

**WARREN COUNTY BOARD OF SUPERVISORS**

**COMMITTEE: ECONOMIC GROWTH & DEVELOPMENT**

**DATE: AUGUST 21, 2024**

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**COMMITTEE MEMBERS PRESENT:**

SUPERVISORS: STROUGH  
BEAN  
MADAY  
TURNER  
CROCITTO  
WILD

**OTHERS PRESENT:**

REPRESENTING THE PLANNING DEPARTMENT:  
ETHAN GADDY, COUNTY PLANNER  
MATTHEW SMITH, JUNIOR PLANNER  
LIZA OCHSENDORF, DIRECTOR, WORKFORCE DEVELOPMENT  
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD  
JOHN TAFLAN, COUNTY ADMINISTRATOR  
AMANDA ALLEN, CLERK OF THE BOARD  
ROBERT TERWILLIGER, FIRST ASSISTANT COUNTY ATTORNEY  
FRANK E. THOMAS, BUDGET OFFICER  
SUPERVISOR STRAINER  
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR  
ROBERT LYNCH, DEPUTY COUNTY TREASURER  
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

**COMMITTEE MEMBER ABSENT:**

SUPERVISOR: ETU

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*Please note, the following contains a summarization of the August 21, 2024 meeting of the Economic Growth & Development Committee; the meeting in its entirety can be viewed on the Warren County website using the following links:*

*Warren County website - <https://warrencountyny.gov/mma>*

*Warren County's YouTube Channel - <https://www.youtube.com/watch?v=qcuRlFjwgMw>*

In the absence of Committee Chairman Etu, Supervisor Strough, as Vice-Chair, called the Economic Growth & Development Committee meeting to order at 9:00 a.m.

Copies of the Workforce Development and Planning & Community Development meeting agendas were distributed; copies of the agendas are on file with the meeting minutes.

Motion was made by Ms. Turner, seconded by Mr. Bean and carried by a unanimous vote of those present (*Messrs. Etu and Wild absent*) to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

The meeting commenced with review of the Department of Workforce Development agenda with the following requests:

- A. For a new contract with Washington-Saratoga-Warren-Hamilton-Essex Board of Cooperative Educational Services in an amount not to exceed \$19,467 to provide high school equivalency class to youth aged 16 to 24 in Warren County.

Motion was made by Mr. Bean, seconded by Ms. Turner and carried by a unanimous vote of those present (*Messrs. Etu and Wild absent*) to approve the request as presented and the necessary resolution was authorized for the September 20<sup>th</sup> Board Meeting. *A copy of the resolution request form is on file with the minutes.*

- B. For a transfer of funds totaling \$22,500 from various budget codes to Budget Code 40.6293.0358 433, *Training*, to balance the budget.

Motion was made by Mr. Crocitto, seconded by Mr. Maday and carried by a unanimous vote of those present (*Messrs. Etu and Wild absent*) to approve the request as outlined above and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

- C. To amend Resolution No. 273 of 2022 to include years 2022-2026 and to cover the expenditures for the Job Coach and summer interns. This item was handled internally and therefore was withdrawn.
- D. To amend the County Budget in the amount of \$62,500 to account for the ARPA funded expenses related to the Student to Careers Development Specialist position, including annual salary and fringe.

Motion was made by Mr. Bean, seconded by Ms. Turner and carried by a unanimous vote of those present (*Messrs. Etu and*

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*Wild absent*) to approve the request as outlined above and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

- E. To approve the Saratoga-Warren-Washington Workforce Development Board budget for program year 2024. (Previous Resolution No. 379 of 2023)

Motion was made by Mr. Maday, seconded by Mr. Bean and carried by a unanimous vote of those present (*Messrs. Etu and Wild absent*) to approve the request as presented and the necessary resolution was authorized for the September 20<sup>th</sup> Board Meeting. *A copy of the resolution request form is on file with the minutes.*

The Information for Discussion/Review item was addressed as follows:

1. General workforce development updates.

Privilege of the floor and public comments were called for, but there was no one wishing to speak.

There being no further Workforce Development business to discuss, review of the Planning & Community Development agenda commenced with the following requests:

1. To appoint members to the Warren County Climate Task Force.

Motion was made by Mr. Bean, seconded by Ms. Turner and carried by a unanimous vote of those present (*Messrs. Etu and Wild absent*) to approve the request as presented and the necessary resolution was authorized for the September 20<sup>th</sup> Board Meeting. *A copy of the resolution request form is on file with the minutes.*

2. To authorize a resolution in support of the Warren-Washington Industrial Development Agency Resolution No. 9 of 2024, offering benefits to Adirondack Radiology.

Motion was made by Mr. Maday, seconded by Mr. Crocitto and carried by a unanimous vote of those present (*Messrs. Etu and Wild absent*) to approve the request as presented and the necessary resolution was authorized for the September 20<sup>th</sup> Board Meeting.

Discussion Items section of the agenda was reviewed with the following items being addressed:

1. Project Updates.

Mr. Bean exited the meeting at 9:21 a.m. and returned to the meeting at 9:25 a.m.

2. Grant Applications - Pending Requests and New Opportunities - a Power Point presentation was provided entitled “*Grant Funding Status Update*” which was reviewed. A copy of the presentation, along with handouts outlining current grants, applications submitted and tracking of current grants, are on file with the minutes.

Mr. Wild entered the meeting during the Power Point presentation at 9:27 a.m.

Finally, Ethan Gaddy, *County Planner*, distributed a handout entitled “*Essex County Land Bank Launches Initiatives to Revitalize Vacant Properties*” which he outlined briefly, a copy of the handout is on file with the minutes.

Privilege of the floor and public comments were called for, but there was no one wishing to speak.

As there was no further business to come before the Economic Growth & Development Committee, on motion made by Mr. Bean, seconded by Mr. Maday and carried by a unanimous vote of those present (*Mr. Etu absent*), Mr. Strough adjourned the meeting at 9:34 a.m.

Respectfully submitted,  
Molly Ganotes-Gleason, Legislative Office Specialist