

FINANCE & BUDGET COMMITTEE

AGENDA

OCTOBER 29, 2024

Committee Members: *Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu*
Chair of the Board shall serve as an Ex-Officio member when needed in accordance with Section C(4) of the Rules of the Board

I. Committee meeting called to order by Chairman.

II. Motion to approve minutes of prior Committee meetings.

III. Privilege of the Floor/Public Comment

IV. Action Agenda

1) **Request for transfers of funds as attached for Committee approval.**

2) **Requests/Items to be Discussed by the County Administrator (John Taflan, County Administrator):**

A) Journal Report of transfers approved by the County Administrator staff for September 2024.

B) Request to establish Capital Project No. H437, *Board Room Renovations*, in the amount of \$400,000.

C) Request to establish Capital Project No. H438. *Municipal Center Roof Repairs*, in the amount of \$100,000.

D) Request to amend the 2024 Warren County Budget in the amount of \$15,780.92 to decrease Capital Project No. H424, *Joseph Warren Capital Project*.

E) Request to authorize the County Treasurer to amend the 2024 Warren County Budget as appropriate to reallocate unobligated ARPA (*American Rescue Plan Act*) funding as per the attachment included with the agenda.

3) **Referrals from the Criminal Justice, Public Safety & Emergency Services Committee (Chaired by Supervisor Geraci):**
Office of Emergency Services (Anne Marie Mason, Director) -

A) Request to appropriate \$3,664,72 from Budget Code A.909.00, *General Fund Unappropriated Surplus*, to Budget Code A.9950 910, *Transfers, Capital Projects, Interfund Transfers*, to provide local share funding for Hazard Mitigation Grant Plan (*HMGP*) (\$2,411.19) and for contractor costs not reimbursed by HMGP funds (\$1,253.53).

Sheriff (James LaFarr, Sheriff) -

B) Request to amend the 2024 Warren County Budget in the amount of \$27,090 to reflect receipt of funding from New York State Governor's Traffic Safety Committee for Police Traffic Services Program.

C) Request to amend the 2024 Warren County Budget in the amount of \$24,500 to reflect receipt of grant funding from New York State STOP-DWI Foundation for High Visibility Engagement Campaign.

4) **Referral from the Economic Growth & Development Committee (Chaired by Supervisor Etu):**
Planning & Community Development -

Request to amend the 2024 Warren County Budget in the amount of \$20,000 to reflect receipt of occupancy tax funding award to cover the cost of the contract with Cliff & Redfield Interactive which was authorized by Resolution No. 56 of 2024.

5) **Referral from the Health Services Committee (Chaired by Supervisor Strainer):**
Office of Community Services (Rob York, Director) -

Request to amend the 2024 Warren County Budget in the amount of \$47,874 to allow for pass through of 100% State aid funding from New York State Office of Mental Health and New York State Office of Addiction Services and Support for Cost of Living Adjustments (*COLA*) as detailed in the Schedule A document included in the agenda for contracted provider agencies, as well as supportive housing increases.

6) **Referral from the Public Works Committee (Chaired by Supervisor Conover):**
Department of Public Works (Kevin Hajos, Superintendent) -

Request to amend the 2024 Warren County Budget in the amount of \$39,798.50 to reflect receipt of insurance recovery payment for 2018 Ram 3500 crew cab. (*Note: This request did not go before the Public Works Committee for approval.*)

7) **Referrals from the Tourism & Occupancy Tax Coordination Committee (Chaired by Supervisor Merlino):**

A) Request to appropriate \$125,000 from Budget Code A.881.00, *Reserve, Occupancy Tax*, to Budget Code A.6417 480, *Special Events*, to provide funding for sponsorship of the 2023 FISU World University Games snowboard competition which was authorized by Resolution No. 635 of 2022.

CONTINUED

- B) Request to appropriate \$20,000 from Budget Code A.881.00, *Reserve, Occupancy Tax*, to Budget Code A.6417.0002 480.04, *Warren County Projects*, to provide funding to the Warren County Planning & Community Development Department to cover the cost of the contract with Wilderness Property Management, Inc. for consulting services to complete a recreational assessment in the Town of Johnsburg.
 - C) Request to appropriate \$150,000 from Budget Code A.881.00, *Reserve, Occupancy Tax*, to Budget Code A.6417.0002 469.05, *Municipal Application Funding*, to provide funding for the Village and Town of Lake George's contract with Albany Police Athletic League to lease light displays formerly used at the Capital Holiday Lights in Washington Park, for use this winter season in the Town/Village of Lake George. **Note: This request is contingent upon approval by the Tourism & Occupancy Tax Coordination Committee at their October 29, 2024 meeting.**
- 8) **Requests/Items to be Discussed regarding ARPA (American Rescue Plan Act) Contracts:**
- A) Request to rescind Resolution No. 513 of 2022, *Authorizing ARPA Funds Disbursement to ADK Excursions, LLC, and Amending Warren County Budget for 2022*, due to the contract with ADK Excursions, LLC being voided by Board of Supervisors actions based on findings contained in Resolution 300 of 2024.
 - B) Request to authorize new agreement with ADK Excursions, LLC, retroactive to October 6, 2022, to cover prior ARPA award of \$30,000 (*initial award and agreement authorized by Resolution No. 513 of 2022 later voided by Resolution No. 300 of 2024*).
 - C) Request to rescind Resolution No. 595 of 2022, *Authorizing ARPA Funds Disbursement to ADK Excursions, LLC; and Amending Warren County Budget for 2022*, due to the contract with ADK Excursions, LLC being voided by Board of Supervisors actions based on findings contained in Resolution 300 of 2024.
 - D) Request to authorize new agreement with ADK Excursions, LLC retroactive to November 4, 2022, to cover prior ARPA award of \$19,000 (*initial award and agreement authorized by Resolution No. 595 of 2022 later voided by Resolution No. 300 of 2024*).
- 9) **Finance Committee action is required on the following Personnel Agenda item, contingent upon approval by the Personnel, Administration & Higher Education Committee - Agenda Item 3.**
- PERSONNEL AGENDA ITEM 3:**
- 3) **Referral Criminal Justice, Public Safety & Emergency Services Committee (Chaired by Supervisor Geraci):**
Sheriff (James LaFarr, Sheriff) -
Request to amend the Table of Organization & Salary Schedule to create the new position of Patrol Sergeant #11-C (*Contingent Position*), *Annual Salary \$66,111*, effective January 1, 2025 to March 31, 2025.

VI. Privilege of the Floor/Public Comment

VII. Motion to adjourn

RESOLUTION REQUEST FORM NO. 10***Request for Transfer of Funds*****TO:** AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS**DEPARTMENT NAME:**BOE**SIGNED:****DATE:**

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1450.439	Misc.	1450.120	OverTime Budget	\$2,000.00

Please state reason for transfers requested: Overtime for positions of Election Sr.Clerk/Election Mgt Tech**CONTINGENT FUND TRANSFER REQUESTS**

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request:**Please file original request with Clerk of the Board and retain copy for your records.**

RESOLUTION REQUEST FORM NO. 10***Request for Transfer of Funds*****TO:** AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS**DEPARTMENT NAME:** Office of Emergency Services**SIGNED:****DATE:** October 22, 2024

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.3640 110	Civil Defense - Salaries Regular	A.9950 910	Transfers Capital Projects	\$1,554.44
A.3640 810	Civil Defense - Retirement	A.9950 910	Transfers Capital Projects	\$242.55
A.3640 830	Civil Defense - Social Security	A.9950 910	Transfers Capital Projects	\$89.41
A.3640 831	Civil Defense - Medicare	A.9950 910	Transfers Capital Projects	\$20.90
A.3640 860	Civil Defense - Hospitalization	A.9950 910	Transfers Capital Projects	\$315.67
A.3640 865	Civil Defense - Dental Insurance	A.9950 910	Transfers Capital Projects	\$5.74

Please state reason for transfers requested:

Transfer needed to provide funding source for the local match charged to the Hazard Mitigation Plan Update for the period January 1-June 30, 2024. Total transfer requested is \$2,228.71.

