

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: HUMAN SERVICES

DATE: JANUARY 23, 2024

COMMITTEE MEMBERS PRESENT:

SUPERVISORS DRISCOLL
BRUNO
PATCHETT
TURNER
WILD
STRAINER
RUNYON

OTHERS PRESENT:

DENISE DiRESTA, DIRECTOR, VETERANS' SERVICES
AMY McBYRNE, DIRECTOR, COUNTRYSIDE ADULT HOME
REPRESENTING THE DEPARTMENT OF SOCIAL SERVICES:
CHRISTINA MASTRIANNI, COMMISSIONER
JULIE MONTERO, FISCAL MANAGER
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
JOHN TAFLAN, COUNTY ADMINISTRATOR
AMANDA ALLEN, CLERK OF THE BOARD
RYAN DICKEY, SECOND ASSISTANT COUNTY ATTORNEY
FRANK E. THOMAS, BUDGET OFFICER
SUPERVISORS ETU
GILLIGAN
MERLINO
STRAINER
TAMMIE DeLORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
CHRISTINE NORTON, COUNTY TREASURER
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

Please note, the following contains a summarization of the January 23, 2024 meeting of the Human Services Committee; the meeting in its entirety can be viewed using the following links:

Warren County website - <https://warrencountyny.gov/mma>

Warren County's YouTube Channel - Part 1 - <https://www.youtube.com/watch?v=kHYSon7Rnb4>
Part 2 - <https://www.youtube.com/watch?v=9i6bBzDLmkY>

Mr. Driscoll called the meeting of the Human Services Committee to order at 10:52 a.m.

Copies of the Department of Social Services (DSS) and Countryside Adult Home agendas were distributed; copies of the agendas are on file with the minutes.

Privilege of the floor was extended to Denise DiResta, *Director, Veterans' Services*, who welcomed the new supervisors. She provided a brief overview of the services her Department offered.

Review of the Countryside Adult Home agenda commenced with a request to amend the County Budget in the amount of \$10,706.50 to reflect receipt of the EQUAL award received from the New York State Department of Health.

Motion was made by Mr. Strainer, seconded by Mr. Wild and carried unanimously to approve the request as outlined above and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

Motion was made by Mr. Bruno, seconded by Ms. Runyon and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor and public comments were called for, but there was no one wishing to speak.

Review of the DSS agenda commenced with the following requests:

1. To amend the County Budget in the amount of \$340,798 to reflect receipt of funds from the New York State Office of Temporary and Disability Assistance (OTDA) to fund Code Blue services.

2. To amend the County Budget in the amount of \$60,000 to reflect receipt of funds from New York State Office of Children and Family to improve response to families and infants affected by substance use disorders.
3. To amend the County Budget in the amount of \$30,000 to reflect receipt of funds from New York State Office of Children and Family Services to provide Safe Harbor services and programs in response to child trafficking and exploitation.
4. To amend the County Budget in the amount of \$25,000 to reflect receipt of funds from New York State Office of Children and Family Services for non-residential domestic violence services.

Motion was made by Mr. Bruno, seconded by Ms. Runyon and carried unanimously to approve the requests as outlined above and refer same to the Finance & Budget Committee. *Copies of the resolution request forms are on file with the minutes.*

5. To authorize renewal of the Memorandum of Understanding between the Department of Social Services and Warren County Sheriff's Office for security services for the Warren County Human Services Building in an amount not to exceed \$119,883 for a term commencing January 1, 2024 and terminating December 31, 2024.
6. To authorize renewal of the Memorandum of Understanding between Warren County Department of Social Services and Warren County Information Technology Department for computer support services in an amount not to exceed \$75,000 for a term commencing January 1, 2024 and terminating December 31, 2024.

Motion was made by Mr. Wild, seconded by Ms. Runyon and carried unanimously to approve the requests as outlined above and the necessary resolutions were authorized for the February 16th Board meeting. *Copies of the resolution request forms are on file with the minutes.*

7. To amend the Table of Organization and Salary Schedule to increase the hours of the Assistant Social Services Attorney PT #1 from 20 hours/week, *Annual Salary \$39,826*, to 32 hours/week, *Annual Salary \$63,725*.

Motion was made by Mr. Strainer, seconded by Mr. Bruno and carried unanimously to approve the request as outlined above and refer same to the Personnel, Administration & Higher Education Committee. *A copy of the resolution request form is on file with the minutes.*

The Discussion Item portion of the agenda included the following items:

1. Commissioner's report of activities and updates was provided by email.
2. Revenue, Expenditures and Overtime Reports were reviewed.

Privilege of the floor and public comment was called for, but there was no one wishing to speak.

An executive session was requested; Ryan Dickey, *Second Assistant County Attorney*, indicated the purpose of the executive session was to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation, pursuant to Section 105(1)(f) of the Public Officer's Law.

Motion was made by Mr. Wild, seconded by Mr. Bruno and carried unanimously to enter into executive session for the purpose outlined above.

Executive session was held from 11:09 a.m. until 11:17 a.m.

Upon reconvening, Mr. Driscoll noted that no action had been taken during the executive session.

Privilege of the floor was called for, but there was no one wishing to speak.

As there was no further business to come before the Human Services Committee, on motion made by Mr. Wild, seconded by Mr. Strainer and carried unanimously, Mr. Driscoll adjourned the meeting at 11:18 a.m.

Respectfully submitted,
Leslie Lovelace, Secretary to the Clerk of the Board

Human Services Committee Meeting
Countryside Adult Home
January 23rd 2024

COMMITTEE MEMBERS: Supervisors: DRISCOLL, Bruno, Patchett, Turner, Wild, Strainer and Runyon,
Chair of the Board shall serve as an Ex-Officio member when needed in accordance
with the Section C (4) of the Rules of the Board

- I. Committee meeting called to order by Chair
- II. Approval of minutes of prior Committee Meeting
- III. Privilege of the floor and public comment
- IV. Action Agenda/New Business Items:

Request: Amend County Budget to increase expenses and revenue based on EQUAL Award in the amount of \$21,413.00 increasing A.630 410 Supplies by \$10,706.50 and A.630.275 Buildings by \$10,706.50.

Rational: The grant isn't received early enough in the prior year to be utilized for the residents.

- V. Discussion Items:
 1. Census
 2. Overtime Report
- VI. Referrals/Pending Items:
- VII. Privilege of the floor and public comment
- VIII. Motion to adjourn

Attachments:

1. Resolution Request No. 7
2. Census
3. Overtime Report

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

****If this is the result of a grant award, also complete and submit Form No. 5 or 6***

DEPARTMENT NAME: Countryside Adult Home

DATE: 1/23/2024

- (a) Purpose of Amendment: **To increase expenses and revenue based on an EQUAL Award received by NYS DOH (Please see attached)**

- (b) Appropriation Code, Object Code, Full Title and Amount: **A.6030 410 Supplies \$10,706.50 A.6030.275 \$10,706.50**

- (c) Revenue Code (with title), and Amount:
A.6030 3635 State Revenue \$21,413.00, the money is currently in A. 691.00
- (d) **Deferred Revenue. The money was received as part of a grant to enhance the lives of our residents for the fiscal year of 2023-2024**

**COUNTRYSIDE ADULT HOME
CENSUS REPORT
2023**

MONTH	1ST DAY OF MONTH	ADMISSIONS	DISCHARGES	LAST DAY OF MONTH
JANUARY	28	0	1	27
FEBRUARY	27	0	0	27
MARCH	27	0	1	28
APRIL	28	0	2	26
MAY	26	0	0	26
JUNE	26	0	1	25
JULY	25	0	1	24
AUGUST	24	0	0	24
SEPTEMBER	24	2	1	25
OCTOBER	25	0	1	24
NOVEMBER	24	2	2	24
DECEMBER	24	3	0	27

Countryside Adult Home - Overtime Report - Comparison 2022/2023

Week End	2022	2023	Reason
01/02/23	124.30	243.59	
01/17/23	111.25	66.78	
01/30/23	143.73	102.86	
02/14/23	76.63	25.47	
02/28/23	123.07	124.91	
03/14/23	45.13	13.25	
03/28/23	51.73	41.26	
04/11/23	99.29	35.20	
04/25/23	104.30	40.73	
05/09/23	99.36	139.30	
05/23/23	69.87	103.61	
06/06/23	69.92	176.61	
06/20/23	55.46	30.00	
07/04/23	65.29	96.28	
07/18/23	135.97	139.14	
08/01/23	39.52	13.70	
08/15/23	39.19	48.94	
08/29/23	31.71	90.81	
09/12/23	137.60	149.45	
09/26/23	56.53	77.01	
10/10/23	104.83	91.07	
10/24/23	164.00	145.19	
11/07/23	64.45	29.73	
11/21/23	215.50	85.59	
12/05/23	225.04	100.97	
12/19/23	142.78	44.77	
12/31/23	243.59	109.12	
YTD	2840.04	2365.34	

Human Services Committee
Warren County Department of Social Services

COMMITTEE MEETING AGENDA

January 23, 2024

Committee Members: Supervisors DRISCOLL, Bruno, Patchett, Turner, Wild, Strainer and Runyon.

Chair of the Board shall serve as an Ex-Officio member when needed in accordance with the Section C(4) of the Rules of the Board.

- I. Committee meeting called to order by Chair
- II. Approval of minutes of prior Committee meeting
- III. Privilege of the floor and public comment
- IV. Action Agenda/New Business Items:

1. Request:

Request to Amend County Budget; to increase expenses and appropriations, to reflect the receipt of Code Blue total district allocation for 2023-2024, which provides emergency measures for people experiencing homelessness during inclement weather, for a total amount of \$340,798.

Rationale: The Acting Commissioner of the New York State Office of Temporary and Disability Assistance (OTDA) has confirmed the supplemental funding award of \$78,798, for a total amount of \$340,798.

Attachment #1

2. Request:

Request to Amend County Budget; to increase expenses and appropriations, to reflect the receipt of Federal CAPTA (Child Abuse Prevention & Treatment Act) and CARA (Comprehensive Addiction & Recovery Act) funding for fiscal year 2023-2024, in the amount of \$60,000.

Rationale: The New York State Office of Children and Family Services (OCFS); issued Local Commissioner's Memorandum 23-OCFS-LCM-24 confirming Warren County's allocation of \$60,000.

Attachment #2

3. Request:

Request to Amend County Budget; to increase expenses and appropriations, to reflect the receipt of Municipal Safe Harbour funding, which provides services and programs in response to child trafficking and exploitation, for fiscal year 2024, in the amount of \$30,000.

