

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: ECONOMIC GROWTH & DEVELOPMENT

DATE: JULY 24, 2024

COMMITTEE MEMBERS PRESENT: OTHERS PRESENT:

SUPERVISORS ETU

STROUGH

BEAN

MADAY

TURNER

CROCITTO

WILD

REPRESENTING THE PLANNING DEPARTMENT:

SARA FRANKENFELD, GIS ADMINISTRATOR

ETHAN GADDY, COUNTY PLANNER

LIZA OCHSENDORF, DIRECTOR, WORKFORCE DEVELOPMENT

KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD

JOHN TAFLAN, COUNTY ADMINISTRATOR

LARRY ELMEN, COUNTY ATTORNEY

AMANDA ALLEN, CLERK OF THE BOARD

SARAH MCLENITHAN, DEPUTY CLERK OF THE BOARD

FRANK E. THOMAS, BUDGET OFFICER

SUPERVISORS: DRISCOLL

STRAINER

TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR

CHRISTINE NORTON, COUNTY TREASURER

TONY HALL, *LAKE GEORGE MIRROR*

LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

Please note, the following contains a summarization of the July 24, 2024 meeting of the Economic Growth & Development Committee; the meeting in its entirety can be viewed using the following links:

Warren County website - <https://warrencountyny.gov/mma>

Warren County's YouTube Channel - <https://www.youtube.com/watch?v=1tIjqMA6Uw0>

Mr. Etu called the meeting of the Economic Growth & Development Committee to order at 11:42 a.m.

Motion was made by Ms. Turner, seconded by Mr. Bean and carried unanimously to approve the minutes from the previous Economic Growth & Development Committee meeting, subject to correction by the Clerk of the Board.

Copies of the Workforce Development and Planning & Community Development meeting agendas were distributed; copies of the agendas are on file with the meeting minutes.

Privilege of the floor and public comment was called for, but there was no one wishing to speak.

The meeting commenced with a review of the Action Agenda/New Business portion of the Planning & Community Development agenda which included a request to authorize submission of an application to the Housing Trust Fund Corporation for NYS RESTORE Program grant funding in an amount not to exceed \$200,000 intended to provide County residents with housing needs assistance, as well as to authorize the Chairman of the Board to execute any subsequent agreements for same.

Motion was made by Mr. Wild, seconded by Mr. Strough and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the August 16th Board meeting. *A copy of the resolution request form is on file with the minutes.*

The Discussion Items portion of the agenda included the following item:

1. Project Updates - A Powerpoint presentation was provided entitled "Spatial Storytelling in Western Warren County", a copy of which is on file with the meeting minutes.

There being no further Planning & Community Development business to discuss, review of the Workforce Development agenda commenced with the following requests:

- A. To authorize an agreement with New York Wired for Education (Metrix Learning) in a lump sum amount of \$12,282 (\$175/hr extra to customize) to provide unlimited licenses for online training for Warren County residents, businesses and job seekers for a term commencing August 1, 2024 and terminating July 31, 2027.
- B. To authorize an agreement with SUNY Plattsburgh to help place students in internships at Warren County departments, agencies and businesses (at a minimum rate of \$17/hr) for a term commencing August 1, 2024 and terminating July 31, 2029.
- C. To authorize an agreement with Big Brothers Big Sisters of the Southern Adirondacks in a total amount not to exceed \$15,000 to maintain the youth employment mentoring program over the term commencing September 1, 2024 and terminating June 30, 2025.
- D. To authorize an agreement with Peter Wilhelm of Wilhelm Entertainment at a rate of \$75-\$150/hr (depending on services listed in the Service Agreement provided to provide music, hosting and should services for job fairs, hiring events and workforce celebrations over the term commencing September 1, 2024 and terminating June 30, 2027.

Motion was made by Mr. Strough and seconded by Mr. Wild to approve the requests as presented; following discussion, Mr. Etu called the question and the motion was carried unanimously to approve the requests as outlined above and the necessary resolutions were authorized for the August 16th Board meeting. *Copies of the resolution request forms are on file with the minutes.*

The Information for Discussion/Review portion of the agenda was reviewed in the following order:

- B. General workforce updates.
- A. Staffing updates- The retirement of the Account Manager was anticipated and the job title conversation would continue during the budget process.

Privilege of the floor and public comment was called for, but no one was wishing to speak.

There being no further business to come before the Economic Growth & Development Committee, on motion made by Mr. Strough and seconded by Mr. Wild, Mr. Etu declared the meeting adjourned at 12:05 p.m.

Respectfully submitted,
Leslie Lovelace, Secretary to the Clerk of the Board