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request:**Please file original request with Clerk of the Board and retain copy for your records.**

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Office of Emergency Services

SIGNED:

DATE: October 22, 2024

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.3410 130	Fire Prevention & Control - Salaries Part Time	A.3410 810	Fire Prevention & Control - Retirement	\$850.00

Please state reason for transfers requested:

Transfer is needed to cover a projected deficit in G/L Account A.3410 810 Fire Prevention & Control - Retirement

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 10***Request for Transfer of Funds*****TO:** AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS**DEPARTMENT NAME:** SHERIFF**SIGNED:** _____**DATE:** October 22, 2024

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.3150 110	Corrections Salaries - Regular	A.3150 445	Correction Division - Foods	\$60,000
A.3150 110	Corrections Salaries - Regular	A.3110 441	Law Enforcement - Auto Supplies & Repair	\$50,000

Please state reason for transfers requested: Due to significant increases in food prices, automobile parts, and vehicle repairs the salary codes above are anticipated to be in deficit prior to year-end.

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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Please state reason for transfers requested:

Please file original request with Clerk of the Board and retain copy for your records.

WARREN COUNTY
Journal Report

G/L Date	G/L Account	Account Description	Description	Increase	Decrease
Brd. of Election - Board of Elections					
9/30/2024	A.1450 260	Other Equipment	BUDGET TRANSFERS OUT OF OBJECT CODE FROM A.1450 439	\$ 73,975.00	
9/30/2024	A.1450 439	Misc Fees & Expenses	BUDGET TRANSFERS OUT OF OBJECT CODE TO A.1450 260		\$ 73,975.00
Clk of Legislati - Clerk of the Legislative Board					
9/17/2024	A.1010 210	Furniture/Furnishings	Budget Transfer Out of Object Code from A.1010 444	\$ 1,123.61	
9/17/2024	A.1010 444	Travel/Education/Conference	Budget Transfer Out of Object Code to A.1010 210		\$ 1,123.61
County Attorney - County Attorney					
9/11/2024	A.1420 210	Furniture/Furnishings	Transfer outside Object Code from A.1420 444	\$ 394.94	
9/11/2024	A.1420 444	Travel/Education/Conference	Transfer outside Object Code to A.1420 210		\$ 394.94
9/13/2024	A.1420 410	Supplies	Transfer within Object Code to A.1420 440.2		\$ 980.00
9/13/2024	A.1420 436	Advertising Fees	Transfer within Object Code to A.1420 440.2		\$ 1,000.00
9/13/2024	A.1420 440.2	Transcription Fees	Transfer within Object Code from A.1420 436	\$ 1,000.00	
9/13/2024	A.1420 440.2	Transcription Fees	Transfer within Object Code from A.1420 410	\$ 980.00	
Dist. Attorney_Dist. Attorney - District Attorney,District Attorney					
9/11/2024	A.1165 220	Office Equipment	Transfer outside of Object Code from A.1165 410 Supplies	\$ 324.95	
9/11/2024	A.1165 410	Supplies	Transfer outside of Object Code to A.1165 220 Office Equipment		\$ 324.95
9/11/2024	A.1165 210	Furniture/Furnishings	transfer outside of object code from A.1165 410 Supplies	\$ 59.88	
9/11/2024	A.1165 410	Supplies	transfer outside of object code to A.1165 210 Furniture/Furnishi		\$ 59.88
DPW_DPW Admin - DPW,DPW Administration					
9/3/2024	D.3310 260	Other Equipment	Out of Code Transfer from D.3310 410	\$ 814.96	
9/3/2024	D.3310 410	Supplies	Out of Code Transfer to D.3310 260		\$ 814.96
9/3/2024	DM.5130 260	Other Equipment	Out of Code Transfer from DM.5130 410	\$ 546.74	
9/3/2024	DM.5130 410	Supplies	Out of Code Transfer to DM.5130 260		\$ 546.74
9/4/2024	D.5110 421	Equipment Rental	Transfer In Code from D.5110 470	\$ 5,000.00	
9/4/2024	D.5110 470	Contract	Transfer In Code to D.5110 421		\$ 5,000.00
9/6/2024	D.3310 260	Other Equipment	Out of Code Transfer from D.3310 410	\$ 27.00	
9/6/2024	D.3310 410	Supplies	Out of Code Transfer to D.3310 260		\$ 27.00
9/6/2024	DM.5140 422	Repair/Maint-Equipment	Transfer In Code to DM.5140 470		\$ 1,500.00
9/6/2024	DM.5140 470	Contract	Transfer In Code from DM.5140 422	\$ 1,500.00	
9/11/2024	A.1624 410	Supplies	Transfer In Code from A.1624 422	\$ 690.45	
9/11/2024	A.1624 413	Repair & Maint.-Bldg/Property	Transfer In Code from A.1624 422	\$ 243.48	
9/11/2024	A.1624 422	Repair/Maint-Equipment	Transfer In Code to A.1624 410		\$ 690.45
9/11/2024	A.1624 422	Repair/Maint-Equipment	Transfer In Code to A.1624 413		\$ 243.48
9/12/2024	A.1628 422	Repair/Maint-Equipment	Transfer In Code to A.1628 424		\$ 1.04