Rationale: The New York State Office of Children and Family Services (OCFS); issued Local Commissioner's Memorandum 23-OCFS-LCM-25 confirming Warren County's allocation of \$30,000.

Attachment #3

4. Request:

Request to Amend County Budget; to increase expenses and appropriations, to reflect the receipt of TANF (Temporary Assistance for Needy Families) funding for non-residential domestic violence services for State Fiscal Year 2023-2024, in the amount of \$25,000.

Rationale: The New York State Office of Children and Family Services (OCFS); issued Local Commissioner's Memorandum 23-OCFS-LCM-19 confirming Warren County's allocation of \$25,000.

Attachment #4

5. Request:

Request to Renew the Memorandum of Understanding between the Department of Social Services and Warren County Sheriff's Office, to provide security services for the Warren County Human Services Building, for the term commencing January 1, 2024 and terminating December 31, 2024, for a total annual amount of \$119,883. This reflects an increase of \$1,479 from the prior year.

Rationale: The Sheriff's Office holds the requisite authority and expertise to provide security services.

Attachment #5

6. Request:

Request to Renew the Memorandum of Understanding between the Department of Social Services and Warren County Information Technology Department, to provide technology services, for the term commencing January 1, 2024 and terminating December 31, 2024, for an annual total amount of \$75,000. (\$18,750 paid quarterly). This reflects an increase of \$3,000 from the prior year.

Rationale: The Information Technology Department holds the requisite authority and expertise to provide these services.

Attachment #6

7. Request:

Request to permanently increase the hours of the Part-Time Assistant Social Services Attorney; from 20 hours per week, to 32 hours per week. The Social Services budget can support this increase.

Rationale: This position should have been budgeted at 32 hours per week but was inadvertently budgeted at 20 hours. The difference will not impact the 2024 budget. The position provides legal representation and handles various proceedings pursuant to multiple types of social services cases. Increasing caseloads and court appearances support a 32 hour week.

Attachment #7

V. Discussion Items:

1. Christina Mastrianni, Acting Commissioner
-Commissioner's Report of Activities & Updates; (Previously distributed by Committee Chairman Driscoll)
2. Julie Montero, Fiscal Manager, DSS
-Monthly Reports: Revenue, Expenditures and Overtime.

Attachment #8

VI. Referrals/Pending Items: NONE

VII. Privilege of the Floor and public comment

VII. Motion to Adjourn

ATTACHMENTS:

1. Request to Amend County Budget-Code Blue
2. Request to Amend County Budget-CAPTA/CARA
3. Request to Amend County Budget-Safe Harbour
4. Request to Amend County Budget-TANF
5. Request to Renew MOU with Sheriff – Security Services 2024
6. Request to Renew MOU with I.T. – Technology Services
7. Request to increase hours of PT Assistant DSS Attorney-correction
8. Monthly Fiscal Reports and Overtime

Code Blue

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

ATTACHMENT #1

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Social Services

DATE: 1/10/24

- (a) Purpose of Amendment: **To increase expenses and revenue based on approval of Code Blue budget from NYS OTDA, expenses to be reimbursed 100%**

- (b) Appropriation Code, Object Code, Full Title and Amount:
A.6010 470 Contracts \$340,798

- (c) Revenue Code (with title), and Amount: **A.6010 3610 State Aid Admin \$340,798**



**Office of Temporary
and Disability Assistance**

\$ 340,798

Code Blue

KATHY HOCHUL
Governor

BARBARA C. GUINN
Acting Commissioner

November 2, 2023

Christina Mastrianni
Acting Commissioner
Warren County Department of Social Services
Human Services Building
1340 State Route 9
Lake George, NY 12845

Dear Commissioner Mastrianni:

The New York State Office of Temporary and Disability Assistance (OTDA) is pleased to inform you that Warren County has been awarded \$78,798 in supplemental Code Blue funding to implement emergency measures for people experiencing homelessness during inclement winter weather. The total district allocation for SFY 2023-24 is \$340,798. In the event that your new allocation is less than your request, your request will be retained and re-evaluated should funds become available.

Should you have any questions please contact Sarah Watson at 518-473-7367 or sarah.watson@otda.ny.gov. Thank you for your commitment to serving those in need in New York State.

Sincerely,

Barbara C. Guinn
Acting Commissioner

RESOLUTION REQUEST FORM NO. 7

CARA

Request to Amend County Budget*

ATTACHMENT #2

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Social Services

DATE: 1/10/2024

- (a) Purpose of Amendment: **To increase expenses and revenue based on allocation received from NYS OCFS (23-OCFS-LCM-24), money to be used to improve response to families and infants affected by substance use disorders.**

- (b) Appropriation Code, Object Code, Full Title and Amount: **A.6010 470 Contracts \$60,000**

- (c) Revenue Code (with title), and Amount: **A.6010 4610 Federal Aid Admin \$60,000**



Office of Children and Family Services

\$60,000

Cara

Kathy Hochul Governor

52 WASHINGTON STREET RENSSELAER, NY 12144

Suzanne Miles-Gustave, Esq. Acting Commissioner

Local Commissioners Memorandum

Table with 2 columns: Field (Transmittal, To, Issuing Division/Office, Date, Subject, Contact Person(s), Attachments) and Value.

I. Purpose

The purpose of this Local Commissioners Memorandum (LCM) is to advise local departments of social services (LDSSs) of the availability of federal Child Abuse Prevention and Treatment Act (CAPTA) Comprehensive Addiction and Recovery Act of 2016 (CARA) funds in the state fiscal year (SFY) 2023-24.

There are two notable changes reflected in this LCM. The LDSS allocation amounts have been adjusted to reflect the 2019 revised comparable groups using the calendar years 2016-2018. Secondly, LDSSs may now also use the funds to hire or contract for a parent advocate.

II. Background

The Consolidated Appropriations Act of 2018, signed into law on March 23, 2018, appropriated \$85.3 million for the CAPTA state grant in FY 2018. The committee report for the appropriations act agreement

specified that the increase in funding is intended to help states improve their response to families and infants affected by substance use disorders. States are required to prioritize the funds for the development, implementation, and monitoring of plans of safe care for substance-exposed infants, consistent with the requirement found in section 106(b)(2)(B)(iii) of CAPTA, as amended by CARA.

On June 4, 2018, an LCM¹ was disseminated to LDSSs requiring them to utilize the newly developed *Plan of Safe Care* form for infants born and identified as affected by prenatal substance use disorder or experiencing neonatal withdrawal symptoms or Fetal Alcohol Spectrum Disorder (OCFS-2196, *Plan of Safe Care*: https://ocfs.ny.gov/main/Forms/Foster_Care/OCFS-2196.docx). In addition, LDSSs are required to monitor the activities in the *Plan of Safe Care* and document the implementation and progress of the plan in their case record.

Infants born to a person who used alcohol and/or other substances during their pregnancy may present with various health-related issues. The early identification, referral, and implementation of services is a critical factor to promote positive long-term outcomes for children and families. OCFS is making funding available to upstate districts for the purpose of hiring behavioral health consultants, public health nurses, early childhood specialists, peer recovery specialists, and/or parent advocates to assist in the identification of families adversely impacted by substance use and in the development, implementation, and monitoring of plans of safe care with infants and families affected by substance use. OCFS will allow smaller counties within upstate New York to share a behavioral health consultant, public health nurse, early childhood specialist, peer recovery specialist, and/or parent advocate.

III. Program Implications

LDSSs must use the funds to hire or to contract for a full-time or part-time behavioral health consultant, public health nurse, early childhood specialist, peer recovery specialist, and/or parent advocates to work alongside child protective services (CPS) and preventive services caseworkers, to identify and support the behavioral health needs of children and their caregivers who have been affected by substance use. This includes assisting with the development, implementation, and monitoring of the plan of safe care for children when the following circumstances occur: an infant is “exposed” to substance use disorder and does not exhibit symptoms of withdrawal; an infant is identified as being “affected” by substance use or substance use disorder (i.e., exhibiting symptoms of substance withdrawal) or receives a diagnosis of Neonatal Abstinence Syndrome (NAS)/Neonatal Opioid Withdrawal Syndrome (NOWS); or a newborn who receives a diagnosis of Fetal Alcohol Spectrum Disorder.

It is required that the behavioral health consultant, public health nurse, early childhood specialist, peer recovery specialist, and/or parent advocates be co-located, on-site at the LDSS. Small LDSSs will receive \$50,000, medium LDSSs \$60,000, large LDSSs \$70,000, and extra-large LDSSs \$90,000. The LDSS size for this purpose is based on the comparable groups as noted in Attachment C. OCFS established comparable groups to permit meaningful comparison among counties with similar child welfare populations. LDSSs must provide or contract for services provided by a behavioral health clinician, public health nurse, early childhood specialist, peer recovery specialist, and/or parent advocates who is knowledgeable or will become knowledgeable about the CPS process and requirements. The person will assist with the following as allowed by their credentials:

¹ 18-OCFS-LCM-06, *Plan of Safe Care Forms*.

- Assist CPS and preventive caseworkers by
 - accompanying caseworkers in the field to visit with families already identified or needing an assessment (e.g., Uncope+) and
 - providing direct consultation with caseworkers regarding families who are affected by substance use.
- Assist in the development, implementation, and/or monitoring of a plan of safe care for an infant and family affected by substance use requiring a plan of safe care.
- Provide clinical assessments and documentation to support the CPS process (peer recovery specialists and/or parent advocates cannot perform this function).
- Use knowledge of resources within the LDSS to provide referrals for identified children and/or adults who may need ongoing services.

To receive the allocated funds, LDSSs must complete Attachment B, *Attestation of Use of CAPTA/CARA Funds*, and must indicate on the form how they will utilize these funds. Funds can be used for the cost of salary, fringe benefits, and travel costs and must be spent by November 30, 2024.

LDSSs must submit Attachment B, which includes the following information, to: ocfs.sm.cara.pqi@ocfs.ny.gov by November 30, 2023:

- Whether the funds will be used to hire a full-time or part-time behavioral health consultant, public health nurse, early childhood specialist, peer recovery specialist, and/or parent advocates.
- Whether the funds will be used to contract a full-time or part-time behavioral health consultant, public health nurse, early childhood specialist, peer recovery specialist, and/or parent advocates.
- Whether you plan on sharing a behavioral health consultant, public health nurse, early childhood specialist, peer recovery specialist, and/or parent advocates and if so, with what LDSS.

