

**WARREN COUNTY BOARD OF SUPERVISORS**

**COMMITTEE: FINANCE & BUDGET**

**DATE: AUGUST 30, 2024**

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**COMMITTEE MEMBERS PRESENT:**

SUPERVISORS THOMAS  
GERACI  
MERLINO  
MADAY  
DRISCOLL  
CROCITTO  
STROUGH  
BRUNO  
ETU

**OTHERS PRESENT:**

JOHN TAFLAN, COUNTY ADMINISTRATOR  
ROBERT LYNCH, DEPUTY COUNTY TREASURER  
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD  
LARRY ELMEN, COUNTY ATTORNEY  
AMANDA ALLEN, CLERK OF THE BOARD  
SUPERVISORS BEAN  
MAGOWAN  
PATCHETT  
STRAINER  
TURNER  
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR  
SARAH MCLENITHAN, DEPUTY CLERK OF THE BOARD

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*Please note, the following contains a summarization of the August 30, 2024 meeting of the Finance & Budget Committee; the meeting in its entirety can be viewed using the following links:*

*Warren County website - <https://warrencountyny.gov/mma>*

*Warren County's YouTube Channel - <https://www.youtube.com/watch?v=wfYuTiwI6sQ>*

Mr. Thomas called the meeting of the Finance & Budget Committee to order at 10:20 a.m.

A motion was made by Mr. Bruno, seconded by Mr. Etu and carried by a unanimous vote of those present (*Mr. Crocitto absent*) to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was offered for public comment, but there was no one wishing to speak.

The agenda review commenced, as follows:

- 1) Request for transfers of funds as attached for Committee approval.

Mr. Crocitto entered the meeting at 10:21 a.m.

Motion was made by Mr. Strough, seconded by Mr. Driscoll and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the September 20<sup>th</sup> Board Meeting.

- 2) Request/Item to be discussed by the County Administrator - Journal Report of transfers approved by the County Administrator staff for July 2024; provided by informational purposes.
- 3) Request/Item to be Discussed by the County Treasurer - request to authorize issuance of a Serial Bond in November of 2024 for an amount to be determined.

A discussion ensued during which it was noted the total amount of the bond would be \$21,200,000.

Motion was made by Mr. Etu, seconded by Mr. Bruno and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the September 20<sup>th</sup> Board Meeting.

- 4) Referral from the Criminal Justice, Public Safety & Emergency Services Committee - request to amend the 2024 Warren

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County Budget in the amount of \$13,984 to reflect receipt of insurance recovery payment from an automotive insurance claim.

Motion was made by Mr. Geraci, seconded by Mr. Strough and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the September 20<sup>th</sup> Board Meeting.

- 5) Referral from the Economic Growth & Development Committee - request to amend the 2024 Warren County Budget in the amount of \$62,500 to account for the ARPA funded expenses related to the Students to Careers Development Specialist position, including annual salary and fringe.

Motion was made by Mr. Driscoll, seconded by Mr. Maday and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the September 20<sup>th</sup> Board Meeting.

- 6) Referral from the Health Services Committee:
  - A) Request to amend the 2024 Warren County Budget in the amount of \$95,471.28 to reflect receipt of a quarter of JUUL Settlement funding amount.
  - B) Request to amend the 2024 Warren County Budget in the amount of \$3,229.50 to reflect receipt funding from New York State Department of Health to support Healthcare Worker Bonus Program funding.

Motion was made by Mr. Bruno, seconded by Mr. Strough and carried unanimously to approve Items 6A-B as outlined above and the necessary resolutions were authorized for the September 20<sup>th</sup> Board Meeting.

- C) Request to amend the 2024 Warren County Budget in the amount of \$192,732 to allow pass-through of 100% State Aid funding from the New York State Office of Mental Health for Cost of Living Adjustments (*COLA*) for contracted provider agencies.

Motion was made by Mr. Merlino, seconded by Mr. Etu and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the September 20<sup>th</sup> Board Meeting.

- D) Request to appropriate \$500,000 from Budget Code A.909.00, *General Fund Unappropriated Surplus*, to Budget Code A.4390 435, *Psychiatric Expense/Criminal*, to cover the cost of court-ordered NYS CPL 730 competency examination and restoration expenses through the remainder of the year.

A discussion ensued during which several Committee members expressed their concerns with the State placing the burden of this expense on the County.

Motion was made by Mr. Maday, seconded by Mr. Driscoll and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the September 20<sup>th</sup> Board Meeting.

- 7) Referral from the Human Services Committee - request to amend the 2024 County Budget in the amount of \$25,000 to increase revenue and expenses to purchase desktop scanners for Medicaid staff.

Motion was made by Mr. Geraci, seconded by Mr. Maday and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the September 20<sup>th</sup> Board Meeting.

- 8) Referrals from the Legislative, Rules & Governmental Operations Committee:
  - A) Request for a transfer of funds in the amount of \$28,650 from Budget Code A.1990 469, *Contingent Account - Other Payments/Contributions*, to Budget Code A.1450 860, *Hospitalization*, to cover a deficit as a result of new staff being hired.