9/12/2024	A.1628 424	Postage	Transfer In Code from A.1628 422	\$	1.04	
9/12/2024	A.5610 410	Supplies	Transfer In Code to A.5610 424			\$ 1.84
9/12/2024	A.5610 424	Postage	Transfer In Code from A.5610 410	\$	1.84	
9/12/2024	A.5610 410	Supplies	Transfer In Code to A.5610 417			\$ 1,137.10
9/12/2024	A.5610 417	Water/Sewer/Taxes	Transfer In Code from A.5610 410	\$	1,137.10	
9/13/2024	D.3310 410	Supplies	Transfer In Code to D.3310 424			\$ 146.88
9/13/2024	D.3310 424	Postage	Transfer In Code from D.3310 410	\$	146.88	
9/13/2024	A.1620 260	Other Equipment	Out of Code Transfer from A.1620 410	\$	189.04	
9/13/2024	A.1620 410	Supplies	Out of Code Transfer to A.1620 260			\$ 189.04
9/17/2024	A.7110 410	Supplies	Transfer In Code to A.7110 453			\$ 100.00
9/17/2024	A.7110 453	Uniforms & Clothing	Transfer In Code from A.7110 410	\$	100.00	
9/17/2024	D.5110 410	Supplies	Transfer In Code to D.5110 453			\$ 550.00
9/17/2024	D.5110 444	Travel/Education/Conference	Transfer In Code to D.5110 453			\$ 1,000.00
9/17/2024	D.5110 453	Uniforms & Clothing	Transfer In Code from D.5110 444	\$	1,000.00	
9/17/2024	D.5110 453	Uniforms & Clothing	Transfer In Code from D.5110 410	\$	550.00	
9/17/2024	A.1628 453	Uniforms & Clothing	Transfer In Code from A.1628 470	\$	50.00	
9/17/2024	A.1628 470	Contract	Transfer In Code to A.1628 453			\$ 50.00
9/17/2024	A.7111 413	Repair & Maint.-Bldg/Property	Transfer In Code to A.7111 453			\$ 75.00
9/17/2024	A.7111 453	Uniforms & Clothing	Transfer In Code from A.7111 413	\$	75.00	
9/17/2024	D.3310 410	Supplies	Transfer In Code to D.3310 453			\$ 330.02
9/17/2024	D.3310 453	Uniforms & Clothing	Transfer In Code from D.3310 410	\$	330.02	
9/18/2024	DM.5130 230	Automotive Equipment	Transfer In Code to DM.5130 260			\$ 4,457.99
9/18/2024	DM.5130 260	Other Equipment	Transfer In Code from DM.5130 230	\$	4,457.99	
9/23/2024	A.7111 260	Other Equipment	Out of Code Transfer from A.7111 410	\$	40.00	
9/23/2024	A.7111 410	Supplies	Out of Code Transfer to A.7111 260			\$ 40.00
9/25/2024	A.1624 415	Electricity	Transfer In Code from A.1624 470	\$	15,000.00	
9/25/2024	A.1624 470	Contract	Transfer In Code to A.1624 415			\$ 15,000.00
9/26/2024	A.1620 413	Repair & Maint.-Bldg/Property	Transfer In Code to A.1620 415			\$ 30,000.00
9/26/2024	A.1620 415	Electricity	Transfer In Code from A.1620 413	\$	30,000.00	
9/26/2024	A.1620 453	Uniforms & Clothing	Transfer In Code from A.1620 470	\$	1,601.00	
9/26/2024	A.1620 470	Contract	Transfer In Code to A.1620 453			\$ 1,601.00
9/26/2024	A.7110 260	Other Equipment	Transfer Out of Code from A.7110 410	\$	1,217.00	
9/26/2024	A.7110 410	Supplies	Transfer Out of Code to A.7110 260			\$ 1,217.00
9/27/2024	D.3310 260	Other Equipment	Transfer out of code from D.3310 410	\$	1,424.24	
9/27/2024	D.3310 410	Supplies	Transfer out of code to D.3310 260			\$ 1,424.24
9/30/2024	A.1620 413	Repair & Maint.-Bldg/Property	Transfer In Code to A.1620 465			\$ 893.00
9/30/2024	A.1620 465	Road/Bridge Materials	Transfer In Code from A.1620 413	\$	893.00	
9/30/2024	A.1624 410	Supplies	Transfer In Code from A.1624 470	\$	1,754.00	
9/30/2024	A.1624 470	Contract	Transfer In Code to A.1624 410			\$ 1,754.00
9/30/2024	A.7110 260	Other Equipment	Transfer Out of Code from A.7110 413	\$	410.00	
9/30/2024	A.7110 413	Repair & Maint.-Bldg/Property	Transfer Out of Code to A.7110 260			\$ 410.00
9/30/2024	A.7110 413	Repair & Maint.-Bldg/Property	Transfer In Code to A.7110 424			\$ 500.00

9/30/2024	A.7110 424	Postage	Transfer In Code from A.7110 413	\$	500.00	
9/30/2024	D.3310 260	Other Equipment	Transfer Out of Code from D.3310 422	\$	2,014.00	
9/30/2024	D.3310 410	Supplies	Transfer In Code from D.3310 422	\$	200.00	
9/30/2024	D.3310 422	Repair/Maint-Equipment	Transfer In Code to D.3310 410			\$ 200.00
9/30/2024	D.3310 422	Repair/Maint-Equipment	Transfer Out of Code to D.3310 260			\$ 2,014.00
Employment & Tr_WIA-Admin(Staff) - Employment & Training,WIA-Admin (Staff)						
9/6/2024	40.6293.0300 433	Training-Client	Object code change to 40.6293.0300 470			\$ 13,000.00
9/6/2024	40.6293.0300 470	Contract	Object code change from 40.6293.300 433	\$	13,000.00	
9/6/2024	40.6293.0310 410	Supplies	Object code change to 40.6293.0310 470			\$ 3,000.00
9/6/2024	40.6293.0310 427	Memberships & Dues	Object code change to 40.6293.0310 470			\$ 2,000.00
9/6/2024	40.6293.0310 470	Contract	Object code change from 40.6293.0310 410	\$	3,000.00	
9/6/2024	40.6293.0310 470	Contract	Object code change from 40.6293.0310 427	\$	2,000.00	
9/6/2024	40.6293.0313 427	Memberships & Dues	Object code change to 40.6293.0313 444			\$ 200.00
9/6/2024	40.6293.0313 444	Travel/Education/Conference	Object code change from 40.6293.0313 427	\$	200.00	
9/10/2024	40.6293.0358 410	Supplies	Object code change from 40.6293.0358 444	\$	1,000.00	
9/10/2024	40.6293.0358 423	Telephone	Object code change from 40.6293.0358 444	\$	250.00	
9/10/2024	40.6293.0358 444	Travel/Education/Conference	Object code change to 40.6293.0358 410			\$ 1,000.00
9/10/2024	40.6293.0358 444	Travel/Education/Conference	Object code change to 40.6293.0358 423			\$ 250.00
9/18/2024	40.6293.0358 410	Supplies	Object code change from 40.6293.0358 423	\$	300.00	
9/18/2024	40.6293.0358 423	Telephone	Object code change to 40.6293.0358 410			\$ 300.00
Infotech - Information Technology						
9/24/2024	A.1680 220	Office Equipment	Budget Transfer out of Object Code from A.1680 422	\$	660.00	
9/24/2024	A.1680 422	Repair/Maint-Equipment	Budget Transfer out of Object Code to A.1680 220			\$ 660.00
9/27/2024	A.1680 410	Supplies	Budget Transfer within Object Code from A.1680 422	\$	500.00	
9/27/2024	A.1680 422	Repair/Maint-Equipment	Budget Transfer within Object Code to A.1680 410			\$ 500.00
Legal Def-Indgnt - Legal Defense - Indigents						
9/16/2024	A.1170.4202 437	Consulting Fees	Budget transfer within budget code to A.1170.4202 440			\$ 67.50
9/16/2024	A.1170.4202 440	Legal/Transcript Fees	Budget transfer within budget code from A.1170.4202 437	\$	67.50	
9/16/2024	A.1170.4202 444	Travel/Education/Conference	Budget transfer within budget code to A.1170.4202 470			\$ 4,500.00
9/16/2024	A.1170.4204 470	Contract	Budget transfer within budget code from A.1170.4202 444	\$	4,500.00	
9/16/2024	A.1170.4202 427	Memberships & Dues	Budget transfer within budget code to A.1170.4202 470			\$ 4,500.00
9/16/2024	A.1170.4202 470	Contract	Budget transfer within budget code from A.1170.4202 427	\$	4,500.00	
9/16/2024	A.1170.4202 220	Office Equipment	Budget transfer outside budget code to A.1170.4202 470			\$ 3,000.00
9/16/2024	A.1170.4202 470	Contract	Budget transfer outside budget code from A.1170.4202 220	\$	3,000.00	
9/16/2024	A.1170.4202 470	Contract	Budget transfer within budget code from A.1170 4204 470	\$	4,500.00	
9/16/2024	A.1170.4204 470	Contract	Budget transfer within budget code to code A.1170 4202 470			\$ 4,500.00
9/30/2024	A.1170.4202 437	Consulting Fees	Budget transfer within budget code to A.1170.4202 440			\$ 449.00
9/30/2024	A.1170.4202 440	Legal/Transcript Fees	Budget transfer within budget code from A.1170.4202 437	\$	449.00	
9/30/2024	A.1170.4202 210	Furniture/Furnishings	Budget transfer within budget code from A.1170.4202 220	\$	372.39	