LDSSs awarded funding will be expected to submit quarterly reports to include the following:

- Number of visits to families by provider type.
- Number of plans of safe care assisted in development, implementation, and/or monitoring.
- Number of assessments completed for children and adults by the behavior health consultants/public health nurse/early childhood specialist (the peer recovery specialists and/or parent advocates cannot perform this function).
- Number of children and adults identified as benefiting from services.
- Referrals made by the behavioral consultant/public health nurse/early childhood specialist/peer recovery specialist and/or parent advocates to services identified through the *Plan of Safe Care* form.

IV. Fiscal and Claiming

There are \$3,770,000 in federal funds in the SFY 2023-24 budget for expenditures related to the implementation of CARA. Claims for these funds must be submitted as described below. These funds are to be used only to reimburse expenditures beginning December 1, 2023, and ending November 30, 2024. Continuation of funding is dependent upon New York State receiving additional federal CAPTA funding.

Reimbursement is 100% federal share, up to the amount of the LDSS's allocation. A cooperative agreement is not needed for approval to access CAPTA/CARA funds. These project expenditures should be claimed through the RF17 claim package for special project claiming. Prior to entry of the

RF17, costs are first identified on the RF2A claim package as F17 functional costs (Other Reimbursable Programs) and reported in the F17 column on the *Cost Allocation Schedule of Payments Other Than Salaries* (LDSS-923) and the Schedule D, *DSS Administrative Expense Allocation and Distribution by Function and Program* (LDSS-2347). After final accepting the RF2A claim package, the individual project costs should be reported under the project label CARA SFY 2023-24 on the RF17.

Salaries, fringe benefits, staff counts, and central services costs are directly entered on the RF17 Worksheet, *Distribution of Allocated Costs to Other Reimbursable Programs* (LDSS-4975A), while overhead costs are automatically brought over from the RF-2A, Schedule D, and distributed based upon the proportion of the number of staff assigned to this project. Employees not working all their time on this project must maintain time studies to support the salary and fringe benefit costs allocated to the program.

Non-salary administrative costs are reported with the appropriate object of expense code(s) on the Summary, *Administrative Schedule of Payments for Expenses Other Than Salaries for Other Reimbursable Programs* (LDSS-923B), while program costs are reported as object of expense code 37 – Special Project Program Expense – on the Summary, *Program Schedule of Payments for Expenses Other Than Salaries for Other Reimbursable Programs* (LDSS-923B).

Claims for the period December 1, 2023, through November 30, 2024, must be final accepted in the Automated Claiming System no later than February 29, 2025. OCFS may reallocate any unspent funds from a local district to other local districts that have claims that exceed their allocation.

Instructions for completing time studies, the LDSS-923, the LDSS-923B, the Schedule D, and the RF17 claim package are found in Chapters 4, 7, and 18, respectively, of the *Fiscal Reference Manual* (FRM), Volume 3. The FRMs are available online at <https://intranet.otda.ny.gov/bfdm/finance/>.

Please note: These expenditures must be processed offline. They cannot be processed through purchase of service authorizations in the Welfare Management System paid through the Benefits Issuance Control System.

V. Contacts

Division of Child Welfare and Community Services regional offices:

Albany Regional Office: John Lockwood (518) 486-7078, John.Lockwood@ocfs.ny.gov

Buffalo Regional Office: Amanda Darling (716) 847-3145, Amanda.Darling@ocfs.ny.gov

New York City Regional Office: Ronni Fuchs (212) 383-4873, Ronni.Fuchs@ocfs.ny.gov

Rochester Regional Office: Christopher Bruno (585) 238-8201, Christopher.Bruno@ocfs.ny.gov

Syracuse Regional Office: Sara Simon (315) 423-1200, Sara.Simon@ocfs.ny.gov

Westchester Regional Office: Sheletha Chang (845) 708-2499, Sheletha.Chang@ocfs.ny.gov

Native American Services: Heather LaForme (716) 847-3123, Heather.Laforme@ocfs.ny.gov

Any claiming questions pertaining to ACS should be directed to the Office of Temporary and Disability Assistance, Bureau of Financial Services.

Regions 1-5: Justin Gross (518) 474-7549, otda.sm.Field_Ops.I-IV@otda.ny.gov

Region 6: Michael Simon (212) 961-8250, Michael.Simon@otda.ny.gov

Attachment A
SFY 2023-24 District Allocation Amounts

District	Allocation	District	Allocation
Albany	\$90,000	Oneida	\$90,000
Allegany	\$50,000	Onondaga	\$90,000
Broome	\$70,000	Ontario	\$60,000
Cattaraugus	\$70,000	Orange	\$90,000
Cayuga	\$60,000	Orleans	\$50,000
Chautauqua	\$70,000	Oswego	\$70,000
Chemung	\$70,000	Otsego	\$50,000
Chenango	\$60,000	Putnam	\$50,000
Clinton	\$60,000	Rensselaer	\$70,000
Columbia	\$60,000	Rockland	\$70,000
Cortland	\$60,000	Saratoga	\$70,000
Delaware	\$50,000	Schenectady	\$70,000
Dutchess	\$70,000	Schoharie	\$50,000
Erie	\$90,000	Schuyler	\$50,000
Essex	\$50,000	Seneca	\$50,000
Franklin/St. Regis	\$60,000	Saint Lawrence	\$70,000
Fulton	\$60,000	Steuben	\$70,000
Genesee	\$60,000	Suffolk	\$90,000
Greene	\$50,000	Sullivan	\$60,000
Hamilton	\$50,000	Tioga	\$50,000
Herkimer	\$60,000	Tompkins	\$60,000
Jefferson	\$70,000	Ulster	\$70,000
Lewis	\$50,000	Warren	\$60,000

Safe Harbor

RESOLUTION REQUEST FORM NO. 7

ATTACHMENT #3

Request to Amend County Budget*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Social Services

DATE: 1/10/24

- (a) Purpose of Amendment: **To increase expenses and revenue based on an allocation received by NYS OCFS (per attached letter). This is to provide Safe Harbor services & programs in response to child trafficking and exploitation.**

- (b) Appropriation Code, Object Code, Full Title and Amount: **A.6010 470 Contracts \$30,000**

- (c) Revenue Code (with title), and Amount: **A.6010 3610 State Aid Admin \$30,000**



Office of Children and Family Services

30,000 Safe Harbor

Kathy Hochul Governor

52 WASHINGTON STREET RENSSELAER, NY 12144

Suzanne Miles-Gustave, Esq. Acting Commissioner

Local Commissioners Memorandum

Table with 2 columns: Field (Transmittal, To, Issuing Division/Office, Date, Subject, Suggested Distribution, Contact Person(s), Attachments) and Value.

I. Purpose

The purpose of this Local Commissioners Memorandum (LCM) is to inform local departments of social services (LDSSs) about funding for the Safe Harbour: NY Program for program year January 1, 2024 – December 31, 2024.

II. Background

Safe Harbour: NY program funds are intended to support all youth identified as trafficked, sexually exploited, or being at risk up to the age of 21. A youth’s eligibility for services or support funded through Safe Harbour: NY is not contingent on any demographic factors or other personal characteristics such as immigration status, the source of the referral, or the youth’s involvement in child welfare or juvenile justice system(s).

Each LDSS is required to submit to the New York State Office of Children and Family Services (OCFS) planning documents including the Sexually Exploited and Trafficked Youth section in the CFSP, the Safe Harbour: NY Program Plan, and the Safe Harbour NY Program Budget. The Safe Harbour: NY plan and budget must be submitted to OCFS using the templates provided. Plans are informed by an assessment of local need as well as guidance provided by OCFS, including but not limited to the Blueprint for Building a Child Welfare Response to Commercially Sexually Exploited and Trafficked Youth (Blueprint). The Blueprint, and many other resources, can be found on the OCFS website at https://ocfs.ny.gov/programs/human-trafficking/.

Appendix A: Municipal Safe Harbour: NY Allocations, 2024

2024
Budget

DISTRICT	CY 2024 ALLOCATION
ALBA	\$ 40,000
ALLE	\$ 30,000
BROO	\$ 35,000
CATT	\$ 35,000
CAYU	\$ 30,000
CHAU	\$ 35,000
CHEM	\$ 35,000
CHEN	\$ 30,000
CLIN	\$ 30,000
COLU	\$ 30,000
CORT	\$ 30,000
DELA	\$ 30,000
DUTC	\$ 35,000
ERIE	\$ 40,000
ESSE	\$ 30,000
FRAN	\$ 30,000
FULT	\$ 30,000
GENE	\$ 30,000
GREE	\$ 30,000
HAMI	\$ 30,000
HERK	\$ 30,000
JEFF	\$ 35,000
LEWI	\$ 30,000
LIVI	\$ 30,000
MADI	\$ 30,000
MONR	\$ 40,000
MONT	\$ 30,000
NASS	\$ 40,000
NIAG	\$ 35,000
ONEI	\$ 40,000
ONON	\$ 40,000
ONTA	\$ 30,000
ORAN	\$ 40,000
ORLE	\$ 30,000
OSWE	\$ 35,000
OTSE	\$ 30,000
PUTN	\$ 30,000
RENS	\$ 35,000
ROCK	\$ 35,000
SARA	\$ 35,000
SCHE	\$ 35,000

DISTRICT	CY 2024 ALLOCATION
SCHO	\$ 30,000
SCHU	\$ 30,000
SENE	\$ 30,000
STEU	\$ 35,000
STLA	\$ 35,000
STRE	\$ 30,000
SUFF	\$ 40,000
SULL	\$ 30,000
TIOG	\$ 30,000
TOMP	\$ 30,000
ULST	\$ 35,000
WARR	\$ 30,000
WASH	\$ 30,000
WAYN	\$ 30,000
WEST	\$ 40,000
WYOM	\$ 30,000
YATE	\$ 30,000
NYC	\$ 50,000
TOTAL	\$ 1,955,000

RESOLUTION REQUEST FORM NO. 7

NR DY

ATTACHMENT #4

Request to Amend County Budget*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Social Services

DATE: 1/10/24

- (a) Purpose of Amendment: **To increase expenses and revenue based on allocation received per 23-OCFS-LCM-19, money to be used for Non-Residential Domestic Violence Services**

- (b) Appropriation Code, Object Code, Full Title and Amount: **A.6010 470 Contract \$25,000**

- (c) Revenue Code (with title), and Amount: **A.6010 3610 State Aid Admin \$25,000**



Office of Children and Family Services

\$ 25,000 NR DV

Kathy Hochul Governor

52 WASHINGTON STREET RENSSELAER, NY 12144

Suzanne Miles-Gustave, Esq. Acting Commissioner

Local Commissioners Memorandum

Table with 2 columns: Field (Transmittal, To, Issuing Division/Office, Date, Subject, Contact Person(s), Attachments) and Value.

