

**WARREN COUNTY BOARD OF SUPERVISORS**

**COMMITTEE: ECONOMIC GROWTH & DEVELOPMENT**

**DATE: SEPTEMBER 26, 2024**

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**COMMITTEE MEMBERS PRESENT:**

SUPERVISORS: ETU  
STROUGH  
BEAN  
MADAY  
CROCITTO  
WILD

**OTHERS PRESENT:**

REPRESENTING THE PLANNING DEPARTMENT:  
SARA FRANKENFELD, GIS ADMINISTRATOR  
ETHAN GADDY, COUNTY PLANNER  
LIZA OCHSENDORF, DIRECTOR, WORKFORCE DEVELOPMENT  
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD  
JOHN TAFLAN, COUNTY ADMINISTRATOR  
LARRY ELMEN, COUNTY ATTORNEY  
AMANDA ALLEN, CLERK OF THE BOARD  
FRANK E. THOMAS, BUDGET OFFICER  
SUPERVISOR STRAINER  
CHRISTINE NORTON, COUNTY TREASURER  
TONY HALL, *LAKE GEORGE MIRROR*  
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

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**COMMITTEE MEMBER ABSENT:**

SUPERVISOR: TURNER

*Please note, the following contains a summarization of the September 26, 2024 meeting of the Economic Growth & Development Committee; the meeting in its entirety can be viewed on the Warren County website using the following links:*

*Warren County website - <https://warrencountyny.gov/mma>*

*Warren County's YouTube Channel - <https://www.youtube.com/watch?v=OmFNdSbVKIY>*

Mr. Etu called the meeting of the Economic Growth & Development Committee to order at 12:00 p.m.

Copies of the Workforce Development and Planning & Community Development meeting agendas were distributed; copies of the agendas are on file with the meeting minutes.

Motion was made by Mr. Strough, seconded by Mr. Maday and carried by a unanimous vote of those present (*Ms. Turner absent*) to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor and public comments were called for, but there was no one wishing to speak.

The meeting commenced with review of the Workforce Development agenda, which included the following requests:

- A. To amend the 2024 County Budget in the amount of \$683,389.98 to reflect receipt of federal WIOA (*Workforce Innovation & Opportunity Act*) funding for the program year 2024 (July 1, 2024 - June 30, 2025).

Motion was made by Mr. Bean, seconded by Mr. Wild and carried by a unanimous vote of those present (*Ms. Turner absent*) to approve the request as outlined above and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

- B. To amend the Table of Organization and Salary Schedule to create the new position of Fiscal Coordinator, *Annual Salary \$52,674*, effective October 21, 2024 and delete the position of Employment & Training Account Manager, *Grade 13, Base Annual Salary \$61,136*, effective January 13, 2023.

Motion was made by Mr. Bean, seconded by Mr. Strough and carried by a unanimous vote of those present (*Ms. Turner absent*) to approve the request as outlined above and refer same to the Personnel, Administration & Higher Education Committee. *A copy of the resolution request form is on file with the minutes.*

The Information for Discussion/Review item was addressed as follows:

1. General workforce development updates. During the updates it was noted the Committee could contact Liza

Ochsendorf, *Director, Workforce Development*, with any questions they may have related to the budget. There being no further Workforce Development business to discuss, review of the Planning & Community Development agenda, which included the following requests, commenced:

- 1a. For a transfer of funds in the amount of \$20,033.95 from Budget Code A.9550 910, *Contingent Account - Other Payments/Contributions*, to Budget Code A.9550 910, *Transfers, Capital Projects*, to reconcile Capital Projects H356, H380, H383 and H372.
- 1b. To increase Capital Project H356, *First Wilderness 2014*; in the amount of \$9,675.39.  
To increase Capital Project H372, *First Wilderness 2015*; in the amount of \$9,345.98.  
To increase Capital Project H380, *Smart Growth*, in the amount of \$409.28.  
To increase Capital Project H383, *Schroon Lake Invasives*, in the amount of \$603.08.
- d. To close CD 74; CD75; Capital Project Nos. H356, *First Wilderness 2014*, H372, *First Wilderness 2015*; H380, *Smart Growth*, H382; *Lake George Invasive Species Education*; and H383, *Schroon Lake Invasives*.
- c. To close Capital Project H382 and return the estimated amount of \$2,448 to Budget Code A.909, *General Fund Unappropriated Surplus*.

Motion was made by Mr. Bean, seconded by Mr. Maday and carried by a unanimous vote of those present (*Ms. Turner absent*) to approve the request as presented and refer same to the Finance & Budget Committee. *Copies of the resolution request forms are on file with the minutes.*

2. For a transfer of funds in the amount of \$25,000 from Budget Code A.8021 110, *Planning (and Comm Dev)*, *Salaries-Regular*, to Budget Code A.8021 470, *Planning (and Comm Dev)*, *Contracts*.

Motion was made by Mr. Strough, seconded by Mr. Wild and carried by a unanimous vote of those present (*Ms. Turner absent*) to approve the request as presented and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

3. To ratify the actions of the Chairman of the Board of Supervisors in executing a grant application to Northern Borders Regional Commission for funding in an amount not to exceed \$1.5 million for improvements to the Warren County Fish Hatchery.

A brief discussion ensued with regard to how the local match would be funded, during which the Committee determined further discussions and approval would be necessary to determine the source of the local match, as well as to authorize the grant agreement, once a funding award was made.

Motion was made by Mr. Bean, seconded by Mr. Maday and carried by a unanimous vote of those present (*Ms. Turner absent*) to approve the request as presented and the necessary resolution was authorized for the October 18<sup>th</sup> Board Meeting. *A copy of the resolution request form is on file with the minutes.*

4. To authorize submission of a grant application to the New York State Department of Environmental Conservation for funding in an amount not to exceed \$40,000 for ongoing education, outreach and training to support waste reduction, recycling and organics management and authorizing the Chair to execute grant agreement for same.

Motion was made by Mr. Strough, seconded by Mr. Bean and carried by a unanimous vote of those present (*Ms. Turner absent*) to approve the request as presented and the necessary resolution was authorized for the October 18<sup>th</sup> Board Meeting. *A copy of the resolution request form is on file with the minutes.*

5. To authorize submission of a grant application to the Adirondack Glens Falls Transportation Council for funding in an amount not to exceed \$500,000 for pedestrian bicycle and roadway safety projects in Warren County.

Motion was made by Mr. Wild, seconded by Mr. Strough, to approve the request. Discussion ensued, during which Committee confirmed the approval would be for the application only and that approval to authorize the grant agreement and determine the source of funding for the local share would be made when the grant award was received. Mr. Etu called

the question and the aforementioned motion was carried by a unanimous vote of those present (*Ms. Turner absent*) and the necessary resolution was authorized for the October 18<sup>th</sup> Board Meeting. *A copy of the resolution request form is on file with the minutes.*

The Information for Discussion/Review items were addressed as follows:

1. 2025 Budget request.
2. Project Updates.

Privilege of the floor and public comments were called for, but there was no one wishing to speak.

As there was no further business to come before the Economic Growth & Development Committee, on motion made by Mr. Bean and seconded by Mr. Wild, Mr. Etu declared the meeting adjourned at 12:51 p.m.

Respectfully submitted,  
Molly Ganotes-Gleason, Legislative Office Specialist