9/30/2024	A.1170.4202 220	Office Equipment	Budget transfer within budget code to A.11704202 210	\$	372.39
Office of EMS - Office of Emergency Services					
9/3/2024	A.3410 410	Supplies	Budget transfer within object code to A.3410 422	\$	200.00
9/3/2024	A.3410 422	Repair/Maint-Equipment	Budget transfer within object code from A.3410 410	\$	200.00
9/4/2024	A.4022 260	Other Equipment	Budget Transfer Out of Budget Code from A.4022 410	\$	300.00
9/4/2024	A.4022 410	Supplies	Budget Transfer Out of Budget Code to A.4022 260	\$	300.00
9/9/2024	A.3410 422	Repair/Maint-Equipment	Budget Transfer within Object Code from A.3410 453	\$	550.00
9/9/2024	A.3410 453	Uniforms & Clothing	Budget Transfer within Object Code to A.3410 422	\$	550.00
9/11/2024	A.3645.4121 444	Travel/Education/Conference	Budget Transfer within Object Code to A.3645.4121 470	\$	5,800.00
9/11/2024	A.3645.4121 470	Contract	Budget Transfer within Object Code from A.3645.4121 444	\$	5,800.00
9/12/2024	A.3645.4120 444	Travel/Education/Conference	Budget Transfer within Object Code from A.3645.4120 470	\$	600.00
9/12/2024	A.3645.4120 470	Contract	Budget Transfer within Object Code to A.3645.4120 444	\$	600.00
Planning_Planning - Planning,Planning					
9/5/2024	A.8022 422	Repair/Maint-Equipment	Budget Transfer within object code A.8022 444	\$	1,500.00
9/5/2024	A.8022 444	Travel/Education/Conference	Budget Transfer within object code A.8022 422	\$	1,500.00
Public Health_Health Services - Public Health,Health Services					
9/11/2024	A.4018.0040 210	Furniture/Furnishings	Budget Trans Health Ed to .260 from .210 .220 .230 laminator	\$	500.00
9/11/2024	A.4018.0040 220	Office Equipment	Budget Trans Health Ed to .260 from .210 .220 .230 laminator	\$	500.00
9/11/2024	A.4018.0040 230	Automotive Equipment	Budget Trans Health Ed to .260 from .210 .220 .230 laminator	\$	200.00
9/11/2024	A.4018.0040 260	Other Equipment	Budget Trans Health Ed to .260 from .210 .220 .230 laminator	\$	1,200.00
9/11/2024	A.4013 220	Office Equipment	budget Transfer WIC to .260 from .220 rolling carts	\$	300.00
9/11/2024	A.4013 260	Other Equipment	budget Transfer WIC to .260 from .220 rolling carts	\$	300.00
9/11/2024	A.4018.0040 230	Automotive Equipment	budget Transfer to .260 from .230 laminator	\$	500.00
9/11/2024	A.4018.0040 260	Other Equipment	budget Transfer to .260 from .230 laminator	\$	500.00
9/11/2024	A.4018.0030 435	Medical Fees	OUT of budget transfer to Disease from PS COVID Vaccine	\$	15,000.00
9/11/2024	A.4054 444	Travel/Education/Conference	OUT of budget transfer to Disease from PS COVID Vaccine	\$	15,000.00
9/12/2024	A.4013 410	Supplies	WIC budget transfer for rent HHHN to Rent from Supply	\$	1.00
9/12/2024	A.4013 411	Rent-Building/Property	WIC budget transfer for rent HHHN to Rent from Supply	\$	1.00
9/12/2024	A.4018.0030 423	Telephone	Budget Trans Disease to .470 fm .423 .453 Calibrate Fit test	\$	748.00
9/12/2024	A.4018.0030 453	Uniforms & Clothing	Budget Trans Disease to .470 fm .423 .453 Calibrate Fit test	\$	324.00
9/12/2024	A.4018.0030 470	Contract	Budget Trans Disease to .470 fm .423 .453 Calibrate Fit test	\$	1,072.00
9/12/2024	A.4013 423	Telephone	WIC budget transfer to .423 from .435	\$	700.00
9/12/2024	A.4013 435	Medical Fees	WIC budget transfer to .423 from .435	\$	700.00
9/19/2024	A.4010.4300 220	Office Equipment	Budget Transfer DSRIp to Equip .220 from Data 428	\$	1,150.00
9/19/2024	A.4010.4300 428	Data Processing & Internet Fees	Budget Transfer DSRIp to Equip .220 from Data 428	\$	1,150.00
9/26/2024	A.4018 220	Office Equipment	Out of code Transfer to A4018.220 from A.4018.0040.230	\$	200.00
9/26/2024	A.4018.0040 230	Automotive Equipment	Out of code Transfer to A4018.220 from A.4018.0040.230	\$	200.00
9/27/2024	A.4018 410	Supplies	Budget Transfer 4018 to .410 from .453	\$	100.00
9/27/2024	A.4018 453	Uniforms & Clothing	Budget Transfer 4018 to .410 from .453	\$	100.00

ITEM 2A

9/27/2024	A.4018.0020 424	Postage	Budget Transfer FH A4018.0020 424 from 442	\$	200.00	
9/27/2024	A.4018.0020 442	Automotive - Gas & Oil	Budget Transfer FH A4018.0020 424 from 442			\$ 200.00
Real Property - Real Property Tax						
9/24/2024	A.1355 444	Travel/Education/Conference	Transfer within object code to A. 1355 470			\$ 5,400.00
9/24/2024	A.1355 470	Contract	Transfer within object code from A.1355 444	\$	5,400.00	
Residential Hall - Countryside Adult Home						
9/3/2024	A.6030 260	Other Equipment	Budget Transfer within object code to A6030 260 from A6030 270	\$	550.00	
9/3/2024	A.6030 270	Lawn & Landscaping	Budget Transfer within object code from A6030 270 to A6030 260			\$ 550.00
9/10/2024	A.6030 260	Other Equipment	Budget Transfer out of object code to A 6030 260 from A 6030 413	\$	650.00	
9/10/2024	A.6030 413	Repair & Maint.-Bldg/Property	Budget Transfer out of object code from A 6030 413 to A 6030 260			\$ 650.00
9/11/2024	A.6030 413	Repair & Maint.-Bldg/Property	within of object code transfer from 6030 413 to 6030 415			\$ 15,000.00
9/11/2024	A.6030 415	Electricity	within of object code transfer to 6030 415 from 6030 413	\$	15,000.00	
Sheriff_Sheriff Law Enf - Sheriff,Sheriff Law Enforcement						
9/4/2024	A.3110.4052 453	Uniforms & Clothing	Budget Transfer within Object Code from A.3110 4052 455	\$	19,807.47	
9/4/2024	A.3110.4052 455	Safety Equipment	Budget Transfer within Object Code to A.3110 4052 453			\$ 19,807.47
9/4/2024	A.3110 442	Automotive - Gas & Oil	Budget Transfer out of Object Code to A.3150 453			\$ 5,000.00
9/4/2024	A.3150 453	Uniforms & Clothing	Budget Transfer out of Object Code from A.3110 442	\$	5,000.00	
9/10/2024	A.3110 260	Other Equipment	Budget Transfer within Object Code to A.3110 441			\$ 10,000.00
9/10/2024	A.3110 441	Auto-Supplies & Repair	Budget Transfer within Object Code from A.3110 260	\$	10,000.00	
9/10/2024	A.3110 441	Auto-Supplies & Repair	Budget Transfer within Object Code from A.3110 455	\$	10,000.00	
9/10/2024	A.3110 455	Safety Equipment	Budget Transfer within Object Code to A.3110 441			\$ 10,000.00
9/11/2024	A.3110 260	Other Equipment	Budget Transfer within Object Code to A.3110 441			\$ 15,000.00
9/11/2024	A.3110 441	Auto-Supplies & Repair	Budget Transfer within Object Code from A.3110 260	\$	15,000.00	
9/13/2024	A.3315 410	Supplies	Budget Transfer within Object Code to A.3315 444			\$ 392.00
9/13/2024	A.3315 444	Travel/Education/Conference	Budget Transfer within Object Code from A.3315 410	\$	392.00	
9/13/2024	A.3020 210	Furniture/Furnishings	Budget Transfer out of Object Code to A.3110 426			\$ 548.40
9/13/2024	A.3110 426	Subscriptions	Budget Transfer out of Object Code from A.3020 210	\$	548.40	
9/20/2024	A.3020 210	Furniture/Furnishings	Budget Transfer Out of Object Code from A.3110 455	\$	548.40	
9/20/2024	A.3110 260	Other Equipment	Budget Transfer Out of Object Code from A.3110 455	\$	4,875.42	
9/20/2024	A.3110 455	Safety Equipment	Budget Transfer Out of Object Code to A.3110 260			\$ 4,875.42
9/20/2024	A.3110 455	Safety Equipment	Budget Transfer Out of Object Code to A.3020 210			\$ 548.40
9/24/2024	A.3020 422	Repair/Maint-Equipment	Budget Transfer Out Of Object Code to A.3110 422			\$ 213.00
9/24/2024	A.3110 422	Repair/Maint-Equipment	Budget Transfer Out Of Object Code from A.3020 422	\$	213.00	
9/30/2024	A.3150 424	Postage	Budget Transfer within Object Code from A.3150 439	\$	270.00	
9/30/2024	A.3150 439	Misc Fees & Expenses	Budget Transfer within Object Code to A.3150 424			\$ 270.00
9/30/2024	A.3110 444.01	Job Related Courses	Budget Transfer Out of Object Code from A.3150 444	\$	595.00	
9/30/2024	A.3150 444	Travel/Education/Conference	Budget Transfer Out of Object Code to A.3110 444.01			\$ 595.00