I. Purpose

The purpose of this Local Commissioners Memorandum (LCM) is to notify local departments of social services (LDSSs) of their allocations for non-residential domestic violence (DV) services administered through the New York State Office of Children and Family Services (OCFS).

II. Background

OCFS administers TANF funding for non-residential DV services. In addition to using their TANF appropriations, LDSSs have the option of also dedicating a portion of their Flexible Fund for Family Services (FFFS) allocations to further support non-residential DV services.

the proportion of the number of staff assigned to this project. Employees not working all their time on this project must maintain time studies to support the salary and fringe benefit costs allocated to the program.

Non-salary administrative costs are reported with the appropriate object of expense code(s) on the LDSS-923B, Summary-Administrative (page 1), *Schedule of Payments for Expenses Other Than Salaries for Other Reimbursable Programs*. Program costs are reported as an object of expense code 37 - Special Project Program Expense on the LDSS-923B Summary-Program (page 2), *Schedule of Payments for Expenses Other Than Salaries for Other Reimbursable Programs*. The expenditures should be entered in the RF17 claim package based on the guidelines noted in Attachment C.

Total project costs and shares should be reported on the LDSS-4975, *Monthly Statement of Special Project Claims Federal and State Aid (RF-17)*.

Instructions for completing time studies; the LDSS-92, LDSS-923B and the Schedule D and RF17 claim package are found in Chapters 4, 7 and 18, respectively, of the *Fiscal Reference Manual*, Volume 3. The manual is available online at <http://otda.state.nyenet/bfdm/finance/>.

Costs are claimed at 100% federal share for clients in receipt of TANF or who are eligible for TANF with incomes at or below 200% of the federal poverty level. Reimbursement is available up to the limit of the allocation. Costs over the allocation will be regular DV services expenditures, which are subject to 49% state reimbursement net of any available Title XX funds.

Because of federal reporting requirements, LDSSs must report program and administrative costs separately for claiming purposes. The RF17 claim package permits reporting both types of expenditures on the same form.

Under federal TANF regulations, there is a 15% limitation for costs claimed for administrative activities. Under the same regulations, certain activities that were previously considered administrative are now classified as program costs and, therefore, are not subject to the 15% cap. The guidelines on which costs are administrative and which are non-administrative are in Attachment C.

All open RF17 Non-Residential DV projects are shown in the table below with their service periods and final accept dates. Any LDSS that has a remaining Non-Res DV 2022-23 allocation should spend down those balances prior to claiming for Non-Res DV 2023-24 monies. OCFS may reallocate any unspent funds from an LDSS to other LDSSs that have claims that exceed their allocations. It is not expected that the Non-Res DV 2022-23 project will be extended beyond the dates below.

RF17 Project Name	State Fiscal Year Funding	Expenses Incurred From	Expenses Incurred To	Final Accepted in ACS
Non-Res DV 2022-23	SFY 2022-23	October 1, 2021	September 30, 2023	December 31, 2023
Non-Res DV 2023-24	SFY 2023-24	October 1, 2023	September 30, 2024	December 31, 2024

VI. Contact Persons

Programmatic questions should be directed either to the OCFS Bureau of Domestic Violence Prevention and Victim Support or the appropriate Division of Child Welfare and Community Services regional office:

ATTACHMENT A

SFY 2023-24

TANF NON-RESIDENTIAL DOMESTIC VIOLENCE SERVICES ALLOCATIONS

District	Allocation	District	Allocation
Albany	38,846	Ontario	25,000
Allegany	25,000	Orange	28,294
Broome	35,493	Orleans	25,000
Cattaraugus	25,000	Oswego	33,735
Cayuga	25,000	Otsego	25,000
Chautauqua	50,213	Putnam	25,000
Chemung	25,000	Rensselaer	49,279
Chenango	25,000	Rockland	41,567
Clinton	25,000	St. Lawrence	25,000
Columbia	25,000	Saratoga	25,000
Cortland	25,000	Schenectady	49,279
Delaware	25,000	Schoharie	25,000
Dutchess	99,940	Schuyler	25,000
Erie	283,622	Seneca	25,000
Essex	25,000	Steuben	25,000
Franklin	25,000	Suffolk	93,833
Fulton	25,000	Sullivan	25,000
Genesee	25,000	Tioga	41,903
Greene	25,000	Tompkins	25,000
Hamilton	25,000	Ulster	25,000
Herkimer	25,000	Warren	25,000
Jefferson	49,279	Washington	25,000
Lewis	25,000	Wayne	27,414
Livingston	25,000	Westchester	108,614
Madison	25,000	Wyoming	25,000
Monroe	142,354	Yates	35,584
Montgomery	25,000		
Nassau	50,942	Rest of State	2,359,331
Niagara	49,031		
Oneida	76,482	New York City	840,669
Onondaga	73,627		
		Statewide Totals	3,200,000

RESOLUTION REQUEST FORM NO. 4

Request for Extending, Rescinding or Amending Existing Contract

DEPARTMENT NAME: SOCIAL SERVICES

DATE: 1/23/24

- (a) Purpose of Contract Change: **Request to Renew Agreement with Warr Co Sheriff for 2024, to provide Security Services in the Human Services Bldg.**
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: **Reso. No. 78 of 2023**
- (c) Name of Contractor: **Warren County Sheriff's Office**
- (d) Address of Contractor: **1340 State Rt 9, Lake George, NY 12845**
- (e) Contractor's Contact Person and Telephone Number: **745-2500**
- (f) Commencement Date of Extension: **January 1, 2024**
- (g) Termination Date of Extension: **December 31, 2024**
- (h) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed **\$119,883**
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (i) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, and Title, and Amount: **A.6010 470**

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

*as listed in budget and LOGOS

Warren County Board of Supervisors

RESOLUTION NO. 78 OF 2023

RESOLUTION INTRODUCED BY SUPERVISORS DRISCOLL, FRASIER, BRUNO, MCDEVITT, RUNYON, GERACI AND VACANT

**AUTHORIZING MEMORANDUM OF UNDERSTANDING BETWEEN
WARREN COUNTY DEPARTMENT OF SOCIAL SERVICES AND
WARREN COUNTY SHERIFF'S OFFICE TO PROVIDE SECURITY SERVICES
FOR THE WARREN COUNTY HUMAN SERVICES BUILDING**

RESOLVED, that Warren County continue the contractual relationship (the previous Memorandum of Understanding being authorized by Resolution No. 417 of 2020) between the Warren County Department of Social Services and the Warren County Sheriff's Office, to provide security services for the Warren County Human Services Building, in an amount not to exceed One Hundred Eighteen Thousand Four Hundred Four Dollars (\$118,404) per year, for a term commencing January 1, 2023 and terminating December 31, 2023, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute said Memorandum of Understanding, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this Memorandum of Understanding shall be expended from Budget Code A.6010 470 Social Services, Contract.

RESOLUTION REQUEST FORM NO. 4

Request for Extending, Rescinding or Amending Existing Contract

DEPARTMENT NAME: SOCIAL SERVICES

DATE: 1/23/24

- (a) Purpose of Contract Change: **Request to Renew Agreement with Information Technology Dept. for 2024, to provide Technology Services for the DSS.**
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: **Reso. No. 77 of 2023**
- (c) Name of Contractor: **Warren County Information Technology Dept**
- (d) Address of Contractor: **1340 State Rt 9, Lake George, NY 12845**
- (e) Contractor's Contact Person and Telephone Number: **761-6407**
- (f) Commencement Date of Extension: **January 1, 2024**
- (g) Termination Date of Extension: **December 31, 2024**
- (h) Payment Provisions:
 - i) lump sum amount **\$75,000**
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. **Quarterly**)
- (i) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: **A.6010 470****

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

*as listed in budget and LOGOS

Warren County Board of Supervisors

RESOLUTION NO. 77 OF 2023

RESOLUTION INTRODUCED BY SUPERVISORS DRISCOLL, FRASIER, BRUNO, MCDEVITT, RUNYON, GERACI AND VACANT

AUTHORIZING MEMORANDUM OF UNDERSTANDING BETWEEN WARREN COUNTY DEPARTMENT OF SOCIAL SERVICES AND WARREN COUNTY INFORMATION TECHNOLOGY DEPARTMENT FOR COMPUTER SUPPORT SERVICES

RESOLVED, that Warren County continue the contractual relationship (the previous Memorandum of Understanding being authorized by Resolution No. 182 of 2018) between the Warren County Department of Social Services and the Warren County Information Technology Department for the provision of computer support services, in an amount not to exceed Seventy-Two Thousand Dollars (\$72,000) per year, to be billed in quarterly installments of Eighteen Thousand Dollars (\$18,000), for a term commencing January 1, 2023 and terminating December 31, 2023, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute said Memorandum of Understanding, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this Memorandum of Understanding shall be expended from Budget Code A.6010 470 Social Services, Contract.

RESOLUTION REQUEST FORM NO. 13 ATTACHMENT #7

Request to Increase or Decrease Salary of Non-Union Position

DEPARTMENT NAME: SOCIAL SERVICES

DATE: 01/23/24

- (a) Employee Name, Title and Employee No.: **Constantine DeStefano**
Employee No. **[REDACTED]**

- (b) Current Annual **Base** Salary (and Grade if Applicable): **(32 hrs/2024) \$63,725**

- (c) Former Annual **Base** Salary (and Grade if Applicable): **(20 hrs/2024) \$39,826**

- (d) Effective Date for Salary Change:* **1/1/24**
*Please do not backdate request unless the purpose is to correct an error.

