

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: CRIMINAL JUSTICE, PUBLIC SAFETY & EMERGENCY SERVICES

DATE: OCTOBER 22, 2024

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: GERACI
CONOVER
MADAY
STRAINER
GILLIGAN
DRISCOLL
ETU

OTHERS PRESENT:

ANN MARIE MASON, DIRECTOR, OFFICE OF EMERGENCY SERVICES
ERIN BROTHERS, DATA OFFICER, ILS
JIM LAFARR, SHERIFF
TERRY COMEAU, UNDERSHERIFF
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
JOHN TAFLAN, COUNTY ADMINISTRATOR
LARRY ELMEN, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
FRANK E. THOMAS, BUDGET OFFICER
SUPERVISORS MERLINO
TURNER
WILD
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
CHRISTINE NORTON, COUNTY TREASURER
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

Please note, the following contains a summarization of the October 22, 2024 meeting of the Criminal Justice, Public Safety & Emergency Services Committee; the meeting in its entirety can be viewed on the Warren County website using the following links:

Warren County website - <https://warrencountyny.gov/mma>

Warren County's YouTube Channel - <https://www.youtube.com/watch?v=5ueps9n9rTk>

Mr. Geraci called the meeting of the Criminal Justice, Public Safety & Emergency Services Committee to order at 9:00 a.m.

Copies of the Office of Emergency Services; Public Defender; and Sheriff agendas were distributed; copies of the agendas are on file with the meeting minutes.

Motion was made by Mr. Strainer, seconded by Ms. Gilligan and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor and public comment were called for, but there was no one wishing to speak.

The meeting commenced with a review of the Office of Emergency Services agenda which included the following requests:

1. To authorize a transfer of funds in the amount of \$2,411.19 from Budget Code A.1990 469, *Contingency Account-Other Payments/Contributions*, to Budget Code A.9550 910, *Transfers Capital Projects*, to provide funding source for the local match charged to the Hazard Mitigation Grant Program for the period April - December, 2023.
2. To authorize a transfer of funds in the amount of \$1,253.53 from Budget Code A.1990 469, *Contingency Account-Other Payments/Contributions*, to Budget Code A.9550 910, *Transfers Capital Projects*, to provide a funding source for contractor costs not reimbursed by the Hazard Mitigation Grant Program.
3. To authorize a transfer of funds amongst various budget codes totaling \$2,228.71 to provide a local funding source for the local match charged to the Hazard Mitigation Plan Update for the period January 1 - June 30, 2024.
4. To authorize a transfer of funds in the amount of \$850.00 from Budget Code A.3410 130, *Fire Prevention & Control - Salaries Part Time*, to Budget Code A.3410 810, *Fire Prevention & Control - Retirement*, to cover an

anticipated retirement deficit.

Motion was made by Mr. Conover, seconded by Mr. Maday and carried unanimously to approve the requests as outlined above and refer same to the Finance & Budget Committee. *Copies of the resolution request forms are on file with the minutes.*

There being no further Office of Emergency Services business to discuss, review of the Public Defender agenda commenced with the following request:

1. To authorize application and agreement with New York State Office of Indigent Legal Services for Fourth Family Defense (Child Welfare) Quality Improvement & Caseload Reduction Grant funding in an amount not to exceed \$750,000 to commence January 1, 2025 and terminate December 31, 2027.

Motion was made by Mr. Strainer, seconded by Mr. Maday and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the November 15th Board meeting. *A copy of the resolution request form is on file with the minutes.*

There being no further Public Defender business to discuss, review of the Sheriff agenda commenced with the following requests:

1. To ratify the actions of the Chairman of the Board of Supervisors in executing an application to the New York State Governor's Traffic Safety Committee for Police Traffic Services Program (Traffic Safety Initiatives) in an amount not to exceed \$27,090 for a term commencing October 1, 2024 and terminating September 30, 2025, as well as to authorize the Chairman to execute a grant agreement for same.
2. To amend the 2024 Warren County Budget in the amount of \$27,090 to reflect receipt of New York State Governor's Traffic Safety Committee Police Traffic Services Program grant funding.

Motion was made by Mr. Etu, seconded by Mr. Strainer and carried unanimously to approve the requests as outlined above; the necessary resolution was authorized for the November 15th Board meeting for Item #1 and Item #2 was referred to the Finance & Budget Committee. *Copies of the resolution request forms are on file with the minutes.*

3. To authorize a transfer of funds amongst various budget codes totaling \$110,000 to cover an anticipated deficit due to increased food prices, automobile parts, and vehicle repairs.

Motion was made by Mr. Etu, seconded by Ms. Gilligan and carried unanimously to approve the request as outlined above and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

4. To amend the Table of Organization and Salary Schedule to create the new position of Patrol Sergeant #11-C (*Contingent Position*), *Annual Salary \$66,111*, effective January 1, 2025 until March 31, 2025.

Motion was made by Mr. Maday and seconded by Mr. Driscoll to approve the request as presented; following discussion, Mr. Geraci called the question and the motion was carried unanimously to approve the request as outlined above and refer same to the Personnel, Administration & Higher Education Committee. *A copy of the resolution request form is on file with the minutes.*

5. To ratify the actions of the Chairman of the Board of Supervisors in executing an application to the New York State STOP-DWI Foundation, Inc. for STOP-DWI High Visibility Engagement Campaign grant funding in an amount not to exceed \$24,500 for a term commencing October 1, 2024 and terminating September 30, 2025, as well as to authorize the Chairman of the Board to execute a grant agreement for same.
6. To amend the 2024 Warren County Budget in the amount of \$24,500 to reflect receipt of New York State STOP-DWI Foundation High Visibility Engagement Campaign grant funding.

Motion was made by Mr. Strainer, seconded by Mr. Maday and carried unanimously to approve the requests as outlined

above; the necessary resolution was authorized for the November 15th Board meeting for Item #5 and Item #6 was referred to the Finance & Budget Committee. *Copies of the resolution request forms are on file with the minutes.*

7. To amend the agreement with the Lake George Park Commission to allow for the purchase and replacement of fuel through the responsible/preferred vendor and specifications of the Lake George Park Commission. *(Previous Resolution No. 39 of 2024)*

Motion was made by Mr. Maday, seconded by Mr. Driscoll and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the November 15th Board meeting. *A copy of the resolution request form is on file with the minutes.*

Privilege of the floor and public comment were called for, but there was no one wishing to speak.

As there was no further business to come before the Criminal Justice, Public Safety & Emergency Services Committee, on motion made by Mr. Conover, seconded by Mr. Maday and carried unanimously, Mr. Geraci adjourned the meeting at 9:15 a.m.

Respectfully submitted,
Leslie Lovelace, Secretary to the Clerk of the Board