Social Services - Social Services

9/3/2024	A.6010 220	Office Equipment	Budget transfer out of object code from A.6010 470	\$	3,000.00		
9/3/2024	A.6010 470	Contract	Budget transfer out of object code to A.6010 220			\$ 3,000.00	
9/3/2024	A.6010 410	Supplies	Budget transfer out of object code to A.6123 470			\$ 100.00	
9/3/2024	A.6123 470	Contract	Budget transfer out of object code from A.6010 410	\$	100.00		
9/3/2024	A.6010 410	Supplies	Budget transfer out of object code to A.6123 470			\$ 4,700.00	
9/3/2024	A.6123 470	Contract	Budget transfer out of object code from A.6010 410	\$	4,700.00		
9/12/2024	A.6055 470	Contract	Budget transfer out of object code from A.6119 470	\$	300,000.00		
9/12/2024	A.6119 470	Contract	Budget transfer out of object code to A.6055 470			\$ 300,000.00	
9/19/2024	A.6010 435	Medical Fees	Budget Transfer within Object Code from A.6010 442	\$	500.00		
9/19/2024	A.6010 442	Automotive - Gas & Oil	Budget Transfer within Object Code to A.6010 435			\$ 500.00	
9/27/2024	A.6010 441	Auto-Supplies & Repair	Budget transfer within object code from A.6010 470	\$	6,000.00		
9/27/2024	A.6010 470	Contract	Budget transfer within object code to A.6010 441			\$ 6,000.00	
Tourism - Tourism							
9/9/2024	A.6417.0001 424	Postage	Transfer from A.6417.0001 481	\$	1,500.00		
9/9/2024	A.6417.0001 481	Tourism Promotion	Transfer to A.6417.0001 424			\$ 1,500.00	
9/10/2024	A.6417.0001 428	Data Processing & Internet Fees	Transfer from A.6417.0001 481	\$	78.00		
9/10/2024	A.6417.0001 481	Tourism Promotion	Transfer to A.6417.0001 428			\$ 78.00	
9/11/2024	A.6417.0001 470	Contract	Transfer from A.6417.0001 481	\$	1,170.00		
9/11/2024	A.6417.0001 481	Tourism Promotion	Transfer to A.6417.0001 470			\$ 1,170.00	
9/24/2024	A.6417.0001 424	Postage	Transfer from A.6417.0001 481	\$	10,000.00		
9/24/2024	A.6417.0001 481	Tourism Promotion	Transfer to A.6417.0001 424			\$ 10,000.00	
9/26/2024	A.6417.0002 480.03	Tourism - Special Event	Transfer from A.6417.0002 480.05	\$	204.00		
9/26/2024	A.6417.0002 480.05	Tourism - Business Promotion	Transfer to A.6417.0002 480.03			\$ 204.00	
Veterans Service - Veterans Service							
9/10/2024	A.6510 441	Auto-Supplies & Repair	funds transfer to 444 travel			\$ 1,000.00	
9/10/2024	A.6510 444	Travel/Education/Conference	funds transfer from 441 auto repair	\$	1,000.00		
Weights & Meas - Weights & Measures							
9/11/2024	A.6610 422	Repair/Maint-Equipment	BUDGET TRANSFER WITHIN OBJECT CODE to A.6110441			\$ 465.00	
9/11/2024	A.6610 441	Auto-Supplies & Repair	BUDGET TRANSFER WITHIN OBJECT CODE from A.6610.422	\$	465.00		

RESOLUTION REQUEST FORM NO. 8***Request to Establish Capital Project or Capital Reserve Project****

****If this is the result of a grant award, also complete and submit Form No. 5 or 6***

DEPARTMENT NAME: Public Works

DATE: 10/29/2024

- (a) Exact Title* and Number of Project (must be obtained from Treasurer's Office): **H437 Boardroom Renovations**
- (b) Is this a Capital Project? **Yes**
- (c) Is this a Capital Reserve Project?
- (d) Amount of Project: **\$400,000 (estimate)**
- (e) Source of Funding (including name & title of codes, etc.): **ARPA funding to be transferred from Deferred Revenues (A.691.00) to H437.9550.4999 280 Projects**
- (f) Purpose of Establishment: **To fund needed upgrades to the Warren County Boardroom utilizing American Rescue Plan Act funding pursuant to 31 CFR section 35.6(d)**

***Title should reflect department if possible:**

i.e. Capital Project No. H274.9550 280 *Replace VASI with PAPI* would be clearer if name was listed as Airport *Replace VASI with PAPI*.

RESOLUTION REQUEST FORM NO. 8***Request to Establish Capital Project or Capital Reserve Project****

****If this is the result of a grant award, also complete and submit Form No. 5 or 6***

DEPARTMENT NAME: Public Works

DATE: 10/29/2024

- (a) Exact Title* and Number of Project (must be obtained from Treasurer's Office): **H438 Municipal Center Roof Repairs**
- (b) Is this a Capital Project? **Yes**
- (c) Is this a Capital Reserve Project?
- (d) Amount of Project: **\$100,000 (estimate)**
- (e) Source of Funding (including name & title of codes, etc.): **ARPA funding to be transferred from Deferred Revenues (A.691.00) to H438.9550.4999 280 Projects**
- (f) Purpose of Establishment: **To fund needed repairs to the Municipal Center roof utilizing American Rescue Plan Act funding pursuant to 31 CFR section 35.6(d).**

***Title should reflect department if possible:**

i.e. Capital Project No. H274.9550 280 *Replace VASI with PAPI* would be clearer if name was listed as Airport Replace VASI with PAPI.