- (e) If This is a Request for a Salary Increase, Where are Funds in the Budget for this Position? List Budget Code (with title), Object Code (with title), and Amount:
A.6010 130

- (f) Justification of Request: **This position assists the Social Services Attorney by providing legal representation and handling various proceedings as they pertain to multiple types of social services cases. Postion should have been budgeted at 32 hours and inadvertently budgeted at 20 hours. The difference in hours will not impact the 2024 budget.**

BUDGET ANALYSIS

REVENUE AND EXPENDITURES FOR JAN - DEC 2023

FUND(S): A

CODE(S): 6010, 6030, 6050, 6055, 6070, 6100, 6109, 6119, 6140, 6141, 6142, 7311, 7312, 7313

EXPENSES	2023 BUDGETED	2023 YTD ACTUAL	2022 Prior Year Totals
110 Salaries - Regular	\$9,053,012.72	\$8,408,166.58	\$7,534,865.59
120 Salaries - Overtime	\$192,222.00	\$184,383.56	\$217,988.58
130 Salaries - Part Time	\$244,852.00	\$263,077.75	\$234,266.89
100's PERSONAL SERVICES Total	\$9,490,086.72	\$8,855,627.89	\$7,987,121.06
200's EQUIPMENT	\$207,027.48	\$197,839.10	\$75,366.60
400's CONTRACTUAL	\$24,550,970.44	\$23,954,144.17	\$23,910,855.29
800's EMPLOYEE BENEFITS	\$3,831,671.10	\$3,480,953.86	\$3,269,048.66
TOTALS	\$38,079,755.74	\$36,488,565.02	\$35,242,391.61

REVENUE	2023 BUDGETED	2023 YTD ACTUAL	2022 Prior Year Totals
	\$19,237,170.57	\$18,449,360.53	\$18,389,892.52

111 - 12/31/23

Expense Budget Performance Report

Fiscal Year to Date 12/31/23

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year Total
Fund A - General											
Department 6010 - Social Services											
EXPENSE											
<i>Personal Services</i>											
110	Salaries - Regular	7,949,319.00	(65,584.00)	7,883,735.00	842,026.08	.00	7,281,249.23	602,485.77	92	6,606,459.80	
120	Salaries - Overtime	49,222.00	60,000.00	109,222.00	12,903.92	.00	107,362.85	1,859.15	98	129,896.32	
130	Salaries - Part Time	131,127.00	10,000.00	141,127.00	25,486.10	.00	155,634.54	(14,507.54)	110	111,217.46	
	<i>Personal Services Totals</i>	\$8,129,668.00	\$4,416.00	\$8,134,084.00	\$880,416.10	\$0.00	\$7,544,246.62	\$589,837.38	93%	\$6,847,573.58	
<i>Equipment</i>											
210	Furniture/Furnishings	20,000.00	.00	20,000.00	.00	50.00	18,985.57	964.43	95	2,612.24	
220	Office Equipment	15,000.00	2,200.00	17,200.00	108.49	21.94	16,899.32	278.74	98	20,476.84	
230	Automotive Equipment	.00	33,003.00	33,003.00	.00	.00	33,003.00	.00	100	.00	
230.1	Automotive Equipment - Reserve	.00	11,497.00	11,497.00	.00	.00	11,497.00	.00	100	.00	
	230 - Totals	\$0.00	\$44,500.00	\$44,500.00	\$0.00	\$0.00	\$44,500.00	\$0.00	100%	\$0.00	
260	Other Equipment	.00	.00	.00	.00	.00	.00	.00	+++	330.24	
	<i>Equipment Totals</i>	\$35,000.00	\$46,700.00	\$81,700.00	\$108.49	\$71.94	\$80,384.89	\$1,243.17	98%	\$23,419.32	
<i>Contractual Expense</i>											
410	Supplies	75,000.00	(13,700.00)	61,300.00	518.61	6,846.32	51,789.07	2,664.61	96	53,536.43	
411	Rent-Building/Property	1,196,701.00	10,370.35	1,207,071.35	.00	.00	1,207,071.35	.00	100	1,043,145.40	
418	Ins-General Liability	56,444.00	(28,598.00)	27,846.00	.00	.00	27,845.09	.91	100	49,182.56	
423	Telephone	25,000.00	(2,000.00)	23,000.00	913.24	.00	18,269.33	4,730.67	79	15,130.90	
424	Postage	30,000.00	(1,000.00)	29,000.00	.00	.00	25,803.05	3,196.95	89	31,184.07	
427	Memberships & Dues	6,000.00	.00	6,000.00	.00	.00	5,424.00	576.00	90	5,266.00	
428	Data Processing & Internet Fees	5,000.00	.00	5,000.00	305.98	.00	3,899.76	1,100.24	78	4,061.76	
432	Special Project Supply	100,000.00	.00	100,000.00	.00	.00	6,121.00	93,879.00	6	200,494.00	
435	Medical Fees	1,000.00	3,000.00	4,000.00	(81.02)	.00	3,344.36	655.64	84	5,999.83	
436	Advertising Fees	250.00	600.00	850.00	45.74	.00	784.18	65.82	92	.00	
439	Misc Fees & Expenses	30,000.00	(14,651.35)	15,348.65	867.25	.00	14,274.67	1,073.98	93	16,910.46	
440	Legal/Transcript Fees	10,000.00	(6,000.00)	4,000.00	386.21	.00	3,296.72	703.28	82	4,869.00	
441	Auto-Supplies & Repair	6,000.00	1,600.00	7,600.00	.00	.00	6,702.95	897.05	88	5,628.80	
442	Automotive - Gas & Oil	8,000.00	3,200.00	11,200.00	.00	.00	10,329.73	870.27	92	14,358.48	
444	Travel/Education/Conference	12,000.00	5,754.57	17,754.57	58.83	.00	16,604.15	1,150.42	94	7,082.44	
444	Job Related Courses	.00	1,745.43	1,745.43	.00	.00	1,745.43	.00	100	.00	
444.01		\$12,000.00	\$7,500.00	\$19,500.00	\$58.83	\$0.00	\$18,349.58	\$1,150.42	94%	\$7,082.44	
469	Other Payments/Contributions	3,000.00	.00	3,000.00	.00	.00	1,850.00	1,150.00	62	1,000.00	
470	Contract	456,000.00	202,302.00	658,302.00	29,218.92	20,172.20	573,809.34	64,320.46	90	504,239.66	
471	Administration	.00	24,174.00	24,174.00	2,030.00	.00	20,420.00	3,754.00	84	11,815.32	
	<i>Contractual Expense Totals</i>	\$2,020,395.00	\$186,797.00	\$2,207,192.00	\$34,263.76	\$27,018.52	\$1,999,384.18	\$180,789.30	92%	\$1,973,905.11	

Expense Budget Performance Report

Fiscal Year to Date 12/31/23

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year Total
Fund A - General											
Department 6010 - Social Services											
EXPENSE											
<i>Employee Benefits</i>											
810	Retirement	901,793.00	848.89	902,641.89	96,768.24	.00	790,526.13	112,115.76	88	674,001.14	
830	Social Security	504,041.00	397.79	504,438.79	51,957.85	.00	440,638.07	63,800.72	87	397,138.86	
831	Medicare Contribution	117,879.00	93.03	117,972.03	12,151.39	.00	103,052.44	14,919.59	87	92,879.26	
860	Hospitalization	1,386,420.00	.00	1,386,420.00	152,354.39	.00	1,308,429.09	77,990.91	94	1,300,836.84	
865	Dental Insurance	23,088.00	.00	23,088.00	2,552.64	.00	22,124.17	963.83	96	21,640.34	
<i>Employee Benefits Totals</i>		\$2,933,221.00	\$1,339.71	\$2,934,560.71	\$315,784.51	\$0.00	\$2,664,769.90	\$269,790.81	91%	\$2,486,496.44	
<i>Other Benefits</i>											
840	Workmen's Compensation	34,533.00	.00	34,533.00	.00	.00	34,533.00	.00	100	30,332.00	
850	Unemployment Insurance	10,000.00	(1,500.00)	8,500.00	.00	.00	.00	8,500.00	0	.00	
855	Disability	5,000.00	.00	5,000.00	.00	.00	744.27	4,255.73	15	1,696.54	
861	Retirees Hospitalization	264,560.00	.00	264,560.00	.00	.00	257,351.33	7,208.67	97	262,676.24	
862	Health Insurance Cost Reimbursement	3,000.00	4,000.00	7,000.00	99.09	.00	5,810.52	1,189.48	83	2,338.20	
<i>Other Benefits Totals</i>		\$317,093.00	\$2,500.00	\$319,593.00	\$99.09	\$0.00	\$298,439.12	\$21,153.88	93%	\$297,042.98	
EXPENSE TOTALS		\$13,435,377.00	\$241,752.71	\$13,677,129.71	\$1,230,671.95	\$27,090.46	\$12,587,224.71	\$1,062,814.54	92%	\$11,628,437.43	
Department 6010 - Social Services Totals		(\$13,435,377.00)	(\$241,752.71)	(\$13,677,129.71)	(\$1,230,671.95)	(\$27,090.46)	(\$12,587,224.71)	(\$1,062,814.54)	92%	(\$11,628,437.43)	
Department 6030 - Countryside Adult Home											
EXPENSE											
<i>Personal Services</i>											
110	Salaries - Regular	1,168,492.00	785.72	1,169,277.72	130,006.68	.00	1,126,917.35	42,360.37	96	932,956.62	
120	Salaries - Overtime	26,000.00	57,000.00	83,000.00	8,794.88	.00	77,020.71	5,979.29	93	88,092.26	
130	Salaries - Part Time	158,725.00	(55,000.00)	103,725.00	18,931.88	.00	107,443.21	(3,718.21)	104	123,049.43	
<i>Personal Services Totals</i>		\$1,353,217.00	\$2,785.72	\$1,356,002.72	\$157,733.44	\$0.00	\$1,311,381.27	\$44,621.45	97%	\$1,144,098.31	
<i>Equipment</i>											
210	Furniture/Furnishings	100,000.00	1,868.52	101,868.52	2,787.67	5,092.32	96,745.91	30.29	100	11,795.68	
220	Office Equipment	2,000.00	.00	2,000.00	.00	.00	589.03	1,410.97	29	681.03	
260	Other Equipment	7,500.00	13,958.96	21,458.96	4,691.00	147.60	20,119.27	1,192.09	94	39,470.57	
270	Lawn & Landscaping	1,000.00	(1,000.00)	.00	.00	.00	.00	.00	+++	.00	
<i>Equipment Totals</i>		\$110,500.00	\$14,827.48	\$125,327.48	\$7,478.67	\$5,239.92	\$117,454.21	\$2,633.35	98%	\$51,947.28	
<i>Contractual Expense</i>											
410	Supplies	43,000.00	20,976.07	63,976.07	2,148.63	10,862.04	41,649.67	11,464.36	82	38,883.11	
413	Repair & Maint.-Bldg/Property	20,000.00	23,628.00	43,628.00	403.61	13,459.92	30,163.58	4.50	100	15,042.02	
415	Electricity	31,000.00	.00	31,000.00	3,539.32	.00	27,760.55	3,239.45	90	26,468.17	
416	Oil & Gas-Heating	45,000.00	.00	45,000.00	774.05	1,392.01	30,693.21	12,914.78	71	32,034.74	
417	Water/Sewer/Taxes	10,000.00	4,400.00	14,400.00	.00	.00	12,914.70	1,485.30	90	11,475.34	
418	Ins-General Liability	11,000.00	.00	11,000.00	.00	.00	10,860.77	139.23	99	9,829.42	
422	Repair/Maint-Equipment	5,000.00	.00	5,000.00	.00	1,044.10	1,078.49	2,877.41	42	1,801.09	
423	Telephone	2,000.00	.00	2,000.00	79.52	.00	1,500.41	499.59	75	688.25	

