amount of \$456,311.16 to reflect receipt of year one second statewide expansion Hurrell-Harring grant funding.
2. To amend the County Budget in the amount of \$54,475 to reflect receipt of year one Distribution #14 Contract

No. 140052 funding.

Motion was made by Mr. Conover, seconded by Mr. Strainer and carried unanimously to approve the requests as outlined above and refer same to the Finance & Budget Committee. *Copies of the resolution request forms are on file with the minutes.*

The Discussion Items section of the agenda was reviewed with the following item being addressed:
-2025 Budget request review - documentation provided as an agenda attachment.

There being no further Assigned Counsel business to discuss, review of the District Attorney agenda commenced with the following requests:

1. To authorize grant application and agreement with the New York State Division of Criminal Justice Services for renewal of the Crimes Against Revenue Prosecution Grant (*CARP*), DCJS No. CR23450446, in an amount to be determined to commence January 1, 2025 and terminate December 31, 2025.

Motion was made by Mr. Conover, seconded by Mr. Etu and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the October 18th Board meeting. *A copy of the resolution request form is on file with the minutes.*

2. To authorize grant application and agreement with New York State Division of Criminal Justice Services for renewal of Criminal Justice Discovery Reform Grant, DCJS No. DG23-1052-D00, in an amount to be determined to commence April 1, 2024 and terminate March 31, 2024.

Motion was made by Mr. Driscoll, seconded by Ms. Gilligan and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the October 18th Board meeting. *A copy of the resolution request form is on file with the minutes.*

The Discussion Items section of the agenda was reviewed with the following items being addressed:

1. Updated web traffic portal created with the help of our IT department.
2. Received notification of receipt of Aid to Prosecution Grant funding for the grant period of April 1, 2024 to March 31, 2024, in the amount of \$284,168.
3. 2025 Budget request review - documentation provided as an agenda attachment.

There being no further District Attorney business to discuss, review of the Office of Emergency Services agenda commenced with the following requests:

1. To approve the Warren County Office of Emergency Services Unmanned Aerial Systems (*UAS*) Policy.

Motion was made by Mr. Maday and seconded by Mr. Strainer to approve the request as presented; following discussion, Mr. Geraci called the question and the motion was carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the October 18th Board meeting. *A copy of the resolution request form is on file with the minutes.*

2. To approve the revised Warren County Comprehensive Emergency Management Plan. (*Previous Resolution No. 332 of 2023*)

Motion was made by Mr. Strainer, seconded by Ms. Gilligan and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the October 18th Board meeting. *A copy of the resolution request form is on file with the minutes.*

3. To amend the County Budget in the amount of \$1,763.76 to accommodate a prepaid expense for the Regroup mass notification system subscription.

Motion was made by Mr. Driscoll and seconded by Mr. Strainer to approve the request as presented; following discussion, Mr. Geraci called the question and the motion was carried unanimously to approve the request as outlined above and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

4. To authorize a new contract with T.P. Monahan Inc. in the amount of \$26,200 for Warren-Washington County Regional Emergency Services Training and Educational Center roof repairs for a term commencing upon execution and terminating upon completion.

Motion was made by Mr. Maday, seconded by Mr. Etu and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the October 18th Board meeting. *A copy of the resolution request form is on file with the minutes.*

The Discussion Items section of the agenda was reviewed with the following item being addressed:
-2025 Budget request review - documentation provided as an agenda attachment.

There being no further Office of Emergency Services business to discuss, review of the Probation agenda commenced with a request to transfer funds in the amount of \$2,500 from Budget Code A.3140 110, *Salaries-Regular*, to Budget Code A.3140 130, *Salaries-Part Time*, to cover a salary deficit.

Motion was made by Mr. Maday and seconded by Mr. Etu to approve the request as presented; following discussion, Mr. Geraci called the question and the motion was carried unanimously to approve the request as outlined above and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

The Discussion Items section of the agenda was reviewed with the following item being addressed:
-2025 Budget request review - documentation provided as an agenda attachment.

