

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: HEALTH SERVICES

DATE: JUNE 25, 2024

COMMITTEE MEMBERS PRESENT:	OTHERS PRESENT:
SUPERVISORS STRAINER	REPRESENTING THE DEPARTMENT OF PUBLIC HEALTH:
RUNYON	GINELLE JONES, DIRECTOR, PUBLIC HEALTH/PATIENT SERVICES
GILLIGAN	TAWN DRISCOLL, FISCAL MANAGER
BRUNO	KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
PATCHETT	JOHN TAFLAN, COUNTY ADMINISTRATOR
WILD	LARRY ELMEN, COUNTY ATTORNEY
THOMAS	AMANDA ALLEN, CLERK OF THE BOARD
	SUPERVISORS DRISCOLL
	ETU
	TURNER
	TAMMIE DeLORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
	CHRISTINE NORTON, COUNTY TREASURER
	LUKE MOSSEAU, <i>THE POST STAR</i>
	MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

Please note, the following contains a summarization of the June 25, 2024 meeting of the Health Services Committee; the meeting in its entirety can be viewed using the following links:

Warren County website - <https://warrencountyny.gov/mma>

Warren County's YouTube Channel - <https://www.youtube.com/watch?v=tEApGEAzYLI>

Mr. Strainer called the meeting of the Health Services Committee to order at 9:31 a.m.

Motion was made by Mr. Bruno, seconded by Ms. Runyon and carried by a unanimous vote of those present (*Mr. Patchett absent*) to approve the minutes from the previous Health Services Committee meeting, subject to correction by the Clerk of the Board.

Copies of the Office for the Aging and Public Health meeting agendas were distributed to those in attendance; copies of the agendas are on file with the meeting minutes.

Privilege of the floor and public comments were called for, but there was no one wishing to speak.

The meeting commenced with review of the Office for the Aging agenda, which included a request to increase the EISEP (*Expanded In-Home Services for the Elderly*) contract with Hamilton County Public Health from \$31,500 to \$45,000 effective retroactive to April 1, 2023 and continuing through March 31, 2024 with the option to renew annually, due to increased requests for services. (Previous Resolution No. 286 of 2022)

Mr. Patchett entered the meeting at 9:32 a.m.

Motion was made by Mr. Thomas, seconded by Mr. Wild and carried unanimously to approve the request as presented and the necessary resolution was authorized for the July 19th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

There being no further Office for the Aging business to discuss, review of the Health Services agenda commenced with the following requests:

1. To accept the 2023 Health Services Annual Report.

Motion was made by Mr. Bruno, seconded by Ms. Runyon and carried unanimously to approve the request as presented and the necessary resolution was authorized for the July 19th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

2. For a contract with the NYSDOH (*New York State Department of Health*) Bureau of Supplemental Food Program to accept grant funding in the amount of \$2,727,500 (\$545,500 per year) for the five year grant period commencing October 1, 2023 to September 30, 2028 intended to provide supplemental nutrition assistance to WIC (*Women Infant and Children*) eligible families, and to authorize the Chair of the Board to accept any additional WIC funding, approve contract amendments, and enter into future NYSDOH WIC contracts, without need for a further resolution.

Motion was made by Ms. Runyon, seconded by Mr. Wild and carried unanimously to approve the request as presented and the necessary resolution was authorized for the July 19th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

3. To amend the Table of Organization and Salary Schedule to decrease the annual salary of the Public Health Program Coordinator position from \$66,055.08 to \$0.00 effective August 12, 2024.
4. To amend the Table of Organization and Salary Schedule to increase the annual salary of the Public Health Manager position from \$0.00 to \$71,535, and to transfer the position from Prevention Program (A.4018.110) to Health Education (A.4018.0040.110) effective August 12, 2024.

Motion was made by Ms. Runyon, seconded by Mr. Bruno and carried unanimously to approve the requests as outlined above and refer same to the Personnel, Administration & Higher Education Committee. *Copies of the resolution request forms are on file with the minutes.*

5. To amend the Table of Organization and Salary Schedule to create the new position of Early Intervention Service Coordinator #1, *Grade 18, Base Annual Salary \$68,806*, and delete the positions of Early Intervention Service Coordinator Per Diem (10 hrs/week), *Grade 18, Base Annual Salary \$14,377*, and Early Intervention Service Coordinator #3 (Part-Time 30 hrs/week), *Grade 18, Base Annual Salary \$51,611*, effective September 1, 2024.

Motion was made by Ms. Runyon, seconded by Ms. Gilligan and carried unanimously to approve the request as outlined above and refer same to the Personnel, Administration & Higher Education Committee. *A copy of the resolution request form is on file with the minutes.*

6. To amend the 2024 Warren County Budget in the amount of \$12,349 to reflect receipt of State funds for the Performance Incentive Award for the Health Education Division.

Motion was made by Ms. Runyon, seconded by Mr. Bruno and carried unanimously to approve the request as presented and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

7. For a transfer of funds in the amount of \$13,431, amongst various budget codes.

Motion was made by Ms. Runyon, seconded by Mr. Thomas and carried unanimously to approve the request as presented and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

A review of the Discussion Items portion of the agenda proceeded with an overview of the following documents included in the agenda packet:

- Report of Revenues and Expenditures for 2024;
- Revenue and Expense Comparison Report for 2023 vs 2024;
- Status of Referrals;
- Emergency Response and Preparedness; and
- Rabies Program Report.

Privilege of the floor and public comments were called for, but there was no one wishing to speak.

There being no further business to come before the Health Services Committee, on motion made by Mr. Bruno, seconded by Mr. Wild and carried unanimously, Mr. Strainer adjourned the meeting at 9:49 a.m.

Respectfully submitted,
Molly Ganotes-Gleason, Legislative Office Specialist