Expense Budget Performance Report

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund A - General										
Department 6030 - Countryside Adult Home										
EXPENSE										
<i>Contractual Expense</i>										
424	Postage	250.00	.00	250.00	.00	.00	123.86	126.14	50	195.67
426	Subscriptions	650.00	.00	650.00	.00	.00	474.00	176.00	73	474.00
427	Memberships & Dues	1,500.00	(156.00)	1,344.00	.00	.00	1,344.00	.00	100	1,344.00
428	Data Processing & Internet Fees	3,000.00	750.00	3,750.00	312.93	.00	3,432.23	317.77	92	3,638.44
434	Allowances	22,800.00	(6,225.00)	16,575.00	900.00	.00	12,800.00	3,775.00	77	14,750.00
435	Medical Fees	500.00	.00	500.00	.00	.00	.00	500.00	0	195.00
436	Advertising Fees	500.00	(500.00)	.00	.00	.00	.00	.00	+++	460.00
437	Consulting Fees	2,000.00	(2,000.00)	.00	.00	.00	.00	.00	+++	.00
439	Misc Fees & Expenses	1,500.00	207.99	1,707.99	513.14	283.96	1,424.03	.00	100	1,032.25
441	Auto-Supplies & Repair	3,000.00	3,885.38	6,885.38	.00	.00	5,706.50	1,178.88	83	7,602.41
442	Automotive - Gas & Oil	2,500.00	400.00	2,900.00	.00	.00	2,523.98	376.02	87	3,991.89
444	Travel/Education/Conference	1,500.00	2,381.00	3,881.00	276.00	.00	3,311.00	570.00	85	1,666.27
445	Foods	225,000.00	(3,078.00)	221,922.00	11,166.34	6,381.97	163,441.38	52,098.65	77	168,454.98
451	Medical Supply Expense	5,500.00	.00	5,500.00	181.20	1,006.97	2,349.42	2,143.61	61	2,678.73
453	Uniforms & Clothing	200.00	.00	200.00	.00	.00	132.74	67.26	66	7,136.15
470	Contract	45,000.00	(18,195.00)	26,805.00	905.61	5,329.63	16,778.98	4,696.39	82	30,289.16
		\$482,400.00	\$26,474.44	\$508,874.44	\$21,200.35	\$39,760.60	\$370,463.50	\$98,650.34	81%	\$380,131.09
<i>Contractual Expense Totals</i>										
<i>Employee Benefits</i>										
810	Retirement	139,150.00	116.29	139,266.29	16,159.01	.00	131,377.57	7,888.72	94	107,804.45
830	Social Security	83,904.00	48.71	83,952.71	9,471.45	.00	78,096.80	5,855.91	93	67,724.62
831	Medicare Contribution	19,619.00	11.39	19,630.39	2,215.10	.00	18,264.58	1,365.81	93	15,838.83
860	Hospitalization	184,198.00	.00	184,198.00	19,349.91	.00	164,596.57	19,601.43	89	163,445.23
865	Dental Insurance	3,504.00	.00	3,504.00	390.66	.00	3,232.28	271.72	92	3,133.42
		\$430,375.00	\$176.39	\$430,551.39	\$47,586.13	\$0.00	\$395,567.80	\$34,983.59	92%	\$357,946.55
<i>Employee Benefits Totals</i>										
<i>Other Benefits</i>										
840	Workmen's Compensation	23,688.00	.00	23,688.00	.00	.00	23,688.00	.00	100	19,254.00
850	Unemployment Insurance	9,000.00	.00	9,000.00	.00	.00	.00	9,000.00	0	.00
855	Disability	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	(269.33)
861	Retirees Hospitalization	102,740.00	.00	102,740.00	.00	.00	92,353.15	10,386.85	90	100,615.08
862	Health Insurance Cost Reimbursement	2,250.00	.00	2,250.00	.00	.00	2,250.00	.00	0	750.00
		\$139,178.00	\$0.00	\$139,178.00	\$0.00	\$0.00	\$116,041.15	\$23,136.85	83%	\$120,349.75
<i>Other Benefits Totals</i>										
		\$2,515,670.00	\$44,264.03	\$2,559,934.03	\$233,998.59	\$45,000.52	\$2,310,907.93	\$204,025.58	92%	\$2,054,472.98
		EXPENSE TOTALS								
		Department 6030 - Countryside Adult Home Totals	(\$2,515,670.00)	(\$2,559,934.03)	(\$233,998.59)	(\$45,000.52)	(\$2,310,907.93)	(\$204,025.58)	92%	(\$2,054,472.98)
Department 6050 - Public Facil. For Children										
EXPENSE										
<i>Contractual Expense</i>										

Expense Budget Performance Report

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund A - General										
Department 6050 - Public Facil. For Children										
EXPENSE										
Contractual Expense										
469	Other Payments/Contributions	43,556.00	65,000.00	108,556.00	.00	.00	95,098.53	13,457.47	88%	126,856.58
	<i>Contractual Expense Totals</i>	\$43,556.00	\$65,000.00	\$108,556.00	\$0.00	\$0.00	\$95,098.53	\$13,457.47	88%	\$126,856.58
	EXPENSE TOTALS	\$43,556.00	\$65,000.00	\$108,556.00	\$0.00	\$0.00	\$95,098.53	\$13,457.47	88%	\$126,856.58
	Department 6050 - Public Facil. For Children Totals	(\$43,556.00)	(\$65,000.00)	(\$108,556.00)	\$0.00	\$0.00	(\$95,098.53)	(\$13,457.47)	88%	(\$126,856.58)
Department 6055 - Daycare										
EXPENSE										
Contractual Expense										
470	Contract	1,082,811.00	125,000.00	1,207,811.00	126,003.35	.00	1,181,223.59	26,587.41	98%	782,775.96
	<i>Contractual Expense Totals</i>	\$1,082,811.00	\$125,000.00	\$1,207,811.00	\$126,003.35	\$0.00	\$1,181,223.59	\$26,587.41	98%	\$782,775.96
	EXPENSE TOTALS	\$1,082,811.00	\$125,000.00	\$1,207,811.00	\$126,003.35	\$0.00	\$1,181,223.59	\$26,587.41	98%	\$782,775.96
	Department 6055 - Daycare Totals	(\$1,082,811.00)	(\$125,000.00)	(\$1,207,811.00)	(\$126,003.35)	\$0.00	(\$1,181,223.59)	(\$26,587.41)	98%	(\$782,775.96)
Department 6070 - Services for Recipients										
EXPENSE										
Contractual Expense										
470	Contract	250,000.00	(5,000.00)	245,000.00	16,064.82	.00	218,753.11	26,246.89	89%	321,017.69
	<i>Contractual Expense Totals</i>	\$250,000.00	(\$5,000.00)	\$245,000.00	\$16,064.82	\$0.00	\$218,753.11	\$26,246.89	89%	\$321,017.69
	EXPENSE TOTALS	\$250,000.00	(\$5,000.00)	\$245,000.00	\$16,064.82	\$0.00	\$218,753.11	\$26,246.89	89%	\$321,017.69
	Department 6070 - Services for Recipients Totals	(\$250,000.00)	\$5,000.00	(\$245,000.00)	(\$16,064.82)	\$0.00	(\$218,753.11)	(\$26,246.89)	89%	(\$321,017.69)
Department 6100 - Medicaid										
EXPENSE										
Contractual Expense										
470	Contract	11,245,936.00	(385,000.00)	10,860,936.00	983,068.00	.00	10,965,412.00	(104,476.00)	101%	10,199,189.00
	<i>Contractual Expense Totals</i>	\$11,245,936.00	(\$385,000.00)	\$10,860,936.00	\$983,068.00	\$0.00	\$10,965,412.00	(\$104,476.00)	101%	\$10,199,189.00
	EXPENSE TOTALS	\$11,245,936.00	(\$385,000.00)	\$10,860,936.00	\$983,068.00	\$0.00	\$10,965,412.00	(\$104,476.00)	101%	\$10,199,189.00
	Department 6100 - Medicaid Totals	(\$11,245,936.00)	\$385,000.00	(\$10,860,936.00)	(\$983,068.00)	\$0.00	(\$10,965,412.00)	\$104,476.00	101%	(\$10,199,189.00)
Department 6101 - Medical Assistance										
EXPENSE										
Contractual Expense										
470	Contract	1,000.00	.00	1,000.00	.00	.00	800.00	200.00	80%	163.08
	<i>Contractual Expense Totals</i>	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$800.00	\$200.00	80%	\$163.08
	EXPENSE TOTALS	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$800.00	\$200.00	80%	\$163.08
	Department 6101 - Medical Assistance Totals	(\$1,000.00)	\$0.00	(\$1,000.00)	\$0.00	\$0.00	(\$800.00)	(\$200.00)	80%	(\$163.08)