There being no further Probation business to discuss, review of the Public Defender agenda commenced with the following requests:

1. To extend the existing lease agreement with 333 Glen Street Associates for leased space in an amount not to exceed \$15,600 (*\$1,300/mo*) for a term commencing November 1, 2024 and terminating October 31, 2025.
2. To extend the existing contract with New York State Defender's Association (*NYSDA*) for the Public Defender Case Management System (*PDCMS*) in a lump sum amount of \$5,500 for a term commencing April 13, 2024 and terminating April 12, 2025.

Motion was made by Mr. Driscoll and seconded by Mr. Strainer to approve both requests as presented; following a recommendation from Larry Elmen, *County Attorney*, Messrs. Driscoll and Strainer amended their motions to include allowing two additional one-year renewals upon approval by both parties as long as there is no more than a 5% increase in cost for Items 1 and 2. Mr. Geraci called the question and the motion, as amended, was carried unanimously to approve both requests and the necessary resolutions were authorized for the October 18th Board meeting. *Copies of the resolution request forms are on file with the minutes.*

The Discussion Items section of the agenda was reviewed with the following item being addressed:
-2025 Budget request review - document provided as an agenda attachment.

Mr. Driscoll exited the meeting at 10:06 a.m. and re-entered the meeting at 10:08 a.m.

There being no further Public Defender business to discuss, review of the Sheriff agenda commenced with the following requests:

1. To amend the agreement with Cummins-Wagner Holding dba Siewert Equipment to increase the not to exceed amount to \$20,000 annually. (*Previous Resolution No. 241 of 2023*)

Motion was made by Mr. Driscoll, seconded by Ms. Gilligan and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the October 18th Board meeting. *A copy of the resolution request form is on file with the minutes.*

2. To ratify the actions of the Chairman of the Board of Supervisors in executing an application to the New York State Division of Criminal Justice Services for LiveScan Equipment Program grant funding in an amount not to exceed \$19,600 for a term commencing October 1, 2023 and terminating December 31, 2024, as well as to authorize the Chairman to execute a grant agreement for same.
3. To amend the 2024 Warren County Budget in the amount of \$19,600 to reflect receipt of New York State Division of Criminal Justice Services LiveScan Equipment Program grant funding.

Motion was made by Mr. Etu, seconded by Ms. Gilligan and carried unanimously to approve the requests as outlined above; the necessary resolution was authorized for the October 18th Board meeting for Item #2 and Item #3 was referred to the Finance & Budget Committee. *Copies of the resolution request forms are on file with the minutes.*

4. To authorize a new contract with Spectrum Enterprise to provide fiber internet service, cable service, hardware and technical support for Sheriff's Office Correctional Facility and Public Safety Building in the amount of \$1,135.21/month for a term commencing November 1, 2024 and terminating October 31, 2027.

Motion was made by Mr. Maday and seconded by Mr. Etu to approve the request as presented; following discussion, Mr. Geraci called the question and the motion was carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the October 18th Board meeting. *A copy of the resolution request form is on file with the minutes.*

5. To enter into an intermunicipal agreement with the City of Glens Falls for law enforcement resources with Glens Falls Police Department for a term commencing upon execution until terminated or amended by either party.

Motion was made by Mr. Driscoll, seconded by Mr. Strainer and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the October 18th Board meeting. *A copy of the resolution request form is on file with the minutes.*

Discussion Items section of the agenda was reviewed with the following items being addressed in the following order:

2. Police Records Management System upgrade - item was not discussed due to the vendor withdrawing the contract.
1. 2025 Budget request review - documentation provided as an agenda attachment.

Privilege of the floor was called for, but there was no one wishing to speak.

As there was no further business to come before the Criminal Justice, Public Safety & Emergency Services Committee, on motion made by Mr. Strainer and seconded by Mr. Maday, Mr. Geraci declared the meeting adjourned at 10:28 a.m.

Respectfully submitted,
Leslie Lovelace, Secretary to the Clerk of the Board