Motion was made by Mr. Driscoll, seconded by Mr. Etu and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the September 20<sup>th</sup> Board Meeting.

- B) Request to amend the 2024 Warren County Budget in the amount of \$50,000 to reflect the receipt of funding from Center for Tech and Civic Life for Election Infrastructure grant. - It was noted this item had been withdrawn.

- 9) Referrals from the Tourism & Occupancy Tax Coordination Committee:

- A) Request to appropriate funds in the amount of \$496,990 from Budget Code A.881.00, *Reserve, Occupancy Tax*, to Budget Code A.6417.0002 469, *Town Payments*, to fund the remaining 25% (\$179,997) for the first distribution of 2024 Occupancy Tax and to fund the 2024 Spending Plan (\$316,993) authorized by Resolution No. 198 of 2024.

Motion was made by Mr. Strough, seconded by Mr. Crocitto and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the September 20<sup>th</sup> Board Meeting.

- B) Request to appropriate funds in the amount of \$500,000 from Budget Code A.881.00, *Reserve, Occupancy Tax*, to Budget Code A.6417.0002 480, *Special Events*, to fund the 2024 Adirondack Balloon Festival event (\$100,000), Winter's Dream Marketing (\$250,000) and Winter's Dream Show Improvements (\$150,000).

Mr. Crocitto exited the meeting at 10:38 a.m., noting he was recusing himself from voting on this matter.

Motion was made by Mr. Etu, seconded by Mr. Maday and carried by a unanimous vote of those present (*Mr. Crocitto absent*), to approve the request as outlined above and the necessary resolution was authorized for the September 20<sup>th</sup> Board Meeting.

Mr. Crocitto re-entered the meeting at 10:39 a.m.

- C) Request to appropriate \$100,000 from Budget Code A.881.00 *Reserve, Occupancy Tax*, to Budget Code A.6417.0002.480.04, *Warren County Projects*, to reimburse SUNY Adirondack for funds expended for the synthetic turf recreation field authorized by Resolution No. 259 of 2023.

Motion was made by Mr. Driscoll, seconded by Mr. Maday and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the September 20<sup>th</sup> Board Meeting.

- 10) Finance Committee action is required on the following Personnel Agenda items, *contingent upon approval by the Personnel, Administration & Higher Education Committee* - 3, 5A, 5B, 6-1 and 6-4.

PERSONNEL AGENDA ITEMS 3, 5A, 5B, 6-1 and 6-4:

- 3) Request/Item to be Discussed by the Clerk of the Board (Amanda Allen, Clerk):

Request to amend the 2024 Warren County Budget in the amount of \$35,000 to adjust the departmental budget for Office of Community Services ARPA funding which was carried over from the 2023 County Budget to 2024.

- 5) Referrals from the Human Services Committee (Chaired by Supervisor Driscoll):

*Department of Social Services (Christine Mastrianni, Commissioner):*

- A) Request to reclassify the position of Resource Clerk #1, *Grade 4, Base Annual Salary \$38,447*, to Senior Clerk #TBD, *Grade 4, Base Annual Salary \$38,447*, effective September 23, 2024.
- B) Request to reclassify the position of Resource Clerk #3, *Grade 4, Base Annual Salary \$38,447*, to Senior Clerk #TBD, *Grade 4, Base Annual Salary \$38,447*, effective September 23, 2024.

Motion was made by Mr. Etu, seconded by Mr. Strough and carried unanimously to approve Personnel, Administration & Higher Education Agenda items 3 and 5A-B, as outlined above and the necessary resolution was authorized for Item 3 for the September 20<sup>th</sup> Board Meeting.

6) Requests/Items to be Discussed by the County Attorney (Larry Elmen, County Attorney):

- 1) Request: To amend 2024 Warren County Budget to assign insurance proceeds obtained per Resolution 204 of 2024 to increase Budget Code A.918.00, *Assigned, Sexual Abuse Lawsuits*, in the amount of \$900,000.

Motion was made by Mr. Etu, seconded by Mr. Maday and carried unanimously to approve Personnel, Administration & Higher Education Agenda item 6-1, as outlined above and the necessary resolution was authorized for the September 20<sup>th</sup> Board Meeting.

- 4) Request to transfer funds from Budget Code A.1990 469, *Contingent Account - Other Payments/Contributions*, to Budget Code A.1420 440, *County Attorney, Legal/Transcript Fees*, in the amount of \$20,000.00.

Motion was made by Mr. Geraci, seconded by Mr. Maday and carried unanimously to approve Personnel, Administration & Higher Education Agenda item 6-4, as outlined above and the necessary resolution was authorized for the September 20<sup>th</sup> Board Meeting.

Privilege of the floor was called for, but there was no one wishing to speak.

There being no further business to come before the Finance & Budget Committee, on motion made by Mr. Etu, seconded by Mr. Bruno and carried unanimously, Mr. Thomas adjourned the meeting at 10:44 a.m.

Respectfully submitted,  
Sarah McLenithan, Deputy Clerk of the Board