Expense Budget Performance Report

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund A - General											
Department 6109	Aid To Dependent Children			2,498,000.00	147,065.55	.00	2,416,351.60	81,648.40	97%	2,872,972.48	
	EXPENSE										
	Contractual Expense										
470	Contract	1,925,000.00	573,000.00	2,498,000.00	147,065.55	.00	2,416,351.60	81,648.40	97%	2,872,972.48	
		\$1,925,000.00	\$573,000.00	\$2,498,000.00	\$147,065.55	\$0.00	\$2,416,351.60	\$81,648.40	97%	\$2,872,972.48	
	EXPENSE TOTALS	\$1,925,000.00	\$573,000.00	\$2,498,000.00	\$147,065.55	\$0.00	\$2,416,351.60	\$81,648.40	97%	\$2,872,972.48	
	Department 6109 - Aid To Dependent Children Totals	(\$1,925,000.00)	(\$573,000.00)	(\$2,498,000.00)	(\$147,065.55)	\$0.00	(\$2,416,351.60)	(\$81,648.40)	97%	(\$2,872,972.48)	
Department 6119	Child Care			5,142,000.00	417,440.66	.00	4,990,627.32	151,372.68	97%	5,746,733.43	
	EXPENSE										
	Contractual Expense										
470	Contract	5,150,000.00	(8,000.00)	5,142,000.00	417,440.66	.00	4,990,627.32	151,372.68	97%	5,746,733.43	
		\$5,150,000.00	(\$8,000.00)	\$5,142,000.00	\$417,440.66	\$0.00	\$4,990,627.32	\$151,372.68	97%	\$5,746,733.43	
	EXPENSE TOTALS	\$5,150,000.00	(\$8,000.00)	\$5,142,000.00	\$417,440.66	\$0.00	\$4,990,627.32	\$151,372.68	97%	\$5,746,733.43	
	Department 6119 - Child Care Totals	(\$5,150,000.00)	\$8,000.00	(\$5,142,000.00)	(\$417,440.66)	\$0.00	(\$4,990,627.32)	(\$151,372.68)	97%	(\$5,746,733.43)	
Department 6123	Juvenile Delinquent Care			5,000.00	.00	.00	357.02	4,642.98	7%	971.28	
	EXPENSE										
	Contractual Expense										
470	Contract	5,000.00	.00	5,000.00	.00	.00	357.02	4,642.98	7%	971.28	
		\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$357.02	\$4,642.98	7%	\$971.28	
	EXPENSE TOTALS	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$357.02	\$4,642.98	7%	\$971.28	
	Department 6123 - Juvenile Delinquent Care Totals	(\$5,000.00)	\$0.00	(\$5,000.00)	\$0.00	\$0.00	(\$357.02)	(\$4,642.98)	7%	(\$971.28)	
Department 6129	State Training School			350,000.00	(350,000.00)	.00	.00	.00	+++	.00	
	EXPENSE										
	Contractual Expense										
470	Contract	350,000.00	(350,000.00)	.00	.00	.00	.00	.00	+++	.00	
		\$350,000.00	(\$350,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00	
	EXPENSE TOTALS	\$350,000.00	(\$350,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00	
	Department 6129 - State Training School Totals	(\$350,000.00)	\$350,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00	
Department 6140	Home Relief			1,500,000.00	64,900.00	.00	1,564,900.00	1,974.99	100%	1,325,044.68	
	EXPENSE										
	Contractual Expense										
470	Contract	1,500,000.00	64,900.00	1,564,900.00	166,735.63	.00	1,562,925.01	1,974.99	100%	1,325,044.68	
		\$1,500,000.00	\$64,900.00	\$1,564,900.00	\$166,735.63	\$0.00	\$1,562,925.01	\$1,974.99	100%	\$1,325,044.68	
	EXPENSE TOTALS	\$1,500,000.00	\$64,900.00	\$1,564,900.00	\$166,735.63	\$0.00	\$1,562,925.01	\$1,974.99	100%	\$1,325,044.68	
	Department 6140 - Home Relief Totals	(\$1,500,000.00)	(\$64,900.00)	(\$1,564,900.00)	(\$166,735.63)	\$0.00	(\$1,562,925.01)	(\$1,974.99)	100%	(\$1,325,044.68)	
Department 6141	Fuel Crisis Assistance			30,000.00	.00	.00	24,578.31	5,421.69	82%	.00	
	EXPENSE										
	Contractual Expense										
470	Contract	30,000.00	.00	30,000.00	84.00	.00	24,578.31	5,421.69	82%	.00	

Expense Budget Performance Report

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund A - General										
Department 6141 - Fuel Crisis Assistance										
EXPENSE										
	<i>Contractual Expense Totals</i>	\$30,000.00	\$0.00	\$30,000.00	\$84.00	\$0.00	\$24,578.31	\$5,421.69	82%	\$0.00
	EXPENSE TOTALS	\$30,000.00	\$0.00	\$30,000.00	\$84.00	\$0.00	\$24,578.31	\$5,421.69	82%	\$0.00
	Department 6141 - Fuel Crisis Assistance Totals	(\$30,000.00)	\$0.00	(\$30,000.00)	(\$84.00)	\$0.00	(\$24,578.31)	(\$5,421.69)	82%	\$0.00
Department 6142 - Emergency Aid For Adults										
EXPENSE										
	<i>Contractual Expense</i>									
470	Contract	20,000.00	(15,000.00)	5,000.00	.00	.00	3,201.00	1,799.00	64	9,494.94
	<i>Contractual Expense Totals</i>	\$20,000.00	(\$15,000.00)	\$5,000.00	\$0.00	\$0.00	\$3,201.00	\$1,799.00	64%	\$9,494.94
	EXPENSE TOTALS	\$20,000.00	(\$15,000.00)	\$5,000.00	\$0.00	\$0.00	\$3,201.00	\$1,799.00	64%	\$9,494.94
	Department 6142 - Emergency Aid For Adults Totals	(\$20,000.00)	\$15,000.00	(\$5,000.00)	\$0.00	\$0.00	(\$3,201.00)	(\$1,799.00)	64%	(\$9,494.94)
Department 7311 - Youth Bureau										
EXPENSE										
	<i>Other Benefits</i>									
861	Retirees Hospitalization	7,788.00	.00	7,788.00	.00	.00	7,138.89	649.11	92	7,561.08
	<i>Other Benefits Totals</i>	\$7,788.00	\$0.00	\$7,788.00	\$0.00	\$0.00	\$7,138.89	\$649.11	92%	\$7,561.08
	EXPENSE TOTALS	\$7,788.00	\$0.00	\$7,788.00	\$0.00	\$0.00	\$7,138.89	\$649.11	92%	\$7,561.08
	Department 7311 - Youth Bureau Totals	(\$7,788.00)	\$0.00	(\$7,788.00)	\$0.00	\$0.00	(\$7,138.89)	(\$649.11)	92%	(\$7,561.08)
Department 7312 - Special Delinquency Prev.										
EXPENSE										
	<i>Contractual Expense</i>									
470	Contract	166,701.00	.00	166,701.00	9,499.00	41,802.00	123,966.00	933.00	99	166,701.00
	<i>Contractual Expense Totals</i>	\$166,701.00	\$0.00	\$166,701.00	\$9,499.00	\$41,802.00	\$123,966.00	\$933.00	99%	\$166,701.00
	EXPENSE TOTALS	\$166,701.00	\$0.00	\$166,701.00	\$9,499.00	\$41,802.00	\$123,966.00	\$933.00	99%	\$166,701.00
	Department 7312 - Special Delinquency Prev. Totals	(\$166,701.00)	\$0.00	(\$166,701.00)	(\$9,499.00)	(\$41,802.00)	(\$123,966.00)	(\$933.00)	99%	(\$166,701.00)
	Fund A - General Totals	\$37,728,839.00	\$350,916.74	\$38,079,755.74	\$3,330,631.55	\$113,892.98	\$36,488,565.02	\$1,477,297.74		\$35,242,391.61
	Grand Totals	\$37,728,839.00	\$350,916.74	\$38,079,755.74	\$3,330,631.55	\$113,892.98	\$36,488,565.02	\$1,477,297.74		\$35,242,391.61

Revenue Budget Performance Report

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund A - General											
Department 6141 - Fuel Crisis Assistance											
	REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$2,017.82
	<i>Departmental Income Totals</i>										
	<i>Federal Aid</i>										
4641	Home Energy Assistance	30,000.00	.00	30,000.00	.00	.00	11,554.00	18,446.00	18,446.00	39%	6,820.15
	REVENUE TOTALS	\$30,000.00	\$0.00	\$30,000.00	\$0.00	\$0.00	\$11,554.00	\$18,446.00	\$18,446.00	39%	\$6,820.15
	Department 6141 - Fuel Crisis Assistance Totals	\$30,000.00	\$0.00	\$30,000.00	\$0.00	\$0.00	\$11,554.00	\$18,446.00	\$18,446.00	39%	\$8,837.97
Department 6142 - Emergency Aid For Adults											
	REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$8,837.97
	<i>Departmental Income</i>										
1842	Repay Emer Aid for Adults	.00	.00	.00	.00	.00	.00	.00	.00	+++	1,300.00
	<i>Departmental Income Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$1,300.00
	<i>State Aid</i>										
3642	Emergency Aid for Adults	10,000.00	.00	10,000.00	.00	.00	1,501.00	8,499.00	8,499.00	15%	3,365.00
	REVENUE TOTALS	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$1,501.00	\$8,499.00	\$8,499.00	15%	\$3,365.00
	Department 6142 - Emergency Aid For Adults Totals	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$1,501.00	\$8,499.00	\$8,499.00	15%	\$4,665.00
Department 7312 - Special Delinquency Prev.											
	REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$4,665.00
	<i>Miscellaneous & Local Source</i>										
2702	Youth Service, Other Gov't	.00	.00	.00	.00	.00	.00	.00	.00	+++	16,491.68
	<i>Miscellaneous & Local Source Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$16,491.68
	<i>State Aid</i>										
3822	Spec. Delinquency Prevention	110,526.00	.00	110,526.00	14,532.00	.00	90,819.68	19,706.32	19,706.32	82%	163,534.93
	REVENUE TOTALS	\$110,526.00	\$0.00	\$110,526.00	\$14,532.00	\$0.00	\$90,819.68	\$19,706.32	\$19,706.32	82%	\$163,534.93
	Department 7312 - Special Delinquency Prev. Totals	\$110,526.00	\$0.00	\$110,526.00	\$14,532.00	\$0.00	\$90,819.68	\$19,706.32	\$19,706.32	82%	\$180,026.61
	Fund A - General Totals	\$18,968,199.00	\$268,971.57	\$19,237,170.57	\$302,887.61	\$0.00	\$18,449,360.53	\$787,810.04	\$787,810.04		\$18,389,892.52
	<i>Grand Totals</i>	\$18,968,199.00	\$268,971.57	\$19,237,170.57	\$302,887.61	\$0.00	\$18,449,360.53	\$787,810.04	\$787,810.04		\$18,389,892.52