RESOLUTION REQUEST FORM NO. 7***Request to Amend County Budget****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: County Administrator

DATE: 10/29/2024

(a) Purpose of Amendment: **To decrease Capital Project H424 Joseph B. Warren Capital Project**

(b) Appropriation Code, Object Code, Full Title and Amount:

H424.9550.4999 280 Joseph B. Warren Capital Project, Capital Projects, American Rescue Plan Act (ARPA), Projects -\$15,780.92

(c) Revenue Code (with title), and Amount:

H424.9550.4999 4090 Joseph B. Warren Capital Project, Capital Projects, American Rescue Plan Act (ARPA), Coronavirus Local Fiscal Recover Funds (CLFRF) - \$15,780.92

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: County Administrator

DATE: 10/29/2024

- (a) Purpose of Request: **To reallocate unobligated American Rescue Plan Act funding prior to the 12/31/2024 obligation deadline**
- (b) Details: **To authorize County Treasurer to amend the budget as appropriate to reallocate unobligated ARPA funding per the attached**
- (c) Previous Resolution Number:
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: **various accounts**

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

Reallocation of ARPA Funding - REVISED

Org Resolution	Project Name	Award	Balance to Re-Allocate
R158/2022	Crandall Library Laptops	\$ 30,000.00	\$ 9.51
R158/2022	PandemicResponEquip	\$ 251,580.00	\$ 1,234.02
R158/2022	Multi-Department Technology Upgrades	\$ 250,000.00	\$ 86,433.26
R260/2022	WC Administrative Costs	\$ 372,611.00	\$ 198,682.39
R389/2022	Jail Abate and Demo	\$ 500,000.00	\$ 144.74
R324/2022	Bikeway Study	\$ 100,000.00	\$ 100,000.00
R273/2022	WC Employment and Training Job Coach	\$ 30,000.00	\$ 3,390.00
R322/2022	WC Employment & Training - Summer Allocation (FLEX)	\$ 120,000.00	\$ 68,202.00
R323/2022	WC Employment and Training Admin-Trades Position	\$ 250,000.00	\$ 136,269.42
R500/2022	Mental Health Tool Kit	\$ 65,000.00	\$ 35,000.00
R680/2022	JLABS Childcare	\$ 100,000.00	\$ 98,667.10
R124/2023	WC Historical Society	\$ 80,000.00	\$ 15,780.92
		Total	\$ 743,813.36

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: OFFICE OF EMERGENCY SERVICES

DATE: OCTOBER 22, 2024

(a) Purpose of Request:

Appropriation of funds from the General Fund Unappropriated Fund Balance to Budget Code A.9950 910, Transfers-Capital Projects, Interfund Transfers

(b) Details:

To provide local share funding for the Hazard Mitigation Grant Program (HMGP) (\$2,411.19) and for contractor costs not reimbursed by HMGP funds (\$1,253.53)

(c) Previous Resolution Number:

(d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

A.909.00 General Fund Unappropriated Fund Balance - \$3,664.72

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 7***Request to Amend County Budget****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Sheriff

DATE: October 22, 2024

(a) **Purpose of Amendment:** Amend County Budget to reflect revenues from a New York State Governor's Traffic Safety Committee Police Traffic Services Program grant award.

(b)	Appropriation Code, Object Code, Full Title and Amount:	
	A.3110 120	Sheriff's Law Enforcement
		Salaries - Overtime
		\$27,090

(c)	Revenue Code (with title), and amount:	
	A.3110 3384	Sheriff's Law Enforcement
		Other Sheriff's State Aid
		\$27,090

RESOLUTION REQUEST FORM NO. 7***Request to Amend County Budget****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Sheriff

DATE: October 22, 2024

(a) **Purpose of Amendment:** Amend County Budget to reflect revenues from a New York State STOP-DWI Foundation High Visibility Engagement Campaign grant

(b) **Appropriation Code, Object Code, Full Title and Amount:**

A.3110 120	Sheriff's Law Enforcement	\$24,500
	Salaries - Overtime	

(c) **Revenue Code (with title), and amount:**

A.3315 3615	STOP DWI Program	\$24,500
	STOP DWI Grant	

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

****If this is the result of a grant award, also complete and submit Form No. 5 or 6***

DEPARTMENT NAME: Planning and Community Development

DATE: 10/11/2024

(a) Purpose of Amendment:

**Amend revenue codes to reflect Occ Tax funding for contract with
Cliff&Redfield Interactive per resolution 56 of 2024**

(b) Appropriation Code, Object Code, Full Title and Amount:

A.8021 470 Contract regular, \$20,000 Occupancy Tax

(c) Revenue Code (with title), and Amount:

A.8021 2002 - Occupancy Tax \$20,000

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Mental Health/Office of Community Services

DATE: 10/22/2024

- (a) Purpose of Amendment: **Request to amend the 2024 Warren County budget in the amount of \$47,874 to allow for pass-through of 100% State Aid funding from the NYS Office of Mental Health and the NYS Office of Addiction Services and Supports, as detailed on the attached Schedule A. Funds are designated for Cost of Living adjustments (COLAs) for contracted provider agencies; as well as supportive housing increases.**

- (b) Appropriation Code, Object Code, Full Title and Amount: **See attached Schedule A.**

- (c) Revenue Code (with title), and Amount: **See attached Schedule A.**

10/22/24 Health Services Committee

 Schedule A

<u>Appropriation Codes</u>	Agency	From	To	2024 Increase
A4320.0105 470	Behavioral Health Services North	\$557,690	\$569,573	\$11,883
A4320.0120 470	ASCEND Mental Wellness	\$1,189,633	\$1,225,624	\$35,991
				<u>\$47,874</u>
<u>Revenue Codes</u>				
A4320.0120 3490	ASCEND Mental Wellness	\$1,184,814	\$1,220,805	\$35,991
A4320.0105 3490	Behavioral Health Services North	\$557,690	\$569,573	\$11,883
				<u>\$47,874</u>

RESOLUTION REQUEST FORM NO. 7***Request to Amend County Budget****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

DATE: 10/29/24

(a) Purpose of Amendment: To Amend the 2024 Budget \$39,798.50 dollars to reflect Insurance Recovery payment dated October 9th, 2024, for 2018 Ram 3500 Crew Cab. Loss date was 12/29/2023.

(b) Appropriation Code (with title), Object Code (with title) and Amount:

DM.5130 230 - Machinery, Automotive Equipment \$39,798.50

(c) Revenue Code (with title), and Amount:

DM.5130 2680 - Machinery, Insurance Recovery \$39,798.50

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Tourism Department

DATE: October 22, 2024

- (a) Purpose of Request: **Appropriate \$125,000 from A 881.00 Reserve, Occupancy Tax to fund Sponsorship of the 2023 FISU World University Games Snowboard Competition**
- (b) Details: **Adirondack-1000 Islands Sports & Events Commission, Inc. DBA Adirondack Sports Council sought funding for Warren County to be a bronze partner of the snowboard and Freestyle/Freeski Sponsorship. The original resolution was approved at the November 18, 2022 Board Meeting, and the contract was signed September 19, 2024.**
- (c) Previous Resolution Number: **635 of 2022**
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: **A 881.00 Reserve, Occupancy Tax - \$125,000**

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

Warren County Board of Supervisors

RESOLUTION NO. 635 OF 2022

RESOLUTION INTRODUCED BY SUPERVISORS DICKINSON, MERLINO, WILD, MAGOWAN, RUNYON, STROUGH AND GERACI

AMENDING RESOLUTION NO. 570 OF 2021, AUTHORIZING AGREEMENTS WITH CERTAIN APPLICANTS FOR THE DISBURSEMENT OF 2022 OCCUPANCY TAX REVENUES, TO AUTHORIZE AGREEMENTS AND FUNDING TO THE WARREN COUNTY PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT AND THE WORLD UNIVERSITY GAMES