Revenue Budget Performance Report

Fiscal Year to Date 12/31/23

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund A - General										
Department 6050 - Public Facil. For Children										
REVENUE										
State Aid										
3650	Detention Home	21,778.00	.00	21,778.00	.00	.00	6,823.98	14,954.02	31%	50,000.00
	State Aid Totals	\$21,778.00	\$0.00	\$21,778.00	\$0.00	\$0.00	\$6,823.98	\$14,954.02	31%	\$50,000.00
	REVENUE TOTALS	\$21,778.00	\$0.00	\$21,778.00	\$0.00	\$0.00	\$6,823.98	\$14,954.02	31%	\$50,000.00
Department 6050 - Public Facil. For Children										
REVENUE										
State Aid										
3650	Detention Home	21,778.00	.00	21,778.00	.00	.00	6,823.98	14,954.02	31%	50,000.00
	State Aid Totals	\$21,778.00	\$0.00	\$21,778.00	\$0.00	\$0.00	\$6,823.98	\$14,954.02	31%	\$50,000.00
	REVENUE TOTALS	\$21,778.00	\$0.00	\$21,778.00	\$0.00	\$0.00	\$6,823.98	\$14,954.02	31%	\$50,000.00
Department 6055 - Daycare										
REVENUE										
Departmental Income										
1855	Repayments of Day Care	2,748.00	.00	2,748.00	540.00	.00	1,506.76	1,241.24	55%	5,998.16
	Departmental Income Totals	\$2,748.00	\$0.00	\$2,748.00	\$540.00	\$0.00	\$1,506.76	\$1,241.24	55%	\$5,998.16
3655	Daycare - Soc. Service	1,058,000.00	.00	1,058,000.00	.00	.00	1,292,583.00	(234,583.00)	122%	889,969.00
	State Aid Totals	\$1,058,000.00	\$0.00	\$1,058,000.00	\$0.00	\$0.00	\$1,292,583.00	(\$234,583.00)	122%	\$889,969.00
	REVENUE TOTALS	\$1,060,748.00	\$0.00	\$1,060,748.00	\$540.00	\$0.00	\$1,294,089.76	(\$233,341.76)	122%	\$895,967.16
Department 6055 - Daycare										
REVENUE										
Departmental Income										
1855	Repayments of Day Care	2,748.00	.00	2,748.00	540.00	.00	1,506.76	1,241.24	55%	5,998.16
	Departmental Income Totals	\$2,748.00	\$0.00	\$2,748.00	\$540.00	\$0.00	\$1,506.76	\$1,241.24	55%	\$5,998.16
3655	Daycare - Soc. Service	1,058,000.00	.00	1,058,000.00	.00	.00	1,292,583.00	(234,583.00)	122%	889,969.00
	State Aid Totals	\$1,058,000.00	\$0.00	\$1,058,000.00	\$0.00	\$0.00	\$1,292,583.00	(\$234,583.00)	122%	\$889,969.00
	REVENUE TOTALS	\$1,060,748.00	\$0.00	\$1,060,748.00	\$540.00	\$0.00	\$1,294,089.76	(\$233,341.76)	122%	\$895,967.16
Department 6070 - Services for Recipients										
REVENUE										
State Aid										
3670	Services for Recipients	161,900.00	.00	161,900.00	.00	.00	1,173,705.00	(1,011,805.00)	725%	355,838.00
	State Aid Totals	\$161,900.00	\$0.00	\$161,900.00	\$0.00	\$0.00	\$1,173,705.00	(\$1,011,805.00)	725%	\$355,838.00
Federal Aid										
4670	Services for Recipients	88,100.00	.00	88,100.00	.00	.00	221,084.00	(132,984.00)	251%	119,460.00
	Federal Aid Totals	\$88,100.00	\$0.00	\$88,100.00	\$0.00	\$0.00	\$221,084.00	(\$132,984.00)	251%	\$119,460.00
	REVENUE TOTALS	\$250,000.00	\$0.00	\$250,000.00	\$0.00	\$0.00	\$1,394,789.00	(\$1,144,789.00)	558%	\$475,298.00
Department 6101 - Medical Assistance										
REVENUE										
Departmental Income										
1801	Repay of Medical Assist	.00	.00	.00	7,969.62	.00	59,349.51	(59,349.51)	+++	364.42
	Departmental Income Totals	\$0.00	\$0.00	\$0.00	\$7,969.62	\$0.00	\$59,349.51	(\$59,349.51)	+++	\$364.42
	REVENUE TOTALS	\$0.00	\$0.00	\$0.00	\$7,969.62	\$0.00	\$59,349.51	(\$59,349.51)	+++	\$364.42
Department 6101 - Medical Assistance										
REVENUE										
Departmental Income										
1801	Repay of Medical Assist	.00	.00	.00	7,969.62	.00	59,349.51	(59,349.51)	+++	364.42
	Departmental Income Totals	\$0.00	\$0.00	\$0.00	\$7,969.62	\$0.00	\$59,349.51	(\$59,349.51)	+++	\$364.42
	REVENUE TOTALS	\$0.00	\$0.00	\$0.00	\$7,969.62	\$0.00	\$59,349.51	(\$59,349.51)	+++	\$364.42
Department 6109 - Aid To Dependent Children										
REVENUE										
Departmental Income										
1809	Repay of Aid to A.D.C.	270,000.00	.00	270,000.00	20,289.73	.00	223,937.70	46,062.30	83%	224,496.93
	Departmental Income Totals	\$270,000.00	\$0.00	\$270,000.00	\$20,289.73	\$0.00	\$223,937.70	\$46,062.30	83%	\$224,496.93

Social Services - Overtime Report - Comparison 2022/2023

Week End	2022 OT	2023 OT	Reason	CPS After Hrs/ OnCall	Foster Care	Preventive	Child Support	Legal	APS	TA/ Employ	Reception	Training	CPS	Resources	COMP
01/01/23	103.68	64.53	CPS-NR,HV,SA,Note/FC-Parent training, notes,/Prev-Phone calls	27.64	1.89							18.32	16.68		
01/15/23	130.33	134.58	CPS-NR,SA,HV/FC-Transport,HV,Court prep/APS-Client visit out of state	67.22	8.65				5.00			32.87	20.84		24.14
01/29/23	135.36	119.90	CPS-NR,SA/Legal-Court prep/FC-transport home finding/TA-backlog	45.87	4.73			1.00		2.00		32.05	34.25		69.97
02/12/23	187.94	90.16	CPS-NR,SA,Notes/FC-Transport, Hearing prep/Prev-Job Fair/HV	29.43	14.73	3.47						22.19	20.34		40.06
02/26/23	159.63	92.71	CPS-NR,SA,Court, Notes/FC-Recerts,notes/Reception-Coverage	36.55	8.37						1.00	28.31	18.48		61.26
03/12/23	147.85	117.25	CPS-NR,SA,Notes,Case rev/FC & CSU-Backlog/APS-Transport/Prev-Mtg	24.97	9.47	1.00	6.90		1.70			33.81	39.40	3.03	44.87
03/26/23	161.28	106.03	CPS-NR,SA,Notes,Case Rev/FC-event,home cert/Resources-backlog	39.44	6.33							39.90	17.33	1.00	27.93
04/09/23	118.01	98.16	CPS-NR,SA,Removal/FC-Transp,Removal/APS-Backlog/Prev-Transp	26.61	5.16	1.02			3.00			22.16	39.21	1.00	41.36
04/23/23	114.70	165.21	CPS-NR,HV,SA,Notes,Court/FC-HV, Field work, late mtg	58.51	2.81							36.09	26.44		42.31
05/07/23	130.76	157.13	CPS-NR,HV,SA,Court/FC-HV/CS-Backlog/TA-Backlog	45.23	3.56		6.30			4.89		30.28	24.56		64.10
05/21/23	150.17	159.39	CPS-NR,SA,Notes/FC-HV/APS-Guardianship/Resources-Backlog	33.32	3.41				2.00			19.07	31.99	5.50	37.93
06/04/23	107.85	182.17	CPS-NR,HV,SA,Court,Notes/FC-Audit/CSU-Backlog	59.16	1.75		6.35					29.50	47.48		22.08
06/18/23	147.55	238.04	CPS-NR,HV,SA,Notes/FC-HV/Prev-HV/Employ-Backlog	62.58	1.25	1.93				1.85	1.00	114.00	33.35		49.42
07/02/23	124.40	157.22	CPS-NR,SA,Coverage,Notes/TA-backlog/FC-Transport	57.93	2.80					3.00		19.02	25.05		22.08
07/16/23	120.28	104.27	CPS-NR,HA,SA,Notes/FC-Transport	36.76	0.92							26.62	20.77		19.20
07/30/23	97.63	109.18	CPS-NR,SA,Coverage/FC-Child crisis/Child Support-Backlog, staff short	34.94	5.73		5.55			2.33		11.10	18.17		33.69
08/13/23	102.67	80.36	CPS-HV,SA,Crisis/FC-HV/Employment-Backlog	55.77	1.18								12.98		8.10
08/27/23	78.08	84.85	CPS-NR,SA,Coverage/FC-HV,Transport/APS-Stranded due to car failure	43.29	1.22	1.47							14.18		21.35
09/10/23	114.09	80.82	CPS-NR,HV,SA/FC-HV, Agency visit	27.68	3.57				3.34			1.00	7.17		41.40
09/24/23	104.14	120.23	CPS-NR,HC,SA/FC-HV,Court/Prev-Mtg,Court	39.96	8.90	1.90						2.83	18.67		47.97
10/08/23	125.05	123.91	CPS-NR,SA,Emerg Respite/FC-HV/Prev-HV,Transport/TA-Backlog	17.48	2.49	1.05						6.58	12.61		73.70
10/22/23	129.91	91.85	CPS-NR,SA,HV/FC-Mtg,HV/Prev-Backlog/TA-Backlog	29.46	2.47	3.50				10.00		1.50	17.82		32.10
11/05/23	100.74	137.68	CPS-NR,SA,Albany MedCourt/FC-intake, HV,transport	51.78	4.64					5.00		19.99	34.66		26.61
11/19/23	101.49	132.33	CPS-NR,Coverage,HV, acklog/FC-HV	62.52	3.25	1.10			2.00	0.50		1.00	14.48	0.50	46.98
12/03/23	124.83	80.64	CPS-NR,HS,SA,Backlog/FC-Injury,crisis,HV	49.42	2.12							6.50	22.60		
12/17/23	205.41	79.69	CPS-NR,HV,SA,Notes/FC-Transport,mtg/Preventive-transport,mtg	46.51	1.07	2.20						4.50	25.41		
YTD	3323.83	3108.29		1,110.03	112.47	18.64	25.10	1.00	17.04	29.57	2.00	559.19	614.92	10.03	937.97