WHEREAS, pursuant to Resolution No. 570 of 2021, as amended by Resolution No. 136 of 2022, 185 of 2022, 235 of 2022 and 346 of 2022, the Chair of the Board of Supervisors was authorized and directed to execute standard form Warren County Tourist and Convention Development Agreements for occupancy tax funding with certain applicants, and

WHEREAS, at their October 24, 2022 meeting, the Occupancy Tax Coordination Committee considered and approved requests from the following applicants for occupancy tax funding:

<u>Applicant</u>	<u>Event</u>	<u>Dates</u>	<u>Amount of Award</u>
Warren County Planning and Community Development Department	Matching requirement for Multi-Use Trial Study Grant for the Northern Borders Regional Commission	N/A	\$25,000.00 <i>Municipal Application Funding</i> (contingent upon contribution of remaining local share to be contributed by the Town of Lake George, Queensbury, Hudson Falls and City of Glens Falls)
World University Games	Sponsorship of the 2023 FISU World University Games Snowboard Competition	1/1/23 - 12/31/23	\$125,000.00 <i>Enhanced Promotion Funding</i>

now, therefore, be it

RESOLVED, that Resolution No. 570 of 2021, as subsequently amended by Resolution No. 136 of 2022, 185 of 2022, 235 of 2022 and 346 of 2022 be, and hereby is, amended to authorize the Chair of the Board of Supervisors to execute the standard form Warren County Tourist and Convention Development Agreement with the above referenced applicants, for 2022 funding in the amount of One Hundred Fifty Thousand Dollars (\$150,000) and to increase the total amount of occupancy tax funding to Eight Hundred Eleven Thousand Five Hundred Dollars (\$811,500), to be expended from Budget Code A.6417.0002 480 Tourism/Occupancy, Occupancy Tax, Tourism-Special Events (\$613,500); Budget Code A.6417.0002 469.05 Tourism/Occupancy, Occupancy Tax, Municipal Application Funding (\$73,000) and Budget Code A.6417.0002 480.06 Tourism/Occupancy, Occupancy Tax, Tourism-Enhanced Promotion (\$125,000), as listed on the revised attached Schedule "A" with said agreements to be in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 570 of 2021, as amended by Resolution No. 136 of 2022, 185 of 2022 and 235 of 2022 will remain the same.

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Tourism & Occupancy Tax Coordination Committee

DATE: 10/22/2024

- (a) Purpose of Request: To approve the appropriation of \$20,000 from A 881.00 Reserve, Occupancy Tax to A. 6417. 0002 480.04 Warren County Projects

- (b) Details: The Warren County Planning and Community Development Department has contracted with Wilderness Property Management Inc on September 8, 2024 for consulting services to complete a recreational assessment in the Town of Johnsbury

- (c) Previous Resolution Number: NA

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: A 881.00 Reserve, Occupancy Tax

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Tourism

DATE: October 29, 2024

- (a) Purpose of Request: To appropriate \$150,000 from A 881.00 Reserve, Occupancy Tax to A. 6417. 0002 469.05 Municipal Application Funding

- (b) Details: The Village and Town of Lake George have contracted with the Albany Police Athletic League to lease the light displays, formerly used at the Capital Holiday Lights in Washington Park, for use this winter season in the town/village of Lake George.

- (c) Previous Resolution Number: NA

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: A 881.00 Reserve, Occupancy Tax

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: County Attorney

DATE: 10/29/24

- (a) Purpose of Request: **Rescinding Resolution No. 513 of 2022 which authorized ARPA funding to ADK Excursions, LLC in the amount of \$30,000 to fund safety related capital improvements.**
- (b) Details: **Contract with ADK Excursions, LLC, effective October 6, 2022, was voided by Board of Supervisors action based on findings contained in Resolution No. 300 of 2024.**
- (c) Previous Resolution Number:
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 3**Request for New Contract****DEPARTMENT NAME: County Attorney****DATE: 10/29/2024**

- (a) Is this a Result of a Bid or Request for Proposal? **No**
- (b) Purpose of Contract: **Authorize ARPA funding to fund safety related capital improvements**
- (c) Name of Contractor: **ADK Excursions, LLC**
- (d) Address of Contractor: **4587 Lake Shore Drive, Bolton Landing, NY 12814**
- (e) Contractor's Contact Person and Telephone Number: **Christine Norton**
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract: **Retroactive to October 6, 2022**
- (h) Termination Date of Contract: **December 31, 2024**
- (i) Payment Provisions: i) lump sum amount
ii) hourly rate amount
iii) total amount not to exceed **\$30,000**
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.)
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount: A.1010.4999 470 Legislative Board, American Rescue Plan Act (ARPA), Contract**

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: County Attorney

DATE: 10/29/24

- (a) Purpose of Request: **Rescinding Resolution No. 595 of 2022 which authorized ARPA funding to ADK Excursions, LLC in the amount of \$19,000 to assist with programs, services, or capital expenditures that respond to the negative economic impacts of the COVID-19 public health emergency, to include the mitigation of financial hardship such as declines in revenues, or the impact of periods of business closure.**
- (b) Details: **Contract with ADK Excursions, LLC, effective November 4, 2022, was voided by Board of Supervisors action based on findings contained in Resolution No. 300 of 2024.**
- (c) Previous Resolution Number:
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: County Attorney

DATE: 10/29/2024

- (a) Is this a Result of a Bid or Request for Proposal? **No**
- (b) Purpose of Contract: **Authorize ARPA funding to assist with programs, services, or capital expenditures that respond to the negative economic impacts of the COVID-19 public health emergency, to include the mitigation of financial hardship such as declines in revenues, or the impact of periods of business closure.**
- (c) Name of Contractor: **ADK Excursions, LLC**
- (d) Address of Contractor: **4587 Lake Shore Drive, Bolton Landing, NY 12814**
- (e) Contractor's Contact Person and Telephone Number: **Christine Norton**
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract: **November 18, 2022**
- (h) Termination Date of Contract: **December 31, 2024**
- (i) Payment Provisions: i) lump sum amount
ii) hourly rate amount
iii) total amount not to exceed **\$19,000**
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.)
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount: A.1010.4999 470 Legislative Board, American Rescue Plan Act (ARPA), Contract**

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

PERSONNEL, ADMINISTRATION & HIGHER EDUCATION COMMITTEE

AGENDA

OCTOBER 29, 2024

Committee Members: *Wild, Driscoll, Merlino, Maday, Bean, Etu and Thomas - Chair of the Board shall serve as an Ex-Officio member when needed in accordance with Section C(4) of the Rules of the Board*

- I. Committee meeting called to order by Chair.
- II. Motion to approve minutes of prior Committee meetings.
- III. Privilege of the Floor/Public Comment

- IV. Action Agenda
 - 1) **SUNY Adirondack representatives to provide and update on the College.**
 - 2) **Requests/Items to be Discussed by the Human Resources Director (Jackie Figueroa, Director):**
 - A) Review of report on tracking of vacancies filled.
 - B) Matt Schuette, *representing Marshall & Sterling*, to discuss 2025 Anthem Medicare Advantage renewal.
 - 3) **Referral Criminal Justice, Public Safety & Emergency Services Committee (Chaired by Supervisor Geraci): Sheriff (James LaFarr, Sheriff) -**
Request to amend the Table of Organization & Salary Schedule to create the new position of Patrol Sergeant #11-C (*Contingent Position*), *Annual Salary \$66,111*, effective January 1, 2025 to March 31, 2025.
 - 4) **Requests/Items to be Discussed by the County Administrator:**
 - A) Request to rescind Resolution No. 597 of 2019, *Adopting Amended Department Head Evaluation Policy and Related Forms*.
 - B) Request to rescind Resolution No. 535 of 2022, *Resolution Requiring that All Warren County Employees Complete and Annual Diversity, Equity and Inclusion Training*.
 - 5) **Requests/Items to be Discussed by the County Attorney (Larry Elmen, County Attorney):**
Action Agenda/New Business Items:
 - A) Request: Approving Settlement terms in the matter of Michael Davis v. Cole Palmer, Nicole Palmer, Town of Queensbury & Warren County, Warren County Supreme Court, Index No. EF2023-71114, filed March 3, 2023, and authorizing payment to settle all claims for the amount of \$7,500.00 which is less than the self-insured retention amount under applicable policies of insurance.
Rationale: To settle lawsuit filed March 3, 2023 alleging Warren County DPW was negligent in the inspection, maintenance, management, control, construction and placement of traffic control devices at the intersection of West Mountain Road and Luzerne Road on May 14, 2022. Plaintiff also settling claims against Town of Queensbury. The County settlement amount is \$7,500.00 which is an amount less than the self-insured retention amount under current policies of insurance.
 - B) Request: Amending Warren County Discrimination and Harassment Policy, Resolution 203 of 2023.
Rationale: Proposed amended policy is based upon New York State Department of Labor proposed policy and incorporates recent legislative requirements.

Discussion Items:

- C) Litigation Update: Request for a motion to enter into an executive session, per Public Officers Law § 105(1)(d), to engage in discussions of potential, pending and current litigation and to provide attorney-client communications per Public Officers Law § 108(3), concerning one or more of the matters listed below which shall be identified at the time of the meeting:

Lawsuits without Insurance Coverage:

- 1) Michael Easterbrooks v. Schenectady County, et al, Albany County Index No. 907013-2021, filed August 10, 2021.
- 2) Joshua Rouse v. Berkshire Farms Center for Youth, et al, Warren County Index No. EF2021-69346, filed August 10, 2021.
- 3) Kathleen Innes v. Warren County and Correctional Medical Care, NDNY 1:22-cv-00641-BKS-TWD, filed June 15, 2022.
- 4) Estate of Ann Alice Hennessey v. County of Warren & Christine Norton, as County Treasurer, NDNY 1:24-cv-314-AMN-CFH, filed March 6, 2024.
 - Alleging violations of federal constitutional rights under 5th Amendment, 8th Amendment, and 14th Amendment, as well as section 1983 claims for deprivation of civil rights, and State law claim for unjust enrichment.
 - March 22, 2024: Insurance Coverage Denied through Travelers-claims made.
 - New York Tax Foreclosure Surplus Litigation: Multi-District Litigation (MDL) No. 3117: Plaintiffs motion to join all 37 counties subject to individual lawsuits. Responses filed 5/7/2024. Decision pending.
 - May 31, 2024: Motion to Dismiss against remaining plaintiff, Estate of Ann Alice Hennessey, filed with Federal District Court.

CONTINUED

Lawsuits without insurance coverage, continued

- July 19, 2024: Plaintiff filed opposition papers to County's Motion to Dismiss.
- July 25, 2024: County filed reply brief in response to plaintiff's opposition papers.
- October 8, 2024: Court conference in Federal District Court regarding pending motions to dismiss. All separately filed lawsuits consolidated into single matter following court conference.

Lawsuits covered by Insurance:

- 1) Tyson Poulos v. County of Warren, Warren County Sheriff's Office, Warren County District Attorney's Office [as well as 6 employees of Sheriff's Office and 1 employee of District Attorney's Office], NDNY 1:21-cv-96-MAD-CFH, filed January 27, 2021. Date of Loss alleged January 20, 2014 through August 8, 2014.
- 2) Patricia Zahaba v. County of Warren and Town of Queensbury, Warren County Index No. EF2022-70243, filed June 13, 2022. Date of Loss alleged: June 11, 2021. Notice of Claim served September 8, 2021.
- 3) John Werner v. Bernice Conlon & Warren County, Warren County Index No. EF2022-70247, filed June 15, 2022. Date of Loss alleged: August 15, 2021. Notice of Claim served November 8, 2021.
- 4) Michael Davis v. Cole Palmer, Nicole Palmer, Town of Queensbury & County of Warren, Warren County Index No. EF2023-71114, filed July 15, 2022. Date of Loss alleged: May 14, 2022. Notice of Claim served July 15, 2022.
- 5) Jasmine Earnest v. Town of Queensbury, County of Warren, Stiling Electric, Inc. & Joanne Levack, Warren County Index No. EF2022-2111, filed September 29, 2022. Date of Loss alleged: April 12, 2022. Notice of Claim served May 9, 2022.
- 6) Timothy McIntyre & Brenna Michalak v. County of Warren, Warren County Index No. EF2023-72092, filed December 11, 2023. Date of Loss alleged: September 18, 2022. Notice of Claim, served December 19, 2022.
- 7) Nicholas Oudekerk v. Sergeant Brandon Thomas & Corrections Officer Nicholas Crum, NDNY 9:24-cv-00109-AMN-TWD, filed March 13, 2024.
 - September 13, 2024: Motion to Dismiss filed.

Notice of Claims & Administrative Complaints:

- 1) Notice of Claim served March 7, 2024: Ethan Smith and Jennifer Dees. Date of Loss alleged: November 8, 2023 through March 1, 2024.
- 2) Administrative Complaint: Department of Human Rights against County of Warren and Warren County DSS, dated May 2, 2024. Date of Loss alleged: November 27, 2023 through March 7, 2024.
- 3) Notice of Claim served July 15, 2024. Jennifer Dees & Ethan Smith. Date of Loss alleged: June 2024. Warren County District Attorney's Office regarding assignment as special prosecutor for Saratoga County in the matter of People v. Veronica Smith.
- 4) Notice of Claim served September 17, 2024. David J. Funaro, Jr. & Sarah A Vedder v. Glens Falls and Glens Falls Police Department, Violation of constitutional rights, excessive force, perjury, property damage, and retaliation arising from execution of search warrant.

V. Pending Items:

No Items this Month.

VI. Privilege of the Floor/Public Comment

VII. Motion to adjourn

RESOLUTION REQUEST FORM NO. 11

Request to Create New Position

DEPARTMENT NAME: Sheriff

DATE: October 22, 2024

(a) Title of Requested Position: Patrol Sergeant #11-C (Contingent position)

(b) Annual **Base** Salary (and Grade if Applicable): \$66,111

(c) Effective Date for New Position*: January 1, 2025 - March 31, 2025

**Please do not backdate unless the purpose is to correct an error.*

(d) List Any Position in the Department's Table of Organization Being Deleted as a Result of this Request:
(Include annual salary and grade if applicable):

n/a

(e) Where are Funds in the Budget for this Position?

List Budget Code, Object Code, Full Title and Amount:

A.3110 110 - General Sheriff's Law Enforcement - Salaries - Regular

(f) Is a Budget Transfer needed? YES NO

If yes, please complete Resolution Request Form No. 10 – Transfer of Funds

If no, please provide details on how the increase will be funded with the current budget:

(g) Has Director of Human Resources Reviewed and Approved of the New Position Title? YES NO
*(approval is necessary **BEFORE** bringing the request to Committee)* HR Director Initial AE

(h) Had County Administrator Reviewed and Approved Creation of New Position? YES NO
*(approval is necessary **BEFORE** bringing the request to Committee)* Co. Admin Initial Q+

(i) Is this a mandated position? YES NO
If yes, please explain:

(j) Is there expected revenue from this position? YES NO
If yes, please explain and complete Resolution Request Form No. 07 – Amend County Budget to